

Hosted by First Presbyterian Church of Valparaiso, IN  
3401 Valparaiso Street, Valparaiso, IN 46383

**GATHERING TOGETHER AS GOD'S PEOPLE**

9:30 AM EST/8:30 AM CST: CALL TO ORDER, WELCOME AND GREETING

Take a few moments to greet those around you in the name of Jesus.

MORNING PRAYER

***Opening Sentences***

O Lord, open my lips.

**Nourished by the living waters of Jesus Christ, we awaken, enliven, and enhance worshipping communities to courageously extend their branches and bear new fruit in the Spirit.**

**Amen.**

*Hymn 469* **Morning Has Broken**

***Psalm 100***

Be joyful in the LORD, all you lands; serve the LORD with gladness and come before God's presence with a song.

**Know this: The LORD alone is God; we belong to the LORD, who made us, we are God's people and the sheep of God's pasture.**

Enter God's gates with thanksgiving; go into the holy courts with praise; give thanks and call upon the name of the LORD.

**For good is the LORD, whose mercy is everlasting; and whose faithfulness endures from age to age.**

*A Moment of Contemplative Silence*

***Prayer Of Thanksgiving And Intercession***

Satisfy us with your love in the morning,

and we will live this day in joy and praise.

Great and wonderful God, we praise and thank you for the gift of renewal in Jesus Christ. Especially we thank you for opportunities for rest and recreation . . .

the regenerating gifts of the Holy Spirit . . .

activities shared by young and old . . .

fun and laughter . . .

every service that proclaims your love. . . .

You make all things new, O God, and we offer our prayers for the renewal of the world and the healing of its wounds. Especially we pray for

those who are homeless . . .

people enslaved by addictions . . .

those who entertain and enlighten . . .

those confronted with temptation . . .

the church in North America.....

the Presbytery of Wabash Valley through...

Serving Christ...

Enhancing Congregations...

Connecting Communities...

Eternal God, your touch makes this world holy.

Open our eyes to see your hand at work in the splendor of creation,

and in the beauty of human life. Help us to cherish the gifts that surround us,

to share your blessings with our sisters and brothers,

and to experience the joy of life in your presence.

We ask this through Christ our Lord.

**Amen.**

***Benediction***

May the God of hope fill us with all joy and peace through the power of the Holy Spirit.

**Amen.**

Bless the Lord.

**The Lord's name be praised.**

CONSENT AGENDA *Commissioners are urged to read all documents listed prior to approving the Consent Agenda. Commissioners may request removal of any item from the Consent Agenda for discussion and vote at a called meeting in March. Save-the-date: March 18, 2017.*

- A.2 Approve Minutes and roll of November 2016 Assembly
- A.3 Approve Minutes and roll of December 2016 called Assembly
- A.4 Report of Presbytery Council as Commission
- A.5 Report of Commission on Ministry (COM)
- A.6 Report of Commission on Preparation for Ministry (CPM)
- A.7 Report of Crown Point Team as a commission
- A.8 Report of Pulaski Team as a commission
- A.9 Report of Plymouth Team as a commission
- A.10 Report of Visioning & Connecting Leader
- A.11 Report of Stated Clerk, note from Stated Clerk J. Herbert Nelson on procedure for proposed amendments, and analysis of 16-A, 16-E, 16-F
- A.12 Approve proposed Amendment 16-A (Child and Youth Protection Policy)
- A.13 Approve proposed Amendment 16-E (Certified Service Requirements)
- A.14 Approve proposed Amendment 16-F (Ministry of Members)
- A.15 Elect by consensus those reported by Nominating Committee as willing to serve (*pull from the Consent Agenda to exercise the right to nominate from the floor*)
- A.16 Receive Financial Report June-December 2016
- A.17 Report of the Permanent Judicial Commission

10:00 PRESENTER: **The Rev. Richard Blackburn**, Lombard Mennonite Peace Center,  
**Facilitating Healthy Pastor-Congregation Relations**

12:00 Order of the Day: LUNCH

4:00 ADJOURNMENT AND BENEDICTION

**SAVE-THE-DATE Saturday, March 18, 2017,**  
for a called Assembly meeting to be hosted by First Presbyterian Church, Mishawaka;  
docket yet to be completed for examination of another candidate for ordination  
and other business

***The Reverend Jan Edmiston, Co-Moderator of the 222<sup>nd</sup> General Assembly***  
*will be with us for the*  
**NEXT STATED ASSEMBLY, Tuesday May 23, 2017,**  
**At Geneva Center Retreat, Camp & Conference Center**  
5282 N. Old US Hwy 31, Rochester, IN 46875

**MINUTES OF Stated Meeting of Presbytery Assembly**

Hosted by First Presbyterian Church, Elkhart, IN

Tuesday, November 15, 2016, 10 am EST

**Moderator David Smook** (TE, Honorably Retired) called the Assembly to order with the greeting, “This is the day that the Lord has made!” and prayer at 10 a.m. Liturgy and song led by praise band was integrated throughout the day with the work of the meeting. Ruling and teaching elders and guests attending for the first time were introduced, and corresponding members were seated. Docket and consent agenda were approved without dissent:

- A.1 Docket
- A.3 Minutes and roll of September 2016 Assembly
- A.4 Report of Presbytery Council as Commission
- A.5 Report of Commission on Ministry (COM)
- A.6 Report of Commission on Preparation for Ministry (CPM)
- A.7 Report of Crown Point Team as a commission
- A.8 Report of Stated Clerk
- A.9 Report of Terms of Call for 2016
- A.10 Report of Balance of Ruling Elders and Teaching Elders

Quorum was present (Appendix A.11). Assembly considered Amendment 16-D.1 (On amending G-2.0509) and 16-D.2 (On amending D-10.0401) proposed by the 222<sup>nd</sup> General Assembly and introduced by GA Commissioner Sarah Sanderson-Doughty was disapproved by voice vote after debate. Guest candidate for ordination Grace Hammer was approved to have voice after point of order was raised by Assembly members.

Assembly turned to discussion of the presbytery-wide November study of 1 Corinthians 14:36-40 and Foundations for Presbyterian Polity F-3.0105 on mutual forbearance, noting the need to hold space for one another, to remain in community even as we see the world in differing ways – church, community or politics; “we never have enough clarity to not need God;” finding the balance between being prophetic and retaining humility. Moderator David Smook continued this theme as he preached the Word, “Building Up the Saints.” David recalled the year of Assemblies that moved through healing, reconciliation, mission outreach and need for holding space for one another, closing with challenge to keep looking for the common good, to find new ideas, new possibilities to answer “What is God calling us to do and be in this time and place?” “We are responsible for who we are as a church, as presbytery...Be involved, forbear one another in giving time and energy... together as presbytery in this time and place.”

After song, outgoing Council Moderator Jill Kitowski invited newly elected presbytery officers forward to the baptismal font and installed:

Presbytery Assembly Moderator Sarah Sanderson-Doughty (TE, First, Elkhart)  
Vice Moderator Richard Ryan (CRE, Elston)  
Council Moderator David Smook (TE, HR)

Jill affirmed their calling, asked the constitutional questions, charged them for the coming year as officers, and closed with prayer of blessings. The stoles of leadership were passed onto installed moderators. Assembly gave a standing ovation of thanks to Jill Kitowski for her years of leadership and collaboration.

Outgoing Synod commissioner Ann Bingaman and newly elected Synod commissioner Donna Enersen reported to the Assembly the work of the Synod including its change in relationship with Peabody Retirement Community, Inc., extension of Synod Transitional Executive Sara Dingman's contract, renewal of Synod's program for newly ordained pastors, and the leadership development committee's conversations about race, most recently reading the discussing Waking Up White by Debby Irving and presentation by an Indianapolis group carrying out new ideas for rejuvenating neighborhoods by building on their community assets instead of focusing on deficits. Members of First, Elkhart also spoke of the value of community reading and conversation about Waking Up White and a deeper understanding of the concept of white privilege and its inevitable impact.

After lunch, Moderator Sarah Sanderson-Doughty recognized the many volunteers of First, Elkhart who hosted the Assembly, and announced the appointment of commissioners charged to consult with First, Plymouth congregation as the Plymouth Team: Steve Quinlan (TE, Peru), David Lawrence (TE, West Lebanon), Michael Shurn (RE, Pulaski), Rebecca Kuiken (TE, Elkhart), and John Briggs (RE, Rochester).

Assembly also renewed commissions for three ruling elders of congregations with ministry limited to administering the Sacraments in those small congregations not otherwise able to locate a teaching elder for worship. Those commissioned were Jill Kitowski (La Porte), Carrie Munson (Deer Creek) and David Abbott (Westminster, South Bend) (Appendix C.3)

Nominating Committee recognized its nominees for leadership, and after no nominations from the floor, each was elected to a specific term of service:

- Steve Quinlan (TE, Peru), Vice Moderator of COM for 2017
- Aaron Ban (TE, Chesterton), Committee on Representation, Term of 2017
- Jeff Brown (CRE, Faith, Kokomo), Synod Commissioner, Term of 2019
- Jim Perkins (RE, Rossville), Personnel Ministry Team, Term of 2018
- Spencer Bower (RE, Bethany, Lafayette), Personnel Ministry Team, Term of 2018
- David Lawrence (TE, West Lebanon), Moderator of NMDT for 2017
- Kathy Michael (RE, Pleasant Hill, Frankfort), Stewardship Ministry Team, Term of 2017

Jan Sandos (RE, Rossville) was nominated by Council and elected as Nominating Committee Moderator for 2017.

Presbytery considered two more proposed amendments from 222<sup>nd</sup> General Assembly.

- Voters approved by division of the house (after voice vote) Amendment 16-B to amend G-3.0109 to reword "parity in committees" to be congregational members and teaching elders "in numbers as nearly equal as possible."
- Moderator Sarah Sanderson-Doughty turned over the gavel to Vice Moderator Rick Ryan and spoke against approval of Amendment 16-C Sections 1-8, recommending replacing term "teaching elder" and returning to "minister of Word and Sacrament." After debate, motion to approve amendment was defeated by show of hands.
- Report of Assembly to the Office of General Assembly is found in Appendix E.

CPM Moderator Chuck Compton introduced Grace Hammer as candidate for ordination to a call approved by COM with Flora Presbyterian Church (Appendix C.5). After preaching her sermon and being examined in depth on her Statement of Faith and in the areas of theology, church governance and worship and sacraments, the motion to approve her ordination was considered through debate and defeated in a vote of 23 yes, 26 no. Assembly approved a subsequent motion to refer her to the Commission on Preparation for Ministry for further preparation and training (and requiring her transfer of care as candidate from Presbytery of Eastern Tennessee), and in partnership with Commission on Ministry to limit her scope of temporary ministry with the Flora congregation. Through discussion, the Assembly tasked CPM and COM with establishing a plan of study and benchmarks for her to meet prior to further examination for ordination.

Outgoing moderator of Stewardship Ministry Team Alan Griffin (TE, Goshen) reviewed Council's approved budget for fiscal year 2016-17, noting Council's addition of \$45,000 from Transformation Funds to balance the budget during this transitional time (Appendix D.1); *per capita* for 2017 is \$39.76 per active member. Budget reflects reduction of past operating deficit by \$95,190 after reduction in staff and office space. Contributions from all churches of their full *per capita* allocation with current reported membership would balance the presbytery budget. He provided financial report of income and expenses for July and August 2016 (Appendix D.2). He noted that a narrative budget would be emailed to congregations along with an updated *per capita* brochure the following week.

To close the meeting, the Assembly shared the Lord's Supper at the table, sang songs and offered prayers of thanksgiving and petitions. To thank him for his service, David Smook was gifted with a print visualizing being connected on a journey, with the destination not yet clear during this time of change. Assembly was adjourned at 3 pm EST with Moderator's prayer charging the community to hold space for one another.

***Next Stated Assembly: Saturday, February 25, 2017, at First Presbyterian Church, 3401 N. Valparaiso St., Valparaiso, IN, with simultaneous LiveStreaming and Go-to-Meeting options at three other locations: First Presbyterian Church, Peru; First Presbyterian Church, Elkhart; and Bethany Presbyterian Church, Lafayette. Registration opens at 8 am CST in Valpo/9 am EST in the other locations. There will be brief business meeting and plenty of opportunity to hear the Word and equip congregations through a workshop provided by Rev. Richard Blackburn of the Lombard Mennonite Peace Center on Healthy Pastor-Congregation Relations.***

Respectfully submitted,

Linda L. Long, Stated Clerk

Readers on behalf of Assembly:

Michael Lyle (Teaching Elder, Rossville)

Barbara Mayfield (Ruling Elder, Flora)

<b>CITY, CONGREGATION</b>	<b>PASTOR</b>			<b>Pastor Attended</b>	<b>RE &amp; ELDER COMMISSIONER</b>	<b>Guests</b>
Albion	Flora	Martha	RE 107	1		
Albion	Harkey	Beverly	RE 107	1		
Angola	Smith	Thomas E.	TE 101			
Auburn	<i>vacant</i>					
Avilla-Hopewell	<i>vacant</i>					
Brookston	<i>vacant</i>					
Burrows	<i>vacant</i>					
Chesterton	Ban	Aaron	TE 151	1	Andrew Teeple	
Columbia City-Troy	<i>vacant</i>					
Crawfordsville, Bethel Shannondale	Burks	Jody	RE 107			
Crawfordsville, Milligan	McVay	Jene	RE 107			
Crawfordsville, Wabash Ave.	Van Nuys	John	TE 101			
Crown Point, First	<i>vacant</i>					
Cutler	<i>vacant</i>					
Dayton	Schlesinger- Devlin	Justin	TE 101			
Deer Creek	Roselle	Harry	TE 101			
Delphi	<i>vacant</i>					
Dyer / Merrillville	Anderson	Paul	TE 108			
Earl Park	<i>vacant</i>					
Elkhart	Kuiken	Rebecca	TE 101	1		
Elkhart	Sanderson-Doughty	Sarah	TE 101	1	Mary Rasp	
Flora	<i>vacant</i>				Barb Mayfield	Joe Mayfield
						Grace Hammer
Fowler	<i>vacant</i>					
Frankfort, Pleasant Hill	Enersen	Donna	RE 107	1	Kathy Michael	
Garrett	<i>vacant</i>					
Geetingsville	<i>Montgomery, student*</i>	<i>Michael</i>	<i>648</i>			
Geetingsville	<i>Montgomery*</i>	<i>Tamika</i>	<i>158</i>			
Goshen	Griffin	Alan	TE 101	1	David Pepple	
Hammond	Pennanen*	Michael	RE and 158	1	Gary Mills	
Hebron	<i>vacant</i>					
Highland	Skaggs	Linda	TE 108, 299		Linda Mann	
Hobart	Carter	Jeff	TE 101			
Howe, Lima	Hughes	David	RE 107	1		
Hudson-Salem Center	Rutland	Maria	TE 108		Van Milleman	Jan Milleman
Huntington	<i>vacant</i>					
Kendallville	<i>vacant</i>					
Kentland	Meyer*	Wayne	158			
Kokomo, Faith	Brown	Jeff	RE 107		Linda Gillem	
Kouts	Hartzler	Roger	RE 107	1	Rich Kneifel	
Lafayette, Bethany	Bowers	Kevin	TE 101	1	Spencer Bower	
Lafayette, Central	Comstock	David	TE 105	1	Terry Phillips	
Lafayette, Central	Kenley	Barbara	TE 105	1		
Lafayette, Elston	Ryan	Rick	RE 107	1	Mark Wright	
LaGrange	Weaver*	Kenneth	158			

Lake Station	<i>vacant</i>		RE 107			
Lake Village	<i>vacant</i>					
LaPorte	Wicks	Sally	TE 101		Nancy Brinklow	
Lebanon	Thorn	Terri	TE 101			
Ligonier	Lersch	John	TE 101			
Logansport, Bethlehem	McBryde	Theda	TE 101	1	Pat Reef	
Lowell-Lake Prairie	<i>vacant</i>					
Merrillville/Dyer	<i>Anderson</i>	<i>Paul</i>	<i>TE 108</i>			
Michigan City	Kilbourne	Ericka Lyn	TE 101			
Mishawaka	Winckler	Travis	TE 151		Alan Camren	
Monticello	Ewing	Lyle	TE 105	1		
Munster	Worthington	Quincy	TE 101			
Ogden Dunes	Sewdin	Lloyd	TE 101			
Oxford	<i>Rutledge*</i>		<i>student</i>			
Peru	Quinlan	Stephen	TE 101	1		
Pierceton	<i>vacant</i>				Andrew Ott	
Plymouth	<i>vacant</i>					
Portage	Reyna	Tim	RE 107			
Pulaski	<i>vacant</i>					
Rensselaer	Cover	Jeff	TE 101	1	Kathy O'Neall	
Rochester	Kleymann	William	TE 101		Joseph Veger	
Rockfield	<i>vacant</i>					
Rossville	Lyle	Michael	TE 101	1		
Royal Center	<i>vacant</i>					
Schererville	<i>vacant</i>					
Schneider	<i>vacant</i>					
South Bend, First	Bishop	Sarah	TE 103	excused		
South Bend, First	Kelso	Adelia (Dedie)	TE 101			
South Bend, Memorial	<i>vacant</i>					
South Bend, Sunnyside	Arner	Susan	TE 103	1	Richard Fair	Taylor Hall
South Bend, Sunnyside	Miller	James B.	TE 101			
South Bend, Sunnyside	Wirt	Barbara	RE 107			
South Bend, Westminster	<i>vacant</i>				David Abbott	
Union Mills	<i>vacant</i>					
Valparaiso	Mueller	Mark	TE 101	excused	Monica Conrad	
	Mueller	Toby	TE 108	1	Fred Grosick	
Wabash	Cornell	Jonathan	TE 101			
Walkerton	<i>vacant</i>					
West Lafayette, Korean	Kim	Richard	TE 101			
West Lebanon, Trinity	Lawrence	David	TE 101	1		
Williamsport- Marshfield	<i>vacant</i>					
Winamac	Kleymann	Ruby	TE 108	1		
Winfield, Christ	<i>Reyna</i>	<i>Tim</i>	RE 107			
Wolcott	McFee	Anella	RE 107			
<i>Teaching Elders, other</i>	Arner	Neil	TE 644			
	Babovec	Sue	TE 701			



	Becker	Nancy	TE 299, 109, PA	1	
	Bernauer	Susan Guyer Birch	TE 299		
	Blunk	Hank	TE 299		
	Braden	Marge Mason	TE 797	1	
	Braden	Steve	TE 299	1	
	Burris	Kenneth A.	TE 299		
	Campbell	James	TE 299		
	Campbell	E. Allen	TE 299		
	Compton	Charles	TE 299	1	
	Compton	Howard	TE 299		
	Cornell	Amy	TE 791, PA		
	Coulter	Scott	TE 299		
	Craig	Richard	TE 299		
	Davis	Walter K.	TE 299		
	Dandurand	Marvin	TE 701		
	Deardoff	Jeff	TE 299		
	DeMaris	Richard E.	TE 644		
	Detamore	David L.	TE 299	1	
	Dunkelberger	Michael	TE 299		
	Emrich	William O.	TE 299		
	Everett	John	TE 299	1	Kay Everett
	Ewing	Ken	TE 299		
	Fassett	Leroy	TE 299		
	Fry	D. Bruce	TE 797		
	Gasser	Ellis K.	TE 299		
	Gibbs	David	TE 797		
	Gilbert	John D.	TE 299		
	Gilbert	Sally	TE 299		
	Gourdine	Rudolph	TE 299		
	Gready	Frank	TE 299		
	Green	Ronald D.	TE 299		
	Haworth	William	TE 791		
	Herron	David	TE 299		
	Hess	John E.	TE 299		
	Johnson	Lester J.	TE 797		
	Kessler	Stanley	TE 299, 109	1	
	Kilmer	Mark	TE 791, 644		
	Kuhs	Patricia	TE 299		
	Landon	Michael	TE 797		
	Leach	Robert	TE 797		
	Lewis	Jennifer	TE 302	1	
	Lewis	H. Daniel	TE 791	excused	
	Lindberg	Catherine	TE 565		
	Marzouk	Safwat	TE 644		
	McBride	Terry	TE 501	1	
	McDonald	Carol	TE 299		
	Mildenberg	AJ	TE 797		

	Moran	Catherine	TE 797	1		
	Morrison	Mark	TE 299			
	Mullin	Steven	TE 299			
	Myers	Diane Karay	TE 299			
	Myhre	Paul	TE 643			
	Nead	Donald	TE 299			
	Neely	Don	TE 299			
	Parkinson	Anna	TE 797	1		
	Penney Bade	Laura	TE 797, PA			
	Rhodes	Wayne	TE 299, 109			
	Ritchie	John	TE 797			
	Roberts	Will	TE 797			
	Robertson	Stuart	TE 299 644			
	Rogers	Richard	TE 299, 109			
	Rupe	Lucy	TE 299			
	Sandos	Louis	TE 299	1		
	Seidler Gibbs	Gretchen	TE 797			
	Smith	David	TE 299			
	Smith	Phillip	TE 299			
	Smith	Ralph G	TE 299			
	Smith-Wood	Marcia L.	TE 791	1		
	Smook	David	TE 299	1		
	Stults	C. Richard	TE 299			
	Tobin	Bobbi	TE 299			
	Truman	H. Jordan	TE 797			
	Volkers	Jack	TE 299			
	Whitfield	Ben	TE 299			
	Williams	H. Ann Smith	TE 299	1		
	Williams	Christina Starce	TE 797			
	Wilson	Stanley	TE 299			
	Wimberly	W. William II	TE 299			
	Wood	David	TE 797	1		
	Young-Brust	Jessica	TE 797			
<b>VOTING RULNG ELDERS</b>						
SYNOD COMMISSIONER	Bingaman	Ann	RE	1		
SYNOD COMMISSIONER	<i>Enersen</i>	<i>Donna</i>	<i>CRE</i>			
222nd GA	Munson	Mike	RE			
COUNCIL, 222nd GA	Carlson	Sandy	RE			
COUNCIL	Limbach	Marilou	RE	1		
COUNCIL	Long	Linda	RE	1		
COUNCIL	Munson	Carrie	RE	1		
COUNCIL	Sandos	Jan	RE	1		
COUNCIL MODERATOR	Kitowski	Jill	RE	1		
<b>NON-VOTING</b>						
<b>CORRESPONDING</b>						
Financial Consultant, WWV	Herzog	Eric				1
SOLT Transitional Exec	Dingman	Sara				

**MINUTES OF Called Meeting of Presbytery Assembly**

Hosted by Community Presbyterian Church, Rochester, IN

Tuesday, December 6, 2016, 9:30 am EST

**Call** for the Presbytery Assembly meeting was issued on November 25, 2016, by email to the roster of Presbytery of Wabash Valley (*Appendix A*). **Quorum** of more than ten ruling elders and ten teaching elders was present, along with the Moderator and the Stated Clerk (*Appendix B*).

Presbytery Assembly Moderator Sarah Sanderson-Doughty called those present to order at 9:35 am with sung **prayer**, "O Come, O Come, Immanuel." Assembly accepted the **docket** as outlined in the call for the meeting. Those present read the December Bible study passage from Romans 12:1-12, and discussed its message relating to principles of Presbyterian polity.

**ACTIONS:**

- After questions and discussion of difficulties within First Presbyterian Church, Plymouth, that led to a commission to work with that congregation, the Assembly approved the scope of authority given to the **Plymouth Team** named as an administrative commission (*Appendix C*).
- After questions and discussion of the difficulties that led to appointment of a commission to work with First Presbyterian Church, Pulaski, the Assembly approved the scope of authority given to the **Pulaski Team** and commissioned those appointed to carry out those responsibilities: Marcia Smith-Wood (TE, validated ministry); Roger Hartzler (CRE, Kouts); Steve Mullin (TE, Honorably Retired); Brian Lafoon (RE, Lake Village) and Lyle Ewing (TE, Monticello) (*Appendix D*).
- Assembly received report of Commission on Preparation for Ministry concerning the receipt of **Grace Hammer** as a candidate under care of Presbytery of Wabash Valley and its plan for her continued preparation for ordination, and COM's report on her approved scope of ministry as a candidate preaching and teaching at Flora Presbyterian Church. She will engage in six months of additional study and stand for examination for ordination at the May 2017 Presbytery Assembly.

Moderator Sarah Sanderson-Doughty presented David Smook with a framed print in gratitude for his witness and leadership as Presbytery Assembly Moderator for 2016. She adjourned the meeting with prayer at 10:20 am.

Respectfully,

Linda L. Long, Stated Clerk

Readers on behalf of Assembly:

Michael Lyle (Teaching Elder, Rossville)

Barbara Mayfield (Ruling Elder, Flora)

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## Called Presbytery Assembly for Tues. Dec. 6, 9:30 am EST

2 messages

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**Presbytery of Wabash Valley** <presbyterywv@gmail.com>  
Reply-To: vicki@ourpresbytery.org

Fri, Nov 25, 2016 at 5:33 PM



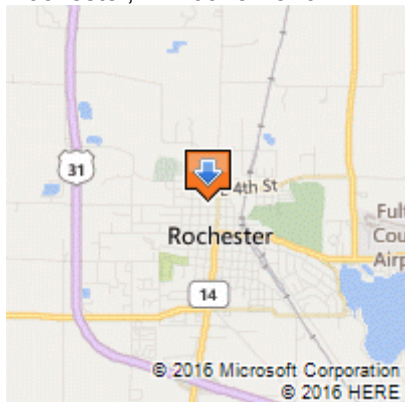
## Called special Assembly for Tuesday, December 6, 2016, 9:30 am EST

### When

Tuesday December 6, 2016 from  
9:30 AM to 10:30 AM EST  
[Add to Calendar](#)

### Where

**Community Presbyterian Church**  
530 Jefferson St  
Rochester, IN 46975-1316



[Driving Directions](#)

Dear Brothers and Sisters in Christ,

Presbytery's leadership team (officers and Jennifer) are issuing a call for a brief meeting of the Assembly to act upon the following items of business:

- Complete business related to commissioning of ruling elders and members of the Plymouth Team;
- Respond to the actions of COM & CPM regarding a candidate;
- Respond to concerns related to the Pulaski congregation with a request to charge an Administrative Commission to work with it to discern its viability.

Presbytery's special meeting of the Assembly is set for Tuesday, December 6, 2016, at 9:30 am EST, prior to the Council meeting, at Community Presbyterian Church in Rochester. Specific documents for Assembly consideration will be sent to members immediately following the COM meeting on December 1.

In Christ,

Linda L. Long <linda.l.long@gmail.com>

<b>Last Name</b>	<b>First Name</b>	<b>TE or RE</b>	<b>Congregation or Ministry</b>
Babovec	Sue	T	Peabody Retirement Community
Ban	Aaron	T	St. John's, Chesterton
Bower	Spencer	R	Bethany, Lafayette
Carlson	Sandy	R	First, Michigan City
Dreibelbis	Vicki	R	Community, Rochester
Enersen	Donna	R	Pleasant Hill, Frankfort
Everett	John	T	Honorably Retired
Griffin	Alan	T	First, Goshen
Hartzler	Roger	R	First, Kouts
Hubbard	Jim	R	First, Valparaiso
Johnson	Les	T	At-large
Kleymann	Ruby	T	First, Pulaski
Kneifel	Rich	R	First, Kouts
Lawrence	David	T	Trinity, West Lebanon
Lewis	Jennifer	T	Staff- Visioning & Connecting
Limbach	Marilou	R	Bethany, Lafayette
Long	Linda	R	RE on Council
Lyle	Michael	T	Rossville
McBryde	Theda	T	Bethlehem, Logansport
Mendenhall	Karen	R	Pulaski Presbyterian
Michael	Kathy	R	Pleasant Hill, Frankfort
Moran	Catherine	T	At-large
Mullin	Steve	T	Honorably Retired
Munson	Carrie	R	RE on Council
Munson	Mike	R	Deer Creek
Neely	Don	T	Honorably Retired
Reef	Patricia	R	Bethlehem, Logansport
Rutland	Maria	T	Hudson, Salem
Ryan	Rick	R	Elston
Sanderson-Doughty	Sarah	T	First, Elkhart
Smook	David	T	Honorably Retired
Teeple	Andrew	R	St. John's, Chesterton

Called Assembly Meeting December 6, 2016, 9:30 am EST  
Meeting at Community Presbyterian Church, Rochester, IN

ACTION ITEM: (Stated Clerk) moves that the Assembly approve a Pulaski Team with the authority of a commission to work with Pulaski Presbyterian Church at its request pursuant to G-3.0109 as follows:

- (RE or TE) *(to be announced at Assembly and in God Calls)*
- (TE)
- (RE)
- (TE)
- (RE)

Quorum for this team shall be three members; all decisions shall be in consultation with the whole Team. Three consecutive absences (excused or unexcused) of any member authorize the team moderator to request appointment of an additional member in order to meet the quorum requirement. Team is authorized to meet for decision-making in no more than half of its meetings electronically. Because discernment of ministry is a communal, spiritual decision, any team member or the session may require a face- to-face meeting by simple request. This team shall consult with the Visioning & Connecting Leader, Stated Clerk, the Presbytery's Financial Consultant, the Presbytery's legal counsel, COM, property committee and others on an as-needed basis to request additional information, resources or collaboration to assure that its work is consistent with the mission and priorities of the Presbytery. The Stated Clerk and Visioning Leader will provide initial formal training.

This commission (Pulaski Team) is charged with responsibility and authority to:

- Name a moderator, clerk and a member responsible for frequent, regular communication about the Team and its work with the congregation. Clerk's minutes will be provided to Stated Clerk after each meeting.
- Consult with the session and congregation concerning its finances and ministry in its community, conduct an administrative review, and assess whether to revitalize its mission through ministry transformation, merger, federation, transfer, or other ministry partnerships in keeping with the PC(USA) Constitution. The Team is charged to provide pastoral care for the members and is authorized to dissolve this congregation in furtherance of Presbyterian ministry. Its review shall include its records of minutes and rolls, annual congregational reports for the past three years, an appraisal of the property arranged through Council's property committee, and all financial records and accounts related to the congregation and corporation of Pulaski Presbyterian Church to include general fund, investments, foundations, memorial fund, PW, mission work, property, etc.
- If the decision of the team in consultation with the Session is to revitalize or reconfigure the Presbyterian ministry in this region, the team will work with the church members to support this work with the resources of the presbytery, the Synod of Lincoln Trails, and the Presbyterian Mission Agency, seeking grants, training, leadership, and any other available resources.
- If the decision of the team in consultation with the Session and congregation is to dissolve the congregation, then the administrative commission will proceed, not necessarily in the order as listed, to:

- a. Arrange for the pastoral care and transfer of members, and plan a final worship service that includes the other congregations of the presbytery to give thanks to God for the ministry of the congregation and celebration of its history.
- b. Receive all Session Records (including but not limited to session minutes, the rolls of the congregation, Article of Incorporation, Bylaws, and other legal documents, financial records, corporate seal and all others) and deposit with the Stated Clerk of the Presbytery, who will then forward to Department of History.
- c. Provide a list of members with contact information for those whose names remain on the roll at the time the Team brings its recommendation for dissolution of the congregation to the presbytery assembly. Membership is held by the Stated Clerk of the Presbytery for one year if not transferred prior to dissolution of the congregation.
- d. Recommend to Council the disposition of all property for the furtherance of the mission and ministry of Christ through the Presbyterian Church (USA), relying upon the gifts of the Holy Spirit and their energy, intelligence, imagination, and love. Pursuant to G-4.02, all property of the Pulaski Presbyterian Church is held in trust of the Presbyterian Church (U.S.A.). This Pulaski Team is authorized to take possession of all real and personal property, financial records, inventories of equipment, and arrange for transfer of title to the Presbytery of all accounts and real property known to be in the possession of Pulaski Presbyterian Church; successor interests in estates and insurance coverage shall be protected.
- e. Assert claim of the presbytery to any property of the Pulaski Presbyterian Church not known at this time or property which may come to Pulaski Presbyterian Church as the beneficiary of a will or trust not known at this time.
- f. Secure the building and make recommendations concerning sale, purchase, or encumbrance of church property to Presbytery Council, which is charged under Presbytery Bylaws with authority concerning real and personal property in keeping with the PC(USA) Constitution after consultation with the session regarding requests concerning the disposition of equipment, memorials and other property held by this congregation that are consistent with the use and benefit of the Presbyterian Church (U.S.A.) and its mission established by the presbytery for the most effective witness to the broader community.
- g. With the concurrence of Presbytery Council, the Team may proceed with sale or transfer of property and handle other legal matters arising from the dissolution of the congregation, hiring such expertise as it requires after consultation with the Visioning Connecting Leader.
- h. The Team may from this date approve the disposition of fixtures and mission grants or to arrange for retention and storage for future use at the direction of the presbytery, while retaining a minimum fund of \$20,000 for related expenses, ongoing insurance, utilities, legal fees and maintenance of the property pursuant to dissolution of the congregation.
- i. Assume original jurisdiction and full power of the Session for purposes of closing the congregation after providing the Session full opportunity to be heard. If this action is taken by the Team without consent of the Session, the congregation's elected and installed Session may immediately send notice to

the Stated Clerk who will consult with moderator to call a special meeting of the presbytery to consider its objections.

- j. Recommend to the Presbytery Assembly that it dissolve the congregation that includes a report describing the process and actions the Commission has taken.
- This Commission has the responsibility to keep a full record of its proceedings and report to the Presbytery at each stated meeting of the Assembly and Presbytery Council by sending a written report to the Stated Clerk for distribution.
  - At such time as its work is completed, this Team will request Presbytery Assembly to discharge it and upon dissolution of this Administrative Commission, it shall return all paper and electronic documents to the possession of the Presbytery and remove or delete them from all personal files, both paper and electronic.

In all matters brought before the Commission, the provisions and requirements of the *Book of Order* shall be followed. The Commission will convene immediately for training by Stated Clerk and Visioning Connecting Leader, and proceed with its work and remain in effect until such time as the Commission attests to Presbytery that its work is completed as charged.

Respectfully submitted,

Linda L. Long, Stated Clerk  
Presbytery of Wabash Valley



Called Assembly Meeting December 6, 2016, 9:30 am EST  
Meeting at Community Presbyterian Church, Rochester, IN

ACTION ITEM: (Stated Clerk) moves that the Assembly approve a Pulaski Team with the authority of a commission to work with Pulaski Presbyterian Church at its request pursuant to G-3.0109 as follows:

- (RE or TE) *(to be announced at Assembly and in God Calls)*
- (TE)
- (RE)
- (TE)
- (RE)

Quorum for this team shall be three members; all decisions shall be in consultation with the whole Team. Three consecutive absences (excused or unexcused) of any member authorize the team moderator to request appointment of an additional member in order to meet the quorum requirement. Team is authorized to meet for decision-making in no more than half of its meetings electronically. Because discernment of ministry is a communal, spiritual decision, any team member or the session may require a face- to-face meeting by simple request. This team shall consult with the Visioning & Connecting Leader, Stated Clerk, the Presbytery's Financial Consultant, the Presbytery's legal counsel, COM, property committee and others on an as-needed basis to request additional information, resources or collaboration to assure that its work is consistent with the mission and priorities of the Presbytery. The Stated Clerk and Visioning Leader will provide initial formal training.

This commission (Pulaski Team) is charged with responsibility and authority to:

- Name a moderator, clerk and a member responsible for frequent, regular communication about the Team and its work with the congregation. Clerk's minutes will be provided to Stated Clerk after each meeting.
- Consult with the session and congregation concerning its finances and ministry in its community, conduct an administrative review, and assess whether to revitalize its mission through ministry transformation, merger, federation, transfer, or other ministry partnerships in keeping with the PC(USA) Constitution. The Team is charged to provide pastoral care for the members and is authorized to dissolve this congregation in furtherance of Presbyterian ministry. Its review shall include its records of minutes and rolls, annual congregational reports for the past three years, an appraisal of the property arranged through Council's property committee, and all financial records and accounts related to the congregation and corporation of Pulaski Presbyterian Church to include general fund, investments, foundations, memorial fund, PW, mission work, property, etc.
- If the decision of the team in consultation with the Session is to revitalize or reconfigure the Presbyterian ministry in this region, the team will work with the church members to support this work with the resources of the presbytery, the Synod of Lincoln Trails, and the Presbyterian Mission Agency, seeking grants, training, leadership, and any other available resources.
- If the decision of the team in consultation with the Session and congregation is to dissolve the congregation, then the administrative commission will proceed, not necessarily in the order as listed, to:

- a. Arrange for the pastoral care and transfer of members, and plan a final worship service that includes the other congregations of the presbytery to give thanks to God for the ministry of the congregation and celebration of its history.
- b. Receive all Session Records (including but not limited to session minutes, the rolls of the congregation, Article of Incorporation, Bylaws, and other legal documents, financial records, corporate seal and all others) and deposit with the Stated Clerk of the Presbytery, who will then forward to Department of History.
- c. Provide a list of members with contact information for those whose names remain on the roll at the time the Team brings its recommendation for dissolution of the congregation to the presbytery assembly. Membership is held by the Stated Clerk of the Presbytery for one year if not transferred prior to dissolution of the congregation.
- d. Recommend to Council the disposition of all property for the furtherance of the mission and ministry of Christ through the Presbyterian Church (USA), relying upon the gifts of the Holy Spirit and their energy, intelligence, imagination, and love. Pursuant to G-4.02, all property of the Pulaski Presbyterian Church is held in trust of the Presbyterian Church (U.S.A.). This Pulaski Team is authorized to take possession of all real and personal property, financial records, inventories of equipment, and arrange for transfer of title to the Presbytery of all accounts and real property known to be in the possession of Pulaski Presbyterian Church; successor interests in estates and insurance coverage shall be protected.
- e. Assert claim of the presbytery to any property of the Pulaski Presbyterian Church not known at this time or property which may come to Pulaski Presbyterian Church as the beneficiary of a will or trust not known at this time.
- f. Secure the building and make recommendations concerning sale, purchase, or encumbrance of church property to Presbytery Council, which is charged under Presbytery Bylaws with authority concerning real and personal property in keeping with the PC(USA) Constitution after consultation with the session regarding requests concerning the disposition of equipment, memorials and other property held by this congregation that are consistent with the use and benefit of the Presbyterian Church (U.S.A.) and its mission established by the presbytery for the most effective witness to the broader community.
- g. With the concurrence of Presbytery Council, the Team may proceed with sale or transfer of property and handle other legal matters arising from the dissolution of the congregation, hiring such expertise as it requires after consultation with the Visioning Connecting Leader.
- h. The Team may from this date approve the disposition of fixtures and mission grants or to arrange for retention and storage for future use at the direction of the presbytery, while retaining a minimum fund of \$20,000 for related expenses, ongoing insurance, utilities, legal fees and maintenance of the property pursuant to dissolution of the congregation.
- i. Assume original jurisdiction and full power of the Session for purposes of closing the congregation after providing the Session full opportunity to be heard. If this action is taken by the Team without consent of the Session, the congregation's elected and installed Session may immediately send notice to

the Stated Clerk who will consult with moderator to call a special meeting of the presbytery to consider its objections.

- j. Recommend to the Presbytery Assembly that it dissolve the congregation that includes a report describing the process and actions the Commission has taken.
- This Commission has the responsibility to keep a full record of its proceedings and report to the Presbytery at each stated meeting of the Assembly and Presbytery Council by sending a written report to the Stated Clerk for distribution.
  - At such time as its work is completed, this Team will request Presbytery Assembly to discharge it and upon dissolution of this Administrative Commission, it shall return all paper and electronic documents to the possession of the Presbytery and remove or delete them from all personal files, both paper and electronic.

In all matters brought before the Commission, the provisions and requirements of the *Book of Order* shall be followed. The Commission will convene immediately for training by Stated Clerk and Visioning Connecting Leader, and proceed with its work and remain in effect until such time as the Commission attests to Presbytery that its work is completed as charged.

Respectfully submitted,

Linda L. Long, Stated Clerk  
Presbytery of Wabash Valley

**COUNCIL** meeting as Commission & Board of Directors  
 Community Presbyterian Church, Rochester, IN  
 December 6, 2016

Moderator David Smook convened stated meeting of Council at 10:35 am EST with lighting of Christ candle, reading of the presbytery mission statement, and discussion of Foundations readings for December after called Assembly and closed discussion with prayer. Those attending:

<b>Participating</b>			
Council Moderator	Smook	David	TE, HR
Stated Clerk	Long	Linda	RE, First, Valparaiso
Presbytery Moderator	Sanderson-Doughty	Sarah	TE, Elkhart
Presbytery Vice Moderator & <i>moderator of CP Admin Team (AC)</i>	Ryan	Rick	CRE, Elston
Commission on Ministry moderator	Moran	Catherine	TE, at large
New Ministry Development Team moderator	Lawrence	David	TE, Trinity, W. Lebanon
Member at Large	Limbach	Marilou	RE, Bethany, Lafayette
Member at Large	Munson	Carrie	RE, Deer Creek
Stewardship Team moderator; <i>AC Moderator for Winona Lake</i>	Griffin	Alan	TE, First, Goshen
Personnel Ministry Team moderator	Carlson	Sandy	RE, First, Michigan City
<i>Visioning, Connecting Leader</i>	Burns Lewis	Jennifer	TE, to-be-commissioned
<i>Financial Consultant</i>	Herzog	Eric	RE, Whitewater Valley
<i>GCI liaison</i>	Hubbard	Jim	RE, Valparaiso
<i>Member at Large 2017</i>	Lyle	Michael	RE, Rossville
<i>Administrative Assistant</i>	Dreibelbis	Vicki	RE, Rochester
<i>Incoming Personnel Moderator</i>	<i>Kleymann</i>	<i>William</i>	<i>TE, Rochester</i>
<b>Excused</b>			
Member at Large	Myhre	Paul	TE, Wabash College, Crawfordsville
Member at Large	Quinlan	Steve	TE, Peru
Nominating Committee	Sandos	Jan	RE, Rossville
Commission on Preparation for Ministry	Compton	Chuck	TE, HR
<i>Property committee moderator</i>	Eldridge	Steve	RE, Elkhart
<b>Absent</b>			
Committee on Representation Moderator	Flora	Martha	CRE, Albion
Member at Large	<i>vacant</i>		
<i>Synod Commissioner</i>	Bingaman	Ann	RE, no congregation
Member at Large	Carter	Jeff	TE, First, Hobart
<i>Synod Transitional Executive</i>	Dingman	Sara	TE
Geneva Center Ministry Team moderator	<i>vacant</i>		
Transformation Ministry Team Moderator	<i>vacant</i>		
Visioning Team Vice Moderator	<i>vacant</i>		
<i>16 elected voting, quorum is 9; non-voting in italics</i>			

Council approved several items by consensus:

- Docket (Appendix A)
- Corporate resolution for 2017 (Appendix A.2)
- Funding from budgeted "Council Priorities" for reimbursement of \$10 each as requested for workshop and assessment: *Understanding Yourself in a Team that Thrives*.
- Bid for *SimpliSafe Security System* with cost of \$220.45 plus monthly monitoring service and connection to Emergency Dispatch Center, to be funded through office operations budget.
- Stated Clerk's update (Appendix A.5)

Minutes of Council for October 6-7, 2016 were approved after corrections of attendance and spelling of names.

Council considered a letter from Session Clerk ((Appendix B.1) on behalf of First Presbyterian Church of Valparaiso explaining its decision not to pledge to presbytery mission after finding there is no mission committee and no mission endeavor promoted by the Presbytery, and instead will fund more fully its local and global mission projects with an increase of 10%. After discussion noting the definition of mission assumed to be "outside the four walls" of churches, history of funding Geneva Center as mission of presbytery, and scant communication about shared mission efforts that do exist through presbytery coordination, Council approved a motion:

- For Council moderator in consultation with officers to appoint a committee of Council from mission-minded community of congregations to provide leadership and focus for shared support for specific mission efforts, to propose that a team with mission focus be incorporated into future presbytery structure, and to recommend for Council discernment the mission commitment of the Presbytery and funding for specific mission proposals. One specific proposal from FCP- Valparaiso to be evaluated by the newly formed Mission Committee is shared support for the Evangelical Theological Seminary (SET) in Cuba.
- Discussion of implementation agreed that invitations to volunteers would be sent in God Calls, Jennifer would write articles about mission, an electronic letter will be sent to each congregation addressed to its mission team, and that Valparaiso (Mark Mueller), Peru (Steve Quinlan), Deer Creek (Carrie & Mike Munson) and the Mishawaka (Malawi Matters) congregations already have direction mission relationships and will be invited to participate. Jennifer & David Smook will respond to Valparaiso with letter from Council announcing its action and invitation. Newly formed mission committee will report its recommendations about committee form and process to the January meeting of Council.

Council quickly reviewed proposed amendments to Personnel Policies presented by outgoing Personnel Ministry Team moderator Sandy Carlson, noted some gaps and the need for detailed review due to changes in overtime rules, cost of recent severance packages in lieu of unemployment benefits, and changes in Board of Pensions benefits for all employees including teaching elders. Council acknowledged receiving the 2012 proposed drafts and personnel policies of other presbyteries, and voted to adopt a revised personnel policy at its March 2017 meeting. Head of staff Jennifer Lewis will work with the incoming Personnel Ministry Team in preparing recommendations to Council. Personnel committee noted that Pam Camren (RE, Mishawaka) would serve as moderator of Council's search team for Stated Clerk in 2017.

Visioning & Connecting Leader Jennifer outlined presbytery vision statement options from December meeting and recent conversations. Straw poll among Council members failed to identify a clear preference, so decision about vision statement continues into 2017.

Jennifer also reported on a conversation with Nominating Committee moderator Jan Sandos asking who notifies nominees of their election to presbytery leadership positions. Discussion by Council is to recommend that it is appropriate for the Stated Clerk to give notice of action by the

Assembly, as well as to provide resources about role, processes and responsibilities and link the outgoing and incoming moderators to provide some continuity.

Stan Wilson (TE, HR and former pastor of the LaGrange congregation) introduced his regional colleague and long time friend Ken Weaver, covenant pastor of First Presbyterian Church of LaGrange for past twelve years. Ken reviewed highlights of “The Farm Project: Memo of Understanding of Ministry” (Appendix F) and accompanying news reports and brochures for the project and the congregation, citing the community needs and the depth and breadth of community engagement with Session in discerning how to respond. After questions and enthusiastic discussion, Council voted to approve a motion in support of the proposed ministry, the session’s oversight responsibility, Council acknowledgement that funding is provided by the community and not directly by the congregation, anticipating the potential separation from the LaGrange church of the ministry and its assets to a separate non-profit corporation, and presbytery approval in support of FPC – LaGrange’s application with OGA to be included in the PC(USA) 501c3 blanket tax exemption (Appendix F.2).

Financial consultant Eric Herzog reviewed his report for the first four months of FY 2016-17, noting income and expense both tracking below budget estimates resulting in deficit of \$25,766, close to the projected deficit of \$22,000 (previously approved by Council to be funded by \$100,000 in transformation funds during these three transitional years). Corporation fund shows balance of \$474,116 (Appendix G).

Council’s Search Team for Stated Clerk/Administrative Leader presented an action item recommending changes in position description and reducing position from .75 to .5 by removing the administrative leader duties (Appendix H). Council approved without dissent.

*[Implementation of revised position description will require revision of current presbytery bylaws and standing rules.]* Search Team will discuss proposed salary range with incoming Stewardship Ministry Team prior to making recommendation to Council.

Geneva Center, Inc.’s president of its board of directors Jim Hubbard provided a preliminary, oral report to Council on its first year as an independent entity. He reported GCI hosted 95 events, 29 of those for Presbyterian entities. Fifteen of those were from Presbytery of Wabash Valley, four from Synod and ten from Chicago and Whitewater Valley presbyteries. There were 98 summer campers; plans for next year’s summer camp including joining with Disciples of Christ churches and invitations to UCC churches. Upon his recommendation, Council approved a motion to allow GCI as lessee of Presbytery of Wabash Valley to negotiate a contract for installation of a billboard along US Highway 31 appropriate to its identity as a religious camp, with proceeds to benefit GCI.

Other Council actions:

- Approve request of Peabody Retirement Community for one-time use of presbytery mailing list to send letter to presbytery congregations announcing update of Peabody bylaws removing reference to Presbyterian church and affirming the continuing ministry of an ordained and installed teaching elder as its chaplain.
- Committed to reading Waking Up White by Debby Irving, the Synod-wide choice for sharing a book about racism and responding with action in 2017. Council agreed to read prior to March meeting and to prepare for discussion about preparing a video on one of the chapters as part of a Synod-wide project.
- Approved developing new presbytery website as a priority, with funding to come from pending sale of Granger Lot 2. Council set criteria of 1) easy to update, 2) to include video as well as other media access, 3) staff to receive three competitive bids to compare quality and cost, and 4) ease of access for all users.
- Celebrated report from COM of its work to organize a trained team of Advocates for

each congregation.

- Received copies of 2017 Bible Study organized around proposed Directory for Worship.

Council adjourned with prayer at 2:50 pm EST.

Council's next stated meeting is January 10, 2017, 10 am EST/ 9 am CST at First Presbyterian Church, 3401 N Valparaiso St, Valparaiso, IN 46383-2453, with intent to focus on vision and priorities in keeping with its responsibilities named in bylaws: "The council shall: a) Propose missional priorities and goals each year to the first meeting of the Presbytery Assembly..." Recommendations for presbytery structure will be based upon vision and priorities ("form follows function").

Respectfully,  
Linda Long, Stated Clerk

*Council votes APPROVED by email consensus and quorum through REPLY ALL without request for debate, consistent with its commitment to ratify by action at next in-person Council meeting:*

- *Sent December 19, 2016, at request of Personnel Ministry Team:*  
**MOTION is for Council to approve officially closing the presbytery office Monday, December 26 (legal holiday for most) through Thursday, December 29, and to send a New Year's greeting as the *God Calls* message on December 28th.**
- *Sent December 20, 2016, at request of Personnel Ministry Team:*  
**MOTION is for Council to approve each recommended action separately as written:**
  1. Recommending that each of the Presbytery staff, including Eric Herzog, our financial consultant, receive gift cards of \$200 each, totaling \$800. I will ask SMT which fund this should come from. This is the same amount and type of gift we requested and gave to the staff last year, in lieu of a staff bonus or raise.
  2. Granting that both Vicki and Linda be allowed to carry over any unused vacation time into the next calendar year, provided it be used by the end of the 1st quarter, March 31, 2017. Any carryover, unused time after March 31, 2017, would be voided.

**COUNCIL** meeting as Commission & Board of Directors  
 Hosted by First Presbyterian Church, Valparaiso, IN  
 January 10, 2017

Moderator David Smook called the Council members together at 9 am CST (10 am EST) for presentation by Katie Lindberg (TE, validated ministry) concerning the Birkman Assessments taken by several Council members in December. Through conversation with the group, she outlined the concepts and invited personal insights about what members learned to strengthen their teamwork as Council. Moderator Smook convened the stated meeting of Council at 10:15 am with lighting of Christ candle, revised and approved the Agenda (Appendix A), and prayed. Moderator read the presbytery mission statement, and reading of 2 Peter 1:2 and first sections of Proposed Directory for Worship. Those participating:

Council Moderator	Smook	David	TE, HR
Stated Clerk	Long	Linda	RE, First, Valparaiso
Presbytery Moderator & 222 <sup>nd</sup> GA Commissioner by Go-to-Meeting (GTM)	Sanderson-Doughty	Sarah	TE, Elkhart
Presbytery Vice Moderator & moderator of CP Admin Team (AC)	Ryan	Rick	CRE, Elston
Commission on Ministry moderator	Moran	Catherine	TE, at large
Commission on Preparation for Ministry	Compton	Chuck	TE, HR
Member at Large	Quinlan	Steve	TE, Peru
Member at Large	Limbach	Marilou	RE, Bethany, Lafayette
Member at Large (GTM)	Munson	Carrie	RE, Deer Creek
Member at Large	Lyle	Michael	TE Rossville
Property committee moderator (GTM)	Eldridge	Steve	RE, Elkhart
Synod Commissioner	Bowers	Kevin	TE, Bethany, Lafayette
Visioning, Connecting Leader	Burns Lewis	Jennifer	TE, to-be-commissioned
Administrative Assistant	Dreibelbis	Vicki	RE, Rochester
Financial Consultant (GTM)	Herzog	Eric	RE, Whitewater Valley
<b>Excused</b>			
New Ministry Development Team moderator	Lawrence	David	TE, Trinity, W. Lebanon
Nominating Committee	Sandos	Jan	RE, Rossville
<b>Absent</b>			
Personnel Ministry Team moderator	Kleymann	William	TE, Rochester
Committee on Representation Moderator	<i>vacant</i>		
GCI liaison	Hubbard	Jim	RE, Valparaiso
Member at Large	<i>vacant</i>		
Member at Large	<i>vacant</i>		
Stewardship Team moderator	<i>vacant</i>		
Moderator of Council Search Team for Stated Clerk	Camren	Pam	RE, Mishawaka
Synod Transitional Executive	Dingman	Sara	TE
Geneva Center Ministry Team moderator	<i>vacant</i>		
Transformation Ministry Team Moderator	<i>vacant</i>		
Visioning Team Vice Moderator	<i>vacant</i>		
<i>13 elected voting, quorum is 7; non-voting in italics</i>			



Council handled several initial items by consensus:

- Approved Minutes of Council for Dec. 6, 2016, and email votes (Appendix B)
- Received Stated Clerk's update (Appendix C) and current roster of presbytery leaders
- Received COM Report of actions as a commission and update from Nominating Committee on its nominees for election at the next Assembly meeting.

In the absence of the Personnel Ministry Team moderator, Jennifer Burns Lewis (Visioning & Connecting Leader) reviewed the plans for that committee's work on January 24<sup>th</sup> and invited Council members to provide suggestions for edits to the current policy and samples distributed to Council in December, and prior to receiving formal recommendations from personnel committee in March. Council discussion supported proposed changes for how personnel committee does its work, including possibility of co-leaders and its assignment of a clerk to handle documentation for the committee, as a better model to share the work and to partner with head of staff.

As presbytery leader and "VCL," Jennifer built upon previous Council discernment and led conversation toward consensus to agree upon a short vision statement that arises out of the presbytery mission statement of its core reason for being: *Nourished by the living waters of Jesus Christ, we awaken, enliven and enhance worshipping communities to courageously extend their branches and bear new fruit in the Spirit.* The vision statement adopted by voice vote as touchstone for this presbytery:

### **Serving Christ – Enhancing congregations – Connecting communities**

Council discussion turned to how to live out the mission and vision by first establishing priorities, then setting structure and budget to support those priorities. To begin discerning priorities, Council members named significant number of small congregations struggling without pastoral leadership; many congregations with sense of isolation from other congregations as well as lack of presbytery relationships; need to build upon assets, the strengths and hopes of congregations. Informal committee focusing on leadership development will survey congregations, asking about those strengths and assets; what holds them back; and how can Presbytery of Wabash Valley collectively specifically support congregations in addition to prayer for them. The questions are intended to inspire hope. Council looked briefly at the current allocations of responsibility for presbytery work; for March Council will receive a diagram with overlay of those questions to advance thought about priorities and structure. Council was also reminded that it has agreed to read Waking Up White by Debbie Irving for discussion at its March meeting, in support of Council's responsibility for its leadership to; "propose missional priorities and goals each year... Oversee and ensure the coordination... Make recommendations for communications..." (*Standing Rules Article VII*)

In the excused absence of Nominating Committee moderator Jan Sandos, Linda reported briefly about the Nominating Committee discussion, noting that the Stated Clerk has accepted responsibility for notifying newly elected persons of their election and to inform moderators of new people and contact information for those ready to team up with particular committees or commissions. Moderators are encouraged to invite newly elected members into their working groups as one means of orientation, even prior to formal term with voting responsibility.

Search Team member Sarah Sanderson-Doughty updated Council on its proposed editing of the position description for the Stated Clerk the team seeks, and changes to the Ministry Information Form and posted ads inviting applications by March 3, 2017. Council **approved** by consensus a motion to set the position at half time with minimum salary of \$30,000/year plus Board of Pensions benefits and affirmed that Pam Camren (RE, Mishawaka) will moderate

Financial Consultant Eric Herzog reviewed preliminary financial report through October 2016, noting that SMT has not reviewed it (*Appendix G*). Operating and mission income and expenses are generally tracking the adopted budget. Council discussion focused on how to

communicate better with congregation members to demonstrate what benefits *per capita* contributions provide for their own congregation as well as the collective churches of presbytery, synod and PC(USA), in order to move past Wabash Valley's current collection rate of 67% or so of *per capita* shared based upon statistics of active members of 80 congregations. Jennifer volunteered to follow up on comments and concerns that come to presbytery about *per capita*, and to work with other on a one-page sheet that illustrates where per capita dollars go; discussion without action that this sheet be mailed to clerk of each congregation in presbytery.

Following prayers and lunch, Council approved appointment of its Mission Committee to date: Mark Mueller (TE, Valparaiso), Steve Quinlan (TE, Peru), Scott Coulter (TE, HR) and Elizabeth Monroe (RE, Valparaiso), with staff support from Jennifer. Others are invited from the NE and SW regions. Council approved plan for the committee to meet, organize its leadership and process, and recommend to Council its place in presbytery structure and priorities among mission proposals.

Vicki Dreibelbis, administrative assistance for presbytery, updated Council on steps toward a revised website. She is in the midst of pricing, platforms, content options, and requests a consultant to assist in specifying a proposal for website vendors to bid. The staff hopes to work with a consultant in order to have a detailed proposal ready for Council consideration in March.

CPM moderator Chuck Compton distributed a written plan of preparation for candidate Grace Hammer, revised to simplify channels of communication and scope of her work. Council members voiced appreciation for the extra efforts of CPM, the preparation team and Grace. (*Appendix J*).

Council considered initial planning by officers for presbytery's first time combination of a LiveStreamed workshop and stated Assembly meeting in February from Valpo to host churches in Peru, Lafayette and Elkhart, with accommodations necessary to hold a short Assembly meeting. The approved plan includes:

- All action items will be included in an Omnibus Motion for consensus approval; any items pulled from that motion for discussion would be docketed for a called meeting, tentatively scheduled sometime in March.
- Simultaneous (two way) communication will be handled through a brief Go-to-Meeting session, with a moderator and a clerk at each site to record attendance and votes on official business.
- Deadline for registration for the Assembly lunch and to receive workshop materials is February 15<sup>th</sup>. Late registrants are welcome to attend, but host sites will not plan to prepare lunches for more than registrations nor will presbytery order extra materials at \$18 each from Lombard for the workshop. Council approved payment of all workshop materials for attendees.
- There will be no additional charge for the workshop or materials; attendees are only asked to pay \$10 for lunch and snacks to be provided by and reimbursed to the host sites.
- Teams from congregations in neighboring presbyteries will be invited to attend, honoring the grant from Synod of Lincoln Trails in support of last summer's small churches workshop and this workshop postponed from last fall.
- Council will review financial report for July 1, 2016, to December 31 2016, by email after Stewardship Ministry Team reviews them when it meets with its new members on January 17<sup>th</sup> prior to distributing to the February Assembly.

Moderator David Smook adjourned the Assembly with prayer at 1:35 pm EST.

Respectfully submitted,

Linda L Long, Stated Clerk

**COMMISSION ON MINISTRY  
MEETING AT BETHLEHEM, LOGANSPOUR ON DECEMBER 1, 2016**

Moderator Catherine Moran (TE, at-large) called COM to order at 10:05 am EST, led the Bible study and discussion of Romans 12:1-12 and F-3.02 Historic Principles of Church Order. She closed the discussion with opening prayer. COM members present included Roger Hartzler (CRE, Kouts), David Wood (TE, at-large), Steve Quinlan (Vice Moderator, TE, Peru), Rebecca Kuiken (TE, Elkhart First), Stan Kessler (TE, HR), Toby Mueller (TE, First Valpo), Louis Sandos (TE, HR), Guy Wahlman (RE, Christ, Winfield), David Lawrence (TE, W. Lebanon), Ann Williams (TE, HR), Linda Long (RE, Valpo and Stated Clerk), guest Adi Veenendaal (RE, La Porte, incoming COM), Sarah Bishop, (TE, South Bend First), and Jennifer Lewis Burns (TE, Visioning & Connecting Leader). Judy Friend (RE, Peru) and Jeff Deardorff (TE, HR) have resigned.

**ACTIONS of COM as a commission:**

- **Approved** COM minutes for November 3, 2016
- Approved Steve Quinlan (TE, Peru) to attend Week II of MALT Transitional Pastor training
- Approved transfer of Will Roberts (TE) to Presbytery of Eastern Virginia
- Approved terms of call for teaching elder Lucia Oerter to serve as installed pastor of **Central** Presbyterian Church, Lafayette, effective February 15, 2017, and requested her dismissal from New Covenant Presbytery:

Salary	54,000
Housing allowance	24,000
Deferred income	5,000
Other benefits	500
<i>Effective salary</i>	<i>83,500</i>
Board of Pensions	30,477.50
SECA	6,387.75
Vouchered auto expense	2,500
Vouchered business expense	1,000
Vouchered study leave expense	3,000
Vouchered moving expenses	6,000
Vacation	Five weeks
Study leave	Two weeks

- Accepted ending date of February 14, 2017, for temporary covenants for David Comstock and Barbara Kenley at **Central**, Lafayette. Appointed Ann Williams to moderate congregational meeting to issue call to Lucia Oerter on January 8, 2017.
- Interviewed and approved terms of call for teaching elder Jane Young to serve as transitional pastor of First Presbyterian Church, **Crown Point**, effective January 9, 2017, and requested her dismissal from Chicago Presbytery. Expectation is that she is likely to serve longer term as transitional pastor for church with history of conflict and commitment to transformation.

Salary	48,000
Housing allowance	20,000

<i>Effective Salary</i>	<i>68,000</i>
SECA	5,202
Vouchered auto expenses	1,300
Vouchered business expenses	1,000
Vouchered study leave expenses	1,500
Vouchered moving expenses	4,000
Vacation	Five weeks
Study leave	Two weeks

- Approved payment of approximately \$100 for lunches for CRE gatherings
- Interviewed Deb Parker of BC Life Ministries, Inc. who has been serving as pulpit supply for Earl Park and took no action to approve her to a pastoral position. **Earl Park** will continue to support the Compass Ministry that she heads in Fowler. Approved Louis Sandos to moderate session and congregational meeting on January 8 2017, to consider options of Deb Parker as pulpit supply for 7 of 8 weeks; or enter preparation for ministry as an Inquirer through PC(USA).
- Approved letter from COM to congregations describing its new program for **Church Advocates**. Named Toby Mueller as coordinator and scribe for Advocates program.
- Reviewed CPM plan of care for Candidate Grace Hammer to support her preparation for examination for ordination at the May Assembly and approved a six-month temporary covenant as Candidate under care of Presbytery of Wabash Valley for her to preach and provide pastoral care, with teaching elder to be named to **Flora** session and administer sacraments and perform weddings. Grace may be enrolled with Board of Pensions as a staff member of Flora. Affirmed appointment of Ruby Kleymann (TE, First, Pulaski) as mentor for Grace Hammer and presbytery moderator for Flora. Marcia Smith-Wood has volunteered to provide spiritual direction. Key discussion points:
  - CPM is advised to prepare examination questions in each area of ministry, rather than just one to initiate assembly examination.
  - COM needs to develop clear, actionable strategy for identifying clergy for small congregations when they are unable to find and support appropriate pastoral leadership on their own
  - COM needs to provide training for TCC/Advocates/relationship with COM to address needs for pastoral leadership with appropriate paperwork, checklists, coaching.
  - David Lawrence reports that the Carroll County churches he has been convening are interested in some kind of parish model that includes Grace Hammer and Flora.
  - Grace is to prepare new statement of faith and to attend February Assembly as part of her covenant with COM and Flora.
- Approved motion (with 12-1 vote) that Presbytery COM will prepare and state its clear criteria for demonstrated competency for ordination as teaching elders in Presbytery Church (USA).

## Presbytery of Wabash Valley COM Report

- Approved appointment of David Lawrence as moderator for **Delphi**. Catherine Moran will preach January 1, 2017.
- Approved appointment of Jennifer Lewis as moderator for **Pierceton** congregational meeting January 29, 2017.

### INFORMATION and PENDING MATTERS:

- Received exit interview of John Ritchie (TE, formerly Huntington)
- Received information about Seminary Debt Assistance Program and 2001 presbytery policy on candidate indebtedness for small congregations and relatively new pastors
- Received information about Presbyterian Foundation program for Project Regeneration
- Received revised terms of call for Sue Babovec (TE), chaplain for Peabody Retirement Community:

Salary	46,032
Housing allowance	12,300
<i>Effective Salary</i>	<i>58,332</i>
Vouchered study leave expenses	500
Vacation	Five weeks
Study leave	Two weeks

- Reviewed calendar of reporting for Church Advocates and will update for January meeting
- Received request from **Fowler** PNC to reactivate its PNC to seek pastoral leadership and appointment of TCC.
- Received written report from Stan Kessler concerning his contacts with congregations in **Angola, Auburn, Avilla, Garrett** and **Hudson**.
- Jennifer Burns Lewis, Catherine Moran and Toby Mueller will serve as temporary TCC for congregations without pastors awaiting appointment of trained TCCs.
- Received spring 2017 schedule of classes at Christian Theological Seminary and await resolution of requirements for **Geetingsville** pastors to take courses in polity and reformed theology. Ann Williams and Catherine Moran will meet with the Montgomery's to plan compliance with covenant for additional training.
- Acknowledged end of commission for Jody Burks as CRE serving as pastor for Bethel Shannondale.

### PENDING:

- Training for Church Advocates; joint training plan with Synod
- Final six-month covenant for Linda Skaggs as temporary pastor for Highland
- Covenant for Grace Hammer
- Revised covenant for Rose Taul as transitional pastor for Hebron.

COM adjourned with prayer at approximately 2:00 pm EST.

***Next in-person COM meeting is scheduled for January 7, 2017, 10 am ES at Bethlehem Presbyterian Church, 5588 N State Rd 25 Logansport, IN 46947***

**COMMISSION ON MINISTRY**

**MEETING AT BETHLEHEM, LOGANSPORT ON JANUARY 5, 2017**

Moderator Catherine Moran (TE, at-large) called COM to order at 10:10 am EST, led the Bible study and discussion of 2 Peter 1:2 and proposed Directory for Worship W-1.0101. Discussion focused on meaning of “sacred space,” transformational space of worship, enigmatic relationship between “sacred space” and Immanuel, i.e. God with us. She closed the discussion with opening prayer.

COM members also present included Roger Hartzler (CRE, Kouts), David Wood (TE, at-large), Steve Quinlan (Vice Moderator, TE, Peru), Stan Kessler (TE, HR), Louis Sandos (TE, HR), Guy Wahlman (RE, Christ, Winfield), David Lawrence (TE, W. Lebanon), Ann Williams (TE, HR), Linda Long (RE, Valpo and Stated Clerk), Adi Veenendaal (RE, La Porte), and Jennifer Lewis Burns (TE, Visioning & Connecting Leader); guest and Advocate Carrie Munson (RE, Deer Creek). Excused: Rebecca Kuiken (TE, Elkhart First), Toby Mueller (TE, First Valpo), and Sarah Bishop, (TE, South Bend First).

**ACTIONS of COM as a commission:**

- **Approved** COM minutes for December 1, 2016
- **Validated specialized ministries** of Terry McBride (Michiana Youth Ministries), Paul Myhre (Wabash Center for Teaching and Learning in Theology and Religion at Wabash College) and Sue Babovec (Chaplain, Peabody Retirement Community).
- **Approved** covenant for **Flora** and Candidate **Grace Hammer** as full-time temporary pastor for six months, limited to pastoral care, worship leadership and preaching and appointing a teaching elder to moderator session and congregational meetings and to administer sacraments, effective December 1, 2016 to May 30, 2017. Terms:

Salary	16,250/six months
403(b) contribution	1250
Effective Salary	17,500
Board of Pensions (staff)	6317/six months
Vouchered mileage allowance	416/year
Vouchered business expenses	209
Vouchered continuing education expenses	558
Study leave	One week
Vacation	Two weeks

- **Approved COM/CPM joint plan** of study and review for **Grace Hammer** to include study with Ruby Kleymann on practical ministry; Carol McDonald on reformed theology and Presbyterian polity; Steve Quinlan on sacraments; and Maria Rutland as liaison between CPM and COM. She will prepare a new Statement of Faith, attend February Presbytery Assembly, and meet with COM in February and April, with examination for ordination scheduled for May Assembly 2017.
- **Approved** role of Advocate, to incorporate work of transitional care consultants in order to provide some continuity of relationships between COM and congregations. Received revised schedule and rescheduling of reporting by Advocates to COM. Received and

reviewed Advocate reports from David Lawrence, Louis Sandos, Stan Kessler, and Toby Mueller.

- **Approved Ministry Information Form** proposed by Westminster, Munster for its search for an Associate Pastor.
- **Approved Ministry Information Form** proposed by Immanuel, Schererville for its search for a Transitional Pastor.
- **Approved creation of COM taskforce** led by Jennifer to prepare tools for discerning specifics of creative ministry and pastoral leaderships, and to outline process of who needs to talk to whom and when as presbytery seeks to support connections among congregations, large and small, and their missions to others, ministries to one another, and pastoral leadership. Intent is to move beyond visioning and talk to thinking through how to implement being church in new and creative ways. Advocates will serve as the catalyst for conversations. COM notes 28 congregations currently without pastoral leadership, with only a few in midst of search process; some seem ready to explore new options.
- Made clear that under the principles of the Covenant of Closure for a departing pastor, it is no longer appropriate for a former CRE to worship with the congregation she served and best to return to the congregation of which she is a member.

#### **INFORMATION:**

- Spent nearly an hour and a half of training and conversation led by Jennifer on concepts and skills of newly created role of an Advocate named for each congregation by reviewing introduction of COM adopted Handbook, including glossary and section on the role of presbytery as pastor, counselor and advisor, emphasizing the Advocates' opportunity to "nurture the covenant community of disciples of Christ" In G-3.0301. Two rubrics: "Fear not!" and "Keep in touch!"
- COM consensus is to spend morning portion of its meetings on training led by Jennifer, continuing to work through the COM Handbook and developing revisions as needed. Consensus was to read the section on the array of pastoral relationships for training at February COM meeting.
- Received quarterly actions and reflections report of Transitional Pastor Lyle Ewing about his work with First, Monticello and preparation for electing a PNC.
- Received Stated Clerk's report and note of polity questions received.
- COM cited again the need for major revisions to presbytery website to improve access to resources for congregations and presbytery volunteers.
- Discussed a number of church in process of updating mission self-assessments, developing ministry information forms, discerning future pastoral relationships, and several pending requirements of new pastors not yet being fulfilled.
- Catherine and Jennifer are negotiating plans for 2017 boundaries and ethics training.

***Next in-person COM meeting is scheduled for February 2, 2017, 10 am ES at Bethlehem Presbyterian Church, 5588 N State Rd 25 Logansport, IN 46947***

Respectfully,  
Linda Long, Stated Clerk

**Commission on Ministry  
Meeting at Bethlehem, Logansport on February 2, 2017**

Moderator Catherine Moran (TE, at-large) opened COM with prayer at 10:05 am EST, and led the discussion of Isaiah 2:2-3 and proposed Directory for Worship W-2.0201. Discussion focused on the inclusive language of worship “together,” “all baptized,” “all the people.” Stan Kessler (TE, HR) closed the discussion with prayer. COM members also present included Roger Hartzler (CRE, Kouts), Steve Quinlan (Vice Moderator, TE, Peru), Louis Sandos (TE, HR), Guy Wahlman (RE, Christ, Winfield), David Lawrence (TE, W. Lebanon), Sarah Bishop, (TE, South Bend First), Ann Williams (TE, HR), and Adi Veenendaal (RE, La Porte), with staff support from Linda Long (RE, Valpo and Stated Clerk) and Jennifer Lewis Burns (TE, Visioning & Connecting Leader). Excused: Rebecca Kuiken (TE, Elkhart First) and Toby Mueller (TE, First Valpo). David Wood (TE, at-large) has resigned.

Jennifer reviewed the January training on being an Advocate for congregations (no longer called “TCC”), and led COM members for an hour through the section of the COM Manual on options for pastoral relationships, all with three dimensions: the pastor, the congregation and/or its session, and the presbytery through its COM. Pastors may be installed or temporary, and COM reviewed possible configurations of pastoral relationships including commissioned ruling elders, ministers of other denominations, immigrant ministers, validated specialized ministry and other contexts. To enhance congregations during times of change, COM may focus on four key areas: congregation’s purpose, its passion, its possibilities, and its partners. Among the 80 congregations of Wabash Valley, 26 have vacancies, 26 are able to support full time ministry, and 54, part-time pastoral leadership.

**ACTIONS of COM as a commission:**

- **Approved** COM minutes for January 5, 2017
- **Approved** changes in full-time Terms of Call for TE Ericka Kilbourne, Michigan City, effective 1/1/2017:

Salary	38,404.80
Housing allowance	12,000
Deferred Income	1,200
Other unvouchered allowances	4,800
<i>Effective Salary</i>	<i>56,404.80</i>
SECA less than 50%	3,855.97
Vouchered auto expenses	1,000
Vouchered business expenses	600
Vouchered study leave expenses	500
Vouchered expenses, not specified	900
Vacation	Four weeks
Study leave	Two weeks

- **Approved** terms of call for Rick Ryan, CRE with Elston, 20 hours/week effective 1/1/2017:

Salary	6,000
Housing allowance	14,400
<i>Effective Salary</i>	<i>20,400</i>
Vacation	Four weeks
Study leave	Two weeks



- **Denied** request from Fowler to have a non-denominational pastor serve Communion and encouraged them to contact a teaching elder or one of the commissioned ruling elders authorized to serve communion to small congregations without pastors.
- **Interviewed and approved** the Rev. Ron Wunsch, living in Lafayette and honorably retired minister of the United Church of Christ and ministry partner with PC(USA) under the Formula of Agreement, to be listed as available pulpit supply, and upon written confirmation from the UCC of his status with that denomination, to become a temporary minister member of Presbytery of Wabash Valley who is authorized to serve communication when he serves as pulpit supply at the invitation of session.
- **Approved** request of First, Monticello to build upon their Journey of the People of God transformation work as their mission study supplemented by MissionInsite data, and to elect a PNC to begin work on their Ministry Information Form with Advocate Jeff Cover (TE, Rensselaer).
- **Approved** request from Sunnyside Presbyterian Church to create a temporary pastoral position, Pastoral Resident, and approved preliminary call to Candidate Taylor Hall to proceed to examination for ordination, and for Session to present temporary covenant and terms of call for COM approval prior to that examination.
- **Approved** request from Huntington as a small congregation to elect a PNC to develop a Ministry Information Form seeking a Transitional Pastor through the Church Leadership Connection matching system.
- **Approved** request from Pierceton to elect a PNC and develop its Ministry Information Form based upon its mission study completed just two years ago with any necessary updates after being without pastoral leadership for many months.
- **Interviewed and approved** PNC of Garrett to proceed with its Candidate for ordination to its full-time, called and installed position, pending approval from Presbytery of Wabash Valley CPM, and to develop his covenant and terms of call. Current understanding is that candidate wishes to be examined and ordained in his presbytery of care, then transferred as a teaching elder to be installed by Wabash Valley.

**INFORMATION:**

- Reviewed pastoral needs for Huntington, Fowler and Lake Village.
- Assigned volunteers to serve as Advocates for congregations assigned to COM members who have now resigned.
- Named teaching elder moderators for congregations without pastoral leadership.

**PENDING:**

- Advocates reports scheduled for February
- Annual reports from teaching elders
- Boundaries & ethics training dates

***Next in-person COM meeting is scheduled for March 2, 2017, 10 am EST  
at Bethlehem Presbyterian Church, 5588 N State Rd 25 Logansport, IN 46947***

Respectfully,  
Linda Long  
Stated Clerk

**Report of the Commission on Preparation for Ministry  
February 25, 2017**

On December 1, 2016 CPM developed a plan of study for Grace Hammer per the request from the Presbytery Assembly.

On December 1, 2016 CPM met with Candidate under care, Tim Reyna, per his request to discuss ways to proceed with his preparation for ordained ministry.

On January 5, 2017 CPM accepted Candidate under care, Cyndi Johnson's letter of resignation. Her resignation from care was accepted with prayer and regret.

On January 5, 2017 CPM revised the plan of study for Grace Hammer because of confusion, conflict of interest, and information gathered from those involved in the original plan.

On January 5, 2017 CPM discussed options of how to contact Inquirers under care who are not responding to our requests for information and consultations.

On February 5, 2017 CPM met with Inquirer under care, Cody Hardley, for his annual consultation. We discussed specific option to fulfill the Presbytery requirement of a unit of CPE. The declining number of CPE options in our area is making this requirement harder for our people under care.

On February 5, 2017 CPM met with two first call candidates from other presbyteries being considered for calls within our presbytery.

Respectfully submitted,  
Chuck Compton, Chair CPM

# Presbytery of Wabash Valley Report of Crown Point Team

## Report of Crown Point Team

commissioned to First Presbyterian Church of Crown Point

The Administrative Team for First, Crown Point is happy to update the Assembly on our progress. On Sunday, January 15, 2017, the Reverend Jane Young filled the pulpit at First, Crown Point for her first Sunday. From that Sunday she has begun her service as the transitional pastor. I was able to attend her first meeting with the Session as well as Jennifer Burns Lewis to support the transition to her leadership. Following that meeting, we decided to not continue to staff any of the church's committees.

We remain available for any consulting or help in any way with Jane, the session or congregation and believe that will continue in 2017.

A HUGE thank you again to the entire team of Mark Mueller and Quincy Washington who served as Co-Moderators of the Session, Jill Kitowski and Hank Cox as well as tremendous support from Jennifer Burns Lewis, Catherine Moran and Linda Long.

I am certain that the everyone involved with First, Crown Point would very much welcome your continued prayers as they move into a new period of service to Christ.

Respectfully submitted,

Rick Ryan, CRE Elston

Team Moderator

Team Commissioned for the Pulaski Presbyterian Church  
Initial Meeting – January 7, 2017

The initial meeting between members of the commissioned Pulaski Team for the Pulaski Presbyterian Church and the church members of Pulaski Presbyterian Church took place Saturday, January 7, 2017 in the home of Ron and Karen Mendenhall. Those who were present were Marcia Smith-Wood, Steve Mullin, and Lyle Ewing of the commission (team members Roger Hartzler and Brian Laffoon were excused), and Ron and Karen Mendenhall and Mike and Mary Shurn, members of the Pulaski Church. Marcia offered an apology on behalf of the presbytery for inadequate communicate with their congregation over recent years. We assured them that we were not here with intent to close down the church and take over the property, but to prayerfully listen to them, listen to God with them, and for us all to mutually discern what God wants. A feeling of trust seemed to grow as the AC deeply, prayerfully listened and all openly shared.

We learned that they are maintaining good stewardship of the building and the church grounds, and have a positive intent to discern God's will.

The Team requested the members present to contact the remaining members in order to let them know (1) of the presbytery team meeting with them in order to try to prayerfully listen to God about whether the church stays open or if it is time to close; and (2) for them to contact all members in order to set a date/time for all members to have a direct consultation with the Team about this question.

The four members who were present planned to get together Friday, January 20, and determine a way of getting a letter out to members of the church to share what is happening with the Pulaski Presbyterian Church; and if some say they want to come to this consultation with the Pulaski Team, then the Mendenhalls and Shurns will set a date for this consultation, and also let the Team know when it is so we can be there. Meeting closed with prayer.

Since then, correspondence has continued between this commission and the members present at the initial meeting. As of Feb. 2, these four members have met and are sending this letter out to all remaining members.

Respectively submitted,  
Marcia Smith-Wood (moderator) and Lyle J. Ewing (liaison)

The Plymouth Team commissioned to work with the First Presbyterian Church of Plymouth is off to a slow start. Team members met in early December to understand the tasks, but with the resignation of moderator Rebecca Kuiken, the Plymouth team is re-grouping. They plan to gather in early March to meet the Plymouth leaders and forge ahead to find the best ways to support and encourage the Plymouth congregation in their challenges and hopes.

Jennifer Burns Lewis  
Staff Support

## **Six Months: A Report To Presbytery's Council And To The Presbytery Of Wabash Valley**

Called to serve as the Presbytery of Wabash Valley's Visioning and Connecting Leader, I began my work with you joyfully on August 1, 2016.

Since August 1<sup>st</sup> I have worshipped on Sunday mornings with 31 different congregations, attended twelve congregation's session meetings, hosted 21 coffee office hours in as many locations, participated in six local mission projects, enjoyed ten regional meetings of Wabash Valley Presbyterians who are interested in partnerships and collaborative ministry, coached visioning groups in two congregations as they seek a new direction, attended one Center for Congregations workshop and a South Bend Cubs game with 150 St. Joe County Presbyterians, not to mention dozens of lunches and cups of coffee and tea with folks who've wanted to share their stories and think with me about the future.

Since August 1<sup>st</sup> I've attended all of the meetings you would expect a presbytery leader to show up for: Council meetings (and a fall retreat at beautiful Geneva Center), Stewardship Ministry team meetings, Personnel Ministry team meetings; staff meetings, COM and CPM meetings, Leadership Team and Nominating Committee meetings; meetings with folks passionate about our renewed Commissioned Ruling Elder program and another vital group of folks with an emerging vision for leadership development for our eighty congregations; meetings with synod leaders and with presbytery leaders from throughout the Synod of Lincoln Trails; planning meetings for our experimental presbytery assembly + workshop in four sites—simultaneously-- on February 25; meetings with congregations in crisis and congregations busy celebrating; and assisting your presbytery search team begin its search for a new stated clerk.

Since August 1<sup>st</sup> I have jumped head first into learning about your visions and doing some vision casting myself. I have relished connecting with you and being intentional about connecting you with each other, leaders, sessions, congregations, ecumenical partners, cross-presbyteries, inter-synod and more.

The months to come hold much to anticipate: workshops and learning labs on technology in the local church, the care and feeding of leaders, nurturing and sustaining vital congregational leadership, deepening our spiritual practices, financial planning in early ministry and anticipating retirement and more, all in response to what you've shared are your priorities for your ministry in your particular setting. We're going to host two visits from one of the co-moderators of the 222<sup>nd</sup> General Assembly, the Reverend Jan Edmiston, who will lead a conversation with COM and CPM on April 6<sup>th</sup> and will address our presbytery assembly on May 23<sup>rd</sup>.

Thankful for the very great honor and joy to serve as your visioning and connecting leader as together we seek to continue

Serving Christ

Enhancing congregations

Connecting communities.

Peace,

Jennifer

Since the November 2016 Assembly meeting...

Resignations from presbytery leadership:

- Teaching Elder John Van Nuys, Wabash Avenue, Crawfordsville from SMT
- Ruling Elder Judy Friend from COM and Council
- Teaching Elder David Wood, at large, from COM
- Teaching Elder Rebecca Kuiken, Elkhart, from Plymouth Team

Provided Stated Clerk support to Council, Commission on Ministry, Commission on Preparation for Ministry, Nominating Committee; provided preliminary training for PJC and teams commissioned by presbytery to work with congregations; consulted with Search Team for Stated Clerk; met with leadership team planning for 2017; answered lots of questions from clerks, pastors and others within and outside Wabash Valley about process and policies; handled correspondence and transactional documents.

## NOTE FROM THE STATED CLERK

The 222nd General Assembly (2016) of the Presbyterian Church (U.S.A.) approved and recommended to the presbyteries, for their affirmative or negative votes, proposed changes in the language of the *Book of Order* that, if approved, will amend the Constitution.

Please note that with each proposed amendment reference is made to an item number, which is how the General Assembly kept track of this business in both committee and in plenary. These item numbers can direct you to the complete action of the assembly as well as the full text of offered rationale and advice from the Advisory Committee on the Constitution (ACC) and other advisory and advocacy entities. You can access this information through PC Biz at <http://www.pc-biz.org>. In providing rationale and advice in this booklet, direct quotations are used whenever possible. However, rationale and advice in this booklet has been edited due to space constraints.

It is recommended that prior to voting, presbyters review all the information for each proposed amendment found in PC-Biz at [www.pc-biz.org](http://www.pc-biz.org). Live links are provided that will take you to the General Assembly committee that handled the proposed amendment. From the list of committee business, click on the specific item number you wish to review.

Presbyteries may use a consent agenda or omnibus motion to vote on amendments as long as each proposed amendment is identified separately. Presbytery stated clerks are to report their votes to the Office of the General Assembly no later than June 25, 2017. However, in order to make changes and publish the 2017–18 *Book of Order* in a timely manner, receipt of votes prior to this deadline would be appreciated.

Thank you for your time and careful attention as you prepare to vote on these proposed amendments.

J. Herbert Nelson II  
*Stated Clerk of the General Assembly*

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## **PROPOSED AMENDMENTS TO THE CONSTITUTION**

### **Analysis by Association of Stated Clerks**

#### **16-A Child and Youth Protection Policy**

#### **On Amending G-3.0106 (Item 05-09)**

##### **Brief Description**

This amendment originated as a recommendation from the Advocacy Committee for Women's Concerns. If approved, it will require all councils to adopt and implement a child and youth protection policy.

##### **Assembly Action**

The Assembly Committee on Mid Councils (05) amended and approved Item 05-09 with comment by a vote of 41/0. The 222<sup>nd</sup> General Assembly (2016) then approved a motion to reinsert [sexual misconduct policy and a] in the fourth paragraph of G-3.0106 and then approved Item 05-09 with amendment by a voice vote.

##### **Arguments Supporting an Affirmative Vote**

- Needed to prevent sexual harassment and for protection of children and youth

##### **Arguments Supporting a Negative Vote**

- There was concern over adding another policy to the Constitution
- Belief it should occur as a policy requirement outside the Book of Order
- May not be necessary for some smaller churches

**Amendment 16-E. Certified Service Requirements  
On Amending G-2.1101 (Item 06-15)**

**Brief Description**

The proposed amendment originated from the Committee on the Office of General Assembly. It would delete the language in G-2.1101 which refers to a “handbook.”

**Assembly Action**

The Assembly Committee on Church Polity and Ordered Ministry (06) voted to approve Item 06-15 by a vote of 59/0. The 222nd General Assembly (2016) approved the committee’s recommendation by consensus.

**Arguments in Support of an Affirmative Vote**

Many of the relevant certifying bodies do not have handbooks and should not be required to have them

“Handbook” is an antiquated term

**Arguments in Support of a Negative Vote**

None

**Amendment 16-F. The Ministry of Members  
On Amending G-1.0304 (Item 09-11)**

**Brief Description**

This amendment proposes to add the phrase “caring for God’s creation” to G-1.0304. This change is intended to show the importance of earth care issues and action.

**Assembly Action**

The Assembly Committee on Immigration and Environmental Issues (09) voted to approve Item 09-11 by a vote of 43/11. The 222nd General Assembly (2016) approved the committee’s recommendation by a vote of 429/120.

**Arguments in Support of an Affirmative Vote**

We are part of the earth

Climate change and lack of water in Peru show lack of care to God’s creation

Need to be more explicit that climate care is part of our calling

Glaring omission if not in the Book of Order

Incorporates a value

**Arguments in Support of a Negative Vote**

Some wanted more explicit language and amendment to do so was defeated

Already covered in Directory of Worship; no compelling reason to add

## **16-A. Child and Youth Protection Policy On Amending G-3.0106 (Item 05-09)**

The 222nd General Assembly (2016) directed the Stated Clerk to send the following proposed amendment to the presbyteries for their affirmative or negative votes:

**Shall the fourth paragraph of G-3.0106 of the Form of Government be amended as follows?  
[Text to be inserted is shown as italic.]**

**“All councils shall adopt and implement a sexual misconduct policy and a child *and youth* protection policy.”**

### **Background and Rationale**

This proposed amendment originated as a recommendation from the Advocacy Committee for Women’s Concerns as Item 05-09. The Advocacy Committee for Women’s Concerns provided the following rationale:

Since the child protection policy amendment went into effect after the 221st General Assembly (2014), issues have arisen regarding the interpretation of the text. Some councils have interpreted the amendment to mean that the sexual misconduct policy and child protection policy are one policy with one intent and purpose. However, the intent of the original amendment, when further reading the rationale, is that these would be two separate policies with two separate purposes.

The Advocacy Committee for Women’s Concerns is also requesting we expand the language of this amendment to include “youth” as well as “child” so as to clarify the intended scope of the policy.

In approving Item 05-09, the General Assembly also approved the following comment:

The General Assembly notes that two separate policies are intended by this sentence, with different intents. The child and youth protection policy is intended to address interactions involving children and youth within the church or in church-sponsored activities. The sexual misconduct policy is directed toward proactively preventing and responding to sexual misconduct involving all people of all ages within the church and in church-sponsored activities.

### **Advice from the Advisory Committee on the Constitution**

The Advisory Committee on the Constitution advised the 222nd General Assembly (2016) that Item 05-09 presented the following issue that the General Assembly should consider:

The Advisory Committee on the Constitution recognizes the importance of the purposes of the policies listed or proposed for G-3.0106. The ACC directs the attention of the General Assembly to its advice on Item 05-05 regarding the practice of listing required policies in the Constitution; and thus moving its function from a constitutional document towards a manual of operations.

The Advisory Committee on the Constitution also advised amending Item 05-09 by inserting “*and youth*” after “child” in G-3.0106 and commenting on the reason for two separate policies.

The Assembly Committee on Mid Councils (05) amended and approved Item 05-09 with comment 41/0. The 222nd General Assembly (2016) then approved a motion to reinsert [sexual misconduct policy and a] in the fourth paragraph of G-3.0106 and then approved Item 05-09 with amendment by voice vote.

For the full report of Item 05-09 go to <https://www.pc-biz.org/#/committee/561/business>.

## **16-E. Certified Service Requirements On Amending G-2.1101 (Item 06-15)**

The 222nd General Assembly (2016) directed the Stated Clerk to send the following proposed amendment to the presbyteries for their affirmative or negative votes:

Shall G-2.1101 be amended as follows: [Text to be deleted is shown with a strike-through; text to be added or inserted is shown as italic.]

**“Persons may be certified and called to service within congregations, councils, and church-related entities, serving in staff positions. These individuals endeavor to reflect their faith through their work and to strengthen the church through their dedication. They should be encouraged by their session and presbytery to meet, or be prepared to meet, the certification requirements ~~in a handbook provided by~~ of a national certifying body approved by the General Assembly. Names of those who have earned certification through a national certifying body shall be transmitted to the appropriate body of the General Assembly, which will forward them to the stated clerk of the presbyteries in which those persons labor.”**

### **Background and Rationale**

This proposed amendment originated as an overture from the Committee on the Office of the General Assembly (COGA) as Item 06-15. COGA offered the following rationale:

Current language in the *Book of Order* calling for a “handbook” seems antiquated and limiting. Most organizations maintain certification requirements on-line or in other electronic formats. This change would provide clarification and reflect current practice.

### **Advice from the Advisory Committee on the Constitution**

The Advisory Committee on the Constitution recommended that the 222nd General Assembly (2016) approve Item 06-15 for the reasons cited in the rationale.

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The Assembly Committee on Church Polity and Ordered Ministry (06) voted to approve Item 06-15 59/0. The 222nd General Assembly (2016) approved the committee’s recommendation by consensus.

For the full report of Item 06-15 <https://www.pc-biz.org/#/committee/563/business>

**16-F. The Ministry of Members  
On Amending G-1.0304 (Item 09-11)**

The 222nd General Assembly (2016) directed the Stated Clerk to send the following proposed amendment to the presbyteries for their affirmative or negative votes:

**Shall G-1.0304 be amended as follows? [Text to be added or inserted is shown as italic.]**

**“G-1.0304 The Ministry of Members**

**“Membership in the Church of Jesus Christ is a joy and a privilege. It is also a commitment to participate in Christ’s mission. A faithful member bears witness to God’s love and grace and promises to be involved responsibly in the ministry of Christ’s Church. Such involvement includes:**

- “proclaiming the good news in word and deed,**
- “taking part in the common life and worship of a congregation,**
- “lifting one another up in prayer, mutual concern, and active support,**
- “studying Scripture and the issues of Christian faith and life,**
- “supporting the ministry of the church through the giving of money, time, and talents,**
- “demonstrating a new quality of life within and through the church,**
- “responding to God’s activity in the world through service to others,**
- “living responsibly in the personal, family, vocational, political, cultural, and social relationships of life,**
- “working in the world for peace, justice, freedom, and human fulfillment,**
- “caring for God’s creation,**
- “participating in the governing responsibilities of the church, and**
- “reviewing and evaluating regularly the integrity of one’s membership, and considering ways in which one’s participation in the worship and service of the church may be increased and made more meaningful.”**

**Background and Rationale**

This proposed amendment originated as an overture from the Presbytery of New Castle. The Presbyteries of Boston, Cascades, Heartland, Homestead, Inland Northwest, Lake Michigan, Monmouth, Northern New England, and Seattle concurred with the overture. New Castle Presbytery offered the following rationale:

Although a “green church movement” has long remained at the grassroots level in the U.S., the PC(USA) leads with a robust environmental ministry and “Earth Care Congregation” program. We recognize the importance of earth care issues and action, and we have an opportunity to add the concern to to an important section of our constitutional documents.

Membership in the Church of Jesus Christ and in the Presbyterian Church (U.S.A.) is a joy and a privilege. It is also a commitment to participate in Christ’s mission. A faithful member bears witness to God’s love and grace and promises to be involved responsibly in the ministry of Christ’s Church. Caring for God’s Creation is a critical act of faith in today’s world and should be included in G-1.0304, “The Ministry of Members,” of the *Book of Order*.

**Advice from the Advisory Committee on the Constitution**

The Advisory Committee on the Constitution advised the 222nd General Assembly (2016) that Item 09-11 presents the following matters the General Assembly should consider:

There are several points already in G-1.0304 that encourage church members to live out faithful stewardship of God's creation. The responsibility for caring for God's creation already is included in our confessional documents, as noted in the rationale, and this should be instructive for all church members.

The *Book of Order* is a constitutional document, not a manual of operations. Although there is no impediment to approving this overture, there is no compelling reason to add this to the *Book of Order*.

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The Assembly Committee on Immigration and Environmental Issues (09) voted to approve Item 09-11 43/11. The 222nd General Assembly (2016) approved the committee's recommendation 429/120.

For the full report of Item 06-15 <https://www.pc-biz.org/#/committee/569/business>

The Nominating Committee of the PWV nominates the following persons to assume leadership roles in the Presbytery, and we move that these persons be elected.

Commission On Ministry: Sarah Bishop, TE, South Bend First, Term of 2017

Committee On Representation: Terry McBride, TE, Michiana Youth, Co-Moderator,  
Term of 2017

Stewardship Ministry Team: Rich Kneifel, RE, Kouts, Term of 2019  
Marilou Limbach, RE, Lafayette, Term of 2017, Moderator

Commission on Preparation for Ministry: Maria Rutland, TE, Hudson-Salem, VM, Term  
of 2017  
Diane Justice, RE, Delphi, Term of 2019

Ordination Readers: Nancy Brinklow, RE, LaPorte, Term of 2017  
Rick Comingore, RE, Rensselaer, Alternate, Term of 2017

*If anyone desires to make a nomination from the floor, pull this item from the Consent Agenda and it will be scheduled for action at a called Assembly meeting in March.*



## *The Presbytery of Wabash Valley*

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January 23, 2017

### Financial Consultants Report:

#### July-December 2016 – [Draft Financial Results] Operating Ministry/Mission Fund:

- The presbytery fiscal year financials detail a surplus of \$14,434 for the period ending 12/31/2016. Total resources (income) above budget \$28,749, and behind the prior fiscal year (\$23,524);
- Shared Presbyterian Mission benevolences are above budget and the prior fiscal year period;
- Per Capita partnership resources are tracking above budget and the prior fiscal year period;
- Per Capita partnership receipts at 68% on 12/31/2016. This is roughly \$17k below the fiscal year budget estimates of a 73% receipts rate. Of this amount, \$7k is confirmed to be in the pipeline for payment by 1/31/2017. And if prior years' activity holds for this year, the presbytery will continue to receive 2016 remittances well into February;
- At 50% of the budget year, ministry investments (expenses) at 48% or \$15k below budget and \$74k below the prior six-month fiscal period. Specific line items over runs to keep an eye on include; VL/SC Travel; Council/Assembly Events; and Staff Appreciation.
- Presbytery Net Balance: Not including unrestricted balances designed for other projects, the presbytery net unrestricted fund balance (aka reserves) totals \$484,267 on December 31, 2016. Total unrestricted balances designated for other projects by Council total \$172,455. We've been informed of a material contingent asset relating to a pending presbytery land sale (currently awaiting zoning approval).



The Presbytery of Wabash Valley

**Income and Expense Statement**

Consolidated - July 2016 - December 2016

01/27/2017 05:29 PM

Page: 1

	Current Period	Current Budget	Current Budget Difference	Annual Budget	Annual Budget Percentage	Prior Year	Prior Year Variance
<b>RESOURCES</b>							
<b>CONTRIBUTIONS</b>							
<b>OPERATING (PER CAPITA)</b>							
Per Capita-Presbytery	\$107,742.99	\$90,106.98	\$17,636.01	\$180,214.00	59.79%	\$103,372.22	\$4,370.77
Per Capita-SOLT	14,214.84	12,057.00	2,157.84	24,114.00	58.95%	13,892.78	322.06
Per Capita - G/A	26,619.85	23,734.02	2,885.83	47,468.00	56.08%	25,757.24	862.61
Subtotal Operating (per Capita)	148,577.68	125,898.00	22,679.68	251,796.00	59.01%	143,022.24	5,555.44
<b>BASIC MISSION</b>							
Shared Mission-Presbytery	59,956.96	49,942.50	10,014.46	99,885.00	60.03%	54,072.54	5,884.42
Shared Mission-SOLT	3,263.72	2,938.02	325.70	5,876.00	55.54%	4,933.28	-1,669.56
Shared Mission-G/A	5,541.75	5,875.50	-333.75	11,751.00	47.16%	8,487.35	-2,945.60
Directed Basic Mission	0.00	1,999.98	-1,999.98	4,000.00	0.00%	3,304.00	-3,304.00
Church Settlement Income	0.00	0.00	0.00	0.00	0.00%	19,998.00	-19,998.00
Subtotal Basic Mission	68,762.43	60,756.00	8,006.43	121,512.00	56.59%	90,795.17	-22,032.74
<b>INTEREST / OTHER OFFSETS</b>							
Missional Trans. (Church)	0.00	0.00	0.00	0.00	0.00%	250.00	-250.00
Confirmation Event	0.00	0.00	0.00	0.00	0.00%	3,375.00	-3,375.00
<b>INTEREST &amp; OTHER INCOME</b>		5,749.98	-5,749.98	11,500.00			
Interest Income	1,778.85	0.00	1,778.85	0.00	0.00%	1,987.05	-208.20
Investment Gain (Loss)	334.92	0.00	334.92	0.00	0.00%	0.00	334.92
Misc. Income/Refunds	0.00	0.00	0.00	0.00	0.00%	871.55	-871.55
Printing & Supplies	0.00	0.00	0.00	0.00	0.00%	93.35	-93.35
Office Postage	0.00	0.00	0.00	0.00	0.00%	5.75	-5.75
Book of Order/Calendars	167.15	0.00	167.15	0.00	0.00%	697.97	-530.82
Presby/Council Lunch	1,532.84	0.00	1,532.84	0.00	0.00%	3,580.19	-2,047.35
Subtotal Interest & Other Income	3,813.76	5,749.98	-1,936.22	11,500.00	33.16%	7,235.86	-3,422.10
Subtotal Interest / Other Offsets	3,813.76	5,749.98	-1,936.22	11,500.00	33.16%	10,860.86	-7,047.10
<b>TOTAL INCOME</b>	221,153.87	192,403.98	28,749.89	384,808.00	57.47%	244,678.27	-23,524.40
<b>MINISTRY INVESTMENTS</b>							
<b>OPERATING</b>							
<b>LEADERSHIP-COMP/BENEFITS</b>							
<b>GENERAL PRESBYTER</b>							
GP Salary (Severance)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,480.00	-\$12,480.00
GP Housing (Severance)	0.00	0.00	0.00	0.00	0.00%	4,158.00	-4,158.00
GP SECA (Severance)	0.00	0.00	0.00	0.00	0.00%	1,272.00	-1,272.00

The Presbytery of Wabash Valley

**Income and Expense Statement**

Consolidated - July 2016 - December 2016

01/27/2017 05:29 PM

Page: 2

	Current Period	Current Budget	Current Budget Difference	Annual Budget	Annual Budget Percentage	Prior Year	Prior Year Variance
Subtotal General Presbyter	0.00	0.00	0.00	0.00	0.00%	17,910.00	-17,910.00
<b>VISIONING LEADER</b>							
VL Salary	16,250.00	19,500.00	-3,250.00	39,000.00	41.67%	0.00	16,250.00
VL Housing Allowance	8,750.00	10,500.00	-1,750.00	21,000.00	41.67%	0.00	8,750.00
VL SECA Offset	1,912.50	2,295.00	-382.50	4,590.00	41.67%	0.00	1,912.50
VL Pension & Healthcare	10,146.18	10,950.00	-803.82	21,900.00	46.33%	0.00	10,146.18
VL Continuing Education	0.00	1,500.00	-1,500.00	3,000.00	0.00%	0.00	0.00
Subtotal Visioning Leader	37,058.68	44,745.00	-7,686.32	89,490.00	41.41%	0.00	37,058.68
<b>STATED CLERK</b>							
Stated Clerk Salary	15,000.00	15,000.00	0.00	30,000.00	50.00%	15,000.00	0.00
Stated Clerk Pension/Hlth	7,189.98	7,708.50	-518.52	15,417.00	46.64%	7,189.98	0.00
Stated Clerk (FICA Tax)	1,147.56	1,147.50	0.06	2,295.00	50.00%	1,147.56	0.00
Subtotal Stated Clerk	23,337.54	23,856.00	-518.46	47,712.00	48.91%	23,337.54	0.00
<b>OFFICE MANAGER</b>							
Office Manager-Severance	0.00	0.00	0.00	0.00	0.00%	25,214.40	-25,214.40
Office Manager Pension	0.00	0.00	0.00	0.00	0.00%	9,022.86	-9,022.86
Office Manager (FICA Tax)	0.00	0.00	0.00	0.00	0.00%	1,928.88	-1,928.88
Subtotal Office Manager	0.00	0.00	0.00	0.00	0.00%	36,166.14	-36,166.14
<b>ADMINISTRATIVE ASSISTANT</b>							
Admin Asst Salary	17,500.08	17,500.02	0.06	35,000.00	50.00%	15,912.00	1,588.08
Admin Asst Pension/Health	7,680.54	8,352.00	-671.46	16,704.00	45.98%	7,261.98	418.56
Admin Asst (FICA Tax)	1,338.84	1,339.02	-0.18	2,678.00	49.99%	1,217.28	121.56
Subtotal Administrative Assistant	26,519.46	27,191.04	-671.58	54,382.00	48.77%	24,391.26	2,128.20
<b>OTHER STAFF INVESTMENTS</b>							
VL Travel & Professional	6,008.87	3,499.98	2,508.89	7,000.00	85.84%	0.00	6,008.87
SC Travel & Professional	3,644.00	3,000.00	644.00	6,000.00	60.73%	3,909.50	-265.50
Staff Reimburse/Other	27.48	0.00	27.48	0.00	0.00%	0.00	27.48
Subtotal Other Staff Investments	9,680.35	6,499.98	3,180.37	13,000.00	74.46%	3,909.50	5,770.85
Subtotal Leadership-comp/benefits	96,596.03	102,292.02	-5,695.99	204,584.00	47.22%	105,714.44	-9,118.41
<b>CONNECTED COMMUNITY</b>							
<b>COUNCIL/ASSEMBLY MEETINGS</b>							

*The Presbytery of Wabash Valley*  
**Income and Expense Statement**  
 Consolidated - July 2016 - December 2016

	Current Period	Current Budget	Current Budget Difference	Annual Budget	Annual Budget Percentage	Prior Year	Prior Year Variance
Council/Assembly Events	5,502.12	4,249.98	1,252.14	8,500.00	64.73%	6,547.52	-1,045.40
<b>PARTNER PER CAPITA</b>							
G/A Per Capita	34,888.02	34,888.02	0.00	65,025.19	53.65%	36,124.47	-1,236.45
SOLT Per Capita	18,118.50	18,118.50	0.00	33,034.50	54.85%	19,992.46	-1,873.96
Subtotal Partner Per Capita	53,006.52	53,006.52	0.00	98,059.69	54.06%	56,116.93	-3,110.41
Subtotal Connected Community	58,508.64	57,256.50	1,252.14	106,559.69	54.91%	62,664.45	-4,155.81
<b>PRESBYTERY OFFICE</b>							
<b>FACILITIES/INSURANCE</b>							
Office Lease	7,000.00	6,000.00	1,000.00	12,000.00	58.33%	20,977.02	-13,977.02
G/L / WC Insurance	970.89	2,125.02	-1,154.13	4,250.00	22.84%	4,196.85	-3,225.96
Equipment/Supplies	615.94	1,375.02	-759.08	2,750.00	22.40%	1,819.24	-1,203.30
Subtotal Facilities/insurance	8,586.83	9,500.04	-913.21	19,000.00	45.19%	26,993.11	-18,406.28
<b>OFFICE / SUPPLIES</b>							
General Office / Supplies	363.28	874.98	-511.70	1,750.00	20.76%	592.76	-229.48
Postage/Shipping	290.93	499.98	-209.05	1,000.00	29.09%	296.50	-5.57
Dues & Subscriptions	82.00	675.00	-593.00	1,350.00	6.07%	973.90	-891.90
MYearbooks/Book of Ord	1,127.50	900.00	227.50	1,800.00	62.64%	1,780.00	-62.50
Computer Software/License	970.83	550.02	420.81	1,100.00	88.26%	700.17	270.66
Subtotal Office / Supplies	2,834.54	3,499.98	-665.44	7,000.00	40.49%	4,343.33	-1,508.79
<b>PHONES/COMMUNICATIONS</b>							
Office Phones/Internet	1,127.76	1,249.98	-122.22	2,500.00	45.11%	2,304.39	-1,176.63
Online Meetings Subscrip	491.98	550.02	-58.04	1,100.00	44.73%	620.37	-128.39
Office Cell Phones	1,083.43	1,500.00	-416.57	3,000.00	36.11%	1,312.96	-229.53
Subtotal Phones/communications	2,703.17	3,300.00	-596.83	6,600.00	40.96%	4,237.72	-1,534.55
<b>PROF. SERVICES</b>							
Financial Review	3,250.00	6,500.00	-3,250.00	6,500.00	50.00%	0.00	3,250.00
Full Charge Bookkeeping	7,650.00	7,650.00	0.00	15,300.00	50.00%	9,600.00	-1,950.00
Business Consulting	4,118.04	4,120.02	-1.98	8,240.00	49.98%	4,122.00	-3.96
Payroll / Tax Processing	711.35	925.02	-213.67	1,850.00	38.45%	690.38	20.97
Bank Service Charge/Fees	126.15	150.00	-23.85	300.00	42.05%	58.48	67.67
Prof Svcs/Other Reimburse	733.86	1,500.00	-766.14	3,000.00	24.46%	3,130.89	-2,397.03
Network/Computer Svcs	190.00	1,249.98	-1,059.98	2,500.00	7.60%	1,680.00	-1,490.00

The Presbytery of Wabash Valley

**Income and Expense Statement**

Consolidated - July 2016 - December 2016

01/27/2017 05:29 PM

Page: 4

	Current Period	Current Budget	Current Budget Difference	Annual Budget	Annual Budget Percentage	Prior Year	Prior Year Variance
Subtotal Prof. Services	16,779.40	22,095.02	-5,315.62	37,690.00	44.52%	19,281.75	-2,502.35
<b>SEARCH/MOVE EXPENSES</b>							
PWV Search Team	180.54	0.00	180.54	0.00	0.00%	31.61	148.93
PP Accounting Adjustment	15.00	0.00	15.00	0.00	0.00%	0.00	15.00
Subtotal Search/move Expenses	195.54	0.00	195.54	0.00	0.00%	31.61	163.93
Subtotal Presbytery Office	31,099.48	38,395.04	-7,295.56	70,290.00	44.24%	54,887.52	-23,788.04
Subtotal Operating	186,204.15	197,943.56	-11,739.41	381,433.69	48.82%	223,266.41	-37,062.26
<b>BASIC MISSION INVESTMENTS</b>							
<b>PRESBYTERIAN MISSION</b>							
GAMC Shared Mission	5,541.75	5,875.50	-333.75	11,751.00	47.16%	8,487.35	-2,945.60
SOLT Shared Mission	3,263.72	2,938.02	325.70	5,876.00	55.54%	4,993.28	-1,729.56
Subtotal Presbyterian Mission	8,805.47	8,813.52	-8.05	17,627.00	49.95%	13,480.63	-4,675.16
<b>CONGR. CARE &amp; PWV MISSION</b>							
<b>STEWARDSHIP/FINANCE</b>							
Meetings-SFM	0.00	49.98	-49.98	100.00	0.00%	0.00	0.00
<b>PERSONNEL</b>							
Meetings - Personnel	0.00	49.98	-49.98	100.00	0.00%	0.00	0.00
Staff Appreciation-PMT	823.80	325.02	498.78	650.00	126.74%	0.00	823.80
Subtotal Personnel	823.80	375.00	448.80	750.00	109.84%	0.00	823.80
<b>NM DEVELOPMENT</b>							
Meetings/Meals-NMDT	0.00	1,450.02	-1,450.02	2,900.00	0.00%	0.00	0.00
Mission Insite-NMDT	1,785.00	0.00	1,785.00	0.00	0.00%	1,785.00	0.00
Subtotal Nm Development	1,785.00	1,450.02	334.98	2,900.00	61.55%	1,785.00	0.00
<b>GENEVA CENTER MT</b>							
GC Mission/Admin-GCMT	0.00	0.00	0.00	0.00	0.00%	32,499.98	-32,499.98
<b>INTERIM MINISTRY TEAM</b>							
Meetings/Meals-IMT	0.00	49.98	-49.98	100.00	0.00%	32.05	-32.05
<b>COMMISSION ON MINISTRY</b>							
Meetings/Meals-COM	1,108.62	3,750.00	-2,641.38	7,500.00	14.78%	366.03	742.59
Background Checks - COM	122.40	0.00	122.40	0.00	0.00%	89.00	33.40
Leadership Devlp-COM	1,992.43	0.00	1,992.43	0.00	0.00%	0.00	1,992.43
Mileage/Expense-COM	0.00	0.00	0.00	0.00	0.00%	164.92	-164.92

*The Presbytery of Wabash Valley*  
**Income and Expense Statement**  
 Consolidated - July 2016 - December 2016

	Current Period	Current Budget	Current Budget Difference	Annual Budget	Annual Budget Percentage	Prior Year	Prior Year Variance
Subtotal Commission On Ministry	3,223.45	3,750.00	-526.55	7,500.00	42.98%	619.95	2,603.50
COMMITTEE ON PREPARATION							
Meetings/Meals-COPM	731.26	499.98	231.28	1,000.00	73.13%	135.43	595.83
COMMITTEE ON REPRESENT.							
Meetings/Meals-COR	0.00	49.98	-49.98	100.00	0.00%	0.00	0.00
PERM. JUDICIAL COMM-PJC							
Meetings/Meals-PJC	0.00	49.98	-49.98	100.00	0.00%	0.00	0.00
NOMINATING COMMITTEE							
Meetings/Meals-NC	0.00	49.98	-49.98	100.00	0.00%	81.72	-81.72
OTHER MISSION SUPPORT							
Presby/Council Priority	144.66	2,250.00	-2,105.34	4,500.00	3.21%	2,492.24	-2,347.58
Confirmation Retreat	0.00	1,000.02	-1,000.02	2,000.00	0.00%	0.00	0.00
Church Admin/Financial	5,001.96	4,999.98	1.98	10,000.00	50.02%	4,998.00	3.96
Property Committee	0.00	49.98	-49.98	100.00	0.00%	0.00	0.00
Youth Triennium-CS	0.00	750.00	-750.00	1,500.00	0.00%	1,500.00	-1,500.00
Subtotal Other Mission Support	5,146.62	9,049.98	-3,903.36	18,100.00	28.43%	8,990.24	-3,843.62
Subtotal Congr. Care & Pwv Mission	11,710.13	15,374.88	-3,664.75	30,750.00	38.08%	44,144.37	-32,434.24
Subtotal Basic Mission Investments	20,515.60	24,188.40	-3,672.80	48,377.00	42.41%	57,625.00	-37,109.40
<b>TOTAL EXPENSES</b>	<b>206,719.75</b>	<b>222,131.96</b>	<b>-15,412.21</b>	<b>429,810.69</b>	<b>48.10%</b>	<b>280,891.41</b>	<b>-74,171.66</b>
<b>EXCESS INCOME\EXPENSES</b>	<b>\$14,434.12</b>	<b>-\$29,727.98</b>	<b>\$44,162.10</b>	<b>-\$45,002.69</b>	<b>-32.07%</b>	<b>-\$36,213.14</b>	<b>\$50,647.26</b>

The Presbytery of Wabash Valley

01/27/2017 05:30 PM

Accounting Fund Balances

Page: 1

December 2016

Fund	Beginning Balance	Direct Transactions	Income	Expense	Transfer	Ending Balance
06 - WVP CORPORATION	473,188.01	-13,936.00	-7.51	17.38	0.00	459,227.12
July 2016 - December 2016	403,662.54	-13,936.00	77,283.08	7,782.50	0.00	459,227.12
08 - TRANSFORMATION	120,442.26	0.00	0.00	0.00	0.00	120,442.26
July 2016 - December 2016	119,774.62	0.00	3,076.94	2,409.30	0.00	120,442.26
10 - DEVELOPMENT	2,178.39	0.00	0.00	0.00	0.00	2,178.39
July 2016 - December 2016	2,178.39	0.00	0.00	0.00	0.00	2,178.39
20 - WVP PEACEMAKING	15,384.27	0.00	362.38	0.00	0.00	15,746.65
July 2016 - December 2016	14,254.03	0.00	1,492.62	0.00	0.00	15,746.65
21 - PENTECOST PWV	2,550.44	0.00	0.00	0.00	0.00	2,550.44
July 2016 - December 2016	2,550.44	0.00	0.00	0.00	0.00	2,550.44
22 - MISSION GRANT FUND	46,162.00	0.00	0.00	0.00	0.00	46,162.00
July 2016 - December 2016	49,000.00	0.00	0.00	2,838.00	0.00	46,162.00
25 - CANDIDATES	17,953.49	0.00	0.00	0.00	0.00	17,953.49
July 2016 - December 2016	16,399.49	0.00	1,554.00	0.00	0.00	17,953.49
28 - YOUTH TRIENNIUM FUND	522.63	0.00	676.00	0.00	0.00	1,198.63
July 2016 - December 2016	1,588.98	0.00	676.00	1,066.35	0.00	1,198.63
29 - GP BENEVOLENCE FUND	856.65	0.00	0.00	0.00	0.00	856.65
July 2016 - December 2016	856.65	0.00	0.00	0.00	0.00	856.65
30 - BUILDING/TECHNOLOGY	1,588.50	0.00	0.00	0.00	0.00	1,588.50
July 2016 - December 2016	5,322.74	0.00	0.00	3,734.24	0.00	1,588.50
36 - CHURCH TRANSFORMATION	0.00	0.00	0.00	0.00	0.00	0.00
July 2016 - December 2016	0.00	0.00	0.00	0.00	0.00	0.00
40 - LEADERSHIP/EVENTS	884.81	0.00	0.00	0.00	0.00	884.81
July 2016 - December 2016	884.81	0.00	0.00	0.00	0.00	884.81
53 - MCQUEEN MEMORIAL FUND	2,669.99	0.00	-11.97	0.00	0.00	2,658.02
July 2016 - December 2016	2,646.42	0.00	11.60	0.00	0.00	2,658.02
54 - PF ENDOWMENT FUND (GC)	1,939.46	0.00	47.44	0.00	0.00	1,986.90
July 2016 - December 2016	1,984.54	0.00	47.44	45.08	0.00	1,986.90
55 - PF MEMORIAL FUND (GC)	8,373.00	0.00	204.79	0.00	0.00	8,577.79
July 2016 - December 2016	8,567.66	0.00	204.79	194.66	0.00	8,577.79
65 - G/A - SYNOD PASS-THRU	2,843.66	0.00	6,889.92	0.00	0.00	9,733.58
July 2016 - December 2016	19,726.54	0.00	15,217.23	25,210.19	0.00	9,733.58
<b>Totals</b>	<b>697,537.56</b>	<b>-13,936.00</b>	<b>8,161.05</b>	<b>17.38</b>	<b>0.00</b>	<b>691,745.23</b>
July 2016 - December 2016	649,397.85	-13,936.00	99,563.70	43,280.32	0.00	691,745.23

## Balance Sheet

01/27/2017 05:31 PM

Consolidated - December 2016

Page: 1

		Current Year
ASSETS	1000	
BANK ACCOUNTS	1050	
CHECKING ACCOUNTS	1100	
First Federal Cking #0778	1110	\$171,251.45
SAVINGS/MM ACCOUNTS	1200	
PILP Mission DAR #100109	1215	226,404.31
Subtotal Bank Accounts	1050	397,655.76
CASH ON HAND	1250	
Petty Cash	1260	100.00
INVESTMENTS	1300	
CERTIFICATE OF DEPOSIT	1309	
PILP #4676 36F 3/18	1310	63,879.96
PILP #4795 36A 5/18	1335	219,493.27
Subtotal Certificate Of Deposit	1309	283,373.23
STOCKS/BONDS	1342	
PF-Memorial #1319	1345	8,869.78
PF-Endowment #0710	1350	2,054.52
PF/NC-Reserve #6713	1355	1,472.35
PF/NC-Reserve #2852	1360	8,303.13
PF-McQueen Memorial #0711	1365	2,442.46
Subtotal Stocks/bonds	1342	23,142.24
TRUSTS (UNREALIZED)	1369	
PF-Charitable Trust #0109	1370	1,623.00
PF-Charitable Trust #0510	1375	10,795.00
Subtotal Trusts (unrealized)	1369	12,418.00
Subtotal Investments	1300	318,933.47
SECURITY DEPOSITS	1390	
707 Main - Lease Deposit	1391	500.00
RECEIVABLES/PREPAIDS	1400	
PWV Event Deposits	1403	292.87
GCI Receivable 2016	1407	-2,454.57
GCI Building Use Rcv	1408	-2,370.02
Insurance Prepaid	1427	6,955.05
Prepaid Expense	1450	3,119.94
Subtotal Receivables/prepays	1400	5,543.27
FIXED ASSETS	1500	
LAND	1501	

## Balance Sheet

01/27/2017 05:31 PM

Consolidated - December 2016

Page: 2

		Current Year
Land	1510	352,498.00
BUILDINGS	1600	
Bldgs & Improvements	1610	3,598,431.81
Windows Replacement 2010	1645	47,712.68
HVAC Replacement 2010	1646	349,210.00
Subtotal Buildings	1600	3,995,354.49
FURNITURE/EQUIPMENT	1800	
Furniture & Fixtures	1810	759,901.97
Technology Upgrade 2010	1811	44,517.04
Subtotal Furniture/equipment	1800	804,419.01
DEPRECIATION	1850	
Accum. Depreciation (all)	1855	-3,649,042.98
Subtotal Fixed Assets	1500	1,503,228.52
OTHER ASSETS	1875	
PROPERTY HOLDINGS	1879	
Granger Vacant Land	1885	215,000.00
TOTAL ASSETS		<u>\$2,440,961.02</u>
LIABILITIES	2000	
CURRENT LIABILITIES	2005	
PILP Loan #P1034110	2009	\$297,591.52
PASS THRU	2300	
Accrued Basic Mission	2302	5,947.60
TOTAL LIABILITIES		303,539.12
NET ASSETS	3000	
PRESBYTERY	3005	
UNRESTRICTED	3006	
UR Operating/Mission	3110	\$25,039.67
UR Reserves	3115	459,227.12
UR Council Designated	3120	172,454.59
Subtotal Unrestricted	3006	656,721.38
DONOR RESTRICTED	3209	
Temp Restricted Funds	3210	46,840.81
Perm. Restricted Funds	3310	13,222.71
Subtotal Donor Restricted	3209	60,063.52
LOAN/FIXED ASSETS	3900	



**Balance Sheet**

		Current Year
PILP Loan	3905	-297,591.52
Fixed Assets	3910	1,718,228.52
Subtotal Loan/fixed Assets	3900	1,420,637.00
Subtotal Presbytery	3005	2,137,421.90
TOTAL FUND BALANCE		2,137,421.90
TOTAL LIABILITIES AND FUND BALANCE		\$2,440,961.02

## **Minutes of the Meeting of the Permanent Judicial Commission**

**November 15, 2016**

The meeting of the PJC was called to order following the Presbytery meeting by Linda Long, stated Clerk, on November 15, 2016. Present were Reverend Nancy Becker, Monica Conrad, Kenneth Lukenbill, Reverend John Everett, Reverend Ruby Kleymann, James Yakel, and Kathryn O'Neall. Introductions were made, as this was the initial gathering of this group for this season. Discussion of the meaning of, and the need for Ecclesiastical Discipline followed.

Officers were nominated and approved as follows:

Moderator: Reverend Steve Mullins

Clerk: Kathryn O'Neall

Links to informative and valuable resource materials were shared, and the upcoming PJC training was discussed. The training will be held in Indianapolis on January 20 and 21.

The meeting was closed with prayer.

Respectfully submitted,

Kathryn O'Neall