



**Western Nebraska
Community College**

Business & Community Education

UPCOMING CLASSES & EVENTS

Visit wncc.edu/bce for more information or to sign up for our monthly newsletter.

Most classes are held at the John N. Harms Center.



BE YOUR OWN HANDY MA'AM

**NOV 2, 7, 9, 14 & 16 (M, W)
6:00 – 8:30 P.M., \$45
JOHN N. HARMS CENTER**

Ladies, if you don't want to hire a handyman to repair that hole in the wall, squeaky hinge, or that light switch that just doesn't work anymore, why not do it yourself? Learn the importance of and how to change a furnace filter, swap light switches, repair a hole in the drywall, and find the best tools for the job. We demystify toilet leaks and discuss whether fixing a faucet or replacing it is right for you. You learn how to replace your own sprinkler heads and much more! Get to know your house and how to take care of it by joining your friends and signing up for this fun, new class. Prepare to get paint on your clothes and dirt on your hands.

Skype™
Nov 1, 9:00 a.m. – 12:00 p.m.
or Nov 15, 6:00 – 9:00 p.m.
\$15

CPR/First Aid
Nov 2 or Dec 7
1:00 – 4:00 p.m., \$45

**True Colors Personality
Assessment**
Nov 2
8:30 a.m. – 12:00 p.m., \$20

**Electrical Code Update
(12 hours)**
Nov 2, 9, 16 & 30
6:00 – 10:00 p.m., \$80

Ko Heichi Fitness
Kickboxing & Bushidokan
Nov 2 – Nov 30 (M, W)
Fitness Kickboxing (Ages 16+)
5:40 – 6:30 p.m.
Bushidokan (Ages 7+)
6:30 – 7:30 p.m.
Single: \$30; Family \$45 (4 max)

Passport Passengers
Nov 3: Canada, Nov 10: Germany,
Nov 17: Culmination of Travels
10:00 a.m. – 12:00 p.m.
\$12 per session

BEGINNING EXCEL
NOV 9 – 23 (M,W)
6:00 – 9:00 P.M.
\$112.50, PLUS BOOK
(GOLD CARD: \$17.50, PLUS BOOK)
JOHN N. HARMS CENTER

ZUMBA®
Nov 7 – Dec 15 (M - TH)
5:30 – 6:30 p.m., \$35

Beginning Crochet
Nov 8
9:00 a.m. – 12:00 p.m. \$20

Smartphone Photography
Nov 8, 6:00 – 9:00 p.m., \$15

Songwriting
Nov 10 & 17 or Dec 1 & 3
6:00 – 8:00 p.m., \$38

QuickBooks™ Basics
Nov 16 or Dec 14
8:00 a.m. – 5:00 p.m., \$55

Bob Ross Painting
Nov 19 or Dec 17
9:00 a.m. – 4:00 p.m., \$60

**Is Franchising A Good
Fit For Me?**
Dec 1, 6:00 – 8:00 p.m.
\$10 per person or \$15 for two

**Construction
Contractors Tax**
Dec 7, 1:00 – 4:00 p.m., \$10

Sales & Use Tax
Dec 7, 8:30 – 11:30 a.m., \$10

E-Marketing
Dec 8
9:00 a.m. – 4:00 p.m., \$40

**Electrical Code Update
(16 hours)**
Dec 16 & 17
Dec 16: 5:00 – 9:00 p.m.
Dec 17: 8:00 a.m. – 8:00 p.m.
\$90

Intro to Robotics
Jan 17 – May 2 (T)
6:00 – 9:00 p.m., \$337.50

Intro to Windows 10
Jan 30, Feb 1, 6, 8, & 13 (M, W)
6:00 – 9:00 p.m.
\$112.50, plus book
(Gold Card: \$17.50, plus book)

Beginning Excel
Feb 27, Mar 1, 6, 8 & 13 (M, W)
6:00 – 9:00 p.m.
\$112.50, plus book
(Gold Card: \$17.50, plus book)

Intermediate Excel
Mar 27, 29, Apr 3, 5 & 10 (M, W)
6:00 – 9:00 p.m.
\$112.50, plus book
(Gold Card: \$17.50, plus book)

**EXPLORING WEBSITE &
BLOGGING
OPPORTUNITIES FOR
SMALL BUSINESS OWNERS**
NOV 9, 6:00 – 9:00 P.M.
\$15, JOHN N. HARMS CENTER

What is a Blog? It is an online journal where you can express yourself to the world. Join us to learn who blogs and why people blog! Blogs can be personal, informal, or just for fun! In this course we review different platforms available and different tools for you to create your own blog and maintain it. We also review how to start a blog, how to pick a domain name, design concepts/themes, characteristics of a blog, connecting with your audience, and online safety and security. Free platforms are the focus of this workshop but other options are also reviewed. Believe it or not, everyone has an interest or skill level! Bring your ideas and we'll help you start your blog and share it with the world!



This course is an entry-level spreadsheet course. Students learn to use simple formulas, format a spreadsheet, create a chart, and link worksheets together. Application projects vary to meet the needs of the class.

For more information or to register,
call **308.635.6700** or visit wncc.edu/bce!