

Register Now



2018-19 Leadership Training Series

Name: _____

Company: _____

Home Company Address or Box #: _____

City, State and Zip Code: _____

County of Residence: _____

Daytime Phone #: _____

Home or Cell Phone #: _____

Email Address: _____

CHECK WORKSHOP(S) TO ATTEND:

How Supervisors Can Use Alignment to Impact Outcomes

August 16 (L2173A) August 23 (L2173B)

Dealing With Difficult People, Behaviors & Situations

September 20 (L2175A) (one session)

Engaging the Heart & Mind: Getting Employee Commitment

September 27 (L2174A) (one session)

Managing the Middle of the Muddle

October 18 (L2140A) (one session)

Project Management: Dealing With Task & People Issues

October 25 (L2176A) (one session)

Organizing & Control (Without Being Over-Controlling)

November 15 (L2177A) November 29 (L2177B)

Turning Teams Into Cohesive & Focused Units

February 21 (L2178A) February 28 (L2178B)

Active Listening: It's More Than Just "Hearing"

March 21 (L2179A) March 28 (L2179B)

Problem Solving, Problem Prevention, Solution Seeking

April 18 (L2180A) April 25 ((L2180B)

PAYMENT INFORMATION

Total payment due:

Check Enclosed (payable to Rhodes State College)

Purchase Order #: _____

(Or attach PO to registration form. Read our invoicing policy!)

Credit Card: VISA MasterCard Discover Card

Name on card: _____

Card Number: _____

Expiration Date: _____

3-digit security code: _____

REGISTRATION FEE

All prices listed are per person, per workshop and include training materials and light refreshments.

All workshops are subject to cancellation if minimum enrollment is not met.

Credit cards are not processed until just before the listed class start date.

Any 4-Hour Leadership Workshop:

\$140 Participant fee

\$125 WCOMC Member discounted fee

Registration confirmations, including class location, maps and directions, will be sent via E-mail at least one week prior to each listed start date.

REGISTRATION FORM

Make checks payable to Rhodes State College

MAIL: Rhodes State College, c/o WEDCE
4240 Campus Drive, Lima OH 45804.

FAX: (419) 995-8096

PHONE: (419) 995-8351 (8:30am to 4:30pm, weekdays)

EMAIL: Eilerman.T@RhodesState.edu (Tammy Eilerman)

REFUND, INVOICING & CANCELLATION POLICIES

- You can withdraw from a workshop up to 3 days before its start date. A fee of \$15 applies to any such cancellation for this series.
- You will be charged 50% of the fee paid for cancellation within 3 days of the respective start date.
- No refunds are issued for no-shows. Substitutions are welcome.
- A full refund will be issued if a course cancels.
- A \$25 late payment charge will be imposed for non-payment of an invoice within the payment terms given on the invoice. Typical payment terms are net 30 days.
- WEDCE reserves the right to adjust these policies as needed.