



EZ Parent Center

Directions-

First time parent sign up with meal preordering
and required payments



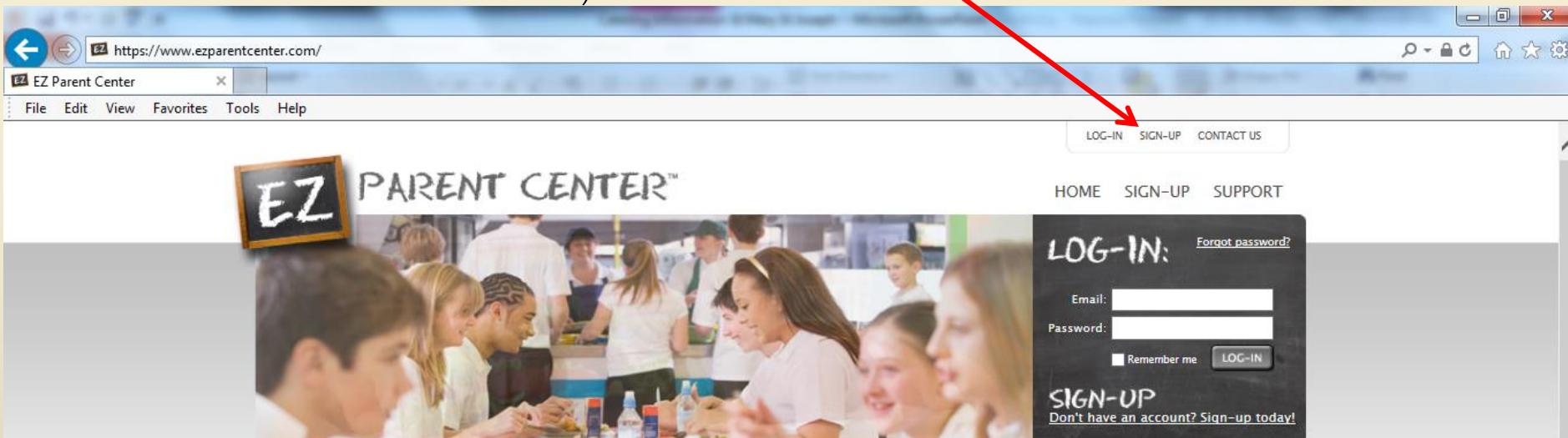
What's Great About Ordering with Papa Gino's!

- Variety
- Customized Delivery
- Reliable
- Secure
- Hot Lunch
- Well Balanced
- Reasonably Priced
- Ease of Ordering

Parent Registration

Go to: www.ezparentcenter.com

1.) Click on SIGN-UP.



Frequently Asked Questions

How do I create an account?

Click on Sign-up in the top right hand corner. This will direct you to the sign-up page so you can fill out an online form. After the submission it may take a day or two for the account to be created.

How do I reset my password?

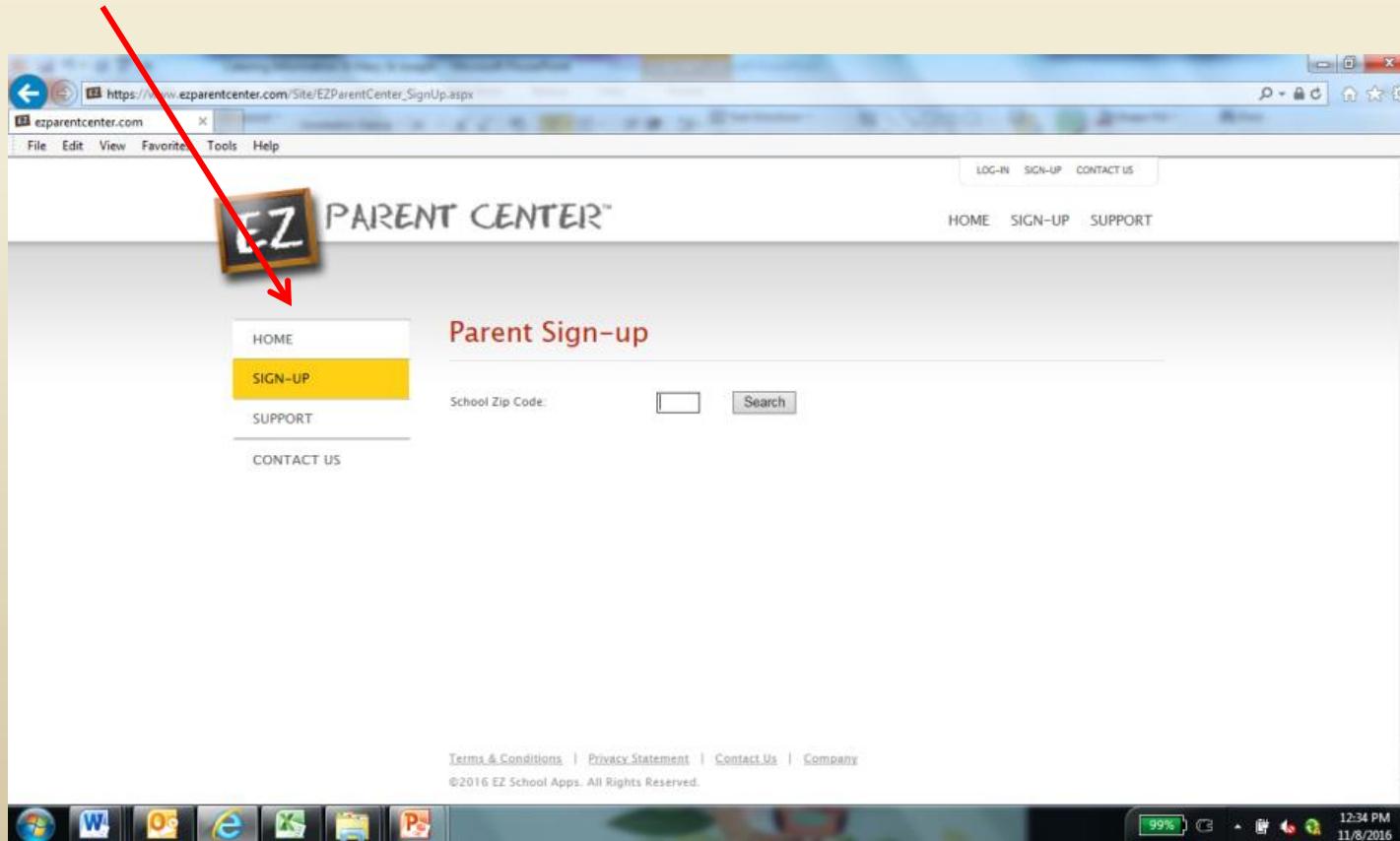
Click the Forgot Password link above the email address to reset your password. An email will be sent with a link to reset your password.

Can I pay for multiple students with a single payment?

At this point it is not possible but we are looking to do this in the future.

Parent Registration

2. Type in the School's zip code in the box and click search and use the dropdown to select your school



Parent Registration

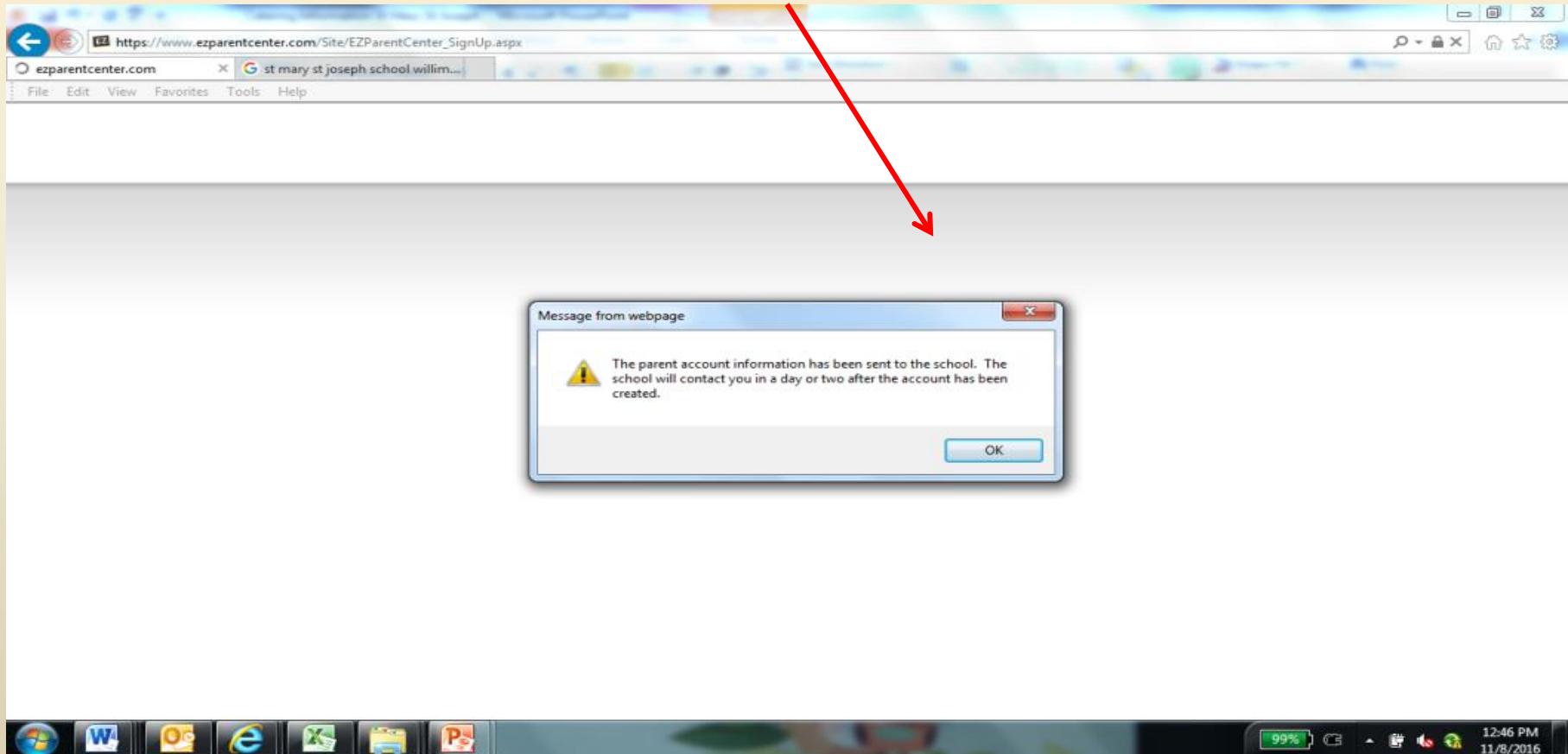
3. Type in your first name, last name, and your email address, along with your password and confirm your password and finally the first and last name of your student(s).



The screenshot shows a computer monitor displaying a web browser with the URL https://www.ezparentcenter.com/Site/EZParentCenter_SignUp.aspx. The browser window has a red arrow pointing to the 'SIGN-UP' button on the left side of the page. The page itself is titled 'Parent Sign-up' and features the 'EZ PARENT CENTER™' logo. On the left, there is a navigation menu with 'HOME', 'SIGN-UP' (which is highlighted in yellow), 'SUPPORT', and 'CONTACT US'. The main form area contains fields for 'School' (set to 'St. Mary St. Joseph'), 'Parent First Name' (input 'Kate'), 'Parent Last Name' (input 'Starzyk'), 'Email Address' (input 'kstarzyk@papaginos.com'), 'Create Password' (input masked as '*****'), 'Confirm Password' (input masked as '*****'), and 'Please put the student names you need a connection to' (input 'Kate Starzyk'). Below the form is a note: 'If you have multiple students in the same school system then just choose a single school and submit the multiple names. The school that received the request will put the information in for the multiple schools.' At the bottom is a 'Send Account Creation Request' button. The taskbar at the bottom of the screen shows various application icons and the date/time '12:38 PM 11/8/2016'.

Parent Registration

4. Click Submit. Your registration is successful if you see the box below!*



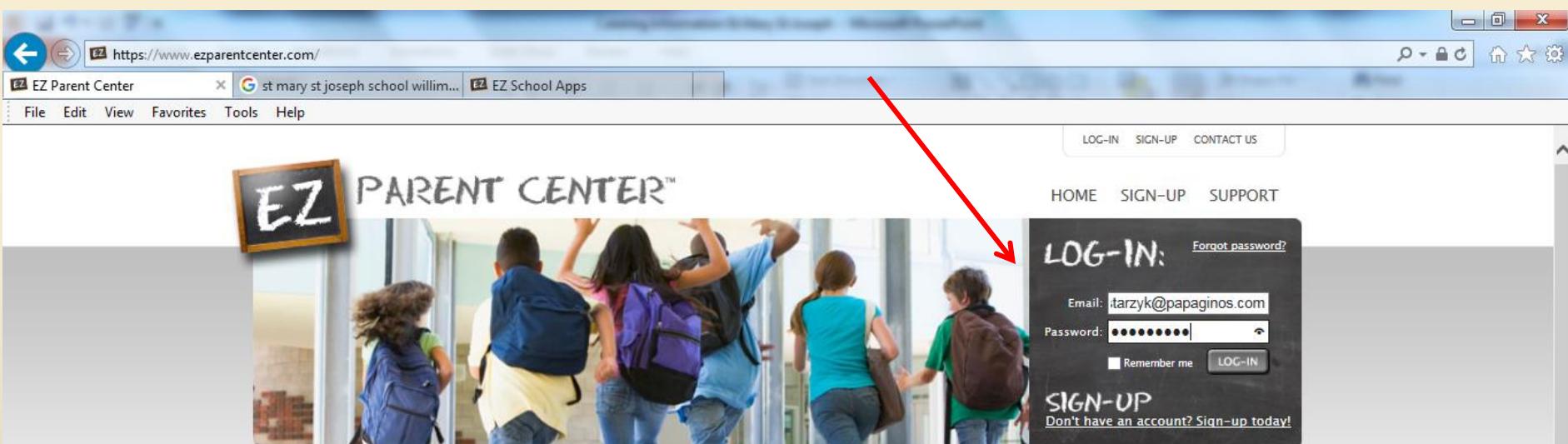
PLEASE NOTE

- You do not have immediate access to the system.
- Papa Gino's must activate your account and link your student(s) to that account. The time to complete this process can vary. Papa Gino's will send an email to you upon completion. This may take up to 24 hours.

Parent Login

Go to: www.ezparentcenter.com

and login using your email address and password



Frequently Asked Questions

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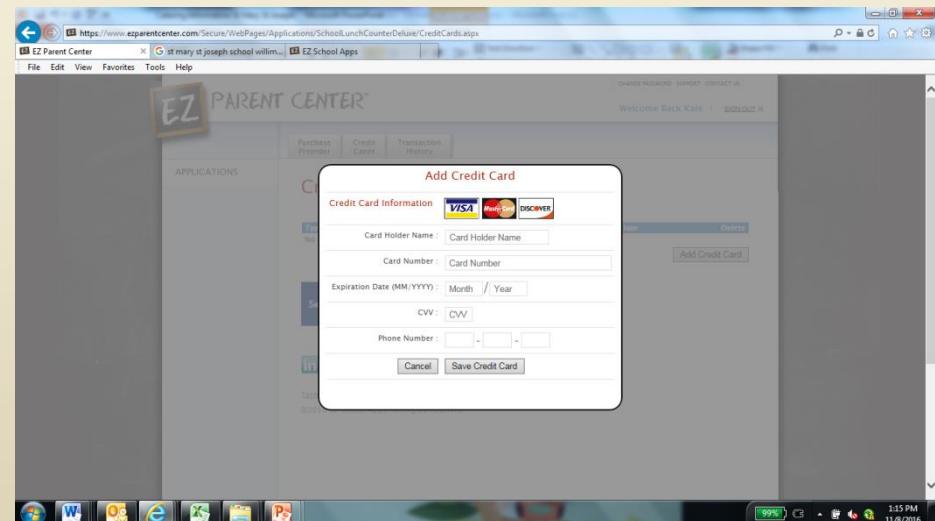
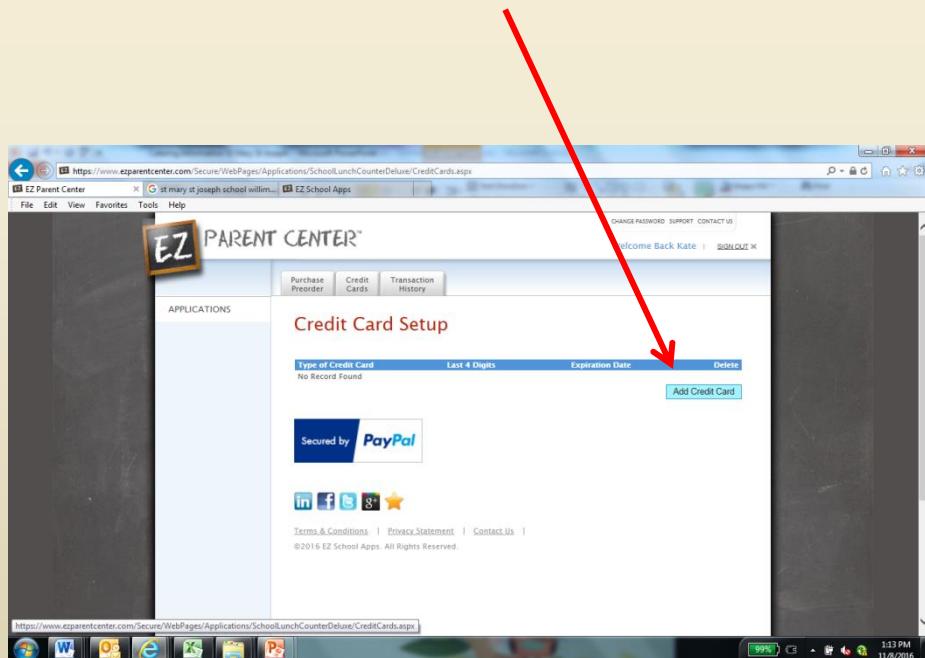
At this point it is not possible but we are looking to do this in the future.

Adding a Credit Card

(a pay pal account is not required)

1. Click on the Credit Card tab and click add credit card.

2. Add the information about your credit card and click save credit card.



Please note-for safety and security, the only numbers saved on the site are the last four digits of the credit card.

Preorder Meals and Add Money

1. When you pre-order meals you will be required to pay the balance. If you do not pay the balance your order will not be placed.
2. Click on Purchase Preorder to view the available lunches.
3. This box should show your student's name. **IMPORTANT:** If you have more than one student in the school use the dropdown to select the correct student.
4. You can change months by clicking on the month before or after.
5. Begin to select for the different days by clicking on the circle in front of the correct choice. (There is a slight delay before choosing an item.)

Meal Preorder

Print Calendar as PDF

Student Name : Gary Gual

August	September 2016			October
Mon	Tue	Wed	Thu	Fri
			1	2
			<input type="radio"/> No Lunch <input checked="" type="radio"/> Cheeseburger Fries Milk Included	<input type="radio"/> No Lunch <input checked="" type="radio"/> Chicken Sandwich Fries Milk Included
			<input type="radio"/> Chicken Sandwich Fries Milk Included	<input type="radio"/> Ham Sandwich
			<input type="radio"/> Side Order <input checked="" type="radio"/> No Side Order <input type="radio"/> Apple <input type="radio"/> Small Salad	<input type="radio"/> Side Order <input checked="" type="radio"/> No Side Order <input type="radio"/> Apple <input type="radio"/> Small Salad

Preorder Meals and Add Money

6. Under the menu it automatically provides you with the total owed for the order.

7. It automatically provides you with the amount of money for the preorder.

8. It automatically provides you with owed amount.

9. Click on Save/Pay.

10. When your order has been placed the items you ordered will turn blue. This indicates the order was successfully completed.

11. Click on Print Calendar as a pdf to print out calendar for your student(s).

12. The credit card charge for this transaction will show as "EZ School Apps" on the credit card statement.

13. There will be a \$1.95 service for the two week period. This fee goes directly to Pay Pal. For example it is an extra .25 cents per day if ordering 4 time each week. This fee guarantees your credit card is stored in PCI compliant place.

August		September 2016			October	
Mon	Tue	Wed	Thu	Fri	Sat	
			1 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	2 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad		
5 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	6 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	7 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	8 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	9 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad		
12 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	13 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	14 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	15 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	16 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad		
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26 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	27 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	28 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	29 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad	30 Lunch No Lunch Cheeseburger Fries Milk Included Chicken Sandwich Fries Milk Included Side Order No Side Order Apple Small Salad		

Current Student Balance : \$ 0.00
Preorder Amount : \$ -36.25
Owed Amount : \$ -36.25

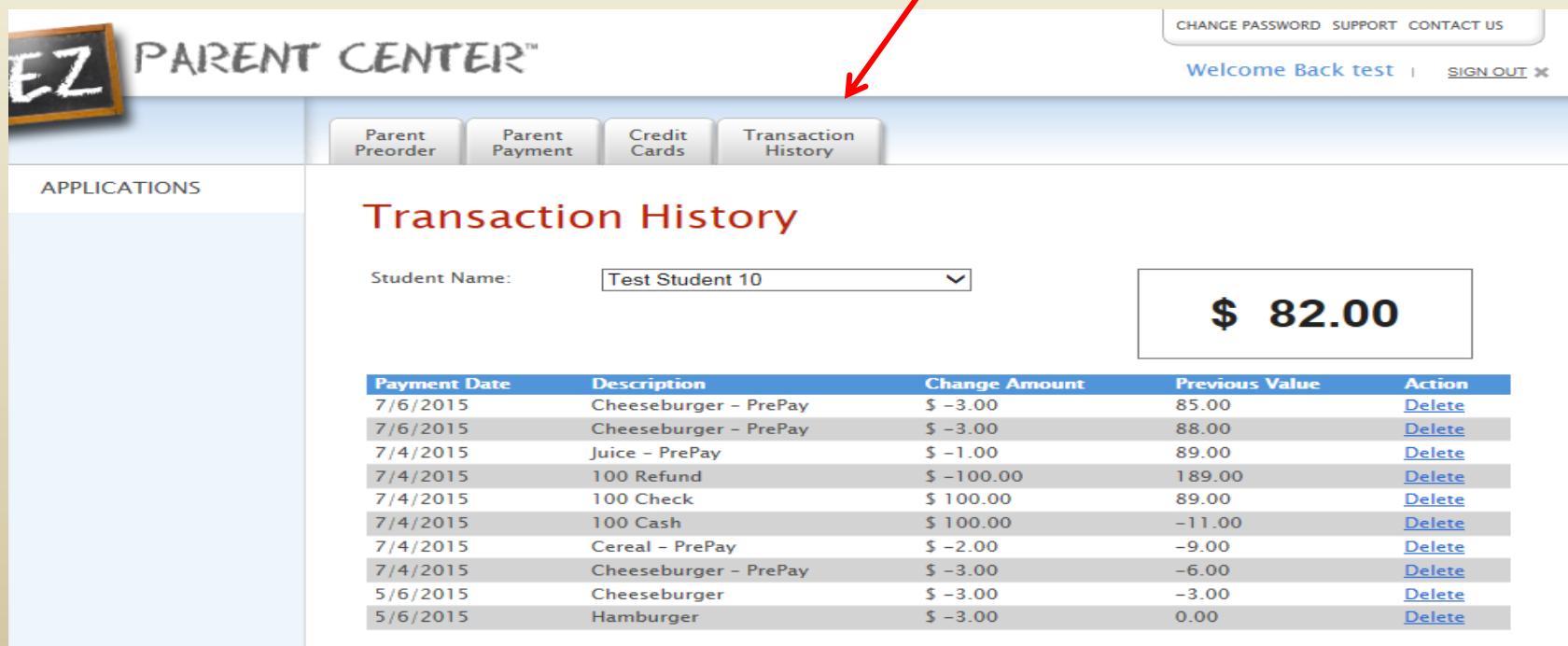
The foods in the calendar will not be preordered until you click the Save/Pay button and pay with a credit card if required.

Hi Parents, we will close the preordering on August 23rd. Please submit preorders before then.

Save/Pay

Transaction History

1. Click on the transaction history tab to see a current history of your student's payments and purchases



CHANGE PASSWORD SUPPORT CONTACT US

Welcome Back test | [SIGN OUT](#)

EZ PARENT CENTER™

APPLICATIONS

Parent Preorder Parent Payment Credit Cards Transaction History

Transaction History

Student Name:

\$ 82.00

Payment Date	Description	Change Amount	Previous Value	Action
7/6/2015	Cheeseburger - PrePay	\$ -3.00	85.00	Delete
7/6/2015	Cheeseburger - PrePay	\$ -3.00	88.00	Delete
7/4/2015	Juice - PrePay	\$ -1.00	89.00	Delete
7/4/2015	100 Refund	\$ -100.00	189.00	Delete
7/4/2015	100 Check	\$ 100.00	89.00	Delete
7/4/2015	100 Cash	\$ 100.00	-11.00	Delete
7/4/2015	Cereal - PrePay	\$ -2.00	-9.00	Delete
7/4/2015	Cheeseburger - PrePay	\$ -3.00	-6.00	Delete
5/6/2015	Cheeseburger	\$ -3.00	-3.00	Delete
5/6/2015	Hamburger	\$ -3.00	0.00	Delete

Ordering Cycle

1. The next window for ordering opens on November 16th and will close on November 20th.
2. If you haven't done so already, please make sure to register before November 16th so you are able to order within the designated window.
3. You are ordering for two weeks of lunches for your student(s) which starts on Monday, November 28 and December 5.
4. The following window for ordering will open on November 30 and will close on December 4.
5. You have a five day ordering period for each cycle.

Your School Account Contacts

Debbie Courier, Catering Sales Manager,
dcourier@papaginos.com

Patti Batte, Catering Coordinator,
pbatte@papaginos.com