



MEMORANDUM

REQUEST FOR VILLAGE BOARD CONSIDERATION

Date: December 15, 2016

Staff Contact: David Mau, Director of Public Works, Public Works

Agenda Item: *7.a. - Consideration of an Ordinance Amending the Downtown Subarea Component of the Village of Glencoe Comprehensive Plan*

Purpose and Action Requested: Staff requests Village Board consideration of an Ordinance amending the Downtown Subarea Component of the Village of Glencoe Comprehensive Plan

Strategic Priority Addressed: Commercial Vitality

BACKGROUND AND ANALYSIS:

At the August 31, 2016 Village Board workshop meeting, members of the Board heard a presentation regarding the Draft Downtown Plan (Chapter 10 of the Comprehensive Plan), which was approved by the Plan Commission at its July meeting, concluding a three-year planning process focused on downtown Glencoe. Plan Commission Chair Caren Thomas and Village Planner Lee Brown presented the recommendations related to scale and boundaries of downtown, walkability and parking in the downtown, Glencoe's local economy, potential enhancements to wayfinding, streetscape design, and public spaces, planning guidelines for new development, and others. Village Board members discussed the draft plan, noted their preliminary support of the document, and made no changes.

At the September 15, 2016 Village Board meeting, members of the Board approved a resolution directing the Plan Commission to hold a public hearing to receive public comment on the draft plan and to decide if additional amendments were necessary based on feedback received from the community.

On November 9, 2016, the Plan Commission held a public hearing regarding the Draft Downtown Plan. Plan Commission Chairman Caren Thomas and Village Planner Lee Brown presented to attendees the findings and recommendations included in the draft plan. In response to a request made by Trustee Mulvaney at the August 31 Village Board meeting, it was reported that staff met with the Historic Preservation Commission, which led to a few minor corrections to the text that were agreeable to the Plan Commission. The Director of Public Safety and the Director of Public Works both read statements into the record noting their support of the draft plan and remarking that current service levels provided by their respective departments will not be impacted by the plan's recommendations. Commission

members spoke individually about the plan, specifically what they felt were the key recommendations. Formal statements in support of the plan were made from the Glencoe Historical Society and the Chamber of Commerce. Additional comments, received from residents in advance of the hearing, were also shared. At the conclusion of the public hearing, the Plan Commission voted unanimously to refer the draft plan back to the Village Board for adoption.

A final copy of the Plan for Downtown is attached. Draft meeting minutes from the November 9 Plan Commission meeting are also attached to provide a detailed record of the public hearing. (Note: The Plan Commission has not met since then to formally approve the minutes.) The meeting minutes also include the full statements made by Village Manager Phil Kiraly, Public Works Director David Mau, Public Safety Director Cary Lewandowski, the Glencoe Historical Society, and the Glencoe Chamber of Commerce.

Chairman Caren Thomas will be in attendance to share details from the public hearing and to present the Plan Commission's recommendation for adoption of the plan.

RECOMMENDATION:

Staff recommends Village Board consideration of an Ordinance amending the Downtown Subarea Component of the Village of Glencoe Comprehensive Plan.

MOTION:

Move to approve an Ordinance amending the Downtown Subarea Component of the Village of Glencoe Comprehensive Plan.

ATTACHMENTS:

1. Downtown Plan Appendix
2. Downtown Plan
3. Letter of Acceptance From Plan Commission Chairman
4. Plan Commission Meeting Minutes November 9, 2016