



## IAPD Women in Plastics Webinar Coordinator

**Title:** Webinar Coordinator

**Aim:** To assist with the delivery of one or more webinars a term.

**Term:** The Webinar Coordinator serves a one year term starting at the IAPD Annual Convention.

**Time Requirement:** 5 hours a term/year

**Responsibilities:**

- Identify and plan topics that lead to increased engagement with IAPD Women in Plastics
- Recruit webinar presenter (internal subject matter experts and guest speakers)
- Work closely with IAPD Marketing Manager

**Note:** Members are expected to fully participate in all meetings, whether those are held at Leadership Development Conferences or Annual Conventions as well as to take part in conference calls or conduct business by telephone and/or written communications as deemed necessary to fulfill the committee's charge.

Members are expected to attend one or more Women in Plastics Education Workshops a term.