



Second Unitarian Church of Chicago
Board of Trustees
December 14, 2016
Minutes
Approved January 11, 2017

Date/Time: Wednesday, December 14, 2016 / 7:00 pm

Distributed by: Board Chair, Tom Denio

Attendees

Trustee	Attending (Y/N)	Trustee	Attending(Y/N)
Susan Zeigler, Past Chair	Y	Dana Hill, Treasurer	Y
Tom Denio, Chair	Y	Mary-Helen Steindler, Council Chair	Y
Dan Lewis, Chair Elect	Y	Susan Richter	Y
Erin Rusmi, Secretary	N		
Staff	Attending (Y/N)	Staff	Attending
Rev. Adam Robersmith	Y	Andrew Zallar, Congregational Administrator	Y

Meeting Kick-off (10 minutes)

- Chair's Welcome
- Shared recitation of the covenant (see below)
- Check-in led by Tom
- Approve / Review minutes from October meeting
- Review agenda

Guest Presentation by Jill Althage (15 minutes)

- Should 2U join the Illinois Gun Violence Prevention Coalition?
 - If approved, our name would be on IGVPC's brochure as an org that supports gun violence prevention (our name would not be on the website)
 - Support from a few other congregants who are involved in the org
 - Brady Campaign to Prevent Gun Violence and Illinois Council Against Handgun Violence are other orgs worth considering as well
 - Perspective from some congregants that they are hesitant to do anything that would put people of color in prison (if supporting IGVPC were to mean more arrests for people of color who have guns)
 - The coalition works against gun dealers and NRA
 - Want to give opportunities for congregants to take action versus just being frustrated about all the gun violence
 - Is there a way to represent 2U without necessarily saying all people within the community support the coalition?
 - There are a lot of organizations taking part in conversations about gun violence prevention
 - Concerns from some individuals in social justice regarding affiliating with organization that works with police due to police violence
 - Leadership of SJC has talked on individual basis but not as a group
 - Adam – No prior vote (congregational statement) regarding gun violence, so what would/could the board say without the congregation having a voice?
 - No persons of color are voting members of the board
 - Adam recommends having a congregational meeting
 - Meeting for January/February 2017 – checking with the ED of Illinois Council Against Handgun Violence Colleen Daley to see regarding her availability



Second Unitarian Church of Chicago

Board of Trustees

December 14, 2016

Minutes

Approved January 11, 2017

Staff Reports Review and Discussion (15 minutes) – Rev Robersmith & Andrew

- Minister's Report
 - Need to bring together a group for strategic planning
 - Wants to bring together a team to reimagine how we do leadership development
 - Cabinets for music and worship storage behind chancel
 - Company willing to donate the cabinets (see attachment)
 - Lew and some others to donate the labor
 - Cabinets could be upgraded to better match the woodwork
 - Motion: To reallocate the funds from Jen Duston's memorial fund to pay for facing upgrades, locks and any other incidental expenses for the cabinets behind the chancel
 - Dana voted to approve; Tom seconded; all in favor
 - Charley Earp – looking to do second year of internship with us
 - Wants to get experience with worship/pastoral care
 - Probably not paid – part of course work
 - 20 hours per week; mid-August 2017 thru mid-June 2018
 - Advantages: New energy brought in can be helpful for the congregation, pastoral care support
 - Disadvantages: Time commitment for Adam and time away from the church
 - Project in their second year – infrastructure project
 - Dan – what are some ways that we could prepare ourselves to be a welcoming place for interns in the future?
 - Adam to get back to him and let him know we are not able to host him in the coming year
 - World Music Concert Series – for 2017-18 to organize performances – looking to kick-off in May 2017
 - Making Peace with Religious Past and World Religions – Tom suggested posting info on outdoor signage
 - Signage – we know of at least one person in the sanctuary who came in because of the sign
- Congregational Administrator's Report
 - Voting Location – Worth the Hassle?
 - A lot of time, energy, expense
 - What does it do for us?
 - Dan – fundamental for democracy
 - Susan R – helps people to know us, makes uncomfortable that they damage our property, important civic
 - Mary-Helen – with Dan and Susan R
 - Andrew – sees merit in supporting democracy, and supporting public service; people largely seem to be here just to vote; time is taxing – how supposed to spend time versus actual time spent; are we able to support democracy in other ways?
 - Adam – if we are not a polling place, we should make sure we do other things to be engaged in democratic process – ex – candidate forum, more voter registration, etc.



Second Unitarian Church of Chicago

Board of Trustees

December 14, 2016

Minutes

Approved January 11, 2017

- The board reached a majority decision to inform the city of Chicago that we no longer want to serve as a polling place.
- Susan to write article for the February Anvil regarding the reason why
- Rental Updates
 - Over goal for the year
- Annual Purge – Andrew and Erin
 - Most people on the list have moved – will contact to see if they want to be removed from membership
 - Adam to hand write notes

Congregational Health / Activities (25 minutes)

- Council Report, Mary-Helen
 - Worked on budget requests with council
 - Alicia present for DFD – classes over until January 8th; increase in kids; OWL class going well; spring teacher training in January; Parent meeting in January
 - Safe Congregations – Lizzie Kepler
 - SSC – still need new members – openings for Feb, March, April, May for lay-led services or guest preachers
 - SJC – planning for service in the spring
 - COM – reminder that they are here
 - Membership – next orientation starting January 15; new program to contact people third and sixth month after becoming members; need ushers for the Christmas Eve service
 - Hospitality – moving table for during coffee hour to try to fix log jams; should we install auto door opener for side door? Would likely need new door along with a door opener, as per Andrew.
- Social Justice: One on One Conversations – Erin
 - As per Adam, conversations are happening
- Share the Plate Recommendations – Susan R
 - Had first meeting of new committee separate from SJC
 - January – Sit, Stay, Read
 - February – Alexian Brothers Housing and Health Alliance
 - March – Refugee One
 - UU Advocacy Network of Illinois to be included within the current church year to compensate for Scott Aaseng's work with us on social justice
- Marketing and Fundraising Update – Susan Z
 - Next meeting is January 8th after the service in the youth room
 - Chili Cook off – February 18th
 - Pet Blessing/Open House – October 1st
 - Fall fest – new theme TBD – October 21st

Finance Review and Discussion (10 -15 minutes)

- Treasurer's Report – Dana
 - See attached report
 - Focusing on sharing information on finances differently in the Anvil
- Cookie Sale Results – over goal – raised the price per pound
- Special Gifts – Tom
 - Over \$10,000 committed of \$15,000 goal



Second Unitarian Church of Chicago
Board of Trustees
December 14, 2016
Minutes
Approved January 11, 2017

- Canvass Chair recruiting – Rev Adam & MHS
 - Mark Williams able to co-chair – talking to Alan and Barb Hailey to meet with Adam re: working with Mark. Monique Hanson, professional fundraiser willing to assist, but cannot co-chair this year.
- Finance Committee meets Dec 18th

Building & Grounds Update (5 - 10 minutes) - Tom

- Tuckpointing and Insurance Claim?
 - Andrew suggested that Steve talk with the insurance company
- Harding Proposal @ Finance Dec 18th

Board Retreat Follow-Up: Areas for Planning

1. Strategic Plan (6 members) – wants to move forward in January – need to look for persons who are a part of the masses – thoughtful, committed to the congregation, but not already in leadership positions. Who do we recommend? Board asked to each bring at least three recommended names to the next January board meeting.
2. Capital Campaign – tabled for January board meeting

New Business

Dan moved to go into Executive Session. Susan seconds.

Executive Session re Personnel

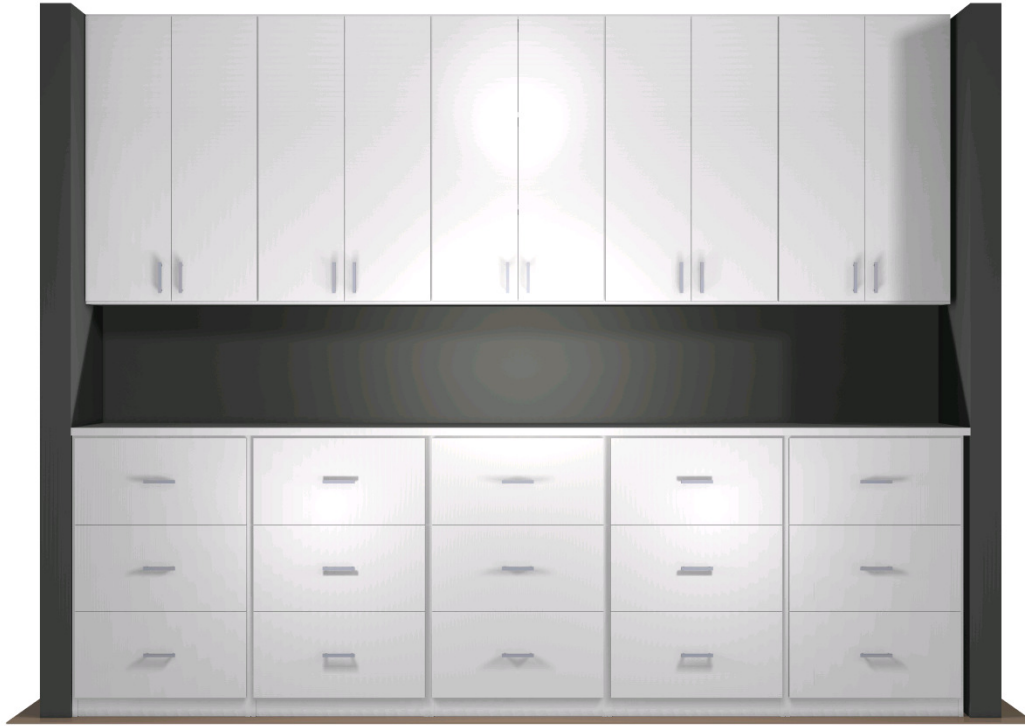
- Andrew Salary
 - Tom motion; Dan seconded. Increase Congregational Administrator's salary by \$2,625, with benefits totals \$3,139 annually. Increase will start on January 1, 2017, which would mean an additional \$1,570 for the remainder of the current church year.
 - All in favor

Mary-Helen moved to adjourn; Susan R seconded.

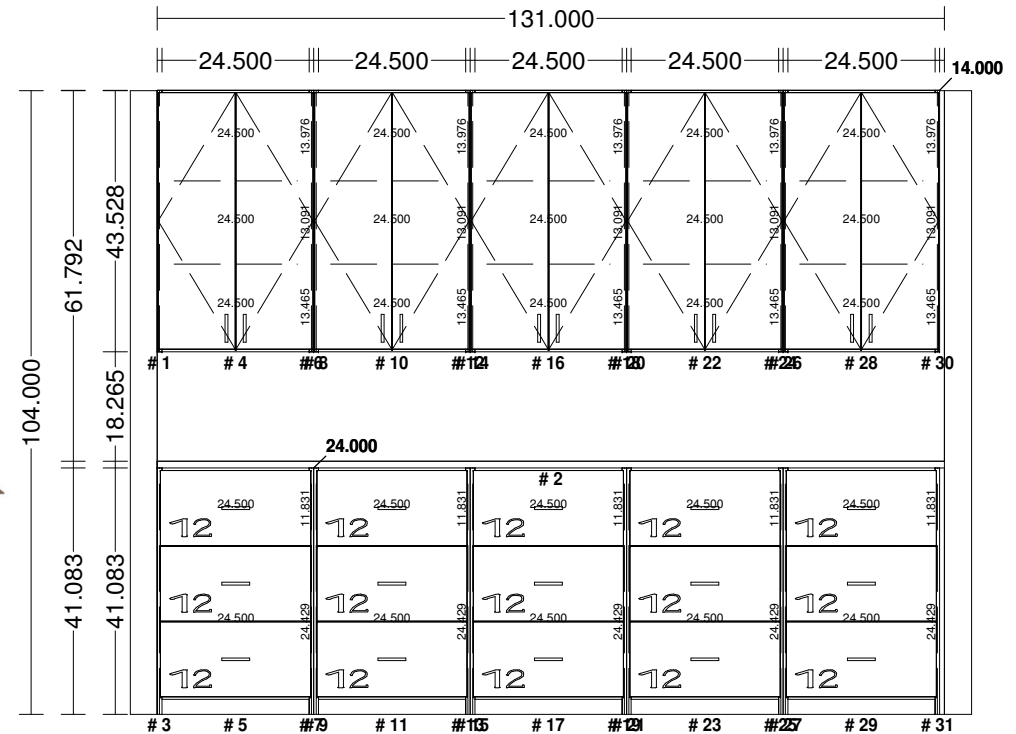
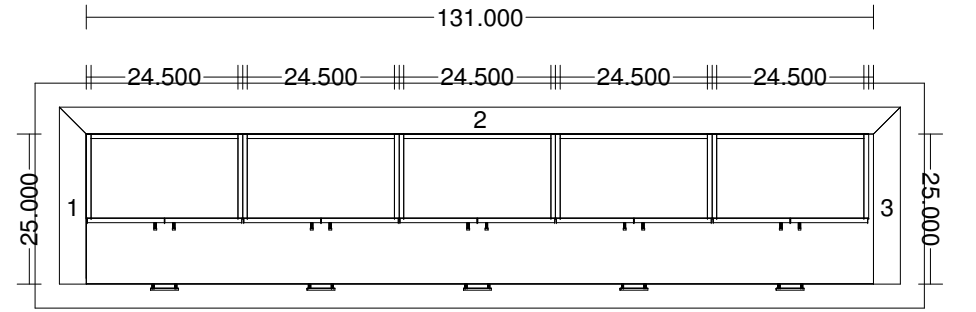
Adjourn

2U Covenant:

We covenant to build a community that challenges us to grow and empowers us to honor the truth within ourselves. We will be generous with our gifts and honest in our communication, holding faithful to a love that embraces both diversity and conflict. Called by our living tradition, we will nurture spirituality within a vision of the eternal, living out our inner convictions through struggles for justice and acts of compassion.



notes:
 -uppers cabintes are 14" deep with backers
 -lower cabinets are 24" deep with 18" deep legal file drawers. (no backer on lower cabs)
 -no cams
 -full overlay on doors and drawers
 -NO CAMS (everything will be screwed together)



Designer: Tim O'Hagan

Cabinet

Material: **Oxford White**
 Band: **1/2mm Standard**
 Closet Rods: **Oval Chrome**
 Backing: **None**

Second Unitarian Church

Basket / Accessory finish: **None**
 Drawer Box: **1/2 Maple Box STD Runners**
 Drawer Face: **Melamine Flat**
 Door Face: **Melamine Flat**

Page 1 of 1

Counter Top: **1 1/2" Laminate - Square**
 Handles: **Small Bar Pull Chrome**
 Final Measure Needed: **0**
 Baseboard: **0 X 0** QR: **0 X 0**

www.aperfectcloset.com
 **perfection**
 custom closets
 847.647.6461