

CLOSE OF SCHOOL YEAR/SUMMER INFORMATION

Summer front office hours will be 7:30AM - 2:30PM daily (closed 11:30-12:00). *The school will be closed July 4th for the Independence Day holiday.*

WALK IN COUNSELING: Tuesdays & Wednesdays only 8:00AM -12:00PM

Counselor is Dr. Higgins HigginsJA@fultonschools.org

Suite 1340.

DUAL ENROLLMENT SUPPORT: Tuesdays & Wednesdays only 7:30-3:30 Email graceyj@fultonschools.org.

PLEASE NOTE:

- Summer counselor support cannot make schedule changes.
- Counselors cannot make grade changes. If you feel the grade received is an error, you will need to email the teacher and the department chair and then they will make the change if necessary.

HOME ACCESS: Home access is usually inaccurate, incomplete, and even unavailable most of the summer. Transcripts are available once grades are finalized, after report cards are sent home, through Parchment (see below).

OFFICIAL TRANSCRIPT REQUESTS: Parchment <https://www.parchment.com/u/registration/9541/account>

ADAP FOR LEARNER'S PERMIT: these certificates were given out at the completion of the drug and alcohol awareness portion in health class. We can only give a replacement if the student completed their health class at Milton and in the classroom. Students can ask their health teacher before summer or go to suite 1320. During summer feel free to email shamis@fultonschools.org and then it can be picked up in the front office. <https://dds.georgia.gov/adap-regulated-programs>

CERTIFICATE OF ENROLLMENT FOR DRIVER'S LICENSE. The student will need to come to the front office and fill out the form at school and then it will be notarized. These forms are only good for 30 days. Before summer these may be obtained in suite 1320. <https://dds.georgia.gov/instructional-permit-cp>

DIPLOMAS: these may be picked-up by the student if the graduate missed graduation or needs to pay any fees. Checks only please.

Textbook return/Lit paperbacks/pay fees for Media Hub – checks preferred.

ENROLLMENT: enrollment is done on an appointment basis only. Email Michelle Hight hight@fultonschools.org to set up an appointment. Enrollment packets are available on-line at:

<http://school.fultonschools.org/hs/milton/Pages/Counseling.aspx>

Or packets may be picked up at the front office.

WITHDRAWAL: if a student will be withdrawing over the summer, please email Dolores Shamis shamis@fultonschools.org for withdrawal information and to request paperwork for enrollment at the new school. Student should be sure all books and Surface items have been returned.

WORK PERMITS: students who are 15 will need a work permit. Go to: <https://dol.georgia.gov/get-youth-work-permit-online> begin the process on-line, the employer fills out part 2, and then bring it to Milton for the final print out.

Students need to come in person to receive the permit.

School calendar: <http://www.fultonschools.org/en/Calendars>

SUMMER SCHOOL: Karen Bolt is the summer school counselor boltk@fultonschools.org for specific questions related to summer school.