

Ethics is Good Business® ShortCourse™

One Day Course — Requirement for the FMA® and RPA® designations

Location: BOMA/Suburban Chicago Office
1515 E. Woodfield Rd., Suite 110
Schaumburg, IL 60173

Dates: Friday, May 19

Time: 8:30am – 4:00pm

Cost: Members \$400
Non-Members \$450

Course fee includes computerized testing fee. There is a one-time \$225 registration fee for those entering the RPA, FMA and SMA programs. If you are not pursuing a designation, there is an additional \$100 fee. Fees required by BOMI International.

Course Description:

The Ethics is Good Business® ShortCourse™ helps you understand the impact that ethical behavior can have on your professional performance and your property's bottom line. By working through difficult ethical dilemmas, you'll develop the confidence to follow through, even when facing adversity.

Major Topic Areas Covered in this Course:

- tenant relations • triple bottom line • confidentiality recordkeeping and SOX • trade secrets
- proper use of funds • conflicts of interest • corporate social responsibility • environmental stewardship

Applies to:

FMA® and RPA® designations

Registration Deadline: Friday, May 12, 2017

Questions? Contact Linda Hallberg at lindah@bomasuburbanchicago.com or 847.995.0970.

Cancellation Policy: A \$200 cancellation fee will apply to any cancellation made after May 12, 2017. Cancellations will not be accepted after May 18, 2017.

Textbooks: Textbooks must be picked up at the BOMA/Suburban Chicago office by May 12, 2017.

Final Exams: Final exams will be administered at Pearson Vue Testing Centers and the fee is included in registration.

About BOMI: BOMI International is a nonprofit, independent educational institute to fulfill the need for a higher level of training and expertise in the property and facility management profession. BOMI courses are recognized by many other organizations such as IREM, IFMA, IUOE, and AIA. Credits from these organizations may apply. For information about BOMI's other educational courses visit www.bomi.org.

Please complete and return this form to BOMA/Suburban Chicago.

Email to: lindah@bomasuburbanchicago.com

Mail to: BOMA/Suburban Chicago, 1515 E. Woodfield Rd., Suite 110, Schaumburg, IL 60173

Phone: 847.995.0970 • Fax: 847.995.0971 • www.bomasuburbanchicago.com

Continuing Professional Development Course

Offered by BOMI International and BOMA/Suburban Chicago



Ethics is Good Business[®] ShortCourse[™]

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Save \$50 Each!
3 or more
students from
same company
enrolled in the
same class

Student Information *(all fields required)*

First Name <i>(indicate as it will appear on certificate)</i>	Middle Name	Last Name	
BOMI ID # <i>(if a current student)</i>	Email	Mail Correspondence/Grades to <input type="checkbox"/> Home <input type="checkbox"/> Office	
Company Name		BOMA/Suburban Chicago Member <input type="checkbox"/> Yes <input type="checkbox"/> No	
Company Address <i>(Required)</i>	City	State	Zip
Home Address <i>(Required)</i>	City	State	Zip
Office Phone	Fax	Home Phone	

Enrollment Options and Fees *(Check Only 1 of the 4 Options):*

Current BOMI Students:

<input type="checkbox"/> I am already enrolled in the following BOMI designation program Check <input checked="" type="checkbox"/> one: <input type="checkbox"/> RPA <input type="checkbox"/> FMA <input type="checkbox"/> SMT/SMA	No Enrollment Fee
<input type="checkbox"/> I am a BOMI designation holder who wants to enroll in a second (or third) designation program Check <input checked="" type="checkbox"/> one: <input type="checkbox"/> RPA <input type="checkbox"/> FMA <input type="checkbox"/> SMT/SMA	Enrollment Fee: \$100

New BOMI Students:

<input type="checkbox"/> I am a new student who wants to enroll in this BOMI designation program Check <input checked="" type="checkbox"/> one: <input type="checkbox"/> RPA <input type="checkbox"/> FMA <input type="checkbox"/> SMT/SMA	Enrollment Fee: \$225
<input type="checkbox"/> I am a new student who wants to take individual BOMI Course(s) only Your first course enrollment fee may be applied toward a designation enrollment fee	Enrollment Fee: \$100

Enrollment Fee:

Course Registration: (You are considered a BOMA member if you are a member of any local BOMA association. A local BOMA member is the named representative of a BOMA building or business.)

BOMA Members <input type="checkbox"/> \$400	Non-Members <input type="checkbox"/> \$450	Registration Fee:
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Contact BOMA/Suburban Chicago staff for payment options, if required.

Total Fees Due:

Payment Information

<input type="checkbox"/> Check <i>(Payable to BOMA/Suburban Chicago)</i>	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> AMEX	<input type="checkbox"/> Discover
Name on Card	Card Number	Exp. Date	Security Code	
Billing Address	City	State	Zip	
Signature				

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