

Board Award Nomination Guidelines

Background:

The Board award is meant to recognize an individual (or a group) who is not an AFHTO member but has significantly contributed to the development and growth of team-based primary care within their local community or at the provincial level. Winners will receive their award(s) during the [Bright Lights Awards Ceremony](#) at the [AFHTO 2018 Conference](#) on Oct. 24, 2018.

Nomination and Approval Process:

- Member EDs and Administrative Leads submit a short written (no more than 1-2 page) nomination for the Board Award category to info@afhto.ca by **August 23, 2018**.
- **Criteria for the nominations:**
 - Individual (or group) is not a physician or staff person from a member organization.
 - Work or support provided has had a positive impact on primary care teams:
 - Describe the work completed or level of involvement,
 - How it has impacted on a team(s),
 - Is the impact at a local, regional or provincial level?
 - Setting a standard or example for others.
 - Describe how the involvement of the nominee(s) has changed or influenced in a positive way the development of primary care teams in general and setting a “bright light” example for others.
 - Unique set of skills and expertise brought to primary care teams.
 - Describe the skills and expertise that the individual (or group) brought to primary care teams.