

Tall Oaks Ministry Commission
May 29, 2018

Attendance: Kristin Dow, Martha Pierce, Kirby Gould, Suzi Goldt, Bill Rose-Heim, Annette Hollingsworth, Jeff Hon .

Opening

Prayer: Martha opened the meeting with a prayer.

Financials: Martha handed us a General Ledger report from the Quick Books reports that Heather is using internally. We need to decide what reports we want for the Board Meeting. Bill handed us the financial reports from OGMP for April 30.

Open Issues: **Reduced income:** We have holes in our summer left primarily by MDA – June 9-12 is open. Usage is down. Martha is working to build it. We discussed some of the organization happening at the local level by former MDA counselors who are planning a meeting over Labor Day, which Martha says will be small, and they have booked a week in June 2019.

Staffing Update: The kitchen crew is young and inexperienced, but Martha is working with them to coalesce. Two promising young women have applied for the Outdoor Program Director position. Neither is certified, so we'll have to pay to get them certification. She has sent them questions to be answered. Martha has been running the outdoor program during the past month. She has trained the summer staff. Lanette and Heather have both been very helpful. Everyone is coming together as a team. Barb has been valuable in helping to organize and train the new staff.

Martha is going to training to be re-certified for Project Learning Tree and Wet and Wild programs, which will allow us to reach out to schools with more programming.

Summer **DOC camp registrations** seem to be going well

No update from pending legal case.

Art/Wine and Cheese Fundraiser: Annette reached Shanna Steitz from Community Christian Church regarding an art installation for the campers art, which wouldn't be for sale. But there would be a wine and cheese reception for donors. She is going to talk to someone from Community's committee that organizes these events. We are looking at a February/March period. We could ask Tim Whitmer to provide music. We'll ask our campers to create something in answer to the question "What does God look like to you." We'll also be asking local artists to provide art for sale with a proposed 10% going to Tall Oaks. Preston Fine is giving 40% of his sales to Tall Oaks.

There were 30 people who were at the Preston Fine event. One sketch was sold.

Tall Oaks Reorganization: Kristin submitted notes. Suzi will be submitting budgets for the IRS non-profit application. They are best guess scenarios but do not have to be accurate.

Proposed Bylaws: We reviewed the proposed bylaws. Major changes include changing "Board of Directors" when it refers to the Region be changed perhaps to "Member" or something that differentiates it from the Tall Oaks Board. We also need to be sure that the term "President" is changed to "Chair". Suzi will send suggested changes and questions to Greg Lam, and Kristin will forward updated bylaws to the committee prior to the next meeting.

George Saller Distribution: None of the monies will be distributed after the condominium sells.

Nest Meeting: Our next meeting will be June 20, 10 am at Merriam Christian Church.

Respectfully submitted, Suzi Goldt
(see attached notes from meeting with Greg Lam)

May 8, 2018

Notes on meeting with Greg Lam:

We are ready to file for IRS Tax exemption. We will have to file an Annual Information Return (form 990) every year. It will be due May 15th every year.

This will be a public charity, even though the primary source of revenue will be program source revenue.

As of March 15, 2018, Tall Oaks Camp & Conference is a Kansas Not-for-Profit Corporation.

We need to have a Tax ID number. Martha is currently listed as the "responsible person" in terms of requesting the number.

The future Board will be appointed by the Regional Board (who is the sole member of the Tall Oaks Corporation.) The Regional Board will also have responsibility for dismissing any Board member who is not meeting the responsibilities of the role.

See the proposed Bylaws for more detailed information about the function of the future Board. The Regional Board will review and endorse the final bylaws, but the new Secretary of the Tall Oaks Board will sign them.

Our financial establishment will require that we supply to the IRS a current budget for 2018, and for two successive years how we anticipate that might change. We are not held to the exact numbers for the prospective budgets for 2019 and 2020. We will also need a current asset sheet which will reflect \$0.00, because there has been no investment in the corporation as of this date.

Greg will be in conversation with lead counsel representing the Region and the camp regarding pending litigation.