

2017 MEETING ROOM APPLICATION

There are a limited number of meeting rooms available through TRANSACT on the show floor. Events held in the Mandalay Bay may only be held during times that do not conflict with official TRANSACT events. The show floor meeting rooms are available for usage during official show hours only.

INSTRUCTIONS: To submit your completed meeting room space application, email david-berrios@corcexpo.com

COMPANY NAME

KEY CONTACT PERSON

KEY CONTACT PHONE

CONTACT INFORMATION

STREET ADDRESS

CITY / STATE / ZIP

PHONE (IF DIFFERENT THAN ABOVE)

FAX

COMPANY EMAIL

WEBSITE

PRICING

MEETING ROOM SPACE RENTAL RATES:

EXHIBITOR RATE

- o **Networking Pod:** \$2,000
- o **10X10 Meeting Room:** \$4,000
- o **20x20 Meeting Rooms:** \$7,600

NON EXHIBITOR RATE

- o **Networking Pod:** \$2,000
- o **10X10 Meeting Room:** \$7,000
- o **20x20 Meeting Rooms:** \$17,500

Meeting Room / POD # Preference:

SPECIFICATIONS

Furnishings included in **Networking Pod**:

- Carpet
- (1) 36" x 30" Round Table
- (4) Side Chairs
- Company's logo on Table
- Electricity

Furnishings included in **10' x 10'**:

- Carpet
- Large sign outside the meeting room with company's logo
- (1) 36" x 30" Round Table
- (4) Side Chairs

Furnishings included in **20' x 23'**:

- Carpet
- Large sign outside the meeting room with company's logo
- (1) Conference Table
- (10) Side Chairs
- (1) 8' x 30" Draped Table

Electricity, Catering, and AV are the responsibility of the exhibitor.

PAYMENT METHOD

o Check Mail check payment to: Electronic Transactions Association

Please reference ETA Account# on check: 001923191150

ETA's Federal Tax ID#: 52-1700108

Mail to: ETA

P.O. Box 485

LaGrange, IL 60525-0485

o Credit Card: Use secure link below for online payment:

<https://paytrace.com/cart/donate.pay?id=54533&mid=705172367000&amount=0>

Note: Payment due within 5 business days of meeting room

reservation. No refund will be made if notice of cancellation for any of the above items is received after Friday, January 6, 2017 5pm Eastern Time. No transfer of fees will be made to other registration fees or ETA meetings.

SIGNATURE

DATE

AUTHORIZED SIGNATURE

TITLE

Questions?

Exhibit Manager: David Berrios

Phone: 312-265-9644

E-mail: david-berrios@corcexpo.com

**SUBMIT
ONLINE PAYMENT**

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