

## **2016 Fall PACD Region Meetings Summary and Items for PACD Executive Council on January 25, 2017**

The following items will come before PACD Executive Council on January 25, 2017, during the 2017 PACD/SCC Winter Meeting. PACD asks each conservation district board to consider these proposals and ensure that the district's designated voting delegate comes to the meeting prepared to vote on these items.

### **Proposed Bylaws Changes (Attachments A&B)**

Both of these proposed changes to the PACD Bylaws will come before PACD Executive Council for first approval on January 25, 2017, during the PACD/SCC Winter Meeting. If they are approved by the council at that meeting, they will come before the council for final approval and adoption in July of 2017.

- **PACD Auxiliary (Attachment A)**

All six regions approved a PACD Bylaws amendment that will remove Article XII: Auxiliary from the PACD Bylaws. For all intents and purposes, the Auxiliary no longer exists and the scholarship program has ended. PACD staff will continue to administer the poster contest and fulfill current responsibilities previously administered by the Auxiliary.

- **Region Director Eligibility (Attachment B)**

The North East, North Central, and South Central regions voted to support and the South East and North West voted to oppose this amendment, which would make conservation associate directors eligible to serve as PACD region director.

The South West region voted to support the amendment with the additional recommendation that, if an associate director is elected PACD Region Director, they should be officially re-appointed as an associate director by their district, on an annual basis, with a term of January 1 to December 31. PACD Executive Council will be asked to vote on this amendment separately.

### **Update to PACD Policy Process (Attachment C)**

- All six regions voted to approve the attached, updated, PACD Policy Process, which is designed to be more efficient.

### **Proposed Policy on a Water Resource Extraction Fee**

- The South East, North West, South Central, North East, and South West regions voted to support the following policy, which originated from the PACD Legislative Committee:

*PACD supports the concept of a water resource extraction fee that funds water quality improvements and includes exemptions for public and agricultural uses.*



## **Proposed PACD Bylaws Amendment – PACD Auxiliary –**

### **ARTICLE XII – AUXILIARY**

#### ***Section 1. Purpose***

~~The purpose of the PACD Auxiliary is to provide volunteer services and fundraising efforts to further conservation education and the mission of the PACD.~~

#### ***Section 2. Membership***

~~Members are volunteers who support the purpose of the PACD Auxiliary. The PACD Auxiliary may collect voluntary membership dues that will be held by the PACD and may be used to further the purpose of the PACD Auxiliary.~~

#### ***Section 3. Officers***

~~The PACD Auxiliary may elect officers from their membership to oversee the activities of the PACD Auxiliary.~~

#### ***Section 4. Auxiliary Scholarship***

~~The Auxiliary Scholarship Fund will be used to provide an annual scholarship to a Pennsylvania resident who will or is attending a Pennsylvania college or university and majoring in a field related to agriculture, conservation, or the environment.~~

~~An application form and other application requirements may be determined by the PACD Auxiliary. The selection of the scholarship recipient will be determined annually by the PACD Auxiliary. In the event that the PACD Auxiliary is not able to fulfill this responsibility, the PACD Executive Board will accept applications and determine the scholarship recipient.~~

~~The Auxiliary Scholarship Fund will be managed by the PACD and held as a semi-restricted account to be used for the purposes of providing an annual scholarship in an amount determined by the PACD Auxiliary in cooperation with the PACD Executive Board. Interest earned on the Auxiliary Scholarship Fund will be credited to the Auxiliary Scholarship Fund.~~

#### ***Section 5. Fundraising Activities***

~~The PACD Auxiliary may conduct fundraising projects to support the Auxiliary scholarship and other efforts that further the purpose of the PACD Auxiliary. All fundraising activities will be reported to the PACD Executive Board and conducted in accordance with PACD's fiscal policies and any applicable state and federal guidelines.~~

#### ***Section 6. Fiscal Management***

~~All monies collected by the PACD Auxiliary will be deposited and held by the PACD. The PACD will be responsible for managing all Auxiliary accounts and reporting on monies generated and expended. All expenditures by the PACD Auxiliary will not exceed available Auxiliary funds unless approved by the PACD Executive Board.~~

The following changes would also be made in the interests of consistency:

- The Table of Contents will be updated and renumbered as needed.
- Item g. *Report from PACD Auxiliary* will be struck from Article X: Meetings, Section 1: Order of Business.



**Proposed PACD Bylaws Amendment  
– Region Director Eligibility –**

**ARTICLE VIII – REGION DIRECTORS**

Section 1. Election of Region Directors

Each PACD Region will elect a District Director **or Associate Director** in good standing to serve as Region Director. Each Conservation District in good standing in attendance at its respective PACD Region Meeting shall have one vote which shall be cast by a certified Voting Delegate of the Conservation District. If more than one candidate is seeking election, the election shall be by secret ballot. A candidate shall be elected by a simple majority.

The Region Director will serve a term of two years and may be re-elected. Elections will take place at the PACD Region Meeting after the PACD Annual Meeting in odd-numbered years.



## **Proposed PACD Policy Process**

*Updated August 18, 2016*

### **Overview and Definitions**

The PACD policy process generally applies to a) any policy that would merit inclusion in the PACD policy handbook, and b) any proposal that requires the approval of the PACD Executive Council – for example, changes to the PACD dues or bylaws.

There will be times when the association is called upon to advocate for the membership on an issue that requires more immediate action than the policy process allows. In that case, it is the responsibility of association staff and the PACD Executive Board to gather feedback from the membership and determine how to move forward in the best interests of the membership.

### **Step One: Development and Submission**

The following bodies may develop and approve, by official vote, a policy or proposal to be considered by the PACD membership:

- a local conservation district board
- the PACD Executive Board
- a PACD committee
- a PACD region

In order to receive regional review, policies and proposals must be submitted to PACD prior to March 1 for the spring region meetings, and no later than September 1 for the fall region meetings.

Policies and proposals generated by a PACD region during the region meetings will move directly to Step 3, even if some or all of the other regions have already met. This ensures that proposals generated at the regional level can be considered in a timely fashion, rather than waiting six months for another round of regional review.

### **Step Two: Regional Review**

After submission by the appropriate body, policies and proposals move forward to the next round of PACD region meetings for review by the membership.

Should a proposal come before the PACD Executive Board after the PACD region meetings and before PACD Executive Council, the board may choose to forward this proposal directly to the membership for consideration without regional review. This should only be undertaken if the board deems that a) timely consideration of the proposal will benefit the membership and b) it is impractical to hold the proposal until the next round of region meetings.



### Step Three: Local Review

After the region meetings are concluded a summary of actions from the region meetings, including any policies and proposals, will be distributed to the membership via e-mail for review by local conservation district boards.

Should the PACD Executive Board choose to forward a time-sensitive proposal to the membership without regional review, as described above in Step Two, PACD will distribute the proposal to the membership via e-mail for local review as soon as possible.

### Step Four: PACD Operations Committee

Per the PACD bylaws, the PACD Operations Committee will review all resolutions for consistency with PACD policy and clarify resolutions for consideration by the Executive Council.

### Step Five: PACD Executive Council

Policies and proposals will go before PACD Executive Council for discussion, amendment, and adoption. Conservation district voting delegates are expected to be able to make decisions on behalf of their district during council meetings, and to have authorization to cast a vote for their district on any amendments made from the council floor.

