

* Don Lawrence Memorial Scholarship *



Scholarship Information

AWARD

The **Don Lawrence Memorial Scholarship** consists of a \$2,000 award to be presented to the most qualified candidate selected by members of the Scholarship Committee of the PCMA New England Chapter. The Scholarship funds may be used for program or course related tuition, fees or materials required to participate in a meetings industry-related program or course, as provided by a recognized college, university, or educational institution.

ELIGIBILITY

The award is available for those studying ***meeting planning, destination management, or hospitality management*** at a two or four-year institution of higher education, which is located within the service area of PCMA New England (Massachusetts; New Hampshire; Rhode Island; Maine; Vermont; and Northern Connecticut).

Applicants must be enrolled in a current Fall course or intended following Spring course (at least one course) directly related to the meetings industry (hospitality, meeting planning or destination management). Please note that this course may be either credit or non-credit bearing; the course, however, **may not be travel agent or culinary art-related**.

The recipient of the **Don Lawrence Memorial Scholarship** will be required to attend the *PCMA New England Annual Event and Holiday Party* to receive their award. And write a short article, which will be published in the first edition of the *PCMA New England Newsletter* for the new calendar year.

APPLICATION

The student must complete this application and then email to **pcmanewengland@aol.com** or mail the completed form to PCMA New England: **464 Common Street, Suite 324, Belmont, MA 02478**. To be eligible, the application must be verified/signed by the applicable faculty advisor or course director (if currently enrolled). Email confirmation from the advisor is acceptable.

The essay, not to exceed 250 words, must be submitted as part of this completed application in order to receive consideration. Completed applications and essays must be received by the posted deadline

QUESTIONS

Can be directed to the PCMA New England Chapter Administrator: Laura Wenzel

E-mail: pcmanewengland@aol.com

Applicant Information

Full Name		
Street Address		
City	State	
Zip Code		
Email Address		
Phone Number		

Educational Information

College/University/ School Name		
Street Address		
City	State	Zip
Phone Number		
Name of Course		
Course Description		
College Code for Course		Semester/Dates
Number of Credits	If Other	
Student Classification	Undergraduate Graduate	Continuing Education Special Student
Expected Date of	is	<input type="text"/>
Application Course Tuition	Fees	Materials

Faculty Advisor/Instructor Verification

*If the application is submitted without the Faculty Advisor/Course Director's signature, it will be rejected.
However, you may opt to submit this form electronically and then print and mail or email this page separately*

Advisor/Instructor
Name

Title

Signature

Phone

Email Address

Please complete this section only if you plan to submit this form electronically, and then print and email/mail this section separately.

Applicant Name

Applicant Phone

Applicant Email

Employment Information

Employer 1

Employment Status	Full Time	Does Employer Provide Financial Support for Education
	Part Time	
	Unemployed	

Contact Name

Street Address

City	State	Zip
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Phone Number	Date of Employment	<input type="text"/>
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Employer 2

Employment Status	Full Time	Does Employer Provide Financial Support for Education
	Part Time	
	Unemployed	

Contact Name

Street Address

City	State	Zip
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Phone Number	Date of Employment	<input type="text"/>
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Professional Association Affiliation

Are you a current member of PCMA?	Yes	If yes - What is your Membership Type?		PCMA National
	No			New England Chapter
				Student Member
Does your school currently have a PCMA Chapter?	Yes	No		
If no, is your school interested in organizing one?	Yes	No	Not Sure	
Are you a member of any other professional organizations?	Yes	No		
If yes, which one(s)?				

Scholarship Eligibility

Please tell us why you feel you should be awarded the scholarship

Please highlight:

- Your Educational Background and Career Goals
- Your Work/Professional Background
- Any Relevant Personal or Professional Experiences: explain why you are pursuing a career in the industry.

Applicants are encouraged to include any special circumstances that the Scholarship Committee should consider when evaluating the

Scholarship Essay

250 Words or Less

BEFORE SUBMITTING COMPLETED APPLICATION:

- * Be sure that it is signed by your advisor or course director (email from the advisor is acceptable)
- * Email to pcmanewengland@aol.com or postmark to **464 Common St Ste#324 Belmont, MA 02478**
- * Applications must be emailed or postmarked by the application deadline

**Thank you for applying for the Don Lawrence Memorial
Scholarship!**