

## Lean Essentials



### The Basics

**WE'RE READY WHEN YOU ARE!  
YOUR VIRTUAL CLASSROOM**

#### **Lean Essentials, the Basics!**

- ~Produce what is needed, when it's needed with less labor, cost, inventory, or time.
- ~Reduce waste and improve process efficiency.
- ~Understand Lean concepts and how to apply them.

#### **Course Objectives:**

- Define Lean, its importance, benefits, and objectives.
- Describe Lean tools, methodologies, and levels of deployment.
- Identify the roles and responsibilities of the Lean implementation team.
- Discuss how these roles can be integrated into an organization.

**CAUTION:** *This 15 module course is intended to open your "Lean Eyes"! Lean Eyes allow one to easily identify waste. Once those eyes are open, you can't close them. You will be compelled to do something about it!*

**Rhodes State College is a Tobacco Free Campus.**

**Rhodes State College *changes lives, builds futures and improves communities* through life-long learning.**

#### **Why choose this Lean Program?**

- ~Class begins when you are ready for it.
- ~Fits your schedule.
- ~Virtual classroom.
- ~Delivers high quality curriculum in a cost effective way.
- ~You also have access to local experts.
- ~The process is engaging and fun.
- ~Learn at your own pace.
- ~Scientific approach to change that is intuitive and easy to do.
- ~Lean projects engage staff because they are involved in the research and decision making process.
- ~Virtually any one can do it.

#### ***Need a little extra help? Just ask!***

Coaching and mentoring services are available upon request from Certified Master Black Belts and Certified Black Belts.

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#### **Lean Essentials, The Basics**

Provided in collaboration with Workforce, Economic Development & Continuing Education at Rhodes State College and Opus Works.

# Register Now

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: Home Company

City, State and Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Confirmation Email Address: \_\_\_\_\_

## CURRICULUM INFORMATION

Dates: Anytime Location: Anywhere

Project Number: L4604C

Module	Time
5S	40 m
Eight Wastes	25 m
Introduction to Lean Principles Visual Management	55 m
Pareto Analysis	25 m
Voice of the Customer	40 m
A3 Problem Solving	60 m
Changeover Reduction	35 m
Current State Value Stream Mapping	55 m
Flow and Pull Systems	45 m
Future State Value Stream Mapping	35 m
Kaizen Event	45 m
Standard Work	35 m
Total Productive Maintenance	30 m
Workplace Design and Layout	25 m

Total: 9 hrs. 45 mins.

## PAYMENT INFORMATION

\$550 per participant

\$495 per participant with WCOMC member discount

Check Enclosed (Payable to Rhodes State College)

Purchase Order #: \_\_\_\_\_

Or attach a Purchase Order to the registration form.

Credit Card:   

Cardholder Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

3-Digit Security Code: \_\_\_\_\_

Cardholders Zip Code: \_\_\_\_\_



## GENERAL INFORMATION

~One participant per form please.

~Don't let this opportunity pass you by!



## REGISTRATION FORM

Make checks payable to Rhodes State College

MAIL: Rhodes State College, c/o WEDCE  
4240 Campus Drive, Lima OH 45804

FAX: (419) 995-8096

PHONE: (419) 995-8351 (8:30am to 4:30pm, weekdays)

EMAIL: Eilerman.T@RhodesState.edu  
(Tammy Eilerman)

## REFUND & CANCELLATION GUIDELINES

- You may withdraw from an event up to 5 days prior to the start date for a full refund, less the cost of any materials purchased.
- You will be charged 50% of the fee paid for cancellation within 5 days of the respective start date.
- No refunds are issued for no-shows. Substitutions are welcome.
- A full refund will be issued if a course cancels.
- No refunds issued for on-line programs after program initiated.

*WEDCE reserves the right  
to adjust these guidelines as needed.*