

Site Safety Review for Month of _____
Date Completed: _____
Completed By: _____

Health and Safety Checklist

Use this checklist to find hazards. Whenever a hazard is found, fix it if you can. If you can not fix it, make a note of it and plan to get it fixed.

Safety checks should be done at least once a month. Having different people do the safety checks helps find more hazards.

General Indoor Areas

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Safety covers are on all electrical outlets.
<input type="checkbox"/>	<input type="checkbox"/>	Floors are smooth and have nonskid surfaces. Rugs are skid-proof.
<input type="checkbox"/>	<input type="checkbox"/>	Walls and ceilings have no peeling paint and no cracked or falling plaster.
<input type="checkbox"/>	<input type="checkbox"/>	Trash is covered at all times.
<input type="checkbox"/>	<input type="checkbox"/>	Every child is accounted for at all times by a supervising adult.
<input type="checkbox"/>	<input type="checkbox"/>	Poisonous plants are not present either indoors or outdoors.
<input type="checkbox"/>	<input type="checkbox"/>	All poisons and other dangerous items are stored in locked cabinets out of children's reach.
<input type="checkbox"/>	<input type="checkbox"/>	A well-stocked first aid kit is accessible to all caregivers.
<input type="checkbox"/>	<input type="checkbox"/>	Heavy equipment or furniture that may tip over is anchored.

Toys and Equipment

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Toys and play equipment have no sharp edges or points, small parts, pinch points, chipped paint, splinters, or loose nuts or bolts.
<input type="checkbox"/>	<input type="checkbox"/>	Toys are put away when not in use.
<input type="checkbox"/>	<input type="checkbox"/>	Toys are cleaned weekly.
<input type="checkbox"/>	<input type="checkbox"/>	Toys that are mouthing are washed after each use.
<input type="checkbox"/>	<input type="checkbox"/>	Infant walkers are not used.

Adapted, courtesy of the American Red Cross, from *The American Red Cross Child Care Course*, Health & Safety Units, 1990, pp. 38-44. This checklist is authorized for use by individual child care providers. All other usage is strictly prohibited without the express approval of the American Red Cross.

Kitchen and Food Preparation and Storage Areas

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Caregivers always wash hands before handling food.
<input type="checkbox"/>	<input type="checkbox"/>	Caregivers always wash children's hands before mealtimes.
<input type="checkbox"/>	<input type="checkbox"/>	Trash is always stored away from food preparation and storage areas..
<input type="checkbox"/>	<input type="checkbox"/>	Refrigerator temperature is monitored by thermometer and is kept at or below 40 degrees Fahrenheit.
<input type="checkbox"/>	<input type="checkbox"/>	Kitchen area is not accessible to children without constant adult supervision.
<input type="checkbox"/>	<input type="checkbox"/>	Food preparation surfaces are clean and are free of cracks and chips.
<input type="checkbox"/>	<input type="checkbox"/>	Cleansers and other poisonous products are stored in their original containers, away from food, and out of children's reach.

Bathrooms

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Stable step stools are available where needed.
<input type="checkbox"/>	<input type="checkbox"/>	Cleaning products and disinfectants are locked in a cabinet out of children's reach.
<input type="checkbox"/>	<input type="checkbox"/>	Caregivers and children always wash hands after toileting and diapering.
<input type="checkbox"/>	<input type="checkbox"/>	Trash cans for diapers, tissues, and other materials that come in contact with bodily fluids can be opened with a step pedal and are lined with a plastic bag, emptied daily, and kept clean.
<input type="checkbox"/>	<input type="checkbox"/>	Paper towels and liquid soap are readily available at the sink.
<input type="checkbox"/>	<input type="checkbox"/>	Water temperature is checked and is between 110 degrees or less.

Active Play Areas

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	A well-stocked first aid kit is accessible to all caregivers during outdoor play.
<input type="checkbox"/>	<input type="checkbox"/>	Surfaces underneath indoor and outdoor play equipment that children can climb are covered with impact absorbing material according to CPSC recommendations.
<input type="checkbox"/>	<input type="checkbox"/>	All wooden parts are smooth and without splinters.
<input type="checkbox"/>	<input type="checkbox"/>	Equipment is free from protrusion, entrapment, and pinch points.
<input type="checkbox"/>	<input type="checkbox"/>	Bike or trike riding areas are separate from other areas.
<input type="checkbox"/>	<input type="checkbox"/>	Playgrounds are fenced in.

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Plan to address any items checked “No”

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