

Tall Oaks Camp and Conference Center Commission
March 21, 2018

Present

Kristin Dow, Annette Hollingsworth, Suzi Goldt, Brett Winters and Jeff Hon

Opening Prayer

Brett Winters

Approval of Minutes

They were sent after the last meeting. No changes noted.

Financial Report

We are concerned that the income was very low in January and the Accounts Receivable is very large. We are meeting with Budget and Finance following this meeting to begin discussions regarding past, present and future financial issues.

Restructure of Tall Oaks Commission and Relationship to GKC Region

We are officially incorporated according to our attorney Greg Lam. We will ask him to apply for a EIN number. He states that we need a blueprint for transfer of assets. We think Greg should be part of the committee meetings discussing these issues.

Staffing updates from Martha

Rose Williams has resigned. Nicole Gagne has been hired as Food Service Director, and Tammy Rose as Lead Cook have been hired. Martha has been working in the kitchen as the new staffing has not yet started. Rose is owed \$1,800 (for two years @ \$900) for a raise that did not go through 2 years ago. She left no recipes or directions for using equipment. We would like to have a nutritional standard set for future cooks; a set of 7 or 8 menu recipes that can be used in the case of emergency; and a manual of how to operate equipment to remain in the kitchen.

Martha will be taking some time away in the middle of April as all new staff are in place.

Joey has been working with Preston T. Fine Art for an opening reception on May 12 as a benefit to Tall Oaks. We will ask if we can get a piece donated for the live auction for the Tall Oaks Gala.

Fundraising Events

Shana Steitz at Community CC discussed with Kristin the possibility of having an art show at Community with artwork from our children and artists from Disciples churches. Annette will follow up with the Gala committee to see if there is some tie-in or other event and will speak to Ryan Motter or Shana Steitz to get more information. (The next gala meeting will be at April 19.)

Bill Rose-Heim report

His report was sent. The lawsuit issue has no new information. He recommends having 4 area meetings within the Region to explain the new structure. We thought that these meetings were not appropriate at this point. Perhaps next year when the method for paying for camps changes we might want to discuss this idea again.

Diaper Changing station

Disciples Women raised funds to have a changing station in the handicap bathroom in the APCR.

Camp and Conference/Tall Oaks Meeting

We met to discuss the fact that next year tracking, etc. will be the Region's responsibility. (See "Paying for DOC Camps below.)

Paying for DOC Camps

- (1) DOC Camp Directors will sign an invoice verifying numbers. For summer of 2018, the fee will remain constant and the only reporting needed will be numbers of campers/counselors/directors using the camp and what they did.
- (2) For summer of 2018, Tall Oaks will keep track of how much it does actually cost to have DOC campers out there. This will help Camp & Conference moving forward to know how much to expect the cost for 2019 will be.
- (3) For summer of 2018, the DOC Camp Coordinator (i.e. Amy Traylor) will remain an employee of Tall Oaks.
- (4) For Summer of 2018, Amy and Martha will review the scholarship applications and make the approvals. BUT they will share the list of recipients of scholarships with Lara and Kassie so that Camp & Conference is kept aware.
- (5) Moving forward we think the following things should be considered:
 - Greater KC Region (Camp & Conference and Personnel) will be responsible for hiring the nurse and DOC Camp Coordinator.
 - Camp & Conference will need to purchase it's own curriculum and tee shirts/water bottles.
 - At some point, Camp & Conference will need to be the "owners" and managers of Camp Docs.
 - Greater KC Region needs to consider hiring someone who oversees all of these Camp & Conference management issues.
 - The new Stewardship & Development team might be able to do fundraising to specifically support the Region's growing responsibilities for managing DOC camps.
 - Regarding establishing a budget moving forward for Camp & Conference, and potentially funneling some of the proceeds from the Gala to act as seed money for this budget: This working group needs to make a recommendation to Budget and Finance to discuss this, and then a recommendation to come jointly from TOC and BF to the Regional Board for approval to make the needed changes.
 - A fall meeting in August (before John Goebel arrives in September) would bring together information about the camp costs from 2018, and Tall Oaks and Camp & Conference can use that information to set camp fees for 2019 and begin to negotiate the budget for 2019.

We also discussed the Tall Oaks Gala's placement (Region? Tall Oaks?) and possible division of funds between the camp and DOC camp fees.

Equine and Ropes Course

We're in discussion about cost effectiveness of these programs.

We adjourned at this point. Kristin closed us in prayer.

Respectfully submitted,

Suzi Goldt