



**MSHP NOMINATION FORM
OFFICERS AND BOARD OF DIRECTORS
2018 ELECTIONS**

EXECUTIVE COMMITTEE OFFICERS:

PRESIDENT (Elected for a 3 year term from 2018 to 2021)

Year One: The President-Elect shall be a member of the Board of Directors and Executive Committee and will perform the duties of the office of the President whenever the President is unable to do so, and serve as chair of the Finance Committee.

Year Two: The President will preside at all meetings of the Society, the Board of Directors, and of the Executive Committee. The President will appoint, with the approval of the Board of Directors, all committees not otherwise provided for in the By-Laws. The President shall be a member of the Board of Directors and shall serve as its Chair.

Year Three: The Immediate Past President will serve as the fund-raiser and assume the responsibilities as assigned by the President, and in the absence of the President and President-Elect, perform the duties of the office of President.

Please print the name of the MSHP member you are nominating

SECRETARY (Elected for a 2 year term from 2018 to 2020)

The Secretary shall be a member of the Board of Directors, will serve a two year term, and will keep minutes of the meetings of the Board, the Society and the Executive Committee. The Secretary shall be responsible for ensuring that a roll of the Society's members is maintained; notifying the members of date, time and place of meetings; notifying individuals of their appointments to committees; conduct correspondence of the Society; and maintain a record of the location or disposition of all equipment and records of the Society.

Please print the name of the MSHP member you are nominating

BOARD OF DIRECTORS:

DIRECTOR (Elected for a 4 year term from 2018 to 2022, one vacant seat)

The Board, along with the Executive Committee, shall have charge of the property of the Society and shall have the authority to control and manage the affairs and funds of the Society. The Board shall have the authority to act on administrative and other matters that are not delineated in the By-Laws. The Board shall have the authority to refer specific matters to any committee for consideration. The Board shall have final authority over the determination of MSHP Society proposals which shall be endorsed for submission to ASHP and MSHP for approval. The Board, on behalf of the Society, shall accept grants, contributions or requests to further the purpose of the Society.

Please print the name of the MSHP member you are nominating

Nominations must be received by March 1, 2018. The Nominations Committee will meet to review the slate of nominations. It will benefit the nominee to include a professional biography, curriculum vitae, and/or any supporting documentation related to the nominee's accomplishments and involvement in professional organizations as you forward the nomination form.

Send this nomination form and any supporting documentation via e-mail to MSHP at admin@mashp.org or by faxing to (978) 250-1117. Please note that nominations will only be accepted from current members in good standing and must include your signature below.

Your Signature: _____

Print Name: _____