



## Fall 2017 Host Sites & Descriptions

Some organizations are listed under multiple categories based on interest and industry.

### ACCOUNTING

Chesapeake Bay Foundation (Budget Director)  
DAI  
DKT International  
US Department of State (Systems Accountant)

### AEROSPACE, AVIATION & ASTRONOMY

NASA Goddard Space Flight Center (Earth Systematic Missions Program)  
NAVAIR

### AGRICULTURE & NATURAL RESOURCES

Baltimore Environmental Police  
Chesapeake Bay Foundation (Budget Director)  
EPA Chesapeake Bay Program (Project Manager)  
EPA Chesapeake Bay Program (Public Affairs)  
Federal Maritime Commission  
Maryland Department of Natural Resources  
Princeton Hydro  
US Department of Agriculture – Animal and Plant Health Inspection Service  
Western Maryland Hospital Center (Therapeutic Gardens)

### ANIMAL SCIENCE/PRE-VET

US Department of Agriculture – Animal and Plant Health Inspection Service

### ARCHITECTURE

AECOM  
Hord Coplan Macht

### ART, PHOTOGRAPHY, MUSIC, POETRY & DANCE

Labor Heritage Foundation  
Studio H  
The Spanish Education Development Center  
UMD Clarice Smith Performing Arts Center  
UMD School of Music

### BIOTECH/PHARMACEUTICALS

AstraZeneca  
US Pharmacopeia

### CHILD/TEEN DEVELOPMENT

Baltimore County Public Schools Office of Advanced Academics  
MCPS: Rock Terrace School (Special Needs Coord.)  
MCPS: Sherwood High (Child Development Prog)  
The Spanish Education Development Center  
The Harbour School at Annapolis  
The Harbour School at Baltimore  
Wellness House of Annapolis

### COMMUNICATION, PR & MEDIA

Booz Allen Hamilton  
DC Office of Cable Television, Film, Music & Entertainment  
Defense Information School  
EPA Chesapeake Bay Program (Public Affairs)  
Firefighter Combat Challenge ®  
Hardesty & Hanover  
Knucklepuck  
Merrick Towle Communications  
Mid-Atlantic Media  
Mind & Media, Inc  
S&P Global  
Sadona Salon + Spa (Social Media Asst)  
Suited for Change  
UMD Office of Community Engagement (Comm/Media Coord)  
Voice of America

### CONSTRUCTION

Aegis Project Controls  
Clark Construction Group

### CONSULTING

Booz Allen Hamilton (Lexington Park, MD)  
Booz Allen Hamilton (Washington, DC)  
Incentive Technology Group (ITG)  
Princeton Hydro

### COUNSELING, MENTAL HEALTH & SOCIAL WORK

Active Minds  
MCPS: Rock Terrace School (Special Needs Coord.)  
PGCPS: Tayac Elementary (School Counselor)  
The Harbour School at Annapolis  
The Harbour School at Baltimore  
Wellness House of Annapolis

### CYBERSECURITY, INFORMATION SCIENCE & SOFTWARE DEVELOPMENT

Booz Allen Hamilton  
Council for Affordable Quality Healthcare (Software Development/Quality Assurance)  
CreditXpert Inc  
Dataprise, Inc  
Datawheel  
Incentive Technology Group (ITG)  
Intellor Group  
Johns Hopkins University, DC Campus (IT Manager)  
Knucklepuck  
National Library of Medicine/NIH  
Salient CRGT

**CYBER, INFO SCI & SOFTWARE DEV...cont'd**

United Income

US Department of State (Systems Accountant)

**DATA ANALYSIS, SURVEY METHODOLOGY & STATISTICS**

American Institutes for Research

CreditXpert Inc

Dataprise, Inc

S&P Global

**EARLY CHILDHOOD EDUCATION (pre-K-3<sup>rd</sup>)**

Baltimore County Public Schools Office of Advanced Academics

Bullis School (3<sup>rd</sup> gr.)

Imagine Lincoln Public Charter School (Asst Principal)

MCPS: Arcola Elementary (3<sup>rd</sup> gr. inclusion)

MCPS: Montgomery Knolls Elementary (pre-K inclusion)

MCPS: Sherwood High (Child Development Prog)

The Spanish Education Development Center

**EDUCATION (K-12)**

Baltimore County Public Schools Office of Advanced Academics

Bullis School (3<sup>rd</sup> gr.)

CCPS: Century High (French/Spanish)

HCPSS: Ellicott Mills Middle (English)

HCPSS: Folly Quarter Middle (English/Reading)

HCPSS: Glenwood Middle (Principal)

HCPSS: Reservoir High (Library Media Specialist)

Imagine Lincoln Public Charter School (Asst Principal)

Maryvale Preparatory School (School Administrator)

MCPS: Arcola Elementary (3<sup>rd</sup> gr. Inclusion)

MCPS: Col. E. Brooke Lee Middle (Math)

MCPS: Rock Terrace School (Special Needs Coord.)

MCPS: Sherwood High (Child Development Prog)

MCPS: Watkins Mill High (Math)

MCPS: White Oak Middle (World Studies)

MCPS: Wootton High (English)

PGCPS: Paint Branch Elementary (6<sup>th</sup> gr. Math/soc. studies)

PGCPS: Tayac Elementary (School Counselor)

The Harbour School at Annapolis

The Harbour School at Baltimore

**ENERGY, ENVIRONMENTAL SCIENCE & SUSTAINABILITY**

Baltimore Environmental Police

Chesapeake Bay Foundation (Budget Director)

EPA Chesapeake Bay Program (Project Manager)

EPA Chesapeake Bay Program (Public Affairs)

Federal Maritime Commission

Maryland Department of Natural Resources

Nspiregreen LLC

Princeton Hydro

**ENGINEERING**

AECOM

Aegis Project Controls

Booz Allen Hamilton

Clark Construction Group

CreditXpert Inc

Finnegan (Patent Attorney)

Hardesty & Hanover

Incentive Technology Group (ITG)

NASA Goddard Space Flight Center (Earth Systematic Missions Program)

NAVAIR

Optimized Thermal Systems, Inc

Princeton Hydro

Schnabel Engineering

**ENTERTAINMENT, SPORTS, RECREATION & LEISURE**

Fellowship of Christian Athletes

Firefighter Combat Challenge ®

Healthy Bodies/Healthy Minds, Inc Yoga and Wellness for Kids

JWebb Living Mind – Body – Life LLC

Washington Redskins (Corporate Hospitality)

**EVENT PLANNING & MANAGEMENT**

Conference on Asian Pacific American Leadership (CAPAL)

Firefighter Combat Challenge ®

SAVE The DATE

UMD Alumni Association

Washington Redskins (Corporate Hospitality)

**EXERCISE SCIENCE & PERSONAL/ATHLETIC TRAINING**

Healthy Bodies/Healthy Minds, Inc Yoga and Wellness for Kids

JWebb Living Mind – Body – Life LLC

Marymount University (Assistant Professor, Health & Human Performance)

**FINANCIAL SERVICES, INVESTMENTS & INSURANCE**

Aflac

Architect of the Capitol (Office of the CFO)

AXA Financial

Bridgewater Wealth & Financial Management

Chesapeake Bay Foundation (Budget Director)

DAI

DKT International

Long & Foster Rockville King Farm

Montgomery College-Germantown (Financial Aid Office)

Northwestern Mutual

Overseas Private Investment Corporation

The Interface Financial Group

**GOVERNMENT & POLITICS**

Architect of the Capitol (Office of the CFO)  
Asian American Hotel Owners Association (Dir. of Gov't Affairs)  
City of Hyattsville (Community & Economic Development Dept)  
Futures Without Violence  
Maryland General Assembly, House of Representatives  
Prince George's County Council (Legislative Council Member)  
S&P Global

**HEARING & SPEECH**

Adventist Rehab Hospital  
MedStar Good Samaritan Hospital (Speech-Language Pathologist)  
The Harbour School at Annapolis  
The Harbour School at Baltimore

**HEALTHCARE & MEDICAL**

Adventist Rehab Hospital  
Association of State and Territorial Health Officials  
Bloom & Reddy Orthodontics  
Delmarva Heart  
Forefront Dermatology  
George Washington University Hospital (Thoracic Surgery)  
Gunnar Fisher Dentistry  
Heller Orthodontics  
Inova Medical Group (OB/GYN)  
JWebb Living Mind – Body – Life LLC  
Maryland Oral Surgery Associates  
MedStar Good Samaritan Hospital (Speech-Language Pathologist)  
MedStar Health (Urogynecology)  
Stanley Cohen, DDS, PA  
Ulman Cancer Fund for Young Adults  
Veterans Affairs Medical Center

**HIGHER EDUCATION & STUDENT AFFAIRS**

American University, Undergraduate Academic Advising  
Marymount University (Assistant Professor, Health & Human Performance)  
Montgomery College-Germantown (Financial Aid Office)  
UMD Alumni Association  
UMD College of Arts & Humanities (Office of the Dean)  
UMD Education Abroad  
UMD Office of Community Engagement (Comm/Media Coord)  
UMD QUEST Honors Program  
UMD School of Music  
UMD University Relations

**HOSPITALITY & RESTAURANT MANAGEMENT**

Asian American Hotel Owners Association (Dir. of Gov't Affairs)  
SAVE The DATE  
Washington Redskins (Corporate Hospitality)

**HUMAN RESOURCES, RECRUIT & TRAINING**

CareFirst BlueCross BlueShield  
Education Development Center  
Intellor Group  
PG Community College, Workforce Development and Continuing Education  
UMD University Relations

**INTELLIGENCE**

National Geospatial-Intelligence Agency

**INTERNATIONAL AFFAIRS & RELATED**

American Councils for International Education  
Education Development Center  
UMD Education Abroad

**JOURNALISM**

DC Office of Cable Television, Film, Music & Entertainment  
Defense Information School  
Mid-Atlantic Media  
Voice of America

**LANGUAGE DEVELOPMENT & EDUCATION**

CCPS: Century High School (French/Spanish teacher)  
Prince George's Community College, Adult ESL Program  
The Spanish Education Development Center

**LAW, LAW ENFORCEMENT & CRIMINAL JUSTICE**

Andalman & Flynn  
Baltimore Environmental Police  
Calvert County Detention Center  
DC Superior Court (Judge)  
District Court of Maryland for Baltimore County-Towson (Judge)  
DLA Piper LLP (US)  
Finnegan (Patent Attorney)  
Law Offices of Alisa G. Cummins  
Lawrence Adashek P.A.  
Maryland Court of Special Appeals (Judge)  
Maryland Office of Administrative Hearings (Judge)  
Montgomery County Police Department  
United States Attorney's Office of Washington, DC  
University of Maryland Police

**LIBRARY SCIENCES, ARCHIVES & LITERARY PROGRAMMING**

Dorchester County Public Library  
HCPSS: Reservoir High (Library Media Specialist)  
National Library of Medicine/NIH  
University of Maryland Archives

**MARKETING & SALES**

Aflac  
Ferguson Enterprises, Inc  
Hardesty & Hanover  
ITG

**MUSEUMS**

Smithsonian Institution-National Museum of American History  
Smithsonian Institution-National Museum of Natural History (Archaeologist & Museum Educator)

**NON-PROFITS & ASSOCIATIONS**

Active Minds  
American Councils for International Education  
Asian American Hotel Owners Association (Dir. of Gov't Affairs)  
Baltimore County Public Schools Office of Advanced Academics  
Chesapeake Bay Foundation (Budget Director)  
City of Hyattsville (Community & Economic Development Dept)  
Community Preservation and Development Corporation  
Conference on Asian Pacific American Leadership (CAPAL)  
Education Development Center  
Fellowship of Christian Athletes  
Futures Without Violence  
Healthy Bodies/Healthy Minds, Inc Yoga and Wellness for Kids  
Labor Heritage Foundation  
Suited for Change  
The Spanish Education Development Center  
The Vegetarian Resource Group  
Ulman Cancer Fund for Young Adults  
Wellness House of Annapolis

**PUBLIC HEALTH**

Active Minds  
Association of State and Territorial Health Officials  
Futures Without Violence  
Healthy Bodies/Healthy Minds, Inc Yoga and Wellness for Kids  
JWebb Living Mind – Body – Life LLC  
Marymount University (Assistant Professor, Health & Human Performance)  
National Library of Medicine/NIH  
The Vegetarian Resource Group

**PUBLIC HEALTH...cont'd**

Ulman Cancer Fund for Young Adults  
Wellness House of Annapolis

**PUBLIC POLICY**

Asian American Hotel Owners Association (Dir. of Gov't Affairs)  
S&P Global

**REAL ESTATE & PROPERTY MANAGEMENT**

Agent Knows Homes Team/Keller Williams Capital Properties  
Community Preservation and Development Corporation  
Howie B Properties  
JLL  
Long & Foster Rockville King Farm  
Rappaport

**RESEARCH**

American Institutes for Research  
Marymount University (Assistant Professor, Health & Human Performance)  
University of Maryland School of Medicine (Biomedical research)  
University of Maryland School of Medicine (Greenebaum Cancer Center)

**SOCIAL JUSTICE & INCLUSION**

Conference on Asian Pacific American Leadership (CAPAL)  
Futures Without Violence

**START-UPS & ENTREPRENEURSHIP**

Datawheel  
JWebb Living Mind – Body – Life LLC  
Knucklepuck  
Sadona Salon + Spa (Social Media Asst)

**SUPPLY CHAIN, OPERATIONS & LOGISTICS**

Cowan Systems, LLC  
Federal Maritime Commission  
Ferguson Enterprises, Inc

**TRANSPORTATION & URBAN PLANNING**

City of Hyattsville (Community & Economic Development Dept)  
Community Preservation and Development Corporation  
Cowan Systems, LLC  
Hardesty & Hanover

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**INTERN FOR A DAY HOST DESCRIPTIONS**  
**in alphabetical order**

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**Active Minds, [activeminds.org](http://activeminds.org)**

**Industry: Non-Profit**

**20001 S St NW, Washington, DC 20009**

Active Minds is the leading nonprofit organization that empowers students to speak openly about mental health in order to educate others and encourage help-seeking. We are changing the culture on campuses and in the community by providing information, leadership opportunities and advocacy training to the next generation. By developing and supporting chapters of a student-run mental health awareness, education, and advocacy group on campuses nationwide, the nonprofit organization works to increase students' awareness of mental health issues, provide information and resources regarding mental health and mental illness, encourage students to seek help as soon as it is needed, and serve as liaison between students and the mental health community. Through campus-wide events and national programs, Active Minds aims to remove the stigma that surrounds mental health issues, and create a comfortable environment for an open conversation about mental health issues on campuses nationwide. Send Silence Packing is a nationally recognized traveling exhibition of donated backpacks representing college students lost to suicide each year. The program is designed to raise awareness about the incidence and impact of suicide, connect students to needed mental health resources, and inspire action for suicide prevention. At each exhibit of Send Silence Packing, backpacks are displayed in a high-traffic area of campus - like the campus quad - giving a visual representation of the scope of the problem and the number of victims. Depending on the time of year students may experience and observe:

- Tour planning: reviewing tour applicants, choosing tour stops, route planning, booking travel and accommodations, ordering equipment, ect
- Development: meeting and outreach with corporate sponsors, private donors, foundations, and other partners
- Strategic Planning: formulating and implementing strategic plan to grow Send Silence Packing beyond its current footprint
- Research: keeping up to date with current best practices in the field of suicide prevention, mental health, and higher education
- Curriculum Development: build out new lesson plans and educational materials associated with the exhibit
- Hiring: posting jobs, reviewing tour staff and intern applications, making hiring decisions
  - Interested in all majors; freshmen, sophomores, juniors, seniors welcome
  - Available during winter break
  - Site is metro accessible

**Adventist Rehab Hospital**

**Industry: Healthcare**

**9909 Medical Center Dr, Rockville, MD 20850**

I work with adults who have had stroke or other brain injuries in a rehab hospital setting. I help them improve their speech, language, thinking skills, and swallowing. Students will be able to observe speech therapy evaluations and treatment sessions.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Wednesdays & Fridays
- Available during winter break
- Site is metro accessible (combination of bus and train)

**AECOM (Fire Protection Engineer), [aecom.com](http://aecom.com)**

**Industry: Engineering**

**3101 Wilson Blvd, Arlington, VA 22201**

AECOM "Intern for a Day" participants can expect to gain insight into the daily day-to-day of employees of one of the world's largest infrastructure design firms. Participants will be introduced to architecture and engineering professionals from varying disciplines including Fire Protection Engineering, Electrical Engineering, Mechanical Engineering, Interior Design, Watershed, Architecture and many more. Participants will be given the opportunity to ask questions to professionals from vastly different backgrounds who collaborate with one another on a daily basis. Participants will be introduced to computer aided design projects and how employees use the different computer software to produce 3D models of building systems and buildings as a whole. Located a short Metro ride away from DC, visitors to the AECOM Arlington office will also get to experience the feel for living the number one city for millennials as ranked by Forbes and Niche.com. Arlington, Virginia is located 5 miles from Washington, DC and is easily accessible from the College Park Metro stop. The AECOM office is located in the heart of Arlington's Clarendon neighborhood and is steps away from the Clarendon Metro stop. If interested in learning what architects and engineers do at the best design firm in the world, in the best millennial city in America...AECOM is the choice for you.

- Interested in engineering (emphasis Fire Protection) & Architecture majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**Aegis Project Controls, [consultaegis.com](http://consultaegis.com)**

**Industry: Construction**

**1010 Wayne Ave Suite 770, Silver Spring, MD 20910**

At Aegis, our sole focus is project controls and we're committed to providing our clients with top-notch professional services to help keep construction projects on-time and on-budget. Founded a decade ago, we've grown into one of the nation's leading project controls companies, with locations on the East and West Coast to best serve clients across the country. Project controls integrates CPM scheduling, cost and risk management to provide a comprehensive overview of the health of construction projects. The depth and breadth of project controls and construction experience at Aegis is unrivaled. At Aegis, we couple real-world experience with cutting-edge technology to achieve the best results for our clients. We are an industry leader in using technology to help our clients improve the performance of their construction projects. Our suite of innovative technology products and Primavera sales are an outgrowth of our project controls work. The student would experience what our Project Controls Engineers do, would provide a presentation on what Aegis does for the construction industry, introduce them to the technology we use, etc. The student would shadow one or several of the Project Controls Engineers.

- Interested in all majors; juniors, seniors preferred
- Available during winter break
- Site is metro accessible

**Aflac, [Aflac.com](http://Aflac.com)**

**Industry: Insurance**

**(Address Varies – location will not be metro accessible)**

Aflac is the nation's leader in supplemental insurance. Also named one of the World's Most Ethical Companies, and named as one of the top internship programs! (Many of our regional and district coordinators began as student interns!). Students will be given a quick overview of just what Aflac is, beyond the duck on TV. And, as one of the first steps to building business, students will go along marketing to prospective businesses.

- Interested in all majors; juniors, seniors preferred
- Available during winter break
- Site is **NOT** metro accessible

**Agent Knows Homes Team/Keller Williams Capital Properties**

**Industry: Real Estate**

**4031 University Dr #500, Fairfax, VA 22030**

We help clients Buy and Sell homes in Virginia, Maryland and Washington DC. Our goal is to stay in great contact with our clients so that we can serve them and positively impact them when they or those they know need our services. Our business is about great relationships and positively impacting the community! Students will observe Systems - Client Care, using CRMs - Client Follow up - Marketing - Networking - Leadership - Management - Lead Generation - Real Estate Sales - Contracts - Negotiating - public speaking - CSR - and more!

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays
- Available during winter break
- Site is **NOT** metro accessible

**American Councils for International Education, [americancouncils.org](http://americancouncils.org)**

**Industry: Education**

**1828 L St NW, Suite 1200, Washington, DC 20036**

American Councils is an international nonprofit that strives to increase access to educational opportunities for individuals and institutions across the globe -- from high school and college students to ambassadors, diplomats, nonprofit leaders, journalists, educators, artists, entrepreneurs, scientists, and other professionals. The mission of American Councils — to create informed and empowered global citizens who can succeed in an increasingly interconnected world — focuses first and foremost on U.S. engagement through educational and professional cooperation with non-English speaking regions of the world. Working with my colleagues in the youth programs department and the Kennedy-Lugar YES team in particular, the student would get a bird's eye view into the world of international exchange, grant administration, and project development. American Councils administers many State Department-funded youth exchange programs, including YES, which brings into the U.S. approximately 900 students each year from approximately 40 countries around the world with significant Muslim populations. Its counterpart, YES Abroad, sends approximately 65 American high school students or recent grads to 12 of those countries. All students live in their host country for 10 months, stay with a host family during their participation, and attend a high school with local peers. Each participant is charged with learning about daily life and culture in their host country and

sharing their culture in return. The program was created after September 11, 2001 in order to engage the Muslim world and build mutual understanding between citizens of the U.S. and participating countries. American Councils is involved in the administration of all aspects of this program--from advertising and recruiting participants; evaluation, notification, and selection; reviewing health and organizing travel; preparing participants and natural parents for the experience, finding host families and host schools for participants; providing support for families and participants throughout the year; preparing for and returning participants for re-entry into their home countries; and alumni engagement and activity. A student would get to see the coordination, planning, communication, and logistics involved in the day-to-day management of a program of this nature and scope, which is quite large. The student would also get a view into the world of international exchange, especially exchange with a diplomatic purpose.

- Interested in all majors; juniors & seniors preferred
- NOT AVAILABLE during winter break
- Site is metro accessible

**American Institutes for Research, [air.org](http://air.org)**

**Industry: Research**

**1025 Thomas Jefferson St NW, Washington, DC 20007**

AIR is one of the world's largest behavioral and social science research and evaluation organizations. Our overriding goal is to use the best science available to bring the most effective ideas and approaches to enhancing everyday life. For us, making the world a better place is not wishful thinking. It is the goal that drives us. Founded in 1946 as a not-for-profit organization, we conduct our work with strict independence, objectivity and non-partisanship. The intellectual diversity of our 1,800 employees enables us to bring together experts from many fields in the search for innovative answers to challenges that span the human life course. AIR's mission is to conduct and apply the best behavioral and social science research and evaluation towards improving peoples' lives, with a special emphasis on the disadvantaged. In the Education Program at AIR, we connect rigorous research, policy, and practice to support and improve education. Within the United States and internationally, AIR will be the preeminent organization that

- produces improvements in education, health, and the workforce;
- addresses the needs of individuals, organizations, and communities;
- designs and advances statistical and research methods;
- causes practitioners and organizations to adopt evidence-based practices; and
- informs public understanding and policymaking by the best evidence.

The student will have the opportunity to observe a project director and his research team at AIR doing work for the U.S. Department of Education as part of a large federal contract that supports activities pertaining to international surveys and assessments. The project team assists with activities focused on four large-scale international surveys/assessments: the Program for International Student Assessment (PISA), the Progress in International Reading Literacy Study (PIRLS), the Trends in International Mathematics and Science Study (TIMSS), and the Teaching and Learning International Survey (TALIS) (see <http://nces.ed.gov/surveys/international/>). Work activities primarily include researching topics pertaining to comparative and international education, reading, mathematics, and science; assisting with data analysis; conducting data quality checks; preparing and reviewing data tables, figures, and data documentation; assisting with writing and the review of research papers and statistical reports; revising manuscripts in response to editorial and technical comments; preparing products for release based on detailed publication standards; assisting with website updates; and developing presentations for professional audiences.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**American University, Undergraduate Academic Advising**

**Industry: Higher Education**

**4400 Massachusetts Ave NW, Washington, DC 20016**

We are a team of student development professionals in the School of International Service. We inform undergraduate students about the curriculum and the university regulations and assist them in developing their academic and professional goals. By providing a supportive environment, we give students the opportunity to succeed and grow into responsible global citizens. Students will get to observe academic advising appointments with college students.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Wednesdays & Fridays
- NOT AVAILABLE during winter break
- Site is metro accessible

**Andalman & Flynn, andalmanflynn.com****Industry: Law****8601 Georgia Ave, Suite 206, Silver Spring, MD 20910**

Since our founding in 1998 in downtown Silver Spring, we've built a solid reputation for excellence in the practice of law throughout Maryland and the District of Columbia. Our primary practice areas are domestic relations (family law), disability benefits and civil litigation. In this shadowing experience, students would observe an attorney work on family law cases (divorce, custody, etc).

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is metro accessible

**Architect of the Capitol, aoc.gov****Industry: Government****Washington, DC 20515**

The Architect of the Capitol is the facilities management for the Capitol Hill and other congressional complexes. Students would have the opportunity to observe the interworking of the Office of the Chief Financial Officer and the financial management staff that meets with the House and Senate Appropriations committees; overseeing the decision-making for the various funding planning and project management for Capitol Hill.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Wednesdays & Thursdays
- Available during winter break
- Site is metro accessible

**Asian American Hotel Owners Association (Dir. of Gov't Affairs), aahoa.com****Industry: Government****601 New Jersey Ave SE, Washington, DC 20001**

We are a trade association comprised of 17,000 small-business owner hoteliers nationwide who own approximately 1 in 2 hotels in the United States. I work in the DC office, representing our members before federal officials/staff. I also run our political action committee. In this shadowing experience, students will attend meetings on the hill, learn about a political action committee, attend/participate in internal discussions on policy.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is metro accessible

**Association of State and Territorial Health Officials, astho.org****Industry: Healthcare****2231 Crystal Dr, Suite 450, Arlington, VA 22202**

Public health agencies are a key partner in preventing heart attacks and strokes. They play a role in the identification of best and promising public health interventions for prevention and early identification of heart disease, and have unique opportunities to link with clinical care. As a Million Hearts Partner, ASTHO is supporting state health agencies and other partners in their state to address components of Million Hearts, particularly around blood pressure control. In this shadowing experience, students will observe:

- The integration of public health and healthcare efforts to improve hypertension control.
- Attend and take notes during virtual and in-person meetings relating to heart disease and stroke prevention.
- Learn about performance measurement and quality improvement objectives and goals to support data-driven health care delivery.
- Review innovative payment mechanisms and/or healthcare delivery models and policies.
- Examine the use of clinical systems of care that have proven successful in blood pressure control, and understand how health systems are successfully tracking clients with uncontrolled hypertension, and ensuring staff are trained appropriately.

- Interested in all majors; juniors, seniors preferred
- Best days to shadow: Wednesdays & Thursdays
- Available during winter break
- Site is metro accessible

**AstraZeneca, astrazeneca.com****Industry: Biotech & Pharmaceuticals****950 Wind River Lane, Gaithersburg, MD 20878**

AstraZeneca is a global biopharmaceutical company that discovers and delivers life-changing medicines. AstraZeneca is particularly focused on treatments in the areas of oncology, respiratory diseases and cardiovascular and metabolic diseases (CVMd). One part of the AstraZeneca organization is Global Biologics Operations



(<https://careers.astrazeneca.com/students/operations>) which is responsible for the manufacturing of biologics drug products. The student will have an opportunity to shadow a Principal Scientist in Global Analytical Operations. The Principal Scientist serves as an Analytical Lead for late-stage and commercial projects and is accountable for analytical method transfer to commercial manufacturing sites within AZ Biologics operations as well as outside testing laboratories. The student will join the Principal Scientist for a number of different departmental and project team meetings and have an opportunity to learn from the Principal Scientist about the production of biologics.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**AXA Financial, [axa.com](http://axa.com)**

**Industry: Financial Services**

**6200 Old Dobbin Ln, Suite 100, Columbia, MD 21045**

AXA Advisors, LLC is a global leader in the financial sales industry. We help individuals and businesses address their financial goals through financial strategies, investment services and risk management. With more than 50 branches across the country employing approximately 5,000 financial professionals, AXA offers the perfect opportunity for the right individual to grow with the mission of helping consumers achieve their financial goals. Please Note: Our firm cannot provide work sponsorship for internship or full time roles. You will shadow members of our team in our branch. There will be an interactive learning session involved too. You will watch as our advisors:

-Analyze financial information obtained from clients to determine strategies, products and services to help clients meet their financial goals

-Proactively call and network with clients to deepen business relationships and identify potential opportunities

-Maintain strong relationships with clients, helping them to track their progress over time through ongoing consultation and support

-Provide knowledgeable, objective financial guidance and customized strategies to consumer segments that demand high quality service

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best day to shadow: Fridays
- Available during winter break
- Site is **NOT** metro accessible

**Baltimore County Public Schools Office of Advanced Academics**

**Industry: Education**

**105 West Chesapeake Ave, Towson, MD 21204**

Baltimore County Public School is the 24th largest public school district in the country, servicing 113,000 students in 176 schools. The Office of Advanced Academics is in charge of planning and implementing programs and services designed to meet the needs of gifted learners at the elementary, middle and high school levels throughout the BCPS system. Students will have the opportunity to visit local schools to observe instruction, engage in professional development activities with teachers and other school staff and participate in meetings related to the planning and implementation of advanced programs and services for BCPS.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays-Thursdays
- Available during winter break
- Site is **NOT** metro accessible

**Baltimore Environmental Police, [publicworks.baltimorecity.gov/water-wastewater/environmental-police](http://publicworks.baltimorecity.gov/water-wastewater/environmental-police)  
Loch Raven Reservoir, Cockysville, MD 21130**

The Baltimore Environmental Police provide law enforcement services to the water supply for the Baltimore City Metropolitan area, serving 1.3 million customers and serving an area of approximately 500 square miles encompassing 3 reservoirs and all associated critical water infrastructure located within the city of Baltimore and 4 surrounding counties. Students will experience a tour of the Dam and critical infrastructure, and will accompany an officer on patrol on foot and in vehicles. The student will be present for citizen and violator contacts as officers patrol the area and engage in law enforcement and environmental protection activities.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available all days of the week – Mondays-Sundays
- Available during winter break
- Site is **NOT** metro accessible

**Bloom & Reddy Orthodontics, brorthodontics.com**  
**130 Thomas Johnson Dr #2, Frederick, MD 21702**

**Industry: Healthcare**

Bloom & Reddy Orthodontics is a private practice specializing in orthodontics (braces). Students would experience the business aspect of running an orthodontic practice, diagnosis and treatment planning orthodontic cases and observe clinical treatment of patients.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays & Thursdays
- Available during winter break
- Site is **NOT** metro accessible

**Booz Allen Hamilton (Lexington Park, MD), bah.com**  
**46950 Bradley Blvd, Lexington Park, MD 20653**

**Industry: Consulting**

We are a global firm of 22,600 diverse, passionate, and exceptional people driven to excel, do right, and realize positive change in everything we do. We bring bold thinking and a desire to be the best in our work in consulting, analytics, digital solutions, engineering, and cyber, and with industries ranging from defense to health to energy to international development. We celebrate and value diversity in all its forms; it's something we truly value as a multicultural community of problem solvers. We believe in corporate and individual citizenship that make our communities better places for all. We have one guiding purpose—to empower people to change the world. Our founder, Edwin Booz said it best: "Start with character... and fear not the future." We bring a ferocious integrity to change the status quo, today and throughout our more than 100-year history. Each day, we imagine, invent, and deliver new ways to better serve our employees, our clients, and the world. Booz Allen is committed to solving our clients' toughest challenges, and we work with a diverse base of public- and private-sector clients across a wide swath of industries, in the U.S. and internationally. Our clients call upon us to work on their hardest problems—delivering effective health care, protecting warfighters and their families, keeping our national infrastructure secure, bringing into focus the traditional boundaries between consumer products and manufacturing as those boundaries blur. We are investing in markets, capabilities, and talent and are building new business models through strategic ventures, partnerships, and product offerings. Our federal clients include substantially all of the cabinet-level departments of the U.S. Government. We serve commercial clients across all industries, including some of the largest organizations in critical infrastructure sectors like financial services, energy, healthcare, and manufacturing, and we have a thriving cadre of international clients in the Middle East and Southeast Asia.

- Interested in engineering, cyber, communication, English & business majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays & Thursdays
- Available during winter break
- Site is **NOT** metro accessible (1.5 hours from campus)

**Booz Allen Hamilton (Washington, DC), bah.com**  
**901 15 St NW, Washington, DC 20005**

**Industry: Consulting**

Booz Allen is a management consulting company that has continuously evolves in its 100+ year journey. We are focused on innovation and fostering a culture for our talent to thrive and help create and implement solutions for our clients. During this shadowing experience, students will observe facilitating new hire orientation, leading training, meeting with project team, and meeting with firm leadership.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays & Fridays
- Available during winter break
- Site is metro accessible

**Bridgewater Wealth & Financial Management, bridgewaterwealth.com** **Industry: Financial Services**  
**7475 Wisconsin Ave, Suite 600, Bethesda, MD 20814**

Bridgewater Wealth & Financial Management, LLC (bridgewaterwealth.com) is a wealth advisory and financial management firm located in Bethesda, Maryland offering high net worth and ultra-high net worth individuals, families and institutions cutting edge resources on par with large institutional firms along with unmatched personal service and attention. Bridgewater's investment advisory, financial planning, tax advisory and financial management teams are led by top industry professionals who are dedicated to working across teams to provide seamless financial support and solutions. Students will have a one day program featuring an overview of each area of expertise: Financial Management, Tax Advisory, & Investment Advisory.

- Interested in finance and accounting majors; sophomores, juniors preferred
- Want three students to attend the same day, so schedule be should be flexible
- Best days to shadow: Thursdays & Fridays

- NOT available during winter break
- Site is metro accessible

**Bullis School, [bullis.org](http://bullis.org)**

**Industry: Education**

**10601 Falls Rd, Potomac, MD 20854**

We are a k-12 private school. In this shadowing experience, students will observe a 3<sup>rd</sup> grade teacher – seeing the classroom in action as students engage and interact with learning and each other.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays-Fridays
- Available during winter break
- Site is NOT metro accessible

**Calvert County Detention Center, [co.cal.md.us](http://co.cal.md.us)**

**Industry: Law Enforcement, Security**

**325 Stafford Rd, Barstow, MD 20610**

The Calvert County Detention Center is a local Correctional Facility in the State of Maryland. Inmate population averages 200 adult male and female inmates. Inmates housed at the facility are pre-trial and/ or serving a sentence of up to 18 months. The Detention Center offers various programs and services to enable an offender to seek rehabilitation while incarcerated. Students will observe the day to day operation of a local detention facility. Students will see the custody and security aspect of the facility as well as the treatment aspect of the facility. Duties of the classification position include: population management/ inmate housing, inmate discipline, interaction with all facility departments, parole and probation, and policy and procedure.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**CareFirst BlueCross BlueShield, [carefirst.com](http://carefirst.com)**

**Industry: Healthcare**

**10453 Mill Run Circle, Owings Mills, MD 21117**

The student(s) will be exposed to an overview of the Human Resources department. The intern will be shown all divisions of HR (Talent Acquisition, HRIS, Compensations, Benefits and Associate Relations). According to the US Bureau of Labor and Statistics, EIGHT of the top 20 fastest growing professions are in the Health Care Industry! CareFirst prides itself on being a premier health care leader. We are the largest health-care insurer in the Mid-Atlantic region, employing over 5,000 associates, serving nearly 3.4 million members in the Maryland, District of Columbia, Northern Virginia, North Carolina and West Virginia area. Our branding and accreditations set us apart from our competitors; we have received 15 consecutive national Brand Excellence awards, recognizing its customer service, financial strength, membership growth and promotion of the Blue brand name. We are the proud recipients of the 2017 James Rouse Diversity Award, 2017 Healthiest Maryland Business Wellness at Work Award and for the fifth consecutive year, we have received the World's Most Ethical Companies Award.

We have numerous full time and internship opportunities throughout the company. Some of the positions we recruit for are:

- Graduate Development Program
- MBA/MPH/MHA/MIS
- Finance/Actuarial, IT, Business, Marketing & Sales, Customer Service
- RN Case Management and Utilization Review, PCMH Consultants

Our goal is to recruit and develop a talented and diverse group of high potential candidates who will serve as pipeline of future business leaders. Through hard work and dedication, associates will gain broad exposure to multiple business areas and functions.

We offer excellent benefits, including Medical, Dental and Vision health care insurance coverage, 401(k) plan, Life Insurance, Work Life Benefits, Gym membership, personal trainers, executive cafeteria, and a company on site dry cleaner.

**\*\*Must be authorized to work in the U.S without Sponsorship.\*\***

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**CCPS: Carroll County Public Schools – Century High School      Industry: Education**  
**355 Ronsdale Rd, Sykesville, MD 21784**

In this shadowing experience, students will observe a Spanish and French teacher for various levels of students.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**Chesapeake Bay Foundation (Budget Director), cbf.org      Industry: Environment**  
**6 Herndon Ave, Annapolis, MD 21403**

CBF is a non-profit environmental organization that is working hard to "Save the Bay". We strive to meet this goal by educating the public, taking students on Bay-related day and overnight trips, doing restoration work such as planting trees & oysters, working with farmers to keep streams clean, litigating, etc. In addition to our Annapolis headquarters, we have offices in PA, DC and VA. Both our Annapolis and Virginia Beach offices are LEED-certified green buildings. Our entire office lifestyle is about putting less stress on the environment. For example, we have composting toilets that use no water and handwashing is done using rainwater we collect. Brave UMD students come here every year for Alternative Spring Break and sleep on our beach for the week. I work in the Accounting department where the bills and credit cards for 150+ employees are paid, federal and state grants are tracked and reported on, payroll is processed, etc. My roll is creating and monitoring the organization's \$26 million budget. I often have meetings with other departments, reports to prepare for CBF's CFO, President or Board of Trustees, and lots of problem-solving situations. I often equate my job to doing puzzles - I have to figure out why things happened. We are also in the process of setting up a brand new 5-year fundraising campaign, so that might be part of the day. Of course, there is always time for a walk on the beach!

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**City of Hyattsville (Community and Economic Development Dept), Hyattsville.org**  
**4310 Gallatin St, Hyattsville, MD 20781**

**\*\*This shadowing experience will take place the week of October 23-27, 2017\*\***

The City of Hyattsville is a municipal government of 18,000 residents located just over one mile from Washington D.C. Hyattsville is one of the oldest municipalities within Prince George's County, Maryland. Since 2005, the City has seen an explosion of growth, both in terms of population and in development. Much of this growth stems from having two Washington Metropolitan Area Transit Authority (WMATA) Metro stations within the City's borders. Hyattsville is the only municipality in Maryland to have two stations.

The City of Hyattsville is run by ten departments and approximately 100 employees, all of whom strive to provide our residents high-quality services, programs and opportunities. The ten departments include the Office of the City Administrator, Assistant City Administrator, Police Department, Department of Public Works, Finance, Community & Economic Development, Human Resources, Community Services, City Clerk and Health & Wellness.

We are currently seeking a UMD student to serve in the Department of Community & Economic Development for one week; October 23rd ~ 27th, 2017, which will be celebrated as Maryland Economic Development Week. Shadowing our Community & Economic Director/Assistant City Administrator, the UMD student will gain valuable experience in the role municipal government plays in development projects in the city. The city is also scheduling public events and presentations. The student will have the opportunity to meet with local, county and state officials, private developers, and to participate in public meetings.

The Community and Economic Development Department facilitates economic development, acquires and administers grant funding, and manages local community planning. We also report on development work in the area, collect and map local assets, and work to strengthen our local businesses.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Site is metro accessible (bus)

**Clark Construction Group, clarkconstruction.com      Industry: Construction**  
**6407 Dower House Road, Upper Marlboro, MD 20772**

CCG is a large privately owned general contractor doing business across the US. Last year we signed \$4.3B in work. Major projects include; The Wharf, African American Smithsonian Museum, CSX Virginia Ave Tunnel. Students will receive an overview of our company, what our division Clark Logistics does to support operations, and jobsite visit.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome

- Best days to shadow: Mondays, Tuesdays & Thursdays
- Available during winter break
- Site is **NOT** metro accessible

**Community Preservation and Development Corporation, cpdc.org**  
**8403 Colesville Rd Suite 1150, Silver Spring, MD 20910**

CPDC is a non profit affordable housing development company that works from Baltimore to Hampton Roads. We own and run over 30 communities of family and senior affordable housing. The largest share of our units are in Washington, DC. Each day a student might see a project from predevelopment (determining if a project should be undertaken) to development. These projects can range from large new construction to historic preservation deals. An example is a current project in Richmond with both new construction buildings as well as an historic convert on site. Plus the project has both multifamily buildings for affordable and market rate needs as well as senior affordable.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**Conference on Asian Pacific American Leadership (CAPAL), capal.org    Industry: Non-Profit**  
**1001 Connecticut Ave NW, Suite 320, Washington, DC 20036**

The Conference on Asian Pacific American Leadership (CAPAL) seeks to empower Asian American, Native Hawaiian, and Pacific Islander (AANHPI) youth by increasing access to public service opportunities and building a strong AANHPI public service pipeline. CAPAL envisions a future with equitable AANHPI representation throughout all levels of government and public service, and works towards this goal with summer programming directed towards young AANHPI professionals, hosting events and panels increasing exposure to public service career options. The CAPAL Office student will help plan and possibly implement those plans for fall events. This includes, but is not limited to: registering guests, conducting outreach for events, corresponding with appropriate parties, site visits, confirming food and a venue, preparing materials, recruiting volunteers, and compiling post-event data. The student will often correspond and collaborate with the Board for event planning and execution. The student may also help other staff members with their projects.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays-Thursdays
- Available during winter break
- Site is metro accessible

**Council for Affordable Quality Healthcare (Software Development/Quality Assurance)**  
**1900 K St NW, Washington, DC 20006**

CAQH is a non-profit alliance. We are the leader in creating shared initiatives to streamline the business of healthcare. Through collaboration and innovation, CAQH accelerates the transformation of business processes, delivering value to providers, patients and health plans. I am the leader of several quality assurance teams that are responsible for testing software solutions designed and built by CAQH. Students will have the opportunity to shadow me as I interact and meet with software developers, test software, and work with other testers, engineers, and product and program managers. Students will meet members from our technical teams and learn from 1x1 informational interviews and participate in agile development meetings with our in house staff and remote vendor teams. They will learn firsthand how software is designed, built and tested. We will also discuss job opportunities for technical and non-technical positions at CAQH and how to gain entry into the healthcare industry.

- Interested in all majors; juniors, seniors preferred
- Best days to shadow: Tuesdays, Wednesdays, Thursdays
- Available during winter break
- Site is metro accessible

**Cowan Systems, LLC, cowansystems.com**  
**3700 Koppers St Suite 245, Baltimore, MD 21227**

**Industry: Transportation**

Cowan Systems, LLC has a strong foundation in the transportation industry, and provides all services a shipper could require. We have a network of intermodal locations, a large fleet consisting of 1,500 power units and 5,000 trailers, a full service logistics division, and warehouses that fulfill distribution needs. While shadowing, the students will get a hands-on view of our world, working with carriers and customers. They will look into our systems and watch people do everything from getting the customer to locking in a carrier and monitoring the shipment from point A to point B.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays, Thursdays
- Available during winter break

- Site is **NOT** metro accessible

**CreditXpert Inc, creditxpert.com**

**Industry: Real Estate**

**6225 Smith Ave, Suite 201, Baltimore, MD 21209**

We are the pioneer and premier provider of highly personalized credit management and optimization solutions. Our solutions are available through our distribution partners. If your business buys credit reports, ask your credit report provider for CreditXpert®. We provide game-changing results through constant innovation, advanced technologies, and outstanding user experiences. Our end user communities currently include lenders, mortgage brokers, credit and home counselors, bankruptcy attorneys, and consumers. In this shadowing experience, students will observe the Director of Science & People: planning meeting (business and projects), specification and requirements discussion of new features, testing features, building predictive models, building systems.

- Interested in science & engineering majors; business analysts; seniors preferred
- Best days to shadow: Mondays, Wednesdays, Fridays
- Available during winter break
- Site is **NOT** metro accessible

**DAI, dai.com**

**Industry: Consulting**

**7600 Wisconsin Ave, Bethesda, MD 20816**

DAI works on the frontline of global development. We tackle fundamental social and economic development problems caused by inefficient markets, ineffective governance, and instability. We work with a wide range of clients, including national and local governments, bilateral and multilateral donors, private corporations and philanthropies. We are a diverse international development company with over 2500 employees currently working in over 80 countries. In this shadowing experience, students will observe the financial management of a 500M international business; mid-size government contracting company with operations in over 150 countries.

- Interested in finance and accounting majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**Dataprise, Inc, dataprise.com**

**Industry: Information Technology**

**9600 Blackwell Rd 4<sup>th</sup> Floor, Rockville, MD 20850**

At Dataprise, we're more than just one of the nation's fastest-growing MSPs: we're a community of collaborative, creative, and motivated individuals who unite to provide the best managed services in the industry. Our people give us a competitive advantage and are the reason we've been able to help small and large businesses win with IT for the past two decades. We believe that through passion, accountability, respect and teamwork (P.A.R.T) we create an environment that promotes creativity, individuality and growth. Each day at Dataprise offers new opportunities to connect with your teammates professionally and socially, develop and enhance your skillsets, and discover innovative solutions to complex challenges. We're looking for energetic individuals who are prepared to work and succeed with a cutting-edge IT company. Are you ready to be P.A.R.T of our winning team?

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is **NOT** metro accessible

**Datawheel, datawheel.us**

**Industry: Start-Up**

**8120 Fenton St #204, Silver Spring, MD 20902**

Datawheel is a small but mighty crew of programmers and designers with a passion for crafting data into predictive, decision-making, and storytelling tools. Every visualization platform built by Datawheel is a tailored solution that marries the needs of users and the data supporting it. In this shadowing experience, students will observe web development, programming, business proposal development, client meetings, team meetings, product design brainstorming.

- Interested in computer science, information science, math, physics, business majors; juniors, seniors preferred
- Best days to shadow: Mondays & Tuesdays
- NOT AVAILABLE during winter break
- Site is metro accessible

**DC Office of Cable Television, Film, Music & Entertainment, [entertainment.dc.gov](http://entertainment.dc.gov)  
1899 9<sup>th</sup> St NE, Washington, DC 20018**

The DC Office of Cable Television, Film, Music and Entertainment is a District Government agency that regulates the cable franchises and issue permits to filmmakers in DC, and promotes the Creative Economy in the District of Columbia. We also create original programming for three District channels, District of Columbia Network, (DCN); The District Council Channel (DCC); and the District Knowledge Network (DKN). We are a full fledged PEG television station with field production capabilities, studios and post production/editing facilities and we have a very active social media presence. Students shadowing at OCTFME will get to observe productions of multi-camera programs in our HD studios, as well as the process of editing and post production of television programs. If interested, they may also shadow producers and social media staff to observe pre-production and posting of completed programs to our various social media sites.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**DC Superior Court (Judge), [dcsc.gov](http://dcsc.gov)  
500 Indiana Ave NW, Washington, DC 20001**

**Industry: Law**

The Superior Court for the District of Columbia is a court of general jurisdiction presiding over a broad array of cases including family, criminal, civil, probate and domestic violence matters. Students can assist with clerical/paralegal tasks in order to assist court staff with the preparation of court files and calendaring of court cases for various court proceedings. Students can attend the court proceedings with the judge to observe attorneys and pro se litigants address their cases before the court.

- Interested in all majors; juniors, seniors preferred
- Available during winter break
- Site is metro accessible

**Defense Information School, [dinfos.dma.mil](http://dinfos.dma.mil)  
6500 Mapes Rd, Fort Meade, MD 20755**

**Industry: Communications/Media, Military**

The Defense Information School (DINFOS) is a component of the DoD's Defense Media Activity. Its primary purpose is to train members of all branches of the United States military in the fields of broadcasting, journalism, public affairs, and visual information. At the Defense Information School we train about 2500 military and civilian students. Students can tour the school, speak with instructors, sample some curriculum, see how administrators run the organization. They will leave with an understanding of how we teach the skills needed to enable the Department of Defense to successfully communicate with stakeholders around the world.

- Interested in all majors; juniors, seniors preferred
- Wants to host five students on the same day, so schedule flexibility is important
- Best days to shadow: Thursdays
- Available during winter break
- Site is **NOT** metro accessible

**Delmarva Heart, [delmarvaheart.com](http://delmarvaheart.com)  
100 E Carroll St, Salisbury, MD 21801**

**Industry: Healthcare**

My typical workday will either be spent at the hospital (PRMC) or office, and student can choose what best interests them. We have a busy Cardiology practice, and the student will be able to experience a typical day in the life of a Cardiologist. At the hospital, we will likely make rounds, as well as do a variety of interventional or general cardiology procedures. Hospital can be quite variable, but may include Catheterizations and Stents, Cardioversions, TAVR, etc. Office is more predictable, and generally involves seeing outpatients with various cardiac issues. Also, can see stress tests, echocardiograms, nuclear scans, etc

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible (2 hours away from campus)

**District Court of Maryland for Baltimore County-Towson (Judge)  
120 East Chesapeake Ave, Towson, MD 21204**

**Industry: Law**

The District Court is a high volume trial court handling a large number of cases involving many areas of the law on a daily basis. Students will observe the daily operation of the Court system and a behind the scenes view of Judge's chambers and the internal structure of the court system.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays-Thursdays

- NOT AVAILABLE during winter break
- Site is NOT metro accessible

**DKT International, [dktinternational.org](http://dktinternational.org) Industry: Non-Profit**  
**1701 K Street NW, Suite 900, Washington, DC 20006**

DKT is one of the largest private providers of family planning products and services in the developing world. In 2015, DKT served 30 million couples and prevented over 5 million unwanted pregnancies, 13,000 maternal deaths, and 2.6 million abortions. Students will assist the Finance department with developing analytical tools in Excel and other finance-related tasks.

- Interested in accounting majors; juniors, seniors preferred
- Best days to shadow: Wednesdays & Thursdays
- Available during winter break
- Site is metro accessible

**DLA Piper LLP (US), [dlapiper.com](http://dlapiper.com) Industry: Law**  
**500 8<sup>th</sup> St, NW, Washington, DC 20004**

A Global Law Firm with multiple practice groups (Antitrust, Corporate, Labor and Employment, Litigation, Federal Affairs and Legislative, Government Contacts, Intellectual Property - Patent Prosecution and Trademark, International Commerce and Litigation, Pro Bono, and Real Estate. Possibly attending court hearings or trials. As well as possible government agencies or embassy assignments. Exposure to day to day operations of a major, global law firm. However, each day is a little different because of the variety of practice groups the firm has under its umbrella.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is metro accessible

**Dorchester County Public Library, [www.dorchesterlibrary.org](http://www.dorchesterlibrary.org) Industry: Library Science**  
**303 Gay Street Cambridge, MD 21613**

We are a Public library serving all ages and economic levels. This library stresses early childhood education and assistance with job searches. Students would experience the range of clientele, the enthusiasm of the community for the library, and the role of the library in the community. Also, the teamwork among staff members. Serving a county where the population is around 32,000 for the entire county can be eye-opening for those from more urban areas.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays, Thursday, Fridays & Saturdays
- Available during winter break
- Site is NOT metro accessible

**Education Development Center, [edc.org](http://edc.org) Industry: International Affairs**  
**1025 Thomas Jefferson St NW, Suite 700W, Washington, DC 20007**

EDUCATION DEVELOPMENT CENTER (EDC) is one of the world's leading nonprofit research and development firms. Established in 1958, EDC designs, delivers and evaluates innovative programs to address some of the world's most urgent challenges in education, health, and economic opportunity. Our services include research, training, educational materials, and strategy, with activities ranging from seed projects to large-scale national and international initiatives. Students may experience Interviews, Applicant Tracking System configuration, proposal/business development team meetings, training sessions on project monitoring and evaluation, education, or health, resume review, candidate sourcing, salary offer negotiation, diversity and inclusion meetings, etc. Would try to tailor the day to the interest of the intern. This opportunity is best-suited for interns exploring a career in international development, human resources/recruiting or marketing.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays-Thursdays
- Available during winter break
- Site is metro accessible

**EPA Chesapeake Bay Program Office (Project Manager), [chesapeakebay.net](http://chesapeakebay.net) Industry: Federal Government**

**410 Severn Ave, Suite 112, Annapolis, MD 21403**

The Chesapeake Bay was the first estuary in the nation targeted by Congress for restoration and protection. In the late 1970s, U.S. Senator Charles "Mac" Mathias (R-Md.) sponsored a congressionally funded \$27 million, five-year study to analyze the Bay's rapid loss of wildlife and aquatic life. The study, which was published in the early 1980s,



identified excess nutrient pollution as the main source of the Bay's degradation. These initial research findings led to the formation of the Chesapeake Bay Program as the means to restore the Bay. My position consists of a lot of traveling across the Chesapeake Bay watershed as it pertains to outreach, professional development/engagement and environmental justice. In the office, I manage a number of different projects across a few of our goal implementation teams and workgroups. Students shadowing me will get the opportunity to observe meetings which consist of state federal and non-profits working in cohesion on different outcomes and goals within the Chesapeake Bay Partnership.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays-Thursdays
- Available during winter break
- Site is **NOT** metro accessible

**EPA Chesapeake Bay Program Office (Public Affairs), [chesapeakebay.net](http://chesapeakebay.net)**  
**Government**

**Industry: Federal**

**410 Severn Ave, Suite 112, Annapolis, MD 21403**

The EPA Chesapeake Bay Program Office (CBPO) supports the Chesapeake Bay Program, a unique regional partnership that has coordinated the restoration of the Chesapeake Bay and its watershed since 1983. Bay Program partners include: the states of Delaware, Maryland, New York, Pennsylvania, Virginia and West Virginia; the District of Columbia; the Chesapeake Bay Commission; and EPA. The Chesapeake Bay Program is managed by EPA through CBPO and is staffed by employees from a number of federal and state agencies, non-profit organizations and academic institutions. Students would learn the various priorities of the Chesapeake Bay Program restoration effort with an eye toward communication issues. They would likely attend senior level meetings where various partners work to achieve consensus on approaches to restoration issues.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays-Thursdays
- NOT Available during winter break
- Site is **NOT** metro accessible

**Federal Maritime Commission, [fmc.gov](http://fmc.gov)**

**Industry: Government**

**800 North Capitol St NW, Washington, DC 20573**

The Federal Maritime Commission is an independent regulatory agency that oversees marine terminal operators, passenger vessel operators, vessel-operating common carriers and ocean transportation intermediaries (OTI) in the U.S. trades. The Bureau of Certification and Licensing within the FMC handles the licensing of OTIs (NVOCCs and Ocean Freight Forwarders). This shadowing experience will provide the opportunity to become familiar with a small government agency that has a global impact on supply chains and U.S. / international ocean borne commerce.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Wednesdays & Fridays
- Available during winter break
- Site is metro accessible

**Fellowship of Christian Athletes, [fca.org](http://fca.org)**

**Industry: Non-profit**

**XFINITY Center, University of Maryland, College Park Campus**

Fellowship of Christian Athletes is a nonprofit that combines faith and sport. Our vision is to see the world impacted for Jesus Christ through the influence of coaches and athletes. Students will learn more about how a non-profit functions. They will get to hear about boards, funding and the day to day operations of being an FCA Campus Rep.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is on-campus

**Ferguson Enterprises, [ferguson.com](http://ferguson.com)**

**Industry: Wholesale**

**11730 Baltimore Ave, Beltsville, MD 20705**

**\*\*THIS SHADOWING EXPERIENCE WILL TAKE PLACE DURING STUDENTS' WINTER BREAK!\*\***

Ferguson raises the bar for industry standards as the top-rated wholesale supplier of commercial and residential plumbing supplies. However, our expertise goes beyond plumbing. We are a diverse distributor that spans multiple businesses including HVAC/R, waterworks and industrial. In the past 63 years, we've grown from a local distributor to a \$13.8 billion dollar company with more than 1,400 locations and over 23,000 associates nationwide. We pride ourselves on delivering world-class service and our customers know that "Nobody expects more from us than we do" is more than just a tagline to Ferguson associates. It's a cultural belief that is demonstrated every day through exceptional customer service, product selection and industry knowledge. You will get to tour our branch and shadow

in many different departments including commercial and inside sales, quotations, operation, etc. We will end the day with Q&A with our District Manager, Area Manager, and/or directors based on availability.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- This shadowing experience will take place during students' winter break
- Best days to shadow: Mondays & Tuesdays
- Site is metro accessible (bus)

**Finnegan (Patent Attorney), Finnegan.com**  
**901 New York Ave NW, Washington, DC 20001**

**Industry: Law; Engineering**

Finnegan is one of the largest international patent law firms in the world. We work with inventors, engineers, and scientists to help them pursue patents on their ideas, and work with global engineering firms in patent litigation. In this shadowing experience, students will learn about patent law and the intersection between engineering and law.

- Interested in engineering or science majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**Firefighter Combat Challenge®, firefighterchallenge.com**  
**Marketing**

**Industry: Sports & Recreation,**

**15312 Spencerville Ct, Suite 100 Burtonsville, MD 20866**

On Target Communications is the rights holder for two "Action Sports" the Firefighter Combat Challenge® and the Battle Challenge®. We have a 26-year history of TV production and event management. In addition to the above-referenced URL, [www.BattleChallenge.org](http://www.BattleChallenge.org) is our latest foray into the world of extreme sports. Critical to our success is capturing "eyeballs." Businesses such as ours are driven by GMIs (general market impressions). Monitoring and affecting social media is a critical part of what we do. Depending on our schedule and time of the year, the Intern might participate in supporting one or more of our events.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**Forefront Dermatology, forefrontderm.com**  
**8301 Old Courthouse Rd. Vienna, VA 22182**

**Industry: Healthcare**

We are a Dermatology Center located in Tysons Corner, Virginia. While shadowing with us, students would see skin cancer treatment and cosmetic surgery in action.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is metro accessible

**Futures Without Violence, futureswithoutviolence.org**  
**1320 19<sup>th</sup> St NW, Suite 401, Washington, DC 20036**

**Industry: Non-Profit**

For more than 30 years, FUTURES has been providing groundbreaking programs, policies, and campaigns that empower individuals and organizations working to end violence against women and children around the world. Striving to reach new audiences and transform social norms, we train professionals such as doctors, nurses, judges, and athletic coaches on improving responses to violence and abuse. We also work with advocates, policy makers, and others to build sustainable community leadership and educate people everywhere about the importance of respect and healthy relationships. Our vision is a future without violence that provides education, safety, justice, and hope. During a shadow day, a student can anticipate attending a congressional briefing or event related to our advocacy work, and participate in a round table or meeting with key stakeholders in the community.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**George Washington University Hospital (Thoracic Surgery)**  
**900 23<sup>rd</sup> St NW, Washington, DC 20037**

**Industry: Healthcare**

The George Washington University Hospital is the major teaching hospital for The George Washington University School of Medicine & Health Sciences and tertiary referral center for the greater D.C. region. The GW Medical Faculty Associates is a 750-provider group that specializes in 51 different medical disciplines. It is the primary group that staffs the university hospital. This is a 2-day internship. The selected student will shadow the Chief of Thoracic Surgery at The George Washington University Hospital. On the first day (Tuesday), the student will join the thoracic

surgery team for morning rounds where postoperative patients are examined and new consults are seen. The student will then join the team in the operating room for a first-hand look at the field of thoracic surgery. Dr. Keith Mortman specializes in minimally-invasive thoroscopic surgery for disorders of the lungs, esophagus, mediastinum, pleural space, and diaphragm. On the second day (Wednesday), the student will again participate in morning rounds. He/she will then attend the weekly Department of Surgery conferences (Morbidity/Mortality conference and Grand Rounds). The student will then join Dr. Mortman in his outpatient clinic where new patients and follow-up patients are evaluated.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Days to shadow: Tuesday & Wednesday only
- Available during winter break
- Site is metro accessible

#### **Gunnar Fisher Dentistry**

**Industry: Healthcare**

**20 E Timonium Rd, Suite 210, Timonium, MD 21093**

Single practitioner dental office. Students in this shadowing experience will observe examinations and treatment of dental problems.

- Interested in all majors; freshmen, sophomores, juniors and seniors welcome
- Best days to shadow: Mondays, Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is **NOT** metro accessible

#### **Hardesty & Hanover, hardesty-hanover.com**

**Industry: Engineering**

**180 Admiral Cochrane Dr, Suite 555, Annapolis, MD 21401**

Hardesty & Hanover, a world-renowned engineering firm, boasts 130 years of experience in engineering enduring structures. This shadowing experience will vary as to the student's interest. Hardesty & Hanover projects include major bridges, highways, expressways, and heavy movable structures. We are happy to welcome marketing, structural engineers, electrical engineers and mechanical engineers. I will pair them with the appropriate person in the office. Marketing students will pair with me and go through a day in the life of a marketing person managing communications for a 350+ person firm. Engineering students will pair with a like discipline engineer which may include a trip to visit one of our local structures. Firm boosts several young UM engineering graduates.

- Interested in all majors; freshmen, sophomores, juniors and seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

#### **HCPSS: Howard County Public Schools (3 hosts), hcpss.org**

**Industry: Education**

**Ellicott Mills Middle (4445 Montgomery Rd, Ellicott City, MD 21043):** I teach 6th grade English (co-taught with a special educator, general, and Gifted and Talented). You will see me teach 5 classes and possibly attend a meeting during one of my planning periods, depending on the schedule for the particular day you shadow. You will get an idea of how I interact with students, how I lesson-plan, what really goes on "behind the scenes," and more!

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**Folly Quarter Middle (13500 Triadelphia Rd, Ellicott City, MD 21042):** I teach 3 different courses; 7th grade English, 7th grade English GT, and a reading modules class.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**Glenwood Middle (2680 Route 97, Glenwood, MD 21738):** Students in this shadowing experience will observe a middle school Principal. Students will gain insight into what administrators look for as they hire new teachers. Observe teachers in various areas.

- Interested in education majors; juniors, seniors preferred
- Available during winter break
- Site is **NOT** metro accessible

**Reservoir High School (11550 Scaggsville Rd, Fulton, MD 20759):** Students in this shadowing experience will observe a Library Media Specialist in assisting students and staff with resource selection and technology questions. I also teach a television production class on alternate days.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**Healthy Bodies/Healthy Minds, Inc Yoga and Wellness for Kids, hbodiesminds.com      Industry: Sports & Recreation**

**15001 Plum Tree Way, Bowie, MD 20721**

Healthy Bodies/Healthy Minds Yoga is a 501(c)(3) non-profit organization. We strive to educate children and teens in yoga, nutrition, and healthy practices. The program promotes well-being and positive habits that will last a lifetime. For elementary students (ages 4 through 12), we have a Healthy Yogis program which offers a variety of classes that incorporate music, nutrition, and fun into thrilling yoga sessions in a party-like format. Some of the classes that we've held are: Yoga for Young Athletes, Mommy & Me Yoga, Yoga & Indoor Gardening, Yoga & Healthy Eating. For middle and high school students (ages 13 through 17), Healthy Bodies/Healthy Minds offers community service hours. Students have separate classes and gain leadership experience as yoga instructor assistants. Students will assist the Activities Director or Education Director with providing age appropriate yoga instruction and wellness lessons to children 4-12 or 13-17.

- Interested in all majors; freshmen, sophomores, juniors and seniors welcome
- Best days to shadow: Tuesdays-Saturdays
- Available during winter break
- Site is **NOT** metro accessible

**Heller Orthodontics, www.hellerorthodontic.com      Industry: Healthcare**

**9811 Mallard Drive, Laurel, MD 20708**

Heller Orthodontics is a private practice of orthodontics treating children and adults. In this shadowing experience, students will observe the clinical practice of orthodontics and learn about management of the practice.

- Interested in all majors; sophomores, juniors and seniors preferred
- Available during winter break
- Site is metro accessible (combination of train and bus)

**Hord Coplan Macht, hcm2.com      Industry: Architecture/Urban Planning**

**750 East Pratt St, Suite 1100, Baltimore, MD 21202**

Students will shadow an architectural team, visit a construction site, attend presentations by architects, interior designers, planners and landscape architects, and interact with other students as part of HCM's established Architect for a Day event.

- Interested in architecture majors; freshmen, sophomores, juniors and seniors welcome
- Best days to shadow: Tuesdays, Wednesdays, Thursdays & Fridays
- Want 2 students to shadow on the same day
- Available during winter break
- Site is **NOT** metro accessible

**Howie B Properties, howiebproperties.com      Industry: Real Estate**

I manage 68 properties throughout Baltimore and have at least two ongoing renovation projects at all times. I would visit these and other properties with this assignee. Discuss skills on how to manage multiple properties from acquisition to renovation to daily management, marketing and long term planning, see properties repositioned and visit at least one rental property completely renovated and one under renovation in differing stages meeting with a working general contractor to review status of completion. No dangerous work areas would be accessed. Lunch will be included. Golf too if a golfer which is preferred. It's all about the balance of work and play. Each feeds success for the other.

- Interested in all majors; freshmen, sophomores, juniors and seniors welcome
- All days of the week (including weekends) are open for shadowing
- Available during winter break
- Site is **NOT** metro accessible

**Imagine Lincoln Public Charter School (Assistant Principal)      Industry: Education**

**4207 Norcross St, Temple Hills, MD 20748**

Imagine Lincoln Public Charter School (ILPCS) is a K-8 in Temple Hills, Md., that provides a challenging learning environment for students at the elementary and middle school levels. Our goal is to develop dynamic individuals through hard work, academic achievement, and character education. Students within the intern experience may observe a variety of the following experiences while at ILPCS: classroom informal observations, building walkthroughs or learning walks, parent conferences (formal/informal), collaborative planning, etc.

- Interested in education majors; freshmen, sophomores, juniors, seniors welcome
- Site is metro accessible (combination of train & bus)

**Incentive Technology Group (ITG)**  
**2121 Crystal Dr, Arlington, VA 22202**

**Industry: Information Technology**

Incentive Technology Group (ITG) is a systems engineering and IT consulting firm focused on solutions that enable enterprise modernization to its public and private-sector clients. ITG has the expertise, agility, and commitment to design, build, and operate high-performance IT engines to support all aspects of our client's business. We have several UMD alumni here working as software developers, consultants, sales and marketing. Students will get to see hands-on how we conduct business.

- Interested in comp. science, info science, engineering, business majors; freshmen, sophomores, juniors, seniors welcome
- Best day to shadow: Fridays
- Available during winter break
- Site is metro accessible

**Inova Medical Group, [inova.org](http://inova.org)**  
**5000 N Washington St, Falls Church, VA 22046**

**Industry: Healthcare**

In this shadowing experience, students will observe the day in the life of an OB/GYN.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Wednesdays & Fridays
- Available during winter break
- Site is metro accessible

**Intellor Group, [intellor.com](http://intellor.com)**  
**9298 Gaither Rd, Gaithersburg, MD 20877**

**Industry: Telecommunications**

Intellor Group, in Gaithersburg, MD is a premier provider of teleconferencing, webinar/webcast, and multimedia solutions for corporate communications. We are a small, but nimble and growing company that serves Fortune 1000 companies as well as key federal and state agencies. We obsess over our customers' events to ensure they are wildly successful in embracing our conferencing solutions. Our customers entrust us with their events, we strive to be their most trusted partner. We host teleconferences and Webinars at our studios in Gaithersburg. Students may observe:

--**Systems Administration** - student will have the opportunity to interview our Systems Administrator who has many years of experience in IT and has worked at both larger and smaller companies

--**Human Resources** - to interview the Human Resources Manager who has 18 years of experience in different industries larger and smaller

--**Customer Relations Management** - to interview Customer Relations Director who manages our client relationship team

--**Webinar/Teleconference Host** - experience how we manage a live call or webinar. Observe our company hosting a Town Hall or training session for an organization

--**Training** - if you come on a day when we are conducting orientation, you can observe our training process including technical training and coaching.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**JLL, [us.jll.com/united-states/en-us](http://us.jll.com/united-states/en-us)**  
**7240 Parkway Dr, Suite 360, Hanover, MD 21076**

**Industry: Real Estate**

JLL is an international full service real estate firm. This internship opportunity will be focused on the aspects of commercial property management. At JLL property managers deliver services in a way that differentiates the real estate assets of our clients through improved occupancy, net operating income and valuation for maximized real estate performance. This opportunity will be held in a client management office. This client has office product assets in the Baltimore and Columbia area markets. There will be an exposure to the positions of Property Administrator, Property Manager, Project Manager and Building Engineer. The duties of these positions include contracts preparation, lease abstracting, tenant communications, budgeting, construction project management, and management of building maintenance and operations.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**Johns Hopkins University, DC Campus (IT Manager), [advanced.jhu.edu](http://advanced.jhu.edu) Industry: Higher Education  
1717 Mass Ave NW Washington, DC 20036**

I am an IT Manager and I run a help desk to provide technology support for approximately 200 faculty, staff and students. We also manage AV support for 50 classrooms. We manage servers, databases, and websites. We offer entry level positions in providing technology support. Students can gain insight into working in higher education, providing computer support, learning customer service skills, and developing organizational insight.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Wednesdays & Fridays
- Available during winter break
- Site is metro accessible

**JWebb Living Mind – Body – Life LLC, [jwebbliving.com](http://jwebbliving.com) Industry: Start-Up, Consulting  
1875 Connecticut Ave NW Floor 10, Washington, DC 20009**

I am the Founder and CEO of JWEBB LIVING MIND - BODY - LIFE. My company works with clients to create a healthy well balanced successful life for individual and corporation. We use the cutting edge virtual and technology to implement coaching and consulting. We consider ourselves as the "future with a human connection" because we believe in human connection is important to Wellness. We design nutrition plans, videos meetings, and face-to-face coaching and consulting. We also help corporation in developing wellness strategies that to help their employees be healthy and happy for better productivity. UMD Students will be shadowing in groups in learning 3 aspects of my company.

- 1) Wellness Business Development
- 2) Health Wellness Nutrition Lifestyle Development
- 3) Entrepreneurial/ Start up - How to Start any business

- Interested in health wellness, technology, marketing, business majors; freshmen, sophomores, juniors, seniors welcome
- Available Mondays, Tuesdays & Wednesdays
- Available during winter break
- Site is metro accessible

**Knucklepuck, [knucklepuckmedia.com](http://knucklepuckmedia.com) Industry: Communications/Media, Technology  
1005 N. Glebe Rd. Suite 300, Arlington, VA 22203**

Knucklepuck is a startup digital marketing agency based in Arlington, Virginia. We perform search engine optimization, content planning and production, web design and development, link outreach, technical site audits and paid media advertising for our clients. Knucklepuck operates as an extension of our clients' marketing teams. We don't just optimize their websites for search engines, we build web experiences that elevate their brands, engage users and drive sustainable growth. Our team is comprised of a diverse group of technical marketers, web developers and content writers who provide data-driven solutions for our clients. Our clients span industries — from e-commerce to lead generation, enterprise software to local businesses, and Fortune 500 companies. Our industry is new and growing rapidly, and so is Knucklepuck. We are actively looking to hire full-time employees and part-time interns to facilitate that growth. Knucklepuck welcomes Terps from any major interested in learning more about digital marketing, technology and entrepreneurship. During our one-day shadowing program, Terps will experience what it's like to work in the fast-paced digital marketing field with a company that mirrors the industry's growth. Terps will start the shadow day with a general overview of the company, including an office tour and an introduction to what digital marketing and SEO is, our business and our clients. Terps will have an opportunity to shadow each of our teams — SEO, content, development and PPC — observing projects, processes and asking questions. For example, the SEO team may show Terps how they do client reporting, perform web crawls using various tools and conduct link outreach during the shadow. Terps will have the opportunity to meet with our founder/CEO and discuss entrepreneurship and starting their own business. Terps will get an overview of the project management tools we use, like Slack and Trello, and learn how they can use these tools to support their academics. Terps will have an opportunity to speak with team members one-on-one, if they choose, to ask questions about the staff's experience, education, job advice, etc.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best day to shadow: Fridays
- Available during winter break
- Site is metro accessible

**Labor Heritage Foundation, laborheritage.org**  
**815 16<sup>th</sup> St NW, Washington, DC 20006**

**Industry: Non-Profit**

We are a cultural arts non-profit organization dedicated to the preservation and promotion of labor arts, history and culture. In this shadowing experience, students will observe the logistics of producing a musical production; selling books, cds and DVDs at a local conference or convention; speaking or performing at a conference or convention.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**Law Offices of Alisa G. Cummins, agclaw.com**  
**3290 North Ridge Rd Suite 320, Ellicott City, MD 21043**

**Industry: Law**

I am the principal and managing partner of a boutique family law firm. Our goal is to help clients reach amicable resolutions to their family conflicts. Our practice endeavors to resolve family law disputes through alternate dispute resolution techniques, such as collaborative practice and mediation. However, in those cases where alternative dispute resolution is not possible, we zealously pursue favorable resolutions through the traditional litigation process. Our firm represents men and women in all types of domestic conflicts and other types of family law matters, including: separation and divorce, alimony, custody and access, child support, adoptions, marital settlement agreements, guardianship, third party custody, and pre-nuptial agreements. We also serve as court-appointed counsel for children in high conflict custody matters as well as adoptions. Our firm approaches every case as unique. We tailor our approach to each individual client and to his or her particular set of circumstances. There is no "typical" case. The constant is the dedication and level of skill brought to bear in each family law matter. Our goal is always to provide the best possible result for each client, taking into consideration individualized goals, as well as the best interests of any children involved. We would welcome the opportunity to share with one or more students a typical "day in the life" of an attorney in an active practice. We would endeavor to arrange an opportunity for observation of litigation proceedings (trial, hearings, depositions, settlement conferences) if possible,\* a tour of a local court, as well as in-office responsibilities.

\*While cases are scheduled in advance, it is not unusual for postponements or settlements to alter scheduling.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**Lawrence Adashek PA, adasheklaw.com**  
**8 reservoir Circle, Suite 104, Pikesville, MD 21208**

**Industry: Law**

We are a small law firm focusing on estate planning and elder law. In this shadowing experience, students will observe the functioning of a small law practice.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is **NOT** metro accessible

**Long & Foster Rockville King Farm, longandfoster.com**  
**402 King Farm Blvd, Rockville, MD 20850**

**Industry: Real Estate**

Large real estate office with 150 agents. Agents in the office do business in Md, DC and Virginia.

We are the 4th largest office in Montgomery County and Southern Maryland

Long and Foster is the largest independently owned real estate company in the US.

We have an extensive training program and highly competitive compensation program.

A real estate career offers a flexibility of scheduling and unlimited salary and career growth opportunities.

Students will have the opportunity to see the behind scene of a real estate transactions. They will interact with highly successful agents. They will observe agents as they perform their duties that include negotiating, marketing and contract preparation.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**Maryland Court of Special Appeals, mdcourts.gov**  
**361 Rowe Blvd, Annapolis, MD 21204**

**Industry: Law**

Maryland's intermediate appellate court. In this shadowing experience, students will observe a Judge and oral argument.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome

- Available during winter break
- Site is **NOT** metro accessible (free bus available through SGA to Annapolis)

**Maryland Department of Natural Resources, [dnr.maryland.gov](http://dnr.maryland.gov)  
580 Taylor Ave, Annapolis, MD 21401**

**Industry: Government**

The Department of Natural Resources leads Maryland in securing a sustainable future for our environment, society, and economy by preserving, protecting, restoring, and enhancing the State's natural resources. The Chesapeake and Coastal Watershed Service within the Department is a partnership among local, regional and state agencies. CCS collaborates with many private organizations, such as local land trusts and economic development groups to ensure that the expertise, tools and financial resources are used to their utmost capacity to address Chesapeake, coastal and ocean management priorities. Students may experience inter-agency meetings where policy issues addressing promoting access for children in nature, climate resiliency or promoting equitable access to nature in urban areas. Depending on scheduling a site visit to a state park or climate resiliency project may be possible. Multiple day shadow would allow for some training, opportunity to gain work experience and a field visit.

- Interested in natural resources, planning majors; sophomores, juniors, seniors preferred
- Best days to shadow: Mondays-Thursdays
- Site is **NOT** metro accessible

**Maryland General Assembly, House of Representatives, [mgaleg.maryland.gov](http://mgaleg.maryland.gov) Industry: Government  
6 Bladen St, Office 326 & 100 State Circle, Annapolis, MD 21401**

**\*\*Session 2018 begins January 10<sup>th</sup>, so only select this host if you are available January 11<sup>th</sup> and beyond!\*\***

Students will shadow their Delegate / Senator. Assist with research, are able to attend meetings and Legislative Session. They attend Committee Hearings and learn more about the legislative process. If they would like they may join a tour of the State House. Their time / schedule is flexible so of course they may go into Annapolis to see this beautiful town and have lunch, etc.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is **NOT** metro accessible (free bus available through SGA to Annapolis)

**Maryland Office of Administrative Hearings (Judge), [oah.maryland.gov](http://oah.maryland.gov)  
11101 Gilroy Rd, Hunt Valley, MD 21031**

**Industry: Law**

The Office of Administrative Hearings (OAH) is an independent, central panel agency of the Maryland State government, which conducts formal hearings or trials on behalf of approximately 30 different State agencies of the executive branch of the State government, including medical and non-medical boards, and commissions, in more than 500 different hearing types. I am certified to preside over or hear all case types within the OAH's jurisdiction. The student(s) will be invited to sit in on a hearing and/or mediation. Our hearings are conducted throughout the State of Maryland, so there are many opportunities to participate close to UMD campus.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible (but a hearing could take place near College Park)

**Maryland Oral Surgery Associates, [mosa4os.com](http://mosa4os.com)  
6201 Greenbelt Rd. #M1, College Park, MD 20740**

**Industry: Healthcare**

Private practice of Oral and Maxillofacial Surgery. Students will observe oral surgery procedures including extraction of wisdom teeth, placement of dental implants, bone grafting, biopsies and administration of general anesthesia.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays & Fridays
- Available during winter break
- Site is metro accessible (bus)

**Marymount University (Assistant Professor, Health & Human Performance)  
2807 North Glebe Rd, Arlington, VA 22207**

**Industry: Higher Education**

In this shadowing experience, students will observe an Assistant Professor in Health & Human Performance. Teaching areas include health psychology, stress management, research methods for health education, global health and culture, and yoga. Research interests include sexual assault, stress management and yoga.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome



- Best days to shadow: Tuesdays & Fridays
- Available during winter break
- Site is **NOT** metro accessible

**Maryvale Preparatory School (Upper School Head), [maryvale.com](http://maryvale.com) Industry: Education**  
**11300 Falls Rd, Lutherville, MD 21093**

Maryvale Preparatory School is an all-girls Catholic school serving students in grades 6-12. Maryvale offers a rigorous college preparatory program and provides an individual approach to education. With a 7:1 student-to-faculty ratio, Maryvale gives every girl the skills and confidence to learn, lead and succeed throughout the school day and throughout life. Students will have the opportunity to shadow an administrator or teacher. They will be able to experience the planning process of running a school or class. Finally, they will have the opportunity to meet Maryvale students.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best day to shadow: Wednesdays
- Available during winter break
- Site is **NOT** metro accessible

**MCPS: Montgomery County Public Schools (7 hosts), [montgomeryschoolsmd.org](http://montgomeryschoolsmd.org)**

**Arcola Elementary School (1820 Franwall Ave, Silver Spring, MD 20902):** I currently teach a third grade inclusion classroom. This is a classroom where students with special needs are included in the classroom with non-special education students. I work with a special educator and have para support throughout the day. In this classroom, you will have an opportunity to work with students and get a feel for what it will be like to be a teacher. We are a Title I school, so many of our students receive free and reduced lunches.

- Interested in Education majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible (combination of train, bus & walking)

**Col. E. Brooke Lee Middle (11800 Monticello Ave, Silver Spring, MD 20902):** I teach Algebra 1 and Math 8 to middle school students. Different levels of student learning; Low to high. Plus all the administrative duties of a teacher for a day. (Real Eye Opener). An intern can jump in and share what they know at any point of the day to help guide classroom activities.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**Montgomery Knolls Elementary School (807 Daleview Dr, Silver Spring, MD 20901):** I teach a morning and afternoon pre-k classes. Majority of my students are second language learners. My morning will either be a typical pre-k class or a collaboration model. My afternoon pre-k is called collaboration model where half of the students are special education while the other students are general education. Students in this shadowing experience will observe the host teach about 20 pre-k students where we have circle time, lunch, outside time, whole group, and small group. I work closely with a speech teacher and esol teacher.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible (bus)

**Rock Terrace School (390 Martins Lane, Rockville, MD 20850):** The Rock Terrace school serves students with intellectual disabilities who also have emotional, social or behavioral needs. Students will be able to see students learning in a variety of settings: middle school, high school, and upper school (18-21 aged students). Students will be able to observe a variety of teachers and related service providers throughout the day. Students may be able to observe an IEP meeting depending on the family/day of visit.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible (combination of both train and bus)

**Sherwood High (300 Olney Sandy Spring Rd, Sandy Spring, MD 20860):** I teach 9-12th grade students in a child development program. We also have 4 yr old pre-k kids who attend the pre-school lab class. Hence, I teach the high school curriculum and they teach the pre-k curriculum. Students are welcome to shadow any subject we offer. I also coordinate the education interns that teach in the afternoon at the local elementary and middle schools.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays-Thursdays
- Available during winter break
- Site is **NOT** metro accessible

**Watkins Mill High School (10301 Apple Ridge Rd, Gaithersburg, MD 20879):** Students would observe a Math Resource Teacher – observe instruction and observe the daily routines of a department chair.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Best days to shadow: Mondays, Tuesdays & Fridays
- Site is **NOT** metro accessible

**White Oak Middle (12201 New Hampshire Ave, Silver Spring, MD 20904):** In this experience, you will shadow an ADV World Studies Teacher. I will set up a schedule for them based on what they want to see or participate in. They will visit various grade levels and subjects to observe students and teachers: classroom management techniques, group structures, rigorous lessons, etc.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Friday
- Available during winter break
- Site is metro accessible (bus)

**Wootton High School (2100 Wootton Pkwy, Rockville, MD 20850):** Wootton High School is a large, high-achieving public high school in Montgomery County. Students will get to observe what a day in the life of a teacher is really like. The host is an English teacher, but students will be free to observe other departments and teachers, speak with students, and interact with administrators if this is something that interests them.

- Interested in Education & English majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible (combination of train and bus)

**MedStar Good Samaritan Hospital, medstargoodsam.org**  
**5601 Loch Raven Blvd, Baltimore, MD 21239**

**Industry: Healthcare**

We are a non-profit hospital who specializes in Comprehensive Inpatient Rehabilitation in the areas of Speech-Language Pathology, Physical Therapy and Occupational therapy to patient's who have suffered from Stroke and Spinal Cord injury amongst others. We take pride in providing a compassionate and caring environment for healing in conjunction with utmost medical care. Students may observe evaluations and treatment sessions of patients who have impairments and/or needs with: Cognition, Expressive/Receptive Language (Aphasia), Dysphagia (swallowing), Dysarthria, and Tracheostomy/Speaking Valve needs to name a few. Schedule permitting they may be able to observe a Video Swallow Study in the radiology department conducted by SLP and Radiologist.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Site is NOT metro accessible

**MedStar Health (Urogynecology), medstarwashington.org/urogynecology**  
**1133 21<sup>st</sup> St NW Suite 800, Washington, DC 20010**

**Industry: Healthcare**

At MedStar Health Urogynecology, we specialize in female pelvic medicine and reconstructive surgery. Students would have the opportunity to learn about pelvic surgery--robotic or laparoscopic and/or clinical office work pelvic reconstructive surgery. Students could also shadow in labor and delivery if interested in a night shift.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Thursdays & Fridays
- Available during winter break
- Site is metro accessible

**Merrick Towle Communications, merricktowle.com**

**Industry: Advertising**

**7474 Greenway Ctr Drive Suite 910, Greenbelt, MD 20770**

Full-service branding and advertising firm focused on real estate and hospitality. The agency staff includes art directors, copy writers, website programmers and social media/media staff to manage client's full marketing needs. In this shadowing experience, students will observe brainstorming and ideation as it relates to project branding and positioning, how to build plans that engage the target user and a look at analytics and results of the efforts in place.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is NOT metro accessible

**Mid-Atlantic Media, midatlanticmedia.com**  
**11459 Cronhill Drive, Owings Mills, MD 21117**

**Industry: Journalism**

Mid-Atlantic Media publishes several magazines and newspapers, including the well-known Jewish Times, and the two publications that I oversee, Baltimore STYLE, which publishes nine times a year, and the monthly Baltimore's

Child. Students could help with fact checking or social media, participate in a photo shoot, attend planning meetings, or write a short online story.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is NOT metro accessible

**Mind & Media, Inc, mindandmedia.com**  
**901 N. Pitt St, Suite 310 Alexandria, VA 22314**

**Industry: Communications/Media**

Aldo Bello and Marilyn Finne Moore are passionate about making a difference. In 1994, they established Mind & Media with a primary purpose of inspiring action by engaging audiences with cutting-edge media, targeted messaging, and great stories. Over the past 22 years, Mind & Media has helped to: save rainforests, treat veterans with PTSD and TBI, change military culture, rebuild downtowns, reduce fraud in Medicare, reduce chronic illness and high blood pressure, improve resiliency in our nation's soldiers, educate change makers about immigration reform, and save endangered species. Under Marilyn's and Aldo's leadership, the Mind & Media team has won 225 awards in communication excellence. Mind & Media is a full-service communications and media firm and has in-house capabilities in communication strategy, message development, storytelling, website design and development, graphic design, video & film production, writing, animation and distribution. Students would get to know a company that works in the Federal space, for large government agencies, and helps them to communicate with various constituents. On any given day, students could witness client interaction steps, from initial engagement to finalizing a media product for a communication campaign.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is metro accessible

**Montgomery College-Germantown (Financial Aid)**  
**Education**

**Industry: Accounting,**

**20200 Observation Dr, Germantown, MD 20886**

Students would have the opportunity to better understand the review of federal tax returns to verify student's accuracy when filling out the Federal Financial Aid Forms. Students would observe implementation of detail, and accurate federal tax guidelines being implemented.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- NOT available during winter break
- Site is NOT metro accessible

**Montgomery County Police Department, montgomerycountymd.gov**  
**7359 Wisconsin Ave, Bethesda, MD 20814**

**Industry: Law Enforcement**

Montgomery County Police Department is one of the largest law enforcement agencies in the state of Maryland. While riding with a patrol officer the student will get to experience firsthand the calls for service that are generated by citizens, when they dial 911 for help. They might be from the most routine calls to real time emergencies.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- All days of the week (including weekends) are available
- Available during winter break
- Site is metro accessible

**NASA Goddard Space Flight Center (Earth Systematic Missions Program)**  
**Building 26, 8800 Greenbelt Rd, Greenbelt, MD 20771**

**Industry: Aerospace**

The Earth Systematic Missions Program is a NASA headquarters function located at Goddard. We oversee the flagship missions, costing several hundred million each, that are part of NASA's Earth Science Division of the Science Mission Directorate. The projects we oversee include ICESat-2, Landsat-9, PACE, SWOT, NISAR, RBI (an instrument on JPSS), GRACE Follow-On, and Sentinel-6. The projects are run at GSFC, Langley Research Center, and JPL. I and a team of systems engineers monitor each project closely, and report to the program manager on their technical status. My day typically includes various meetings with individuals and groups. I usually take students on a tour of the integration and test facilities nearby, including thermal vacuum and vibration chambers. I will also take some time to speak informally with the student, and introduce them to co-workers.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Thursdays & Fridays
- Available during winter break
- Site is metro accessible

**National Geospatial-Intelligence Agency, [nga.mil](http://nga.mil)  
7500 GeoInt Dr, Springfield, VA 22060**

**Industry: Government**

The National Geospatial-Intelligence Agency (NGA) delivers world-class geospatial intelligence that provides a decisive advantage to policymakers, warfighters, intelligence professionals and first responders. Anyone who sails a U.S. ship, flies a U.S. aircraft, makes national policy decisions, fights wars, locates targets, responds to natural disasters, or even navigates with a cellphone relies on NGA.

NGA enables all of these critical actions and shapes decisions that impact our world through the indispensable discipline of geospatial intelligence (GEOINT). NGA is a unique combination of intelligence agency and combat support agency. It is the world leader in timely, relevant, accurate and actionable GEOINT. NGA enables the U.S. intelligence community and the Department of Defense (DOD) to fulfill the president's national security priorities to protect the nation. NGA also anticipates its partners' future needs and advances the GEOINT discipline to meet them. Observing the true work environment will be tough given the security clearance requirements, however I have no problem conducting a sit down to talk to students that may be interested in serving as part of the Intelligence Community someday and describe the overall work, what it's like working for the IC, Challenges, non-traditional career opportunities, etc (such as myself, someone with an MBA that went into the Public Sector).

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays & Fridays
- Available during winter break
- Site is **NOT** metro accessible

**National Library of Medicine/NIH, [nlm.nih.gov](http://nlm.nih.gov)  
6707 Democracy Blvd Suite 510, Bethesda, MD 20894**

**Industry: Government**

The National Library of Medicine (NLM), on NIH campus in Bethesda, MD. is the world largest biomedical library. It maintains a large collection of biomedical resources and produces a large collection of electronic information resources which are free on the Internet and are being searched by millions. Our Division of Specialized Information Services (SIS) produces many special information resources covering toxicology, environmental health, HIV/AIDS, outreach to special populations, chemical drugs and household products and disaster/emergency preparedness and response. SIS also offers many projects in social media in the health education/health communication outreach area. The student will learn about our databases and resources and rotate among some staff from different branches to learn about our activities and attend some meetings. To learn more about the job activities in the federal government and possible job opportunities in the federal government

- Interested in library science, science or computer science majors; juniors, seniors preferred
- Best days to shadow: Mondays-Thursdays
- NOT AVAILABLE during winter break
- Site is metro accessible (combination of both train and bus)

**NAVAIR, [navair.navy.mil](http://navair.navy.mil)  
Patuxent River Naval Air Station, Patuxent River, MD 20670**

**Industry: Government**

**\*\*STUDENT MUST BE A US CITIZEN, NO DUAL CITIZENSHIPS OR PERMANENT RESIDENTS PERMITTED\*\***

**\*\*THIS SHADOWING EXPERIENCE WILL TAKE PLACE ON TUESDAY, NOVEMBER 14. Please only preference this host if you are available on Tuesday, November 14!!\*\***

NAVAIR's mission is to provide full life-cycle support of naval aviation aircraft, weapons and systems operated by Sailors and Marines. This support includes research, design, development, and systems engineering; acquisition; test and evaluation; training facilities and equipment; repair and modification; and in-service engineering and logistics support. Current test platforms include: F/A-18, F-35, E-2, C-2, P-8, V-22, CH-53K, H-60. Participants will observe the development and testing of high-tech naval aircraft and their associated systems while getting to tour world-class engineering laboratories and test facilities. Students will shadow junior level employees to gain an understanding of the typical day-to-day work of a NAVIAR recent college graduate as well as get the chance to meet with senior level executives to explore potential future career paths. Students will also learn about NAVAIR's hiring process and will get the chance to ask our lead recruiters what it takes to work for NAVAIR and how you can stand out on your resume and in your interview.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- **This shadowing experience will only take place on Tuesday, November 14.**
- Site is **NOT** metro accessible

**Northwestern Mutual, northwesternmutual.com****Industry: Financial Services****1101 Wootton Parkway Suite 580, Rockville, MD 20852**

Financial security is becoming more complex to achieve. Northwestern Mutual has been helping clients achieve their financial goals for nearly 160 years. Whether it's saving for a first home, college for the kids, more freedom during retirement or all three, comprehensive financial plans and long-term relationships with financial representatives help ensure that our clients meet each of life's milestones with financial confidence. Students will experience what a day to day looks like for Financial Advisors and Wealth Management Advisors. This may include a development meeting to fine tune their financial advising practice, an inside look at how an initial client meeting is conducted, and an overview of how a comprehensive financial plan is presented and implemented in each of our clients lives. We will also take a closer look at our College Financial Representative Top 10 Internship program.

- Interested in all majors; sophomores, juniors, seniors preferred
- Want to host 5 students on one day, so schedule flexibility is important
- Best days to shadow: Mondays-Thursdays
- Available during winter break
- Site is **NOT** metro accessible

**Nspiregreen LLC, nspiregreen.com****Industry: Environment****1012 14<sup>th</sup> St NW, Suite 915, Washington, DC 20005**

At Nspiregreen we transform communities by providing urban and transportation planning, environmental and public engagement services. We put people back into the process. Students may experience a variety of things such as attending public meetings, assisting with administrative tasks or participating in strategic meetings regarding environmental or transportation projects.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**Optimized Thermal Systems, Inc, optimizedthermalsystems.com  
Engineering****Industry: Consulting,****7040 Virginia Manor Rd, Beltsville, MD 20705**

We provide research and development services for the HVAC&R industry. We work with air conditioner, heat pump and refrigerator manufacturers to design next generation products incorporating new technologies addressing environmental, energy, cost and material challenges. Students will have the opportunity to shadow multiple engineers, observe laboratory operations for testing of equipment, and gain exposure to industry software and analysis processes.

- Interested in mechanical engineering majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is MARC train accessible

**Overseas Private Investment Corporation,****Industry: Government****1100 New York Ave NW, Washington, DC 20527**

We are a US Government Development Finance Institution. In this shadowing experience, students will be able to observe OPIC Capital Markets interface with Wall Street firms and OPIC Deal Teams including structured finance professionals and legal experts.

- Interested in finance majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays-Thursdays
- Available during winter break
- Site is metro accessible

**PG Community College, Workforce Development and Continuing Education  
Services****Industry: Business****6505 Belcrest Rd, Suite 200, Hyattsville, MD 20782**

I organize and deliver corporate training programs to businesses in Prince George's County. The student would learn the administrative work required to deliver corporate training programs to businesses.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays-Saturdays
- Available during winter break
- Site is Metro & UMD Bus Route accessible

**PGCPS: Prince George's County Public Schools (2 hosts), pgcps.org**      **Industry: Education**  
**Paint Branch Elementary (5101 Pierce Ave, College Park, MD 20740):** I work for Prince George's County Public Schools at Paint Branch Elementary School. Our school is a partial Chinese Immersion school with a high ESOL population as well as an autism program. Students will experience a math and social studies 6<sup>th</sup> grade classroom as well as the daily routine for a teacher in the school system.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Thursdays & Fridays
- Available during winter break
- Site is metro accessible

**Tayac Elementary (8600 Allentown Rd, Fort Washington, MD 20744):** In this shadowing experience, students will observe a school counselor.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays, Thursdays & Fridays
- Available during winter break
- Site is metro accessible (combination of train & bus)

**Prince George's Community College, Adult ESL Program, pgcc.edu**      **Industry: Education**  
**7415 Buchanan St, Landover Hills, MD 20784**

I am an instructor at Prince Georges Community College. My program serves adult newcomers from all over the world. We provide English language skills and career training skills. We hold classes at many different centers in PG county and provide classes from basic to advanced. Students can observe and participate in my classroom. I teach speaking, comprehension, reading, writing, pronunciation, civics, and aspects of American culture. I can provide background information on lesson planning and assessment. A typical day is classroom teaching. We work hard and have fun.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays & Thursdays
- NOT AVAILABLE during winter break
- Site is metro accessible

**Prince George's County Council (Legislative Council Member), pgccouncil.us**      **Industry: Government**  
**County Administration Building, Upper Marlboro, MD 20772**

All legislative powers of Prince George's County, Maryland, are vested in the Prince George's County Council. In addition, the County Council sits as the District Council on zoning matters and land use policy, and as the Board of Health to govern and guide health policy. The Prince George's County Council is committed to developing partnerships and encouraging public participation and engagement with our citizens, community leaders and elected officials. The Council will exercise its oversight and legislative roles to improve services and programs for residents. The Council will manage County resources in an efficient and effective manner. Observe the daily operations of the legislative branch of Prince George's County, home of the University of Maryland-College Park, including the functioning of a Council District office.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays-Thursdays
- Available during winter break
- Site is NOT metro accessible

**Princeton Hydro, princetonhydro.com**      **Industry: Engineering**  
**2200 Somerville Rd, Annapolis, MD 21401**

Since our inception in 1998, Princeton Hydro, LLC has provided unparalleled consulting services in the assessment, management, and restoration of our important water, wetland, and soil resources. The unique skills and cumulative expertise of our highly experienced staff are reflected in the innovative nature of Princeton Hydro's projects and our ability to deliver comprehensive ecosystem-based solutions. Our commitment to excellence is not just corporate rhetoric. It is what enables us, individually and as a company, to consistently stand apart from others. Princeton Hydro's staff consists of technical and support personnel, and is composed of individuals with academic training and project experience - many with advanced degrees and/or professional licenses - in water resource engineering, geotechnical investigations, hydrology and hydrogeology, aquatic and wetland ecology, fishery biology, population and community ecology dynamics, environmental planning, and environmental risk analysis. Our staff's unique perspectives are apparent in the innovative nature of many of our projects, especially in the disciplines of aquatic and wetland ecology, environmental engineering and watershed management. It is likely that some field work walking streams, wetlands or construction sites would occur together with meetings in the office and design discussions regarding projects. Field work could include survey, geomorphologic assessments, or construction drawing checks

and compliance. Design discussions center around brainstorm sessions for creative solutions to complex problems. The student may be given the opportunity to see hydraulic modeling, prepare mapping, and complete regulatory research as well.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays & Fridays
- Available during winter break
- Site is NOT metro accessible

**Rappaport, rappaportco.com**

**Industry: Real Estate**

**8405 Greensboro Dr, 8<sup>th</sup> Floor, McLean, VA 22182**

We are a commercial real estate services firm specializing in retail property types--shopping centers, restaurants and the ground floor of apartment and office buildings. In this shadowing experience, we'll visit listings and projects we represent, and walk DC trade areas we do business in. There may be time spent at our office, where the student can witness cold-calling, negotiations of contracts, and other things related to our business.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is metro accessible

**S&P Global, spgi.com**

**Industry: Communications/Media**

**1200 G St. NW Washington, DC 20005**

We are a data analytics and benchmarks company serving the capital and commodity markets. Students would experience a company working across functions with government relations communications and corporate responsibility to secure the company's reputation and brand as well as public policy positions.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**Sadona Salon + Spa (Social Media Asst), mysadona.com**

**Industry: Entrepreneurial/Start-Up**

**15 West Street, Annapolis, MD 21401**

Sadona is a forward thinking salon and day spa in downtown Annapolis, Maryland. We offer modern, cutting edge treatments in a beautifully remodeled state of the art historic building. We are a team of twelve talented professionals serving not only guests to come here as an oasis, but we also give back to the community. While shadowing at Sadona, you will notice many different things happening in this small business. In the busy and fast-paced environment of salon and spa, you will see how we maintain the highest level of luxury service while giving our guests the ultimate welcoming experience. You will be able to look behind the scenes at how we perform services and help create exciting social media posts and videos to the Sadona brand.

- Interested in marketing, communication, social media majors; juniors, seniors preferred
- Best days to shadow: Wednesdays-Fridays
- Available during winter break
- Site is NOT metro accessible

**Salient CRGT, salientcrgt.com**

**Industry: Cybersecurity**

**4000 Legato Rd Fairfax, VA 22033**

Salient CRGT is a leading provider of health, data analytics, cloud, Agile software development, mobility, cyber security, and infrastructure solutions. We support these core capabilities with full lifecycle IT services and training—to help our customers meet critical goals for pivotal missions. We are purpose-built for IT transformation supporting federal civilian, defense, homeland, and intelligence agencies, as well as Fortune 1000 companies. Please note that location could be Rockville, MD, Tysons Corner, VA, or Fairfax, VA depending on student interests and transportation capability. At the discretion of the student, we'll arrange for pickup from and drop-off to the nearest metro if the student does not have access to a car. Depending on the student's interest, we can schedule a day that could include things such as technical demonstrations (e.g. analytics software, health software), data center tours, various day-to-day business activities, etc. In the past, we have been able to provide one-on-one discussions with employees working in their field of interest to learn about suggested coursework, approaches to entering the workforce, interviewing, and similar.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible (transportation from metro offered through host at student's discretion)

**SAVE The DATE, events and promotions your way, savethedatemd.com**  
**5524 Wilkins Ct, Rockville, MD 20852**

**Industry: Hospitality**

Based on a sketch we made on a simple cocktail napkin ... SAVE The DATE, LLC started in 1995 out of the basement of our house. With a passion for events since childhood and a degree in Marketing from The University of Maryland, College Park, I always wanted to bring more people and excitement to the party! The event had to be perfect and had to stand out. Planning a successful event is not difficult, but not everyone has a true passion for it. That's where we come in! My approach to event planning had to be different. By involving the client in the necessary stages to produce a successful event we are able to educate and open them up to untapped creative abilities that they never knew they had. In this shadowing experience, students will observe product ordering, computer work, layout design, décor design and conception, and social event planning.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- NOT AVAILABLE during winter break
- Site is metro accessible

**Smithsonian Institution-National Museum of American History, americanhistory.si.org**  
**1300 Constitution Ave NW, Washington, DC 20013**

The National Museum of American History internship program allows a diverse group of people with innumerable interests, strengths, and goals to encounter an educational environment where they can work with and learn from professionals and scholars in related areas of concentration. The Museum offers interns of different backgrounds incredible opportunities in a variety of fields, from public relations to exhibition research to project design. Learning from knowledgeable mentors in the dynamic atmosphere of the Museum and Washington, D.C. area, interns enjoy an intensive experience as multifaceted as the Museum itself.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is metro accessible

**Smithsonian Institution-National Museum of Natural History (Archaeologist & Museum Educator)**  
**10<sup>th</sup> St. & Constitution Ave NW, Washington, DC 20560**

The students will likely spend time with me doing the education and outreach aspects of my job, rather than the research part. This may include attending meetings with other museum or external colleagues, helping to facilitate a public program, and similar activities.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Want two students to shadow the same day, so schedule flexibility will be important
- Available during winter break
- Site is metro accessible

**Schnabel Engineering, Schnabel-eng.com**  
**1504 Woodlawn Dr, Baltimore, MD 21207**

**Industry: Engineering**

Schnabel Engineering is an ENR 250 Top Design Firm of more than 300 people in 19 offices specializing in the planning, study, design and construction of geotechnical, dam and tunnel engineering projects in the United States and abroad. We work in both the public and private sectors on transportation; commercial; industrial; institutional; water/wastewater; and federal, state, county and local government projects of all types." Students will likely spend half their time in the office, working on, or watching others, use software for geotechnical engineering analyses. Some time will be spent in the soils laboratory. May spend time on a construction site, watching installation of foundations, or concrete structures, or with a test boring rig for subsurface investigations. Students will need a car to drive to sites and be physically capable of walking to and from and around construction sites (rough ground). Hard soled shoes (work boots) may be required.

- Interested in civil engineering majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**Stanley Cohen, DDS, PA, stanleycohenddspa.com**  
**18109 Prince Phillip Drive, Suite 250, Olney, MD 20832**

**Industry: Healthcare**

Students will observe a typical day of a general dentist.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is **NOT** metro accessible



**Studio H, franciehester.com****Industry: Arts****4230 Howard Ave (upper), Kensington, MD 20910**

The student would be engaged in assisting with arts projects being developed in the studio. I am currently working on large scale installations that can always use a helping hand and organizational skills. It would be a "bring your smock" day. Lots of hands on work so the student would be participating and actively working on pieces in progress.

- Interested in arts-related majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: all days of the week (including weekends)
- Site is metro accessible (combination of bus and train)

**Suited for Change, suitedforchange.org****Industry: Non-Profit****1010 Vermont Ave NW, Washington, DC 20005**

Founded in 1992, Suited for Change empowers women by increasing their employment and job retention potential. We are the area's leading nonprofit for women in need of professional attire, mentoring, and job-readiness education. Through these services, we help women achieve financial independence. All Suited for Change services are available at no cost and by referral to local women in need. While shadowing our Communications and Development Associate you will observe the day-to-day office administration of a nonprofit, including volunteer and client management. Student(s) will also observe the responsibilities of a nonprofit communications job, which include managing social media, the organization website, and planning events and promotions. The student(s) will also observe the duties of a nonprofit Development, or fundraising, job which include managing fundraising campaigns, donor databases, and crafting messaging in conjunction with fundraising efforts. The student(s) will also have the opportunity to shadow a suiting and work one on one with the women we serve.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**The Harbour School at Baltimore, harbourschool.org****Industry: Education****11251 Dolfield Blvd, Owings Mills, MD 21117**

The Harbour School at Baltimore is a non-public special education school approved by the Maryland State Department of Education serving mostly publicly funded students in grades 1-12. In addition to providing a highly tailored, rigorous educational program, students also receive related services in the areas of speech and language therapy, clinical counseling, occupational therapy and vocational services. Students may observe in any of the related services areas (speech, social work, occupational therapy, transition) or classrooms.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is **NOT** metro accessible

**The Harbour School at Annapolis, harbourschool.org****Industry: Education****1277 Green Holly Dr, Annapolis, MD 21409**

Our mission is to provide a supportive, caring and individualized education to students with learning disabilities, autism, speech and language impairments and other disabilities in grades one through 12. The program is tailored to meet the individual needs of the child rather than asking the child to adapt to an existing program. Students will have the opportunity to shadow instructional staff, speech and language providers, occupational therapists, social workers, or administrators.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is **NOT** metro accessible

**The Interface Financial Group, interfacefinancial.com****Industry: Financial Services****7910 Woodmont Ave, Suite 1050, Bethesda, MD 20814**

IFG is an international financial technology "fintech" firm. We are building a growing worldwide alternative non-bank finance platform to connect small businesses with "on demand" working capital used to support their growing operations. We are disrupting traditional bank lending products including lines of credit and supply chain funding solutions. Student will get exposure to the pillars of a specialty finance operation - originations, underwriting and credit administration. Industry overview of "fintech" will be presented.

- Interested in finance and supply chain majors; sophomores, juniors, seniors preferred
- Best days to shadow: Tuesdays, Wednesdays & Fridays
- Available during winter break

- Site is metro accessible

**The Spanish Education Development Center, [sedcenter.org](http://sedcenter.org)  
4110 Kansas Ave NW, Washington, DC 20011**

**Industry: Education**

Primarily committed to Latin-American immigrants. SED provides educational programs for children, families, and adults. Helps develop skills necessary to lead productive lives in the US society. Students will have the experience to work as teacher aides in our Children's Program (Infants-Toddlers, and Preschoolers). They will interact with children ages 3 month to 4 years old by reading stories, teaching and playing games and songs, working with children in small group activities designed by the teachers, and supervising the children at the park. They also will have the opportunity to work in our Communications, Art, Language Development, and Sign Language programs.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**The Vegetarian Resource Group, [vrg.org](http://vrg.org)  
409 W Cold Spring Lane, Baltimore, MD 21211**

**Industry: Non-Profit**

A nonprofit which educates the public about vegan diets. Since 1982 VRG has made it easier to be vegetarian and vegan by working with consumer groups, food companies, health professionals, academics, food services, professional organizations, and the public. Publishes Vegetarian Journal magazine and books. Awards \$20,000 annually in college scholarships to high school seniors who have promoted vegetarian diets. Student visit/experience will depend on interest of student. We will try to incorporate talking to various staff, as well as an activity. Good for students interested in vegetarian diets, who have an interest in writing, nutrition, business, activism, and nonprofit careers. Past student intern experience descriptions available at: <http://www.vrg.org/student/index.php>.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**Ulman Cancer Fund for Young Adults, [ulmanfund.org](http://ulmanfund.org)  
1215 E Fort Ave, Baltimore, MD 21230**

**Industry: Non-Profit**

**\*\*THIS SHADOWING WILL ONLY TAKE PLACE ON FRIDAY, JANUARY 12. IF YOU ARE NOT AVAILABLE FRIDAY, JANUARY 12, DO NOT PREFERENCE THIS HOST.\*\***

The Ulman Cancer Fund is a small non-profit located in Baltimore that strives to support young adults (ages 15-39) impacted by cancer. Through our various fund raising efforts, we are able to support patients through our outreach programs and patient navigation. Our Interns for the day typically come in a group of 5-10 students and learn about our organization and the non-profit world in general. We will give you several tasks throughout the day to help us solve problems and obstacles we actually encounter. You will hear from several of our staff members throughout the day and have the opportunity to network.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Site is **NOT** metro accessible

**UMD Alumni Association, [alumni.umd.edu](http://alumni.umd.edu)  
7801 Alumni Drive, College Park, MD 20742**

**Industry: Communication, Higher Education**

The University of Maryland has 354,000 living alumni around the globe. The Alumni Association aims to connect, cultivate, and channel the power of these alumni to enrich themselves and advance the university. Moreover, the Alumni Association creates opportunities for current students and alumni to connect through programs and initiatives focused on leadership, mentorship, and networking. In this shadowing experience, students will observe the Director of Student & Recent Graduate Programming generate a pipeline of loyal, connected alumni through initiatives with prospective students, current students, and recent graduates. Students will be exposed to the Alumni Association missions, goals and staff, tour the Riggs Alumni Center, and have the opportunity to attend meetings and planning sessions.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays & Wednesdays
- Available during winter break
- Site is on-campus

**UMD Clarice Smith Performing Arts Center, [theclarice.umd.edu](http://theclarice.umd.edu)  
8270 Alumni Drive, College Park, MD 20742**

**Industry: Arts**

In this shadowing experience, students will receive a broad overview of the work we do here as well as some information about the paths to arts management/arts administration based on my own experiences. It would be a

great opportunity to learn more about what it's like to work in the arts "behind the scenes" or backstage. I would have the student attend meetings with me that demonstrate our culture as well as our strategic priorities and decision-making process. I'd give them an in depth tour of the building and introduce them to other staff members in key areas of our organization. The Clarice Smith Performing Arts Center is the performing arts hub at the University of Maryland. Home to UMD's School of Music and School of Theatre, Dance and Performance Studies, as well as the Michelle Smith Performing Arts Library and the Artist Partner Program, not only is The Clarice an academic building but it is a performing arts facility run by more than 50 arts administrators. These administrators have backgrounds in arts management, technical theater, curation, fundraising, community engagement, marketing, communications and finance.

A partnership organization at core, The Clarice management staff curate and present each season a Visiting Artist Series of national and international touring artists, create and execute marketing and communication strategies for public performances presented by the schools as well as the Artist Partner Program and the library, fund raise to support these programs, provide production and technical support to both the schools as well as the touring artists, maintain the facility and provide administrative and budget management to support it all. The Clarice also serves the campus and local community through engagement programs and satellite arts partnerships, the most recent of which is MilkBoy ArtHouse, a restaurant, bar and performance venue on Baltimore Avenue right near the entrance to the UMD campus.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is on-campus

**UMD College of Arts & Humanities (Office of the Dean), [arhu.umd.edu](http://arhu.umd.edu)  
1102 Francis Scott Key Hall, College Park**

Administration in higher education is complex and involves dealing with a variety of issues and topics in the course of a single day so students will gain insight into some of the issues that are brought to the office of the dean. Some of the responsibilities of the dean include advocacy and supporting the mission of the college. There are a wide range of activities performed which include attending the dean's lecture series, hosting outside guests and donors, participating in budget and planning meetings, working with students and speaking engagements. The student should expect to choose a number of different events to attend throughout the semester.

- Interested in ARHU majors; juniors, seniors preferred
- Best days to shadow: Mondays-Thursdays
- Available during winter break
- Site is on-campus

**UMD Education Abroad, [globalmaryland.umd.edu/offices/education-abroad](http://globalmaryland.umd.edu/offices/education-abroad)  
1118 HJ Patterson Hall, College Park, MD 20742**

Our mission is to empower University of Maryland students with the knowledge, skills, and perspectives to become mindful and engaged global citizens - leaders and professionals with a strong sense of social responsibility who fearlessly embrace global and local challenges with optimism, passion, and innovative thinking. Education Abroad does this through international programs and experiences where students are able to immerse themselves in another culture or perspective. The student should expect meetings with multiple members of the office to understand the internal workings of study abroad. They will be able to meet with someone from every step of the process, from program development, advising and implementation for both incoming and outgoing students.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is on-campus

**UMD Office of Community Engagement (Comm/Media Coord), [oce.umd.edu](http://oce.umd.edu)  
0303 Marie Mount Hall, College Park, MD 20742**

The Office of Community Engagement develops and maintains strong relationships with individuals, governments, and the business community within local and regional communities. We maintain open communication between the University and its neighbors, working closely with residents and officials. We value neighborhood engagement that promotes an atmosphere of goodwill between the University and its neighbors. Our work supports the achievement of one of the University's top priorities: developing College Park into a top-tier college town. Goals include: 1. Facilitate connections, networking opportunities, and partnerships to enhance quality of life for "Greater College Park." 2. Craft a digital community engagement guide to illustrate public service and civic engagement efforts across disciplines and units. 3. Share resources and knowledge to address potential challenges impacting the surrounding communities. 4. Celebrate milestones and successes from the partnerships with the community. 5. Participate,

enhance and support community engagement efforts both on and off campus. 6. Bring awareness of the many engagement efforts in "Greater College Park" via social media and other communication outlets. With our Communications & Media Coordinator, students will observe the steps necessary to manage an online presence for a brand in higher education, such as developing and editing written content for the campus community engagement website ([oce.umd.edu](http://oce.umd.edu)), newsletter, social networking mediums, and other program-related publications as needed. Other aspects may include news content creation and research, photography and graphic design for new projects and events, and general outreach at campus/community events.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays & Thursdays
- NOT Available during winter break
- Site is on-campus

**UMD QUEST Honors Program, [rhsmith.umd.edu/quest](http://rhsmith.umd.edu/quest)  
7699 Mowatt Lane, College Park, MD 20742**

**Industry: Education**

This shadowing experience is for a student interested in higher education and student affairs. My days consist of a variety of student affairs-related activities such as advising meetings, planning orientation, planning events, coordinating admissions activities, etc. The Quality Enhancement Systems and Teams (QUEST) Honors Program is a multidisciplinary, hands-on program for University of Maryland undergraduates from Smith, Clark, and CMNS.

Students participate in a challenging course of study that focuses on quality management, process improvement, and system design through teamwork and co-curricular programming.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Wednesdays & Thursdays
- NOT Available during winter break
- Site is on-campus

**UMD School of Music, [music.umd.edu](http://music.umd.edu)**

**Industry: Education & Arts**

**2110 Clarice Smith Performing Arts Center, College Park, MD 20742**

The School of Music at the University of Maryland is a comprehensive music school that provides bachelor's, master's, and doctoral degrees in performance, composition, conducting, musicology and ethnomusicology, music theory, and music education. It consists of seven academic divisions, roughly 80 full-time and part-time faculty, and some 400 students, divided almost evenly between undergraduate and graduate students. A student would get a sense of what goes into running a complex organization like the School of Music. He or she would have a chance to learn about the administrative hierarchy at the school and to witness firsthand what administrators do on a daily basis. The student would likely attend one or two meetings along with me during the experience.

- Interested in music majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is on-campus

**UMD University Relations**

**Industry: Higher Education, Non-Profit**

**4716 Pontiac St, Suite 2112, College Park, MD**

To fulfill their missions and to meet both individual and societal needs, colleges, universities and independent schools rely on-and therefore must foster- the good will, active involvement, informed advocacy and enduring support of alumni, donors, prospective students, parents, government officials, community leaders, corporate executives, foundation officers and other external constituencies. I support University Relations by providing recruiting efforts and designing programs to help engage/retain current staff. Student(s) will observe how I go about reviewing job descriptions to search and find qualified candidates for open vacancies. They will see me make calls and try to get candidates to apply to the University. They will also see how I gather data to put together business cases for certain retention programs.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- NOT AVAILABLE during winter break
- Site is on-campus

**United Income, [unitedincome.com](http://unitedincome.com)**

**Industry: Computers**

**1875 K St NW 4<sup>th</sup> Floor, Washington, DC 20009**

We are a financial technology startup in DC creating a revolutionary way to plan for and manage retirement. We are looking for computer science students who are interested in finance and have extracurricular activities and interests relating to website/software development. Got a github profile or some websites you've worked on? We'd love to see

them! Spend a day with the engineering team seeing how we build software. Join us for SCRUM and learn about the agile development process. You'll also get hands on experience working with a serverless architecture on AWS using Lambda, S3, and API Gateway.

- Interested in computer science majors; juniors, seniors preferred
- Best days to shadow: Tuesdays, Wednesdays, Thursdays & Fridays
- Available during winter break
- Site is metro accessible

**United States Attorney's Office of Washington, DC, [justice.gov/usao-dc](https://justice.gov/usao-dc)  
555 4<sup>th</sup> St NW Washington, DC 20530**

**Industry: Government**

The United States Attorney Office for the District of Columbia is the responsible for representing the federal government in the United States District Court for the District of Columbia. Our office represents both in both local and federal criminal prosecutions along with civil suits brought against the United States. I aid the Assistant United States Attorneys (AUSA) in criminal investigations within the Cyber unit. I draft, review and file pleadings and memorandums. I conduct legal research of federal regulations, statues and laws. I assist in preparing exhibits and witness coordination for trial.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays & Wednesdays
- Available during winter break
- Site is metro accessible

**University of Maryland Archives, [lib.umd.edu/univarchives](https://lib.umd.edu/univarchives)  
2208 Hornbake Library, University of Maryland**

**Industry: Library Sciences**

The University Archives serves as the collective memory of the University of Maryland, from the granting of the charter for the Maryland Agricultural College on March 6, 1856, to the present day. Established by the University of Maryland Libraries in 1972, the Archives is the official repository for all of the university's permanent records and actively gathers administrative files, university publications, photographs, audiovisual materials, faculty papers, theses & dissertations, and memorabilia that document all aspects of campus life. The University Archives is a heavily consulted resource for the University of Maryland community and researchers across the United States and around the world, handling nearly 1,500 requests for information annually. Students would gain experience with and knowledge of what archivists do and the work the University of Maryland Archives undertakes to preserve historical records, disseminate knowledge of university history, and assist researchers.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays, Thursdays & Fridays
- Available during winter break
- Site is on-campus

**University of Maryland Police, [umpd.umd.edu](https://umpd.umd.edu)  
Pocomoke Building, College Park, MD 20742**

**Industry: Law Enforcement**

The mission of the University of Maryland Police is to serve the university community, protect life and property, and to enforce the law. The University of Maryland offers many resources and programs to complement the law enforcement initiatives of the department. I encourage you to explore this information located in other parts of our web site. We are committed to the concept of community policing and work diligently to develop and maintain partnerships for improving the quality of life for our campus community. We take the issue of campus safety seriously and we will continue to work in developing new programs to make our campus as safe as possible. Together, we can make the flagship campus of the University of Maryland a wonderful place to attend classes, work, or visit. The student will be able to do a ride along with officers and get a tour of our buildings to see the different parts of what Police Department does. We will then create a panel interview for the students to be able to ask questions to those from the different areas of our team.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays & Thursdays
- Available during winter break
- Site is on-campus

**University of Maryland School of Medicine (Biomedical research), [medschool.umaryland.edu](https://medschool.umaryland.edu)  
29 S. Paca Street, Baltimore, MD 21201**

UMSOM is part of the UMB campus of professional schools and the UM Medical System- a major biomedical research and professional health service institution. In addition to conducting biomedical research and teaching graduate

students, I direct graduate, intern and community outreach programs. The student will likely be involved in several activities related to these functions.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**University of Maryland School of Medicine (Greenebaum Cancer Center)**

**Industry: Sciences**

**655 W. Baltimore St, Baltimore, MD 21201**

At the UM School of Medicine and Greenebaum Cancer Center, we conduct cancer research at the Core Lab. A core lab is a lab in academia that supports principle investigators in their own research. We test novel anti-cancer agents in vitro (cell based), in vivo (animal) and in clinical trials (human). Since I manage the lab, they will see what it is like to manage a staff of people who conduct research. Students will have an opportunity to watch cell based or animal (optional) based cancer experiments being conducted. I can introduce the student(s) to graduate students, technicians, and other faculty members to help explore career options.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is **NOT** metro accessible

**US Department of Agriculture Animal and Plant Health Inspection Service, [aphis.usda.gov](http://aphis.usda.gov)**

**4700 River Rd, Unit 140, Riverdale, MD 20737**

USDA's Animal and Plant Health Inspection Service (APHIS) is a multi-faceted agency focused on protecting U.S. agriculture and natural resources from foreign animal diseases and plant pests and pathogens. In addition, APHIS collaborates with other federal agencies to facilitate world-wide trade of U.S. agricultural products including plants, fruit, and animal products. During the visit, the student will learn about public service, the U.S. federal government including the U.S. Department of Agriculture, and the importance of agriculture to the U.S. economy and to our daily lives.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Wednesdays & Fridays
- Available during winter break
- Site is metro accessible

**US Department of State (Systems Accountant), [state.gov](http://state.gov)**

**Industry: Government**

**1800 N. Kent St, Arlington, VA 22209**

The Department's mission is to shape and sustain a peaceful, prosperous, just, and democratic world and foster conditions for stability and progress for the benefit of the American people and people everywhere. The student will learn about systems implementation process, including project management. Possibly go into GL postings, SQL queries, and other analysis. Combination of accounting and IT

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays-Thursdays
- Available during winter break
- Site is metro accessible

**US Pharmacopeia, [usp.org](http://usp.org)**

**Industry: Biotech & Pharmaceuticals**

**12601 Twinbrook Parkway, Rockville, MD 20852**

USP is the national standards setting organization. Our Vision: USP envisions a world in which all have access to high quality, safe, and beneficial medicines and foods. USP approaches this vision with a sense of urgency and purpose, strengthened by its cadre of dedicated expert volunteers, members, and staff, and by working collaboratively with key stakeholders across the globe. Our Mission: USP's mission is to improve global health through public standards and related programs that help ensure the quality, safety, and benefit of medicines and foods. Learning of USP and quality of medicines, especially the fast growing biologics. Connect the learning in college to the real world of science, regulation, and business, with the common purpose of advancing quality to help build a healthier world. Also learn that USP is only a short distance away from College Park, and we do have opportunities for summer internships and full time jobs!

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Fridays
- Available during winter break
- Site is metro accessible

**Veterans Affairs Medical Center****Industry: Healthcare****50 Irving St NW, Washington, DC 20422**

This is a hospital/medical center. Our mission is to respect and serve our nation's Veterans by honoring them with excellent health care. The area where you will be with me is outpatient pain clinic. You will be able to see interventional pain relieving procedures. I will do my best to answer any question that you have about healthcare.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Mondays, Tuesdays & Thursdays
- Available during winter break
- Site is metro accessible

**Voice of America, voanews.com****Industry: Communications/Media****330 Independence Ave., SW, Washington, DC 20237**

The Voice of America (VOA), a dynamic multimedia broadcaster funded by the U.S. Government, broadcasts accurate, balanced, and comprehensive news and information to an international audience. It has grown into a multimedia broadcast service. VOA now reaches people on mobile devices and Facebook, through Twitter feeds and call-in programs – using the medium that works best for specific audiences. Students can shadow current VOA interns who work with social media, video editing, live TV production, research, and much more.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Available during winter break
- Site is metro accessible

**Washington Redskins (Corporate Hospitality)****Industry: Sports & Recreation****1600 FedEx Way, Landover, MD 20785**

The right candidate will be able to work as part of a team or individually in a fast paced environment. The student needs to be detail-orientated, and responsible. While we are a young, and fun department, we deal with confidential information and expect a high level of professionalism. Our department is always open to new ideas and a candidate whom is creative and quick-thinking is welcome into the culture of the Corporate Hospitality department. Students will have the opportunity to shadow a game day experience. We will task the student to assist with pre-game suite set up. The candidate will then have the chance to walk around with myself or another Client Services team member and help our suite owners with their needs during the game. Student should expect to be able to handle any request from the department staff. This shadowing experience requires quick thinking and problem solving skills.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Sundays (gamedays)
- Available during winter break
- Site is metro accessible

**Wellness House of Annapolis, Annapoliswellnesshouse.org****Industry: Non-Profit****2625 Mas Que Farm Road, Annapolis, MD 21403**

Wellness House of Annapolis is a non-profit organization whose mission is to help cancer patients, survivors, and their loved ones recover their health and well-being through participation in professional programs of support and education. Thanks to generous community support and volunteers, all Wellness House programs and services are free. Services include short-term counseling, support groups for children and adults, yoga, Reiki, massage, therapeutic art, educational workshops and special events. Students will observe children's support groups and events, parent meetings, psycho-educational workshops, yoga classes, discussion with Wellness House staff regarding member services and agency funding.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Wednesdays & Saturdays
- Available during winter break
- Site is **NOT** metro accessible

**Western Maryland Hospital Center (Therapeutic Gardens), wmhc.us****Industry: Agriculture****1500 Pennsylvania Ave, Hagerstown, MD 21742**

Therapeutic horticulture for a chronic care hospital. Recreation Therapy. Volunteer management. Our committee maintains all 40 gardens with the support of high schools and other volunteer groups ie. United Way Day of Caring etc. Garden design, planning, and maintenance. We are a U of MD Extension Master Gardener project. In the facility, respiratory therapy, physical and speech therapy, brain damaged (stroke) therapy, dialysis, and counseling.

- Interested in all majors; freshmen, sophomores, juniors, seniors welcome
- Best days to shadow: Tuesdays, Wednesdays, Thursdays & Saturdays
- Site is **NOT** metro accessible