

Coach's Portal

A common task for athletic trainers is communicating the athlete status to coaches. Previously this was done by printing and distributing coach's reports. SportsWareOnLine allows athletic trainers to set up coaches as users and define the sports they have access to. Adding coaches allows them to instantly view their athlete's current status and contact information, eliminating the need for athletic trainers to distribute daily coach's reports.

The coaches also can print coach's reports, travel reports, and team rosters or access the information from mobile devices. This eliminates the need for binders when traveling with the team.

First Time Logging In

A coach must first have a profile created for them by an administrator on the account. Once the profile is created, the coach must create a password to log in. To set up a new password, follow these steps:

1. Go to www.swol123.net.
2. Insert your email address.
3. Click the **Reset Password** button.



The image shows a 'Sign In' form with a light gray background and rounded corners. At the top center, the word 'Sign In' is written in red. Below it, there are two input fields: 'E-Mail:' and 'Password:', each with a corresponding empty text box. At the bottom of the form is a blue rectangular button with the word 'LOGIN' in white. Below the 'LOGIN' button is another button with the text 'Reset Password / Forgot Password' in blue, which is enclosed in a red rectangular border.

4. The following message will appear. Check your email within 24 hours.



5. Open the email from CSMi.
6. Click on the link to reset your password.

To reset the password for this account, click the following link (or copy and paste it into a browser Address bar):

<https://www.SWOL123.Net/cfrmResetPasswordDesktop.aspx?Ticket=740720ad-b8a2-4d45-ba27-6a275afb9ade>

Please do not respond to this email.

7. Enter your email address.
8. Enter a password that meets the requirements displayed below the password fields.

Note: You can change them once you enter SportsWareOnLine for the first time under Institution.

Online Access

Online Access e-Mail	rob.potash@csmisolutions.com
New Password	*****
Confirm Password	*****

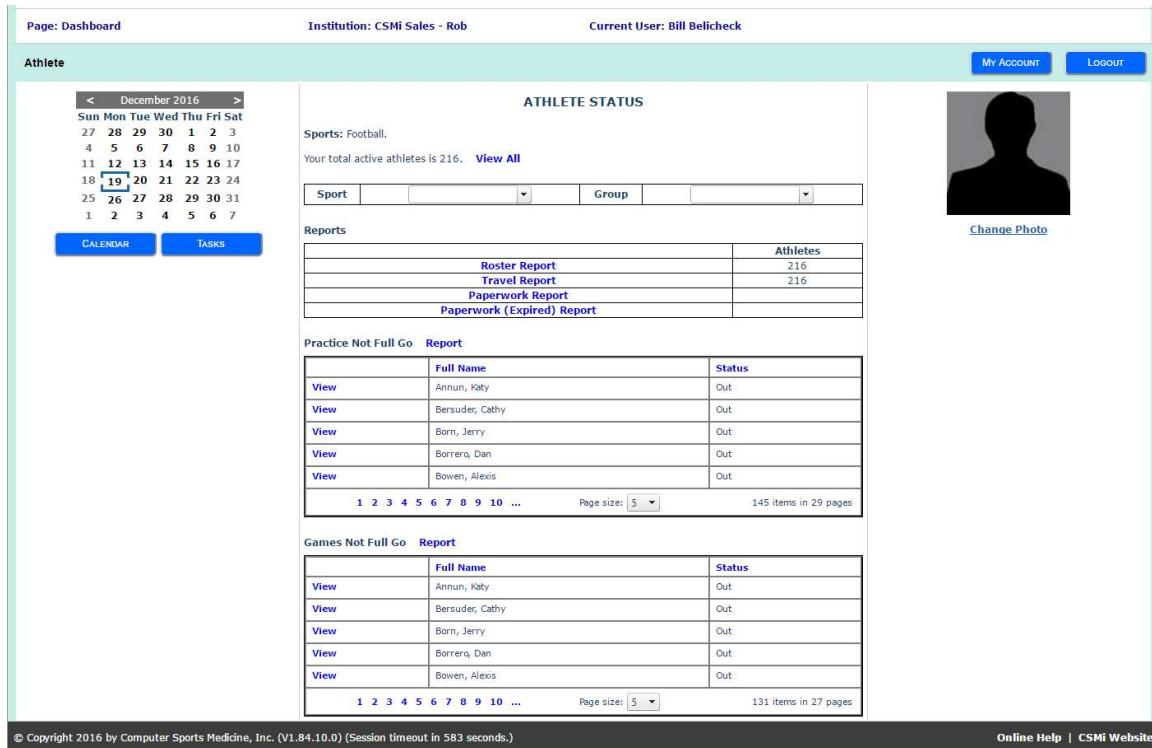
Password Requirements:
Must be at least 2 characters long.

9. Click the **Save** button in the upper right corner of the screen.

SAVE

10. Insert your email address and password to log in.

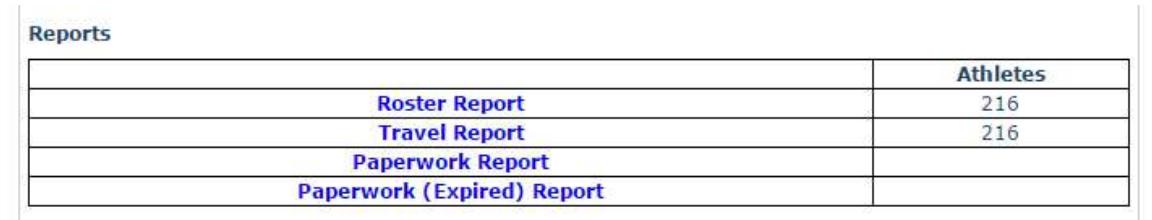
Coach's Dashboard Screen



The screenshot shows the Coach's Dashboard. At the top, it displays the page as 'Page: Dashboard', the institution as 'Institution: CSMi Sales - Rob', and the current user as 'Current User: Bill Belicheck'. It includes links for 'My Account' and 'Logout'. Below this, there's a 'Athlete' section with a calendar for December 2016 and a 'Report' section for 'ATHLETE STATUS' showing 'Sports: Football' and 'Your total active athletes is 216'. It also includes a 'Reports' section with links for 'Roster Report', 'Travel Report', 'Paperwork Report', and 'Paperwork (Expired) Report'. On the right, there's a placeholder for a profile photo with a 'Change Photo' link. At the bottom, it shows 'Practice Not Full Go' and 'Games Not Full Go' reports with lists of athletes and their status, along with page navigation and item counts. The footer includes a copyright notice and links to 'Online Help' and 'CSMi Website'.

The Coach's Dashboard screen shows the different links for reports a coach can run. They also can see a list of athletes and their status for games and practice. If the coach handles more than one sport at the school, they have a drop down menu at the top that they use to change from sport to sport.

Reports



The screenshot shows the 'Reports' section. It has a 'Reports' link at the top left and a table below it with the following data:

	Athletes
Roster Report	216
Travel Report	216
Paperwork Report	
Paperwork (Expired) Report	

Clicking on the link will open the report. It can be downloaded or printed.

- Roster report displays a list of the athlete's name, address, and phone number
- Travel report displays the athlete's emergency contacts, insurance information and medical information

- Paperwork report displays the athletes and the expiration date of their paperwork
- Paperwork (expired) report displays the report for athletes with expired paperwork dates

Practice and Game Reports



Practice Not Full Go Report 

	Full Name	Status
View	Annun, Katy	Out
View	Bersuder, Cathy	Out
View	Born, Jerry	Out
View	Borrero, Dan	Out
View	Bowen, Alexis	Out

1 2 3 4 5 6 7 8 9 10 ... Page size: 5 145 items in 29 pages

Games Not Full Go Report 

	Full Name	Status
View	Annun, Katy	Out
View	Bersuder, Cathy	Out
View	Born, Jerry	Out
View	Borrero, Dan	Out
View	Bowen, Alexis	Out

1 2 3 4 5 6 7 8 9 10 ... Page size: 5 131 items in 27 pages

Clicking the report link next to *Practice Not Full Go* will open a report with:

- Name of athlete(s)
- Game and practice status (shows only athletes that have a practice status other than full go)
- Side affected, body part, and injury
- Status notes provided by athletic training staff

Clicking the report link next to *Games Not Full Go* will open up a report with:

- Name of athlete(s)
- Game and practice status (shows only athletes that have a game status other than full go)
- Side affected, body part and injury
- Status notes provided by athletic training staff

Athlete Tab

INJURY TRACKING SOFTWARE

Page: Dashboard

Athlete

< December 2016 >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Clicking on the Athlete tab in the top left corner will allow a coach to access the entire roster for their team.

Athletes

SHOW ALL

Select a Sport... Select a Group...

	Full Name	Sport1	Sport2	Sport3	Game Status	Practice Status	Active	Status Cleared
View	Annun, Katy	Football			Out	Out	<input checked="" type="checkbox"/>	<input type="checkbox"/>
View	bennett, tim	Football	Indoor Track & Field (M)		Full go		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Bersuder, Cathy	Football			Out	Out	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Bor, Dan	Football			Full go	Full go	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Born, Jerry	Football	Soccer		Out	Out	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Borrero, Dan	Football			Out	Out	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Bowen, Alexis	Football			Out	Out	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Bowers, Jay	Football			Out	Out	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Bowker, Jennie	Football			Full go	Full go	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Brady, Nick	Football	Bowling	Swimming Diving.m	Out	Out	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Brady, Tevan S.	Football	Martial arts,m	Martial arts,m	Full go		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Brady, Thomas	Football	Martial arts,m	Martial arts,m	Full go	Full go	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Bran, Brandon	Football			Out	Out	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Brazeal, Kyle	Football			Full go	Full go	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Brown, Austin	Football			Out	Out	<input checked="" type="checkbox"/>	<input type="checkbox"/>
View	bulldog, billy	Football	Basketball	Wrestling	Full go		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Butters, Kyle	Football			Out	Out	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Byers, Justin	Football			Out	Out	<input checked="" type="checkbox"/>	<input type="checkbox"/>
View	Campbell, Stephen	Football	Martial arts,m	Martial arts,m	Out - L Knee	Out - L Knee	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Canterbury, Jay	Football	Fencing.m	Golf,m	Limited	Out	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Carbol, Chess	Football	Martial arts,m	Martial arts,m	Full go	Full go	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	carroz, clint	Football	Martial arts,m	Martial arts,m	Full go		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View	Cat, Cheshire	Football	Martial arts,m	Martial arts,m	Full Go	Out	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

From there, they can click the View link next to an individual's name and that will open a report with:

- Practice and game status
- Current open injuries
- The athlete's contact, emergency, and insurance information
- Athlete's medical alerts and doctor.

Coach's Portal on the Mobile Site



The image shows the 'SportsWare Mobile' login screen. At the top, it says 'SportsWare Online Login'. Below that, there are fields for 'E-Mail:' containing 'coach@swol123.net' and 'Password:' containing '*****'. A large blue 'LOGIN' button is centered below the password field. At the bottom of the screen, there is a black footer bar with the 'CSMi' logo on the left, and three certification logos on the right: 'SAS 10 TYPE II COMPLIANT HOSTED', 'VERIFIED & SECURED', and 'InterTek'.

Coaches can even access this information on their smart phone through the SportsWareOnLine mobile site. Go to m.swol123.net and log in with the same email and password as you would for the main site.

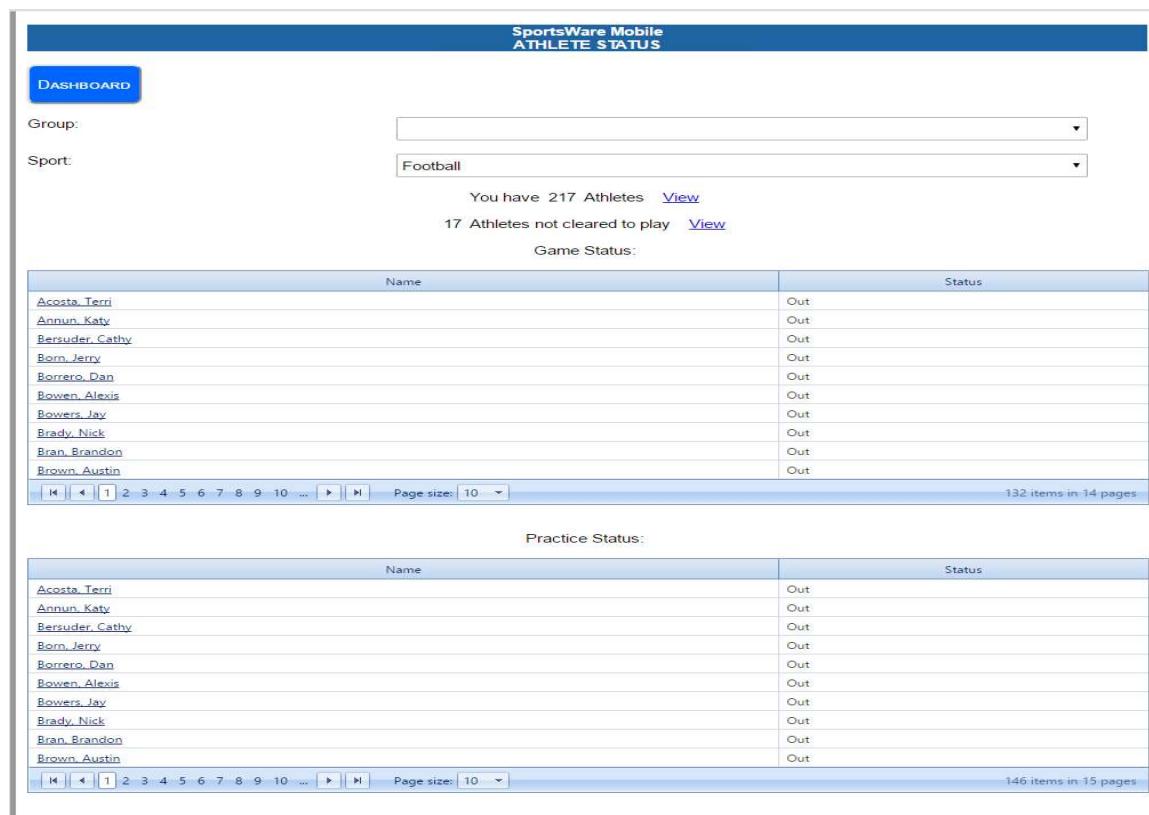
Dashboard Screen



The image shows the 'SportsWare Mobile DASHBOARD' screen. At the top, it says 'SportsWare Mobile DASHBOARD'. Below that, there is a 'Log Out' button. In the center, there is a blue circular icon with a white figure and the text 'Athlete Status' below it. At the bottom, there is a black footer bar with the 'CSMi' logo on the left, and three certification logos on the right: 'SAS 10 TYPE II COMPLIANT HOSTED', 'VERIFIED & SECURED', and 'InterTek'.

Once logged in, click on the Athlete Status icon to access the athletes' information.

Athlete Status



The screenshot shows the 'SportsWare Mobile ATHLETE STATUS' interface. At the top, there is a 'DASHBOARD' button and dropdown menus for 'Group' (set to 'Football') and 'Sport' (set to 'Football'). Below these are two status counts: 'You have 217 Athletes' and '17 Athletes not cleared to play'. A 'Game Status' table follows, listing 132 items across 14 pages, with all athletes marked as 'Out'. A 'Practice Status' table follows, listing 146 items across 15 pages, with all athletes marked as 'Out'. Both tables include navigation buttons for pages 1 through 10 and a 'Page size' dropdown set to 10.

Name	Status
Acosta, Terri	Out
Annun, Katy	Out
Bersuder, Cathy	Out
Born, Jerry	Out
Borrero, Dan	Out
Bowen, Alexis	Out
Bowers, Jay	Out
Brady, Nick	Out
Bran, Brandon	Out
Brown, Austin	Out

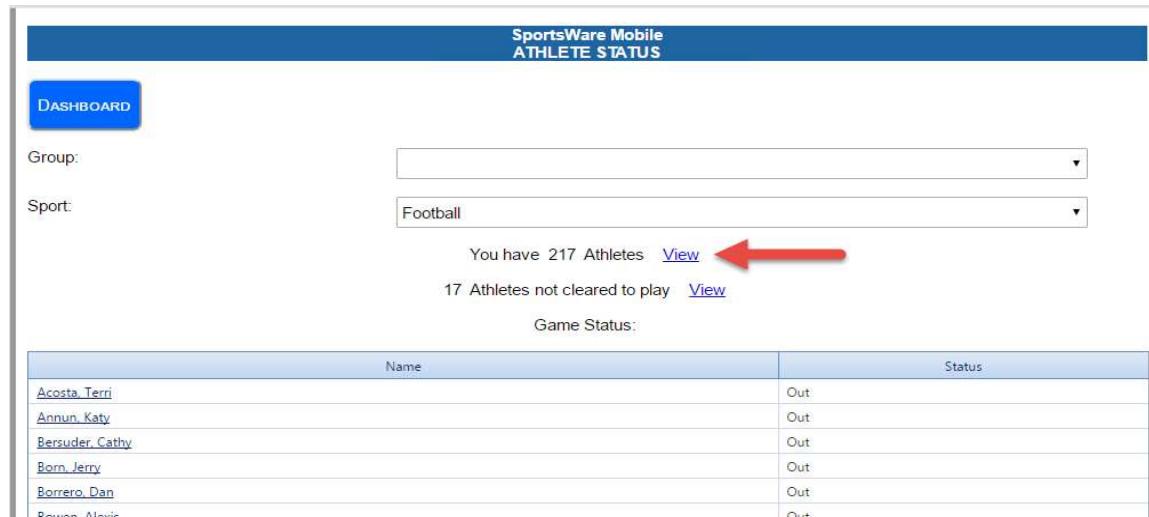
Name	Status
Acosta, Terri	Out
Annun, Katy	Out
Bersuder, Cathy	Out
Born, Jerry	Out
Borrero, Dan	Out
Bowen, Alexis	Out
Bowers, Jay	Out
Brady, Nick	Out
Bran, Brandon	Out
Brown, Austin	Out

From there you can view a quick snapshot of game and practice status for your athletes. Clicking on an athlete's name will allow you to access details on:

- Game and practice status
- Medical alerts
- Athlete's primary and emergency contact info
- Insurance info and insurance card if it's been uploaded into their profile

Phone numbers in this section are hyperlinks. Clicking the number will place the call.

Roster Access

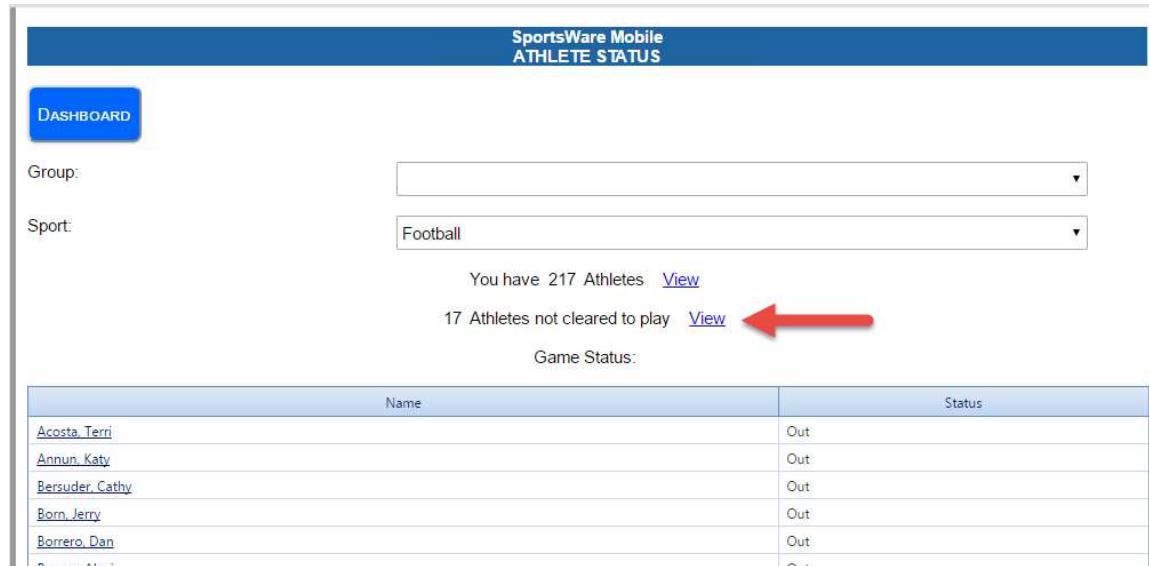


The screenshot shows the 'SportsWare Mobile ATHLETE STATUS' dashboard. At the top, there is a 'DASHBOARD' button. Below it, there are dropdown menus for 'Group' and 'Sport', both currently set to 'Football'. A message indicates 'You have 217 Athletes' with a 'View' link, which is highlighted with a red arrow. Another message shows '17 Athletes not cleared to play' with a 'View' link. A table below lists athletes with their names and status: Acosta_Terri (Out), Annun_Katy (Out), Bersuder_Cathy (Out), Born_Jerry (Out), Borrero_Dan (Out), and Dawson_Alinia (Out). The table has 'Name' and 'Status' columns.

To search for information for a specific athlete, click the View link and then search alphabetically by first letter in the athlete's last name to access the athlete's:

- Game and practice status
- Medical alerts
- Athlete's primary and emergency contact info
- Insurance info and insurance card

Pre-Season Clearance



The screenshot shows the 'SportsWare Mobile ATHLETE STATUS' dashboard. It is identical to the previous one, with a 'DASHBOARD' button, 'Group' and 'Sport' dropdowns set to 'Football', and messages for 217 athletes and 17 athletes not cleared to play. The table below lists the same athletes as the first screenshot, all marked as 'Out'. The 'View' link for the 17 athletes not cleared to play is highlighted with a red arrow.

Coaches can also access a list of athletes who have not been cleared to play for completion of their preseason information as indicated by the athletic training staff.