

Minutes for Building and Grounds 5/12/2018

Those in attendance - Bob Carlson, Melissa Carlson, Jerry Kirkwood, Ron Donnally, Beth Rush, Marsha Grothusen (GA rep), Dave Allen

Reading of the previous minutes was waived.

Dave Allen presented an update on the following items he discussed in the meeting he had, 4/30/18, with Father Brent Carey and Liz Beedle.

Items as follows-

1. Ron Donnelly new position, his defined roll as liaison between Junior Warden, Jerry Kirkwood, Building and Grounds committee, keys for the Church for Ron, and alarm code for him as well.
2. Finding a person to act as Chair for B&G
3. Gordon Aloway's position as Chair for GA
4. Insurance coverage for volunteer labor force
5. Jim Albrecht and Jerry Kirkwood working together to create operations manual for building
6. Sump Pump
7. List of parishioners and what they do for a living
8. Active Shooter /emergency plan
9. Electrical issues
10. Carpenter Ants re-creation
11. Day School Fence and washer dryer install in the basement
12. Pinewood derby
13. Choir loft
14. Bulletin board
15. Communication
16. Jerry Kirkwood - Helping him do his job more efficiently.
17. List of past Junior Wardens
18. BSA and Eagle project protocol
19. Building blue prints on thumb drive
20. Larry Ward, communication and coordination of activities with STAA.
21. Tax letter for volunteer hours

Committee Reports -

Jerry Kirkwood - Question arose about \$300.00 missing from Carpenter Ants fund. Jerry to address with Liz Beedle, Total cost of day school bathrooms came in at \$1235.00 all donated money, Sprinkler heads are still being replaced and adjusted, KB Complete called to help repair AC units and will be providing a service contract bid, Issue with the coffee on Sunday addressed. Jerry has taken alot of heat over the coffee and would greatly appreciate a person taking this ministry on to eliminate the need for either Jerry or Elliot to deal with this on Sunday. Dave to discuss with Vestry on this topic. New fence installed for day school. All material donated by day school. CA group did great job. Fountains are in dire need of repair. Damien Matthews name was dropped to contact for this but was discussed that he no longer lives in the area. New person is being sought for this repair, mainly to the stone. Jerry to discuss issues with Scouts related to the Eagle Court of Honor. Lights may be changed from ground lighting to wall lighting on outside by gardens. This to be researched.

Gordan Alloway - Marsha Grothusen report - Planting day schedule may conflict with funeral. GA to discuss, GA asked to define areas of Church ground it is responsible for and report to B&G. GA to provide extra plantings around entrance to building.

Ron Donnelly - CA's to paint walls in narthex for the purpose of making it a brighter entrance for the sanctuary. Paint color voted on and approved by B&G. Painting to take place on Tuesday 5/15. Additional activities by CA are scheduled to take place including the refinishing of the shelf by the Baptismal font. The purchase of glass to cover the shelf. Sump Pump issues to be addressed during the week day school is out to eliminate any issues with interfering with Day school activities. Would like Liz to include invite to join CA's on Sunday announcement sheet and web site.

Old Business -

Bob Carlson to get new plans to Dave Allen to bid for choir loft future project

Sump pump addressed by Ron Donnelly report

Electrical wiring in downstairs south classroom has been addressed. 2 outlets have been isolated and capped off to prevent circuit shorting out.

Alter rail is done, thank you Gordon and the rest of the CA for handling this project.

Communication still seems to need improvement but we are working on it. New and bigger bulletin board to be installed for the purpose of advertising and informing the parishioner of projects related to CA's, B&G, and GA.

Baptismal font shelf staining is scheduled to be taken care of by CA's

Plans for the Pinewood derby are progressing, Dave to address with Vestry.

New Business -

It was announced by Dave Allen that there would always be a meeting for the B&G the second Saturday of each month. As we are actively recruiting new members it would be impossible to inform everyone of a cancellation. With all the ongoing and scheduled projects this meeting must always take place.

Dave Allen also stressed that the meeting be kept to 1 hour however with all of the current projects going on this may not be possible.

It was stressed to all members to continue to recruit more members for the CA's, B&G, and GA committees.

Next meeting scheduled for Saturday 6/9/2018 in the downstairs south classroom.

Minutes submitted by David Allen

Agenda for Building and Grounds
6/9/2018

Greetings and opening

Reading and approving of the previous meeting minutes

COMMITTEE REPORTS

Jerry Kirkwood report

Ron Donnelly report

Gordon Alloway Gardening Angels report

OLD BUSINESS

Status of the Choir loft extension

Status of Sump pump

Communication update

Baptismal font staining update

Fence install for day school

Security door for day school

Laundry machines for Day school

NEW BUSSINESS

Projector replacement for Spencer hall

Conclusion of the meeting