

**JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203**

**REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT**

**NOVEMBER 20, 2017
ITB NO.: 17 – 18**

TO:	Prospective Bidders
INVITATION FOR BID NUMBER:	17 – 18 (Full bid can be downloaded at http://paca.jccal.org)
SEALED BID FOR:	HOUSING REHABILITATION SERVICES
INVITATION TO BID RESPONSES WILL BE RECEIVED BY:	Regina Johnson – Principal Buyer Purchasing Department 716 Richard Arrington Jr. Blvd North, Suite 830 Birmingham, AL 35203-0009
IMPORTANT SOLICITATION DATES	
BID DUE DATE:	BID OPENING DATE:
December 13, 2017 by 5:00 PM (Central Standard Time)	December 14, 2017 at 11:00 AM (Central Standard Time)
Return responses to this Invitation to Bid in a sealed envelope marked: ITB NO. 17 – 18 FOR “HOUSING REHABILITATION SERVICES”	
BID OPENING WILL BE HELD AT: Jefferson County Commission Purchasing Department 716 Richard Arrington Jr. Blvd North, Suite 830 Birmingham, Alabama 35203	

NOTIFICATION OF INTENT

All recipients of this solicitation notice must indicate intent to submit a bid. Those vendors submitting a Notification of Intent will be sent a complete copy of the bid, any related addendum, answers to inquiries, etc. pertaining to this ITB. Notification of intent must be faxed to (205) 214-4034 or e-mailed to Regina Johnson at johnsonre@jccal.org.

TELEPHONE INQUIRIES – NOT ACCEPTED:

Telephone inquiries with questions regarding clarification of any and all specifications of the ITB will not be accepted. All questions **must** be written and faxed to (205) 214-4034 or e-mailed to Regina Johnson at johnsonre@jccal.org.

Submissions may be withdrawn, modified, and resubmitted prior to the formal bid opening due date. **Any submission modification(s) submitted after the “Bid Opening Due Date” will not be considered.**

All costs incurred by the company to respond to this solicitation will be wholly the responsibility of the Offeror. All copies and contents of the proposal, attachments, and explanations thereto submitted in response to this ITB, except copyrighted material, shall become the property of the Jefferson County Commission regardless of the Contractor selected.

Response to this solicitation does not constitute an agreement between the Offeror and the County.

The County is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the County, or any other means of delivery employed by the bidder. Similarly, the County is not responsible for, and will not open, any bid responses which are received later than the date and time indicated above. Late bid responses will be retained in the bid file, unopened.

Released by:



**INVITATION TO BID
17– 18**

“HOUSING REHABILITATION SERVICES”

**Regina Johnson, Principal Buyer
Room 830 Courthouse
716 Richard Arrington Jr. Blvd
Birmingham, Alabama 35203
Phone: (205) 325 – 5957
Email: johnsonre@jccal.org**

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INVITATION TO BID

Sealed bids marked "**HOUSING REHABILITATION SERVICES**" will be received by the Jefferson County Purchasing Department, Suite 830 - 716 Richard Arrington Jr. Blvd. No., Birmingham, Alabama, 35203.

Bids will be accepted until 5:00 P.M. central time (standard or daylight savings time, as applicable) on Wednesday, December 13, 2017. **Bids submitted after this date and time will not be considered.**

Bids will be publicly opened at 11:00 A.M. on Thursday, December 14, 2017.

Use of specific names and numbers is not intended to restrict the bidding of any seller and/or manufacturer, but is solely for the purpose of indicating the type, size and quality of materials, products, service, or equipment considered best adapted to the County's intended use.

Proprietary specifications may be waived for functional equivalents offered. Functional equivalents are subject to the approval of the Office of Community & Economic Development.

A bidder whose bid is under consideration for award shall submit within 7 days after receipt of a letter of intent, a copy of their Jefferson County business license. Failure to submit the requested information will result in the letter of intent being revoked.

ADDITIONAL WORK

The County has attempted to list all of the "**HOUSING REHABILITATION SERVICES**" that will be required during the term of the contract, however, the County reserves the right to award additional items to the successful bidder as a result of this ITB as the need arises. The County reserves the right to add or delete jobs as needed.

If mutually agreed upon, additional contracts may be executed, based upon this bid for the same item(s) or related types and /or sizes.

ASSIGNMENT OF CONTRACT

No portion of the bid or resulting project contract may be sold, assigned, transferred or conveyed to a third party without the express written consent of Jefferson County. Should Jefferson County authorize the Successful Bidder to subcontract (assign) any portion of this contract, the Successful Bidder will maintain the ultimate legal responsibility for all services according to contract specifications. In the event of a subcontract, the Successful Bidder must maintain a continuous effective business relationship with the sub-contractor(s) including, but not limited to, regular payment of all monies owed to any sub-contractor. Failure to comply with these requirements, in whole or part, will result in termination of the contract and/or legal ramifications, due to nonperformance.

ASSIGNMENT OF STAFF

Upon award and during the contract period, if the Firm chooses to assign different personnel to the project, the Firm must submit their names and qualifications (resumes) to the County for approval before they begin work. Services provided under this ITB shall not be assigned, performed by, or delegated to any person or entity other than the contractor without written authorization from the County.

AWARD OF CONTRACT

Bidder will quote on all items. Contract will be awarded, all or in part, to the lowest responsible bidder who meets all bid specifications and has a history of successfully completing like work.

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INVITATION TO BID – *Continued*

BUSINESS LICENSE

In the event you receive a notification of intent to award letter, **you will be required to provide your Jefferson County business license within 7 days of receipt of notice of intent to award**. If you are not currently registered with Jefferson County Revenue Department, and do not have a business account number, applications may be obtained by logging on to <http://jeffconline.jccal.org/revenue>. Once you have logged on, click on Business License and then New Applicants. Failure to submit the requested information may result in the notice of intent to award being revoked.

CANCELLATION

Failure to deliver as specified and in accordance with the bid submitted, including promised delivery will constitute sufficient grounds for cancellation of the order at the option of the County Commission.

CLEANING AND SAFETY

Throughout the construction period, maintain the buildings and site in a standard of cleanliness as described throughout this document. At no time shall construction interfere with daily work within the building or cause a safety or code violation around public and private entrances. All precautions possible shall be taken to promote the safety of the public and employees. The successful bidder must have verifiable, active, safety policies.

Contractor is responsible for all damage to existing County or public property, including but not limited to the building, grounds, and equipment, caused by him, his employees, or sub-contractors, and will replace and make good such damage. Contractor will maintain adequate protection to prevent damage to his work and property of others, and take all necessary precautions for the safety of his employees and others. The contractor will comply with all safety laws and regulations in effect in the locality.

DELIVERY

Delivery will be to various locations in Jefferson County as per specifications attached.

F.O.B. Destination via best way.

EVALUATION

The Office of Community & Economic Development and Purchasing Department will evaluate all bidder submissions.

EXAMINATION OF SITE

All bidders are expected to visit the site of the work to ascertain existing conditions. Failure to do so will in no way relieve the successful bidder from the necessity of furnishing all materials and equipment, and performing all work required for completion of the contract.

GENERAL

Jefferson County expressly reserves the right to reject any or all bids, or parts of bids, or to re-bid and to make the award on merit and/or features of design and quality, delivery, and availability of parts and service as the best interest of the County appears.

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GOVERNING LAW/DISPUTE RESOLUTION

Any contract agreement that is issued based on this ITB, the parties shall agree that the contract agreement is made and entered into in Jefferson County, Alabama, and that all services, materials and equipment to be rendered pursuant to said contract agreement are to be delivered in Jefferson County, Alabama. The interpretation and enforcement of this contract agreement will be governed by laws of the State of Alabama. The parties agree that jurisdiction and venue over all disputes arising under this contract agreement shall be the Circuit Court of Jefferson County Alabama, Birmingham Division.

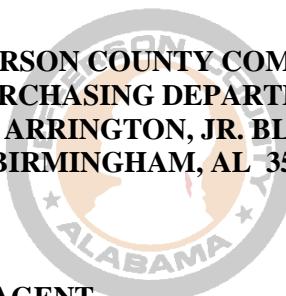
GUARANTEE

Bidder certifies by bidding that he is fully aware of the conditions of service and purpose for which equipment, material, installation, and/or construction included in this bid are to be purchased, and that his offering will meet these requirements of service and purpose to the satisfaction of the Jefferson County Commission and its agent.

HOLD HARMLESS AND INDEMNIFICATION

Contracting party agrees to indemnify, hold harmless and defend Jefferson County, Alabama, its elected officers and employees (hereinafter referred to in this paragraph collectively as “County”), from and against any and all loss expense or damage, including court cost and attorney’s fees, for liability claimed against or imposed upon County because of bodily injury, death or property damage, real or personal, including loss of use thereof arising out of or as a consequence of the breach of any duty or obligations of the contracting party included in this agreement, negligent acts, errors or omissions, including engineering and/or professional error, fault, mistake or negligence of Integrator, its employees, agents, representatives, or subcontractors, their employees, agents or representatives in connections with or incident to the performance of this agreement, or arising out of Worker’s Compensation claims, Unemployment Compensation claims, or Unemployment Disability compensation claims of employees of company and/or its subcontractors or claims under similar such laws or obligations. Company obligation under this Section shall not extend to any liability caused by the sole negligence of the County, or its employees. Before beginning work, contract party shall file with the County a certificate from his insurer showing the amounts of insurance carried and the risk covered thereby. Liability insurance coverage must be a minimum of \$100,000. During performance the company must effect and maintain insurance from a company licensed to do business in the State of Alabama. Coverage required includes 1) Comprehensive General Liability; 2) Comprehensive Automobile Liability; 3) Worker’s Compensation and Employer’s Liability where applicable by State law.

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INVITATION TO BID – *Continued*

INSURANCE

The successful bidder will maintain such insurance as will protect him and the County from claim under Workmen's Compensation Acts, and from claims for damage and/or personal injury, including death, which may arise from operations under this contract. Insurance will be written by companies authorized to do business in Jefferson County, Alabama and **shall include Jefferson County, Alabama as Added Additional Insured By Endorsement including a thirty (30) day(s) written cancellation notice.** Evidence of insurance will be furnished to the Office of Community & Economic Development not later than seven (7) day(s) after Purchase Order/contract date. Successful bidder is also required to include the bid number on the evidence of insurance.

INSURANCE MINIMUM COVERAGE

Contracting party shall file the following insurance coverage and limits of liability with the County's Human Resource Department and Office of Community & Economic Development before beginning work with the County.

General Liability:

\$100,000 - Bodily injury and property damage combined occurrence

Comprehensive Form including Premises/Operation, Products/Completed Operations, Contractual, Independent contractors, Broad Form property damage and personal injury.

Workers Compensation and Employers Liability:

As required by the State of Alabama

Umbrella Coverage:

\$25,000

Added Additional Insured By Endorsement:

Jefferson County, Alabama

30 day(s) written cancellation notice

Under Description of Operations/Locations/Vehicles/Exclusions Added by Endorsement/Special Provisions enter the BID/RFP Number, Project Number or Purchase Order Number Covered by The Certificate of Insurance.

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INSTALLATION/QUALITY ASSURANCE

Use adequate numbers of skilled workmen, under proper supervision, who are thoroughly trained and experienced in the necessary crafts and who are completely familiar with the specified requirements and the methods needed for proper performance of the work in these specifications.

INVOICING

All invoices must agree with the purchase order in description and price and include the following information: 1) Purchase Order Number; 2) Ship-to Department name and address.

All ORIGINAL INVOICES must be sent to the user department for authorization of payment,

Jefferson County Office of Community & Economic Development
Attn: Joel Knight
Sr. Housing Specialist
Suite A-430
716 Richard Arrington Jr. Blvd. No.
Birmingham, AL 35203

In order to ensure prompt payment, a COPY OF INVOICES must be sent to:

Jefferson County Commission
Finance Department
Room 820 County Courthouse
716 Richard Arrington Jr. Blvd. North
Birmingham, AL 35203

***If invoice does not agree with purchase order, credits or a corrected invoice will be required in order for the County to process payment.**

INTERPRETATIONS AND ADDENDA

No interpretation or modification made to any respondent as to the meaning of the ITB shall be binding on the Jefferson County Commission unless submitted in writing and distributed as an addendum by the Jefferson County Purchasing Department. **Interpretations and/or clarifications shall be requested via fax at 205.214.4034 or by email to Regina Johnson at johnsonre@jccal.org.** Verbal information obtained otherwise will not be considered in awarding of contract. All addenda shall become part of the ITB.

Any purchase order(s) resulting from this ITB will become effective upon bid award or within 30 days of award notification and approval of the County Commission. Contract **for work write-up line item(s)** will be guaranteed for 1 year and may be extended, at the County's option and Commission approval, for a period of up to (2) additional 1 year terms until 2020.

KEY CONTACT

If additional information is required concerning this ITB or the procurement process, inquiries should be directed in writing to Regina Johnson via e-mail: johnsonre@jccal.org. Correspondence with individuals other than those listed herein will not be allowed.

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INVITATION TO BID – *Continued*

LANGUAGE, WORDS USED INTERCHANGEABLY

The word COUNTY refers to the JEFFERSON COUNTY COMMISSION and/or JEFFERSON COUNTY, ALABAMA throughout this document. Similarly, RESPONDENT, VENDOR, and BIDDER refer to the person or company submitting a bid to sell its goods or services to the COUNTY. The words BID, QUOTATION, and BID are all offers from the BIDDER. The County has established for the purposes of this ITB that the words SHALL, MUST or WILL are equivalent in this ITB and indicate a mandatory requirement or condition, the material deviation from which shall not be waived by the County. A deviation is material if, at the sole discretion of the County, the deficient response is not in substantial accord with this ITB's mandatory condition requirements. The words SHOULD and MAY is equivalent in the ITB and indicates very desirable conditions or requirements but is permissive in nature. Deviation from, or omission of, such a desirable condition or requirement will not in and of itself cause automatic rejection of a bid, but may result in being considered as not in the best interest of the County.

NEGOTIATIONS

Jefferson County reserves the right to enter into contract negotiations with the selected bidder. If the County and the selected bidder cannot negotiate a successful contract, the County may terminate negotiations and begin negotiation with the next selected bidder. This process will continue until a contract has been executed or all bids have been rejected. No bidder shall have any rights against the County arising from such negotiations.

NON-DISCRIMINATION POLICY

The Jefferson County Commission is strongly committed to equal opportunity in solicitation of ITB's and RFP's. The County encourages bidders and proposers to share this commitment. Each bidder/contractor submitting a proposal will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, disability or veteran status. The Bidder/Contractor will ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, age, disability or veteran status. Such action shall include, but not be limited to the following: employment, promotion, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

NOTE

Contractor is to furnish all labor, material, equipment, permits and inspections by the applicable Inspection Services, to complete all itemized Work in a quality, professional, workmanlike manner and shall comply with all local, state, and federal codes, standards, regulation, and laws. Contractor will remove from the site all debris caused by work daily. This includes, but is not limited to, all Residential, Building, Electrical, Gas, Plumbing, Mechanical, current ICC (International Code Congress); and ANSI-A117 [where applicable/achievable]. All Work will be guaranteed one (1) year from date of final acceptance.

All Work will be guaranteed one (1) year from date of final acceptance along with any warranties provided by the manufacturers.

PERMITS, CODES & REGULATIONS

All equipment, construction, and installation will comply with City, County, State and Federal codes and Regulations. Successful bidder will obtain and pay for all permits necessary, notify proper authorities for inspections and furnish any certificates required for the work.

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INVITATION TO BID – *Continued*

PRE-EXISTING CONDITIONS

All pre-existing conditions must be clearly documented (including but not limited to, photographs) to establish a clear definition of the work environment prior to commencing with any activities associated with this project. Vendor is responsible for correcting any defacement, damage or aesthetic appearance changes that occur beyond the point from the documentation of pre-existing conditions and any occurrences of damages during their contract.

PRICES

Include all labor, materials, equipment, overhead and profit to complete project as specified.

PROGRESS CLEANING

Retain all stored items in an orderly arrangement allowing maximum access, not impeding traffic and providing the required protection of materials. Do not allow the accumulation of scrap, debris, waste material, and other items not required for construction. As necessary, completely remove all scrap, debris and waste material from job site. Provide adequate storage for all items awaiting removal from the job site, observing all requirements for fire protection and protection of the ecology. All areas must be cleaned of dust and debris after each day's work.

PROTECTION DAMAGE

Contractor will be responsible for any damage to property of the county or others caused by him, his employees or subcontractors, and will replace and make good such damage. The contractor will maintain adequate protection to prevent damage to his work and property of others, and take all necessary precautions for the safety of his employees and others. The contractors will comply with all safety laws and regulations in effect in the locality and contractors will meet these requirements of service and purpose to the satisfaction of the Jefferson County Commission and its agent. All work will be guaranteed for one (1) year from final acceptance by Jefferson County.

PUBLIC DISCLOSURE

Subject to applicable law or regulations, the content of each Bidder's Bid shall become public information upon the effective date of any resulting contract.

SCOPE OF CONTRACT

Various housing rehabilitation work throughout Jefferson County as listed in the specifications, for each location. Attach a letter stating differences between County specifications and specifications of item(s) offered.

SINGLE BID

If a single bid response is received for this ITB, the bid will be rejected in accordance with Title 41-16-50-a-1 of the Alabama Code. The bid will be opened, but will not be read publicly. We will proceed with negotiations for a lower price with the rejected bidder and other bidders by means of sealed quotes. The rejected bidder's initial offer will not be disclosed to other bidders, prior to the awarding of a contract. The award will be made to the company offering the lowest negotiated quotation, provided that all conditions and specifications required by the County are met.

STATEMENT OF COMPLIANCE WITH ALABAMA CODE SECTION 31-13-9

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

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INVITATION TO BID – *Continued*

STATEMENT OF PURPOSE

Jefferson County Commission through its Office of Community & Economic Development is soliciting bids from qualified vendors to provide services in accordance with state and federal laws and regulations, county policies and procedures and community standards of practice. All bids must meet or exceed the specifications set forth in this ITB.

Any responder to this ITB must be a qualified bidder, a single point of contact and take legal responsibility for all aspects of any resulting contract. At the time of submitting a bid, each bidder will be presumed to have read thoroughly and be familiar with the specifications and requirements so that the vendor fully understands the scope of service to be provided.

This ITB provides interested parties with sufficient information to enable them to prepare and submit a bid response for consideration by the County. By submitting a bid response, Vendors are affirming that their organization is interested in contracting with the County to provide equipment covered herein.

TAX

Jefferson County is exempt from all tax. Provided however, bidder shall be responsible for payment of all sales, use, lease, ad valorem and any other tax that may be levied or assessed by reason of this transaction.

TELEGRAPHIC/ELECTRONIC BID RESPONSES

Proposal responses sent by electronic devices (i.e., facsimile machines and email) are not acceptable and will be rejected upon receipt. Vendors will be expected to allow adequate time for delivery of their bid responses either by airfreight, postal services, or by other means.

TERMINATION OF CONTRACT

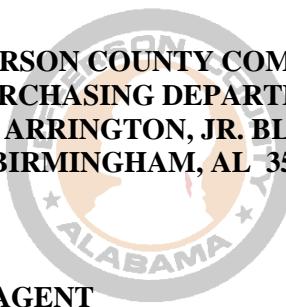
This contract may be terminated by the County with a thirty (30) day written notice to the other party regardless of reason. Any violation of this agreement shall constitute a breach and default of this agreement. Upon such breach, the County shall have the right to immediately terminate the contract and withhold further payments. Such termination shall not relieve the contractor of any liability to the County for damages sustained by virtue of a breach by the contractor.

THIRD-PARTY “REMIT-TO”

If Bidder has a third-party “remit-to” company, that information must appear on the Bidder’s response. Jefferson County will send payment to the company designated by Bidder on its response, but will not be responsible for resolving payment issues, should the Bidder change payment processing companies after a payment has been mailed or without 45-day written notification to the Community Development and Accounting division of Jefferson County.

Regina Johnson
Principal Buyer

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NOTIFICATION OF INTENT TO RESPOND
REFERENCE ITB #17 – 18
“HOUSING REHABILITATION SERVICES”

() On behalf of myself/my firm/institution, I hereby certify that I/we intend to submit a response.

() On behalf of myself/my firm/institution, I hereby certify that I/we **do not** intend to submit a response.

Authorized Signature

Individual/Institution/Firm

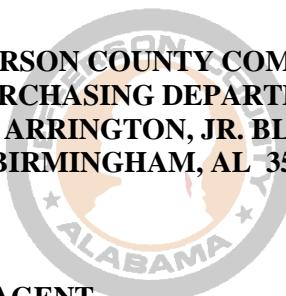
Title

Date

NOTE

You may fax your Intent to Respond to (205) 214-4034 or via email to johnsonre@jccal.org.

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Printed Name of Authorized Representative

Title

Signature of Authorized Representative

Date Signed

Name of Business

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NON-COLLUSION AFFIDAVIT

I _____, an authorized agent/representative of _____ attest that the Invitation to Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the Invitation to Bid is genuine and not collusive or sham; that the Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham ITB, and has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham ITB, or that anyone shall refrain from proposing; that the Bidder has not in any manner, directly or indirectly sought by agreement, communication or conference with anyone to fix the ITB of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the ITB price or of that of any Bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the ITB are true; and further, that the Bidder has not, directly or indirectly, submitted his/her ITB price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any corporation, partnership, company, association, organization, ITB depository, or to any member or agent thereof, to effectuate a collusive or sham ITB.

I, the undersigned, hereby certify that I have read and understand this Non- Collusion Affidavit and guarantee complete compliance with all the terms, conditions and stipulations.

Subscribed and Sworn to
Before me this _____ day
of _____ 20____.

BY _____
Authorized Signature of Bidder

Date

Print or Type Name of Bidder

Date

Notary Public of
My Commission expires

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EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION FORM

Contractor/Vendor Name: _____
Address: _____

The Contractor acknowledges receipt of Jefferson County's Equal Employment Opportunity Contractor Compliance Administrative Order (attached hereto) and certifies that it is an equal opportunity employer and agrees to the requirements of the Policy and the Equal Employment Opportunity Clause therein. It further certifies that it will require all subcontractors to execute an Equal Employment Opportunity statement and certification of compliance in accordance with Jefferson County Administrative Order 08-4 as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, disability or veteran status pursuant to the provisions of Title VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 1981, 1983, 1986 and all amendments thereto relative to discriminatory employment practices. The Contractor will ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, age, disability or veteran status. Such action shall include, but not be limited to the following: employment, promotion, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
2. In the event of the Contractor's non-compliance with the equal employment opportunity clause of this contract, this contract may not be awarded or may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further County contracts.
3. The Contractor will include the provisions of paragraph (1) in every subcontract or purchase order.
4. The Contractor shall certify to the County its compliance with this policy prior to receipt of any contract or business with the County.

The Contractor will furnish to the County, upon request, reports, notices, policies and/or information certifying compliance with this policy.

In the event of the Contractor's non-compliance with the equal employment opportunity clause of this contract, this contract may not be awarded or may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further County contracts.

Date

Signature

Title

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

AFFIDAVIT OF CONTRACTOR
Alabama Act 2011-535

I affirm the following:

1. I will not knowingly employ, hire for employment, or continue to employ an unauthorized alien; and,
2. I affirm that the below listed Business Organization is enrolled in the E-Verify program, that the Business Organization listed below will remain enrolled in the E-Verify program during the term of the contract and that every employee that is required to be verified will be verified according to the applicable federal rules and regulations; and,
3. I acknowledge that §9(e) Alabama Act 2011-535 authorizes the County to terminate this contract for a first violation of §9(a) of said Act, and requires the County to terminate this contract for a second violate of §9(a) of said Act.

Printed Name of Contractor (or Authorized Representative)

Title

Signature of Contractor (or Authorized Representative)

Date Signed

Name of Business Entity

Phone Number

State of _____

County of _____

Sworn to and subscribed before me on

This _____ day of _____, 20 ____.

NOTARY PUBLIC

My Commission Expires: _____

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SIGNATURE SHEET

The Jefferson County Commission, or its Agent, shall have the right to waive any informality or irregularity. Under certain limited conditions, the Purchasing Department may apply a local preference option in determining the low bid for purchases of personal property.

All provisions of this Invitation are accepted by bidder as part of any contract or purchase resulting therefrom.

Date: _____ Company Name: _____ Web Address: _____

Terms: _____ Address: _____ City: _____

County: _____ State: _____ Zip: _____ Phone: (____) _____

If Jefferson County Business License were issued to your company for the past twelve (12) months, please list numbers. _____

Vendor's Federal I.D. Number: _____

I certify that _____ has _____ has not _____ been in operation for one year at
(Company Name) (Check one)

Location (s) zoned for the type of business conducted by my company at the address stated above.

_____ (Authorized Signature)

_____ (Print Name)

_____ (E-Mail Address)

Toll Free Phone: _____ Fax Number: _____

Return original bid in enclosed envelope. Authorized signature of bidder must be in ink.

Bids received in our office after the specified date and hour will not be considered.

INDICATE THE FOLLOWING ADDRESSES IF DIFFERENT FROM ABOVE:

1. **BID AWARD NOTICE ADDRESS**
2. **PURCHASE ORDER ADDRESS**
3. **REMITTANCE ADDRESS (AND NAME IF DIFFERENT THAN ABOVE)**

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NOVEMBER 20, 2017
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**CONTRACTORS CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS**

1. The undersigned certifies to the Jefferson County Commission through its Office of Community & Economic Development that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment or suspension, declared ineligible, or voluntarily excluded from any transactions or construction projects involving the use of Federal funds;
 - (b) Have not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
 - (d) Have not within a three-year period preceding this certification had one or more public projects (Federal, State or local) terminated for cause of default.
2. Where the undersigned is unable to certify to any of the statements in this certification, the undersigned shall attach an explanation to this certification.

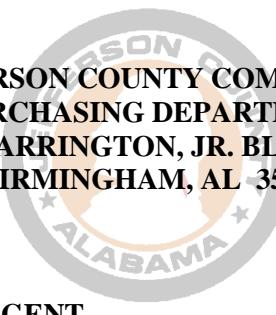
Company Name: _____

By: _____

Position: _____

Date: _____

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203



REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

JEFFERSON COUNTY HOUSING REHABILITATION SPECIFICATIONS AND PRICING FOR:

Jimmy Walker
505 Seminole Circle
Fairfield, Al. 35064
401-7855
Case # 17-20-1

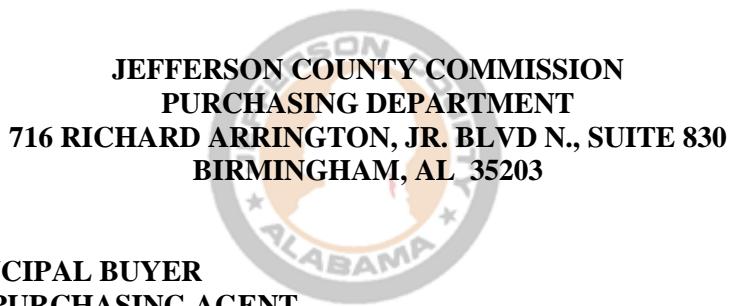
INSTRUCTIONS TO BIDDERS

Bids will be on a lump sum basis, and on the Work Write-up Form attached, with all line items completed, and delivered to Purchasing in a sealed envelope. Line items may be deleted or awarded to other contractors. Include the bid number and the words "BID, DO NOT OPEN" on the envelope. **BID DOCUMENTS THAT HAVE BEEN ALTERED, ILLEGIBLE, OR CHANGED WITH "WHITE-OUT" WILL BE REJECTED.** The Work Write-up is the entire Scope of Work to be covered by the Program. Any overage, extra work or revisions to the scope of this Work Write-up will have to be approved by Community Development before the work takes place. Examples of the complete contract documents are available on request. No bid may be withdrawn for a period of ninety (90) days after the receipt of bids.

NOTE: Contractors and Sub-Contractors selected cannot be on Jefferson County's or U.S. Department of Housing and Urban Development's List of Debarred Contractors. Contractors must provide Jefferson County with a copy of their insurance certificate before, or as part of, bid submittal. Contractors and Subcontractors must be licensed and have a minimum of \$100,000.00 in liability insurance available for the Work referred to above and have a \$25,000.00 Master Performance Bond certified to Jefferson County for performance for the rehabilitation projects facilitated by Jefferson County under the Housing Program referred to herein. The insurance company and bonding company must provide Jefferson County with a copy of the insurance certificates and performance bond before, or as a part of the bid submittal. Any Contractor that has been disqualified under the General and Special Conditions of the Contract, or any County policy, shall not bid and any bid shall be rejected and disqualified by the said County.

Act 2016-312 Prohibition Against Boycotting

Contractor certifies that it is not currently engaged in, and for the duration of this agreement will not engage in, the boycott of a person or entity based in or doing business with a jurisdiction with which this state enjoys open trade.



**REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT**

NOVEMBER 20, 2017
ITB NO.: 17 – 18

WORK WRITE-UP

Property Owner: Jimmy Walker
Address: 505 Seminole Circle
City and State: Fairfield, Al. 35064
Phone: 401-7855
Case No: 17-20-1

The undersigned Contractor, _____, bids the following Work;
(Print name)

Submission of a bid is evidence that the bidder has thoroughly examined the site and has knowledge of the property, scope of work, and governing jurisdiction requirements. All work shall comply with the intent of the scope of work and Contract Documents, giving precedence to applicable Codes, regulations, and ordinances, including Lead Reduction Safe Work Practices. In the event this work write-up/bid has an error, omission, conflict, or ambiguity, the most stringent Code, regulation, and the County's intent shall govern. Correct all collateral damage that is caused by the following work specifications to a finish quality. Certification and compliance with EPA Lead RRP regulations are the contractor's responsibility.

NOTE: 1) The contractor and subs must obtain all permits, send a copy to Ron Having, and have permits properly posted BEFORE the start of work. 2) The contractor MUST adhere to instructions for ALL inspections and photographing of work that is called for in the scope of work. Please give 3 hours notice for a site visit during regular working hours. 3) The contractor MUST submit all paperwork, including vendor invoices when required, BEFORE a final inspection will be scheduled. 4) Contract time will accrue from the start date of the contract until all work passes final inspection from Community Development. **Failure to perform any of the above will result in having re-work, failed inspection fees, and/or possible suspension from being awarded future contracts.

Exterior Repairs \$

- ___ Replace the front steps and handrails. Stringers, treads, and all other components. Closed risers.
- ___ All materials shall be pressure treated and all fasteners galvanized.
- ___ Paint to match existing. Anti-skid on the treads of the steps.
- ___ Repair deteriorated wood above electrical service and replace the trim piece that storm damaged.
- ___ Re-secure the corner rear porch post that was knocked loose by the storm. Metal brackets are acceptable.
- ___ Remove existing fixed glass from the left side of the house. Re-frame opening to accept a double pane window to match existing windows in the house. Install new trim and finish interior and exterior to a professional quality.
- ___ Paint to match existing. Replace any deteriorated wood discovered during this modification.

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NOVEMBER 20, 2017
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HVAC (Replacement)

\$ _____

- Install a new heat pump package unit. New unit shall be a minimum 15.5 SEER and meet the current Energy Star Standards. Contractor shall ensure that unit is properly sized to heat and cool the house. Equipment must have a minimum 10 year warranty. Contractor shall register unit and provide documentation to the homeowner and the County.
- Install a new factory condensing pad, new disconnect, and whip. Cap off gas line under the house.
- Run new circuits from the exterior panel to the heat pump to energize the unit and heat strips.
- Existing duct work will be utilized. Make all necessary modifications to ensure the proper operation of the unit. Duct work shall be insulated to meet the current energy code. Strap all existing duct work to prevent any ground contact.
- Ensure that return grill is adequate size and easily accessible by the homeowner. Provide homeowner with 12 replacement filters.
- Install a large read out digital thermostat that is matched to the system specifications.
- System shall operate as intended upon completion.

Door Modification

\$ _____

- Install a new good quality self-storing storm doors on front and rear door of the house. The doors shall be equipped with screens. Homeowner's choice of factory color.

Laundry Door

\$ _____

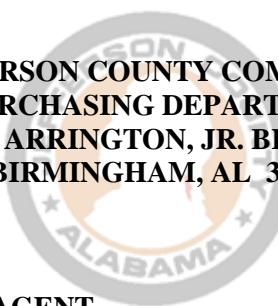
- Frame out opening in front of washer and dryer and install bi-fold doors.
- Doors shall have good quality hardware and the homeowners choice of color.
- Trim out the doors and paint to blend in with existing walls.
- Install a Rubbermaid wire shelf with supports on each side of the laundry area.

Bathroom Modifications

\$ _____

- This repair is for the front bathroom.
- Remove the toilet and vanity.
- Remove the existing floor covering.
- Repair all damage to the subfloor and all floor framing.
- Install appropriate underlayment.
- Install a minimum 25 year warranty sheet vinyl. (Homeowners choice of color and pattern)
- Install appropriate threshold strip at doorway. Install matching shoe mold around perimeter of room.
- Install an ADA approved good quality toilet with ABS seat equipped with a pressure assist flush tank.
- Install a new 18" vanity with stock top. Homeowner's choice of color. Install a new Delta or Moen lever style Faucet with new supply lines and shut-off valves.
- Repair and paint walls, ceiling, door, and all trim. Homeowner's choice of colors.
- Clean and re-caulk tub surround.

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NOVEMBER 20, 2017
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Plumbing Repairs

\$ _____

- Replace the toilet in the rear bath with an ADA approved handicap toilet equipped with a pressure assist flush tank.
- Replace the existing handles on the shower valve with appropriate handles.
- Install a Delta 52001 DS shower massage with stainless steel hose. Install a shower head with diverter.

Safety Modifications

\$ _____

- Install new battery powered Smoke detectors in all bedrooms.
- Install a new combination Smoke & Carbon Monoxide detector in a common area.
- Install a minimum of 2 pound ABC household fire extinguisher in the kitchen.

Property Owner understands and agrees to the above Work Write-Up.

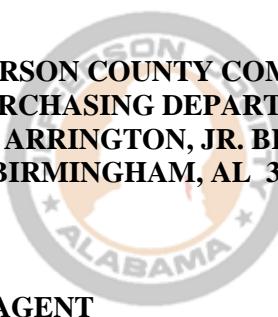
Property Owner Jimmy Walker

_____ Date

NOTE: The contractor is responsible for keeping the site clean and livable on a daily basis, including all work areas being, and all systems, fixtures, and operable appliances working daily. THIS INCLUDES DEBRIS REMOVAL ON A DAILY BASIS.

All systems, fixtures, and repairs will operate as intended upon completion.

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NOVEMBER 20, 2017
ITB NO.: 17 - 18

Bid Total Includes Your O & P:

\$ _____

Contractor is to furnish all labor, material, equipment, permits and inspections by the applicable Inspection Services, to complete all itemized Work in a workmanlike manner and shall comply with all local, state, and federal codes and standards. This includes, but is not limited to, all ICC codes where applicable; Lead Reduction Safe Work Practices; ANSI A117.1 for accessibility work, and the FHA Minimum Property Standards. Contractor will remove from the site all debris caused by this work daily. All Work will be guaranteed one (1) year from date of final acceptance.

Executed on this the _____ day of _____, 2017.

Signature and Title

Company name (print)

Address (print)

City (print)

Zip

Phone, email, etc.

Contractor's Federal Tax ID/SS Number

Duns #

JEFFERSON COUNTY COMMISSION
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716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
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REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

JEFFERSON COUNTY HOUSING REHABILITATION SPECIFICATIONS AND PRICING FOR:

Mrs. Rosemarie Sullivan
580 Bessie Lane
Trussville, AL 35173
683-9670; 821-6549
Case #: 17-17-4

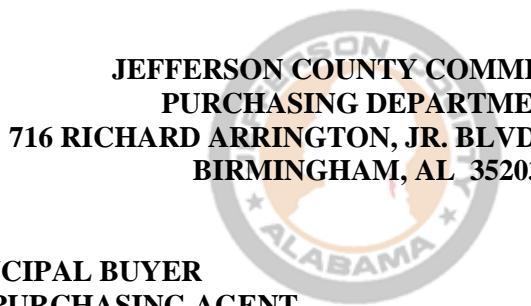
INSTRUCTIONS TO BIDDERS

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NOTE: Contractors and Sub-Contractors selected cannot be on Jefferson County's or U.S. Department of Housing and Urban Development's List of Debarred Contractors. Contractors must provide Jefferson County with a copy of their insurance certificate and bond before, or as part of, bid submittal. Contractors and Subcontractors must be licensed and have a minimum of \$100,000.00 in liability insurance available for the Work referred to above. Contractors must have a \$25,000.00 Master Performance Bond certified to Jefferson County for performance for the rehabilitation projects facilitated by Jefferson County under the Housing Program referred to herein. Any Contractor or Sub-Contractor that has been disqualified under the General and Special Conditions of the Contract, or any County policy, will not be awarded contracts or work on any County housing rehabilitation project facilitated by the Community Development Office.

Act 2016-312 Prohibition against Boycotting

Contractor certifies that it is not currently engaged in, and for the duration of this agreement will not engage in, the boycott of a person or entity based in or doing business with a jurisdiction with which this state enjoys open trade.



**JEFFERSON COUNTY COMMISSION
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**REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT**

NOVEMBER 20, 2017
ITB NO.: 17 – 18

WORK WRITE-UP

Property Owner: Mrs. Rosemarie Sullivan
Address: 580 Bessie Lane
City and State: Trussville, AL 35173
Phone: 683-9670; 821-6549
Case No: 17-17-4

The undersigned Contractor, _____, **After Careful Examination and Consideration, Bids the Following Work:** (Print Company Name)

Submission of a bid is evidence that the bidder has thoroughly examined the site and has knowledge of the property, the scope of work, and local jurisdiction requirements. All work shall comply with the intended scope of work, 2015 ICC codes, Contract Documents, Lead Reduction Safe Work Practices, and the EPA's lead RRP rule. In the event this scope of work has an error, omission, conflict, or ambiguity, the most stringent Code, regulation, and the County's intent shall govern. Correct all collateral damage that is caused by the following work specifications to a finish quality. Contractor must be trained and certified by an approved EPA trainer for RRP before bidding or signing a contract to start work.

Please note there is a new format for submitting pricing on this job. There is “Option 1” and “Option 2”. Please give pricing on both options.

Option # 1 includes the following three (3) items of work:

1. Door Installations

\$

NOTE: The front door unit has large air gaps that must be corrected with the installation of the new unit.

- ___ Remove the front door, jamb, and trim. Modify the opening to accept the new door unit properly.
- ___ Replace the front door with a pre-hung, fan-light, insulated metal door unit with good quality, mid-line or better, lever style hardware with matching single-cylinder dead bolt, and large view peephole. All sides and trim will be painted to a good quality. Upon completion the new unit will be airtight, open, close, lock, and operate with ease.
- ___ Replace the rear door with a new pre-hung, fan-light, insulated metal door unit with good quality, mid-line or better, lever style hardware with matching single-cylinder dead bolt, and large view peephole. All sides and trim will be painted to a good quality. Upon completion the new unit will be airtight, open, close, lock, and operate with ease.
- ___ Install a good quality wood-core, aluminum or vinyl clad, mid-view storm door complete with keyed locking, lever style hardware and retractable screen (Larson's West Pointe model or better) for both the front and rear entrances.

NOTE: The front and the rear doors will be keyed the same and 4 copies will be given to the homeowner.

1. Miscellaneous Repairs

88

- Replace the window locks (8) for each window. Sash locks can be purchased at Home Depot and Lowes (\$3 - \$6) but may not be in stock. Locks must be thumb latch.
- Replace the kitchen faucet with a good quality, mid-line Delta or Moen faucet with sprayer. Repair the leak under the kitchen sink.
- Install owner supplied ceramic tile at the threshold for the utility room.
- Install a battery operated CO/smoke detector in the hallway.

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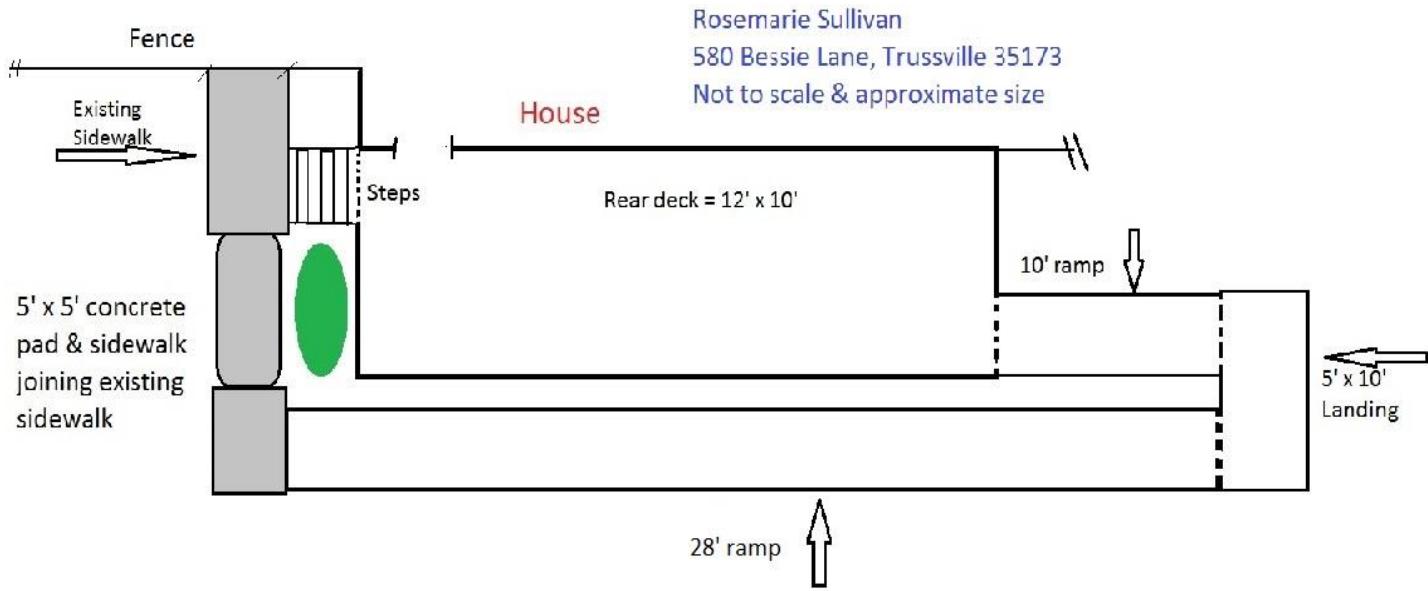
1. Miscellaneous Repairs - Continued

- Install a 5 pound, household fire extinguisher.

1. Rear Entrance and Ramp Modifications

\$ _____

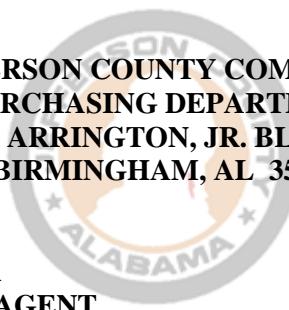
- Locate utilities and septic tank before starting work.
- Dig footings and set all post to code. Post shall be continuous from footings to bottom of rail cap. All lumber will be PTP. Hardware and fasteners will be galvanized.
- Remove the rear steps and guardrails and build new steps with closed risers, guardrails, and handrails.
- Build a 10' section of ramp at the rear side corner of the deck running parallel with the house.
- Build a 5' x 10' landing at the end of the ramp, reverse direction and build a ramp running past the deck and shrubs. Ramp will terminate with zero transition into a concrete pad.
- Dig out an area for a 5' x 5' concrete pad and sidewalk to join the existing sidewalk at the bottom of the steps. Form and pour for the new concrete not to pond water and with no transitions greater than $\frac{1}{4}$ " on each side.
- Build guardrails of 2 x 2, where a 4" sphere cannot fit through around the landing and down each side of the steps. The guardrail will be solidly constructed with toe, top, and cap.
- Ramp will have continuous handrails on each side that are securely fastened. The handrails will be mounted inside the guardrails at 34" to 38" height.
- Apply two coats of manufactured non-slip paint uniformly on the deck, ramp, landing and steps.



Option # 1 Total (includes your overhead and profit)

\$ _____

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NOVEMBER 20, 2017
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Option # 2 includes work in Option # 1 plus (+) the following work:

2. Bathroom Modification \$ _____

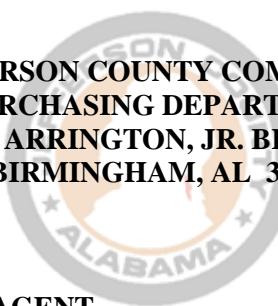
- Install an American Standard, Kohler, or equivalent handicap toilet with a Flushmate® Pressure-Assist tank and good quality seat. Install grab bar(s) on each side of the wall in the toilet compartment.
- Widen the bathroom doorway and install a new 32" door unit the same style, color and finish as existing. Install good quality lever style privacy hardware.
- Remove the tub and surround, and install a 5' shower base.
- Perform all framing, reinforcing and blocking for the walls to accommodate a shower seat, and grab bars.
- Install MR drywall in the surround area and for the new walls. Smooth and prepare for a new wall cover.
- Install a fiberglass composite (FRP) surround, complete with all adhesives and trim. The surround will be water tight and sealed with GE Type II white 100% silicone tub and shower caulk.
- Install a Delta chrome plated brass, lever style anti-scald shower/tub valve and a Delta slide/grab bar shower massage with stainless steel line centered in control wall.
- Install a 32" folding shower seat centered in the back wall (www.adaptiveaccess.com), and grab bars mounted to ADA specs. All grab bars will 1½" in diameter and have concealed flanges.
- Install a new wall mounted shower rod and premium quality antimicrobial shower curtain.
- Replace any floor tiles as needed and correct any other collateral damage to a professional finish.

Property Owner understands and agrees to the above Work Write-Up.

Property Owner **(Mrs. Rosemarie Sullivan)**

Date

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
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NOVEMBER 20, 2017
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Option # 1 Total (includes your overhead and profit) \$ _____

Option # 2 Total (includes Opt. 1 + Bathroom, and your O & P) \$ _____

Contractor is to furnish all labor, material, equipment, permits and inspections by the applicable Inspection Services, to complete all itemized Work in a professional, good quality manner and shall comply with all local, state, and federal codes and standards. This includes, but is not limited to FEMA High Wind Retrofit guidelines, all ICC codes where applicable; Lead Reduction Safe Work Practices; ANSI A117.1 for accessibility work, and the FHA Minimum Property Standards. Contractor will remove from the site all debris caused by this work daily. All Work will be guaranteed one (1) year from date of final acceptance.

Executed on this the _____ day of _____, 2017.

Signature and Title

Company name (print)

Address (print)

City (print)

Zip

Phone, Beeper, email, etc.

Contractor's Federal Tax ID/SS Number

DUNS#

JEFFERSON COUNTY COMMISSION
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NOVEMBER 20, 2017
ITB NO.: 17 - 18

JEFFERSON COUNTY HOUSING REHABILITATION SPECIFICATIONS AND PRICING FOR:

Jacqueline Jelks
543 Argonne Drive
CenterPoint, AL 35215
(205) 396-4495
Case # 17-16-4

INSTRUCTIONS TO BIDDERS

Bids will be on a lump sum basis, and on the Work Write-up Form attached, with all line items completed, and delivered to Purchasing in a sealed envelope. Line items may be deleted or awarded to other contractors. Include the bid number and the words "BID, DO NOT OPEN" on the envelope. BID DOCUMENTS THAT HAVE BEEN ALTERED, ILLEGIBLE, OR CHANGED WITH "WHITE-OUT" WILL BE REJECTED. The Work Write-up is the entire Scope of Work to be covered by the Program. Any overage, extra work or revisions to the scope of this Work Write-up will have to be approved by Community Development before the work takes place. Examples of the complete contract documents are available on request. No bid may be withdrawn for a period of ninety (90) days after the receipt of bids.

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REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

WORK WRITE-UP

Property Owner: Jacqueline Jelks
Address: 543 Argonne Drive
City and State: CenterPoint, AL 35215
Phone: (205) 396-4495
Case No: 17-16-4

The undersigned Contractor, _____, bids the following Work;
(Print name)

Submission of a bid is evidence that the bidder has thoroughly examined the site and has knowledge of the property, scope of work, and governing jurisdiction requirements. All work shall comply with the intent of the scope of work and Contract Documents, giving precedence to applicable Codes, regulations, and ordinances, including Lead Reduction Safe Work Practices. In the event this work write-up/bid has an error, omission, conflict, or ambiguity, the most stringent Code, regulation, and the County's intent shall govern. Correct all collateral damage that is caused by the following work specifications to a finish quality. Certification and compliance with EPA Lead RRP regulations are the contractor's responsibility.

HVAC (Replacement) \$ _____

**** Gas has been off for more than two years. Inspect all gas lines throughout the house and repair or replace for safety and code compliance.****

- Furnish and install a new Packaged Gas / Electric HVAC system. ***MUST BE MIN. 15.5 SEER / 81% AFUE & HAVE A MIN. 10 YEAR WARRANTY***
 - The new HVAC system will be sized by the contractor and have adequate capacity for the entire house and include all modifications to make the units operate as intended. This includes any utility modifications, new hardware, and additional duct work or modifications or repairs. Install new registers, return, and digital thermostat with backlight.
 - Replace all flex with metal duct. **(NO FLEX, and NO GROUND CONTACT)**
 - Return filter grill to be inside the house, with easy access for filter change.
 - Install a new disconnect outside at the unit.
 - All existing duct work that is reused will be cleaned, and insulated to meet CURRENT Energy Star® standards.
 - Provide the homeowner with twelve (12) good quality, pleated return filters.
 - A new properly sized manufactured condensing unit pad will be installed and must be level.
 - Contractor is to school the homeowner in the operation and maintenance of the new system. Provide the homeowner with all paperwork provided by the manufacturer for these units. The contractor will complete the online registration for the warranty in the homeowner's name. If this is not completed the job will result in a failed inspection.

Electrical Repair \$ _____

- Plugs and lights are not working in the lower bedroom, and also the dining room. Repair all circuits throughout the house.
- Replace ceiling light fixtures with **Model # MXL304-LED18K830N** or equal, as needed.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
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Electrical Repair - Continued

- ___ Install all new switches, receptacles, and plates.
- ___ Install new smoke detectors to code, and two CO detectors in a common area, one upstairs and one downstairs.
- ___ Repair all collateral damage that is caused by these modifications to a professional finish quality. This includes drywall, trim, and paint to match, etc.

**** Contact Dennis Sammons for progress inspections to document new circuits and before installing plates or closing access to the new wiring. Allow 2 hour lead time. ****

Kitchen Floor Repair

\$ _____

****Repair all rotten, weak, or substandard subfloor and framing. Add support beams with piers and footings as for additional support.**Install Thresholds at all room entrances****

- ___ Remove existing floor covering and underlayment down to the subfloor.
- ___ Replace all weak, rotten, deteriorating, broken or substandard framing and subfloor. Add additional floor support as needed to support the existing floor. This includes all girders, sills, joist and subfloor.

**** Contact Dennis Sammons for progress inspections to document floor repairs and before underlayment or closing access. Allow 2 hour lead time. ****

- ___ Install new manufacturer recommended underlayment, and sheet vinyl. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install & paint base and finished shoe molding. (Owner's choice of color and pattern)

Downstairs Floor Covering

\$ _____

- ___ Replace existing carpet and pad in the downstairs TV room, room with the fireplace and the steps from the kitchen. Color and style is the owners choice. Cost of carpet and pad not to exceed \$20.00 per sq. yard.

Downstairs Bathroom Repairs

\$ _____

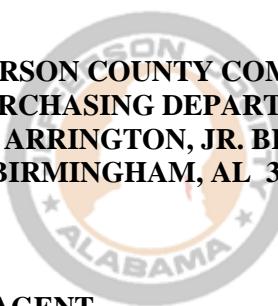
- ___ Patch and finish all drywall in the bath/Laundry room downstairs.
- ___ Prime and paint the entire room including the ceiling. (color is the owners choice)
- ___ Remove the floor covering down to the concrete.
- ___ Install new sheet vinyl. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install & paint base and finished shoe molding. (Owner's choice of color and pattern)

Water Heater

\$ _____

- ___ Replace the water heater with a 50 gallon gas water heater,
- ___ Water heater must have a minimum 0.59 EF and a minimum 10 year warranty.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
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REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
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Property Owner understands and agrees to the above Work Write-Up.

Property Owner **(Jacqueline Jelks)**

Date

NOTE: The contractor is responsible for keeping the site clean and livable on a daily basis, including all work areas being, and all systems, fixtures, and operable appliances working daily. THIS INCLUDES DEBRIS REMOVAL ON A DAILY BASIS.

All systems, fixtures, and repairs will operate as intended upon completion.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
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REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

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Bid Total Includes Your O & P: \$ _____

Contractor is to furnish all labor, material, equipment, permits and inspections by the applicable Inspection Services, to complete all itemized Work in a workmanlike manner and shall comply with all local, state, and federal codes and standards. This includes, but is not limited to, all ICC codes where applicable; Lead Reduction Safe Work Practices; ANSI A117.1 for accessibility work, and the FHA Minimum Property Standards. Contractor will remove from the site all debris caused by this work daily. All Work will be guaranteed one (1) year from date of final acceptance.

Executed on this the _____ day of _____, 2017.

Signature and Title

Company name (print)

Address (print)

City (print)

Zip

Phone, Beeper, email, etc.

Contractor's Federal Tax ID/SS Number

DUNS#

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

JEFFERSON COUNTY HOUSING REHABILITATION SPECIFICATIONS AND PRICING FOR:

Domini Cobb
1457 4th Place NW
Birmingham, AL 35215
240-2451
Case # 17-8-1

INSTRUCTIONS TO BIDDERS

Bids will be on a lump sum basis, and on the Work Write-up Form attached, with all line items completed, and delivered to Purchasing in a sealed envelope. Line items may be deleted or awarded to other contractors. Include the bid number and the words "BID, DO NOT OPEN" on the envelope. BID DOCUMENTS THAT HAVE BEEN ALTERED, ILLEGIBLE, OR CHANGED WITH "WHITE-OUT" WILL BE REJECTED. The Work Write-up is the entire Scope of Work to be covered by the Program. Any overage, extra work or revisions to the scope of this Work Write-up will have to be approved by Community Development before the work takes place. Examples of the complete contract documents are available on request. No bid may be withdrawn for a period of ninety (90) days after the receipt of bids.

NOTE: Contractors and Sub-Contractors selected cannot be on Jefferson County's or U.S. Department of Housing and Urban Development's List of Debarred Contractors. Contractors must provide Jefferson County with a copy of their insurance certificate before, or as part of, bid submittal. Contractors and Subcontractors must be licensed and have a minimum of \$100,000.00 in liability insurance available for the Work referred to above and have a \$25,000.00 Master Performance Bond certified to Jefferson County for performance for the rehabilitation projects facilitated by Jefferson County under the Housing Program referred to herein. The insurance company and bonding company must provide Jefferson County with a copy of the insurance certificates and performance bond before, or as a part of the bid submittal. Any Contractor that has been disqualified under the General and Special Conditions of the Contract, or any County policy, shall not bid and any bid shall be rejected and disqualified by the said County.

Act 2016-312 Prohibition Against Boycotting

Contractor certifies that it is not currently engaged in, and for the duration of this agreement will not engage in, the boycott of a person or entity based in or doing business with a jurisdiction with which this state enjoys open trade.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

WORK WRITE-UP

Property Owner: Domini Cobb
Address: 1457 - 4th Place NW
City and State: Birmingham, Al. 35215
Phone: 240-2451
Case No: 17-8-1

The undersigned Contractor, _____, bids the following Work;
(Print name)

Submission of a bid is evidence that the bidder has thoroughly examined the site and has knowledge of the property, scope of work, and governing jurisdiction requirements. All work shall comply with the intent of the scope of work and Contract Documents, giving precedence to applicable Codes, regulations, and ordinances, including Lead Reduction Safe Work Practices. In the event this work write-up/bid has an error, omission, conflict, or ambiguity, the most stringent Code, regulation, and the County's intent shall govern. Correct all collateral damage that is caused by the following work specifications to a finish quality. Certification and compliance with EPA Lead RRP regulations are the contractor's responsibility.

NOTE: 1) The contractor and subs must obtain all permits, send a copy to Ron Having, and have permits properly posted BEFORE the start of work. 2) The contractor MUST adhere to instructions for ALL inspections and photographing of work that is called for in the scope of work. Please give 3 hours notice for a site visit during regular working hours.

Front Step Repair \$ _____

- Remove existing section of guardrail from front porch.
- Fabricate and install wrought iron handrails and guardrails for the front steps and porch.
- Rails shall be painted the homeowners choice of color and securely mounted to the existing masonry.

Exterior Repairs \$ _____

- Remove the existing gutters from the house.
- Replace all damaged and deteriorated fascia boards and paint to match existing.
- Install new gutters on the front and rear of the house including downspouts and splash blocks. Ensure that the water is directed away from the foundation of the house.

Plumbing Repair \$ _____

- Replace the toilets in both bathrooms. Toilets shall be good quality and equipped with pressure assist flush tanks.
- Repair all leaks throughout the house. Ensure that all plumbing is leak free and draining properly.
- Repair all fixtures to ensure that all fixtures including faucets work as intended and are leak free.

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Electrical Repair

\$ _____

- ___ There are receptacles that are inoperable in the house.
- ___ Repair all switches, receptacles, and lights throughout the house.
- ___ Replace all damaged, missing, and inoperable fixtures, receptacles, and switches.
- ___ New fixtures shall be LED dome style fixtures that meet the current Energy Star specifications.
- ___ Fixtures with missing globes must be replaced and inoperable ceiling fans shall be replaced with new similar quality ceiling fans.
- ___ Upon completion all aspects of the electrical system must work as intended and all switches and receptacles must have face plates installed.

Bathroom Repairs

\$ _____

- ___ This repair is for the hallway bathroom. The existing tile floor will remain intact.
- ___ Remove the existing ceramic tile shower surround.
- ___ Repair all damage discovered to the walls upon removal. This repair includes any damage to the floor under the tub when it is removed.
- ___ Remove the existing tub and replace with a good quality porcelain on steel tub with a slip resistant bottom.
- ___ Install a new tub drain kit and a new Delta or Moen lever style anti-scald tub shower valve and shower head.
- ___ Install MR drywall on area around the shower to accept the shower surround.
- ___ Install a good quality shower surround with all applicable trim.
- ___ Finish floor around the new tub and install appropriate trim to finish out the floor tub transition.
- ___ Paint the wall area above the surround to match existing.
- ___ Install a wall mounted shower rod and a good quality heavy duty mildew resistant shower curtain.

Garage Door Repair

\$ _____

- ___ Replace both existing garage door openers. New openers shall be good quality.
- ___ Openers shall both be equipped with push button openers on the wall and portable units for the vehicles.
- ___ One of the openers shall be equipped with an exterior touch pad.
- ___ This repair includes any modifications to the existing doors and hardware.
- ___ Both shall work as intended upon completion.

Front Door Replacement

\$ _____

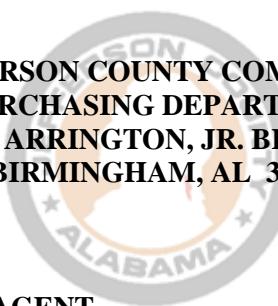
- ___ Replace the existing front door unit.
- ___ New door units shall be a 6 panel insulated metal fanlight door.
- ___ Door shall be equipped with a new lockset and dead bolt that are keyed alike. A large view peep hole, and painted the homeowners choice of color.
- ___ Install a new good quality storm door. Homeowners choice of factory color. Storm door shall be self-storing and equipped with screen.

Hallway Repair

\$ _____

- ___ Repair the access hole in the hallway.
- ___ Repair all trim around the access hole and secure properly.
- ___ Install a new piece of drywall in the access hole and paint to match existing.

JEFFERSON COUNTY COMMISSION
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716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203



REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
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Safety Modifications

\$ _____

- Install new battery powered Smoke detectors in all bedrooms.
- Install a new combination Smoke & Carbon Monoxide detector in a common area.
- Install a minimum of 2 pound ABC household fire extinguisher in the kitchen.

This section was intentionally left blank.

Property Owner understands and agrees to the above Work Write-Up.

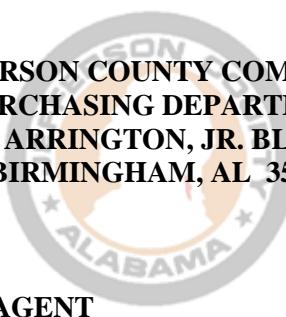
Property Owner **(Domini Cobb)**

Date

NOTE: The contractor is responsible for keeping the site clean and livable on a daily basis, including all work areas being, and all systems, fixtures, and operable appliances working daily. THIS INCLUDES DEBRIS REMOVAL ON A DAILY BASIS.

All systems, fixtures, and repairs will operate as intended upon completion.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203



REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

Bid Total Includes Your O & P:

\$ _____

Contractor is to furnish all labor, material, equipment, permits and inspections by the applicable Inspection Services, to complete all itemized Work in a workmanlike manner and shall comply with all local, state, and federal codes and standards. This includes, but is not limited to, all ICC codes where applicable; Lead Reduction Safe Work Practices; ANSI A117.1 for accessibility work, and the FHA Minimum Property Standards. Contractor will remove from the site all debris caused by this work daily. All Work will be guaranteed one (1) year from date of final acceptance.

Executed on this the _____ day of _____, 2017.

Signature and Title

Company name (print)

Address (print)

City (print)

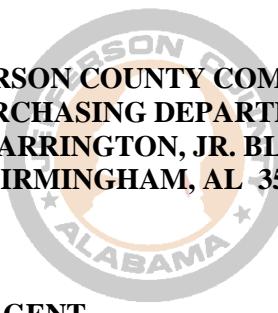
Zip

Phone, email, etc.

Contractor's Federal Tax ID/SS Number

Duns #

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203



REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

JEFFERSON COUNTY HOUSING REHABILITATION SPECIFICATIONS AND PRICING FOR:

Catherine Minter
805 11th Ave.
Midfield, AL 35228
(205) 907-2541
Case #: 17-14-1

INSTRUCTIONS TO BIDDERS

Bids will be on a lump sum basis, and on the Work Write-up Form attached, with all line items completed, and delivered to Purchasing in a sealed envelope. Line items may be deleted or awarded to other contractors. Include the bid number and the words "BID, DO NOT OPEN" on the envelope. BID DOCUMENTS THAT HAVE BEEN ALTERED, ILLEGIBLE, OR CHANGED WITH "WHITE-OUT" WILL BE REJECTED. The Work Write-up is the entire Scope of Work to be covered by the Program. Any overage, extra work, revisions, or changes to the scope of this Work Write-up must be submitted to the Community Development in writing and approved in advance. Examples of the complete contract documents are available on request. No bid may be withdrawn for a period of ninety (90) days after the receipt of bids.

NOTE: Contractors and Sub-Contractors selected cannot be on Jefferson County's or U.S. Department of Housing and Urban Development's List of Debarred Contractors. Contractors must provide Jefferson County with a copy of their insurance certificate and bond before, or as part of, bid submittal. Contractors and Subcontractors must be licensed and have a minimum of \$100,000.00 in liability insurance available for the Work referred to above. Contractors must have a \$25,000.00 Master Performance Bond certified to Jefferson County for performance for the rehabilitation projects facilitated by Jefferson County under the Housing Program referred to herein. Any Contractor or Sub-Contractor that has been disqualified under the General and Special Conditions of the Contract, or any County policy, will not be awarded contracts or work on any County housing rehabilitation project facilitated by the Community Development Office.

Act 2016-312 Prohibition against Boycotting

Contractor certifies that it is not currently engaged in, and for the duration of this agreement will not engage in, the boycott of a person or entity based in or doing business with a jurisdiction with which this state enjoys open trade.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

WORK WRITE-UP

Property Owner: Catherine Minter
Address: 805 11th Ave.
City and State: Midfield, AL 35228
Phone: (205) 907-2541
Case No: 17-14-1

The undersigned Contractor, _____, bids the following work
(Print Company Name)

Please note that some line items have been deleted to bring this job into budget. Also, there is a new format for submitting pricing on this job. There is “Option 1” and “Option 2”. Please bid on both.

Submission of a bid is evidence that the bidder has thoroughly examined the site and has knowledge of the property, scope of work, and local jurisdiction requirements. All work shall comply with the intent of the scope of work and Contract Documents, giving precedence to all ICC Codes, regulations; EPA's RRP Lead Paint Rules, and ANSI A117.1 specifications for accessibility. In the event of work write-up/bid omission, error, conflict, or ambiguity, the most stringent Code shall govern. Discrepancies, errors, or omissions in the scope of work must be brought to the County's attention before bidding. Correct all collateral damage that is caused by the work specifications to a quality. It is the contractor's responsibility to comply with the EPA's Lead Reduction Safe Work Practices.

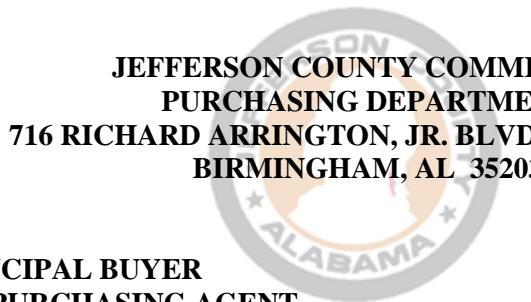
Option # 1 includes the following work:

1. Replace Meter Socket and Exterior Panel \$ _____

- Coordinate with Alabama Power, and the homeowner, for the drop and service to be upgraded to 200 amps. Give advance power outage notice to the homeowner.
- Install a new exterior meter socket, 200 amp exterior panel, rigid mast, weather head, and service wire. Rigid mast is to penetrate existing roof with a boot installed. (Adjust plumbing vent as needed)
** (new exterior panel to have enough space for HVAC)**

1. HVAC (Replacement) \$ _____

- Furnish and install a new heat pump, evaporator coil, line set, and a minimum 92% AFUE gas furnace. *MUST BE MIN. 15.5 SEER & HAVE A MIN. 10 YEAR WARRANTY*
- The air handler will be installed under the house and hang from unistrut per code.
- The new HVAC system will be sized by the contractor and have adequate capacity for the entire house and include all modifications to make the units operate as intended. This includes any utility modifications, new hardware, and added duct work or modifications or repairs. Install new registers, return, and digital thermostat with backlight.
- Install a new condensation pump. Must discharge outside of the foundation.
- Return filter grill to be inside the house, with easy access for filter change.
- Install a new disconnect outside at the condenser.



**REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT**

NOVEMBER 20, 2017
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1. HVAC (Replacement) - *Continued*

- ___ All existing duct work that is reused will be cleaned, and **insulated** to meet CURRENT Energy Star® standards.
- ___ Provide the homeowner with twelve (12) good quality, pleated return filters.
- ___ A new properly sized manufactured condensing unit pad will be installed and must be level.
- ___ Contractor is to school the homeowner in the operation and maintenance of the new system. Provide the homeowner with all paperwork provided by the manufacturer for these units. The contractor will complete the online registration for the warranty in the homeowner's name. If this is not completed the job will result in a failed inspection.

1. Laundry Room Floor Repair

- Remove existing floor covering and underlayment down to the subfloor. (Repair is from the outside wall, to the existing carpet)
- Replace all weak, rotten, deteriorating, broken or substandard framing and subfloor. Add additional floor support as needed to support the existing floor. This includes all girders, sills, joist and subfloor.
- Install new manufacturer recommended underlayment, and sheet vinyl. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install & paint base and finished shoe molding. (Owner's choice of color and pattern) Install a new transition from the existing carpet to the new floor covering and at door openings.

1. Rear Master Bathroom

1 Rear Master Bedroom

___ Repair the ceiling in the rear master bedroom from previous water damage. Prime and paint the entire ceiling. (Owner's choice of color)

1. Middle Bedroom (next to bathroom) ~~6~~

Replace the drop ceiling framing and

Replace the drop ceiling framing and install new 2'x 2' acoustic ceiling tile.

Replace the drop ceiling framing and install new 2'x 2' acoustic ceiling tile.

1. Safety

- Install a minimum of 2 pound ABC household fire extinguisher in the kitchen.
- Install new battery powered Smoke detectors in all bedrooms.
- Install a new combination CO/SMOKE detector in a common area.

Option # 1 Total (includes your overhead and profit)

\$_

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

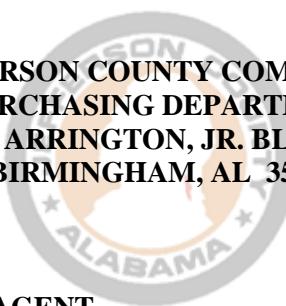
Option # 2 includes (the total price for Option # 1) plus (+) the following work:

2. Bathroom Repair \$ _____

**** Install all new chrome plated brass cut off valves and stainless steel supply lines. ****

- Remove the bathtub and tub surround. Replace all rotten, weak, or substandard framing.
- Perform all framing, reinforcing, and blocking for walls to accommodate grab bars. Insulate the exterior wall and install, finish, and paint, MR drywall on all bathroom walls. (color is owner's choice)
- Remove existing floor covering and underlayment down to the subfloor.
- Replace all weak, rotten, deteriorating, broken or substandard framing and subfloor. Add additional floor support as needed to support the existing floor. This includes all girders, sills, joist and subfloor.
- Install new underlayment, and sheet vinyl cover. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install finished shoe molding. (color & style is owner's choice)
- Install a shower base the same size as the existing bathtub.
- Install a Delta or Moen, chrome plated brass, lever style anti-scald shower valve.
- Install a Delta 52001DS slide/grab bar shower massage with stainless steel line centered in control wall.
- Install four (4) grab bars with concealed flanges to ANSI A117.1 specs.
- Install a shower surround with corner shelves, complete with all adhesives and trim. The surround will be water tight and sealed with GE white 100% silicone tub & shower caulk.
- Install a curved wall mounted shower rod and premium quality antimicrobial shower curtain.
- Install a new 24" hardwood or finished plywood vanity, with a standard size cultured marble top and lever style Moen or Delta faucet.
- Install an American Standard, Kohler, or equivalent handicap toilet with a Flushmate® Pressure-Assist tank and good quality seat.
- Install the owner's choice of good quality matching bathroom accessories: toilet paper holder, towel rack, rag ring, soap dish, etc. None will be less than mid-grade.
- Paint the ceiling with bright white ceiling paint.
- Repair all collateral damage. Bathroom is to be complete with no further work needed and all fixtures are to work as intended upon completion.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203



REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

Option # 2 Total (includes your overhead and profit)

\$ _____

Property Owner understands and agrees to the above Work Write-Up.

Property Owner (Catherine Minter)

Date

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

TOTAL PRICE (Includes Your O & P)

Contractor's Price for Option 1: \$ _____

Contractor's Price for Option 2: \$ _____

Contractor is to furnish all labor, material, equipment, permits and inspections by the applicable Inspection Services, to complete all itemized Work in a professional, good quality manner and shall comply with all local, state, and federal codes and standards. This includes, but is not limited to all ICC codes where applicable; Lead Reduction Safe Work Practices; ANSI A117.1 for accessibility work, and the FHA Minimum Property Standards. Contractor will remove from the site all debris caused by this work daily. All Work will be guaranteed one (1) year from date of final acceptance.

Executed on this the _____ day of _____, 2017.

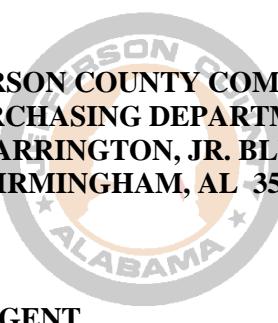
Signature and Title _____ Company name (print) _____

Address (print) _____ City (print) _____ Zip _____

Phone, cell phone, etc. _____

Contractor's Federal Tax ID/SS Number _____ DUNS # _____

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203



REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

JEFFERSON COUNTY HOUSING REHABILITATION SPECIFICATIONS AND PRICING FOR:

Eddie Lee
3830 Howard Ave.
Brighton, AL 35020
(323) 407-2773
Case #: 16-6-2

INSTRUCTIONS TO BIDDERS

Bids will be on a lump sum basis, and on the Work Write-up Form attached, with all line items completed, and delivered to Purchasing in a sealed envelope. Line items may be deleted or awarded to other contractors. Include the bid number and the words "BID, DO NOT OPEN" on the envelope. BID DOCUMENTS THAT HAVE BEEN ALTERED, ILLEGIBLE, OR CHANGED WITH "WHITE-OUT" WILL BE REJECTED. The Work Write-up is the entire Scope of Work to be covered by the Program. Any overage, extra work, revisions, or changes to the scope of this Work Write-up must be submitted to the Community Development in writing and approved in advance. Examples of the complete contract documents are available on request. No bid may be withdrawn for a period of ninety (90) days after the receipt of bids.

NOTE: Contractors and Sub-Contractors selected cannot be on Jefferson County's or U.S. Department of Housing and Urban Development's List of Debarred Contractors. Contractors must provide Jefferson County with a copy of their insurance certificate and bond before, or as part of, bid submittal. Contractors and Subcontractors must be licensed and have a minimum of \$100,000.00 in liability insurance available for the Work referred to above. Contractors must have a \$25,000.00 Master Performance Bond certified to Jefferson County for performance for the rehabilitation projects facilitated by Jefferson County under the Housing Program referred to herein. Any Contractor or Sub-Contractor that has been disqualified under the General and Special Conditions of the Contract, or any County policy, will not be awarded contracts or work on any County housing rehabilitation project facilitated by the Community Development Office.

Act 2016-312 Prohibition against Boycotting

Contractor certifies that it is not currently engaged in, and for the duration of this agreement will not engage in, the boycott of a person or entity based in or doing business with a jurisdiction with which this state enjoys open trade.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

WORK WRITE-UP

Property Owner: Eddie Lee
Address: 3830 Howard Ave.
City and State: Brighton, AL 35020
Phone: (323) 407-2773
Case No: 16-6-2

The undersigned Contractor, _____,
(Print Company Name)

Please note that some line items have been deleted to bring this job into budget. Also, there is a new format for submitting pricing on this job. There is “Option 1” and “Option 2”. Please bid on both.

Submission of a bid is evidence that the bidder has thoroughly examined the site and has knowledge of the property, scope of work, and local jurisdiction requirements. All work shall comply with the intent of the scope of work and Contract Documents, giving precedence to all ICC Codes, regulations; EPA's RRP Lead Paint Rules, and ANSI A117.1 specifications for accessibility. In the event of work write-up/bid omission, error, conflict, or ambiguity, the most stringent Code shall govern. Discrepancies, errors, or omissions in the scope of work must be brought to the County's attention before bidding. Correct all collateral damage that is caused by the work specifications to a quality. It is the contractor's responsibility to comply with the EPA's Lead Reduction Safe Work Practices.

Option # 1 includes the following work:

1. Floor Repair & Vinyl Cover (List individual room prices on the next page)

NOTE: Spray Foam has been installed on the underside of the floors throughout the house. Remove enough to make necessary repairs. Support beams with piers and footings may be added for additional support.

Specifications for all Floor Repair & Vinyl Cover rooms

- Remove existing floor covering and underlayment down to the subfloor.
- Replace all weak, rotten, deteriorating, broken or substandard framing and subfloor. Add additional floor support as needed to support the existing floor. This includes all girders, sills, joist and subfloor.
- Install new manufacturer recommended underlayment, and sheet vinyl. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install & paint base and finished shoe molding. (Owner' choice of color and pattern)
- Install thresholds for all room entrances

1. <u>Livingroom Floor Repairs & Vinyl Cover</u>	\$ _____
1. <u>Dining room Floor Repairs & Vinyl Cover</u>	\$ _____

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

1. <u>Kitchen Floor Repairs & Vinyl Cover</u>	\$ _____
1. <u>Middle Bedroom Floor Repairs & Vinyl Cover</u>	\$ _____
1. <u>Laundry room Floor Repairs & Vinyl Cover</u>	\$ _____
1. <u>Front Bedroom Floor Repairs & Vinyl Cover</u>	\$ _____
1. <u>Rear Bedroom Floor Repairs & Vinyl Cover</u>	\$ _____
1. <u>Bathroom Floor Repairs & Vinyl Cover</u>	\$ _____
1. <u>Kitchen Repair</u>	\$ _____

- ___ Remove existing sink, countertop and cabinet.
- ___ Repair all walls and the ceiling. Prime and paint all walls and the ceiling. (color is owners choice)
- ___ Install all new hardwood base cabinets with at least one (1) "base drawer cabinets". Cabinets to extend from existing range to the water heater.
- ___ Install a new continuous laminate countertop with backsplash on the new base cabinets. (Color is owners' choice)
- ___ Install a new stainless steel, 9" double basin, 4 hole faucet, kitchen sink, with new baskets, and ensure drains operate properly. Install a new lever style Moen or Delta fixture. Repair any leaks and ensure proper drainage and ventilation.

1. <u>Safety</u>	\$ _____
___ Install a minimum of 2 pound ABC household fire extinguisher in the kitchen.	
___ Install new battery powered Smoke detectors in all bedrooms.	
___ Install a new combination CO/SMOKE detector in a common area.	

<u>Option # 1 Total (includes your overhead and profit)</u>	\$ _____
<hr/>	

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
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BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

Option # 2 includes (all the items in Option # 1) plus (+) the following work:

2. Water Heater Replacement \$ _____

— Install a new 40 gallon electric water heater with a **Minimum 0.93 EF and 10 year warranty.** Installation includes expansion tank and pan. (pan is to drain outside of the house)

2. Door Replacement \$ _____

— Replace the rear entrance door, with a prehung, insulated metal, fan light door with good quality lever style hardware, matching single-cylinder dead bolt. All sides and trim will be painted to a professional finish quality.

2. Weatherization \$ _____

— Add additional attic insulation to bring the total R Value up to R30. The insulation must be evenly distributed and all soffit vents will remain open and uncovered.

Option # 2 Total [Includes Option 1 price plus (+) the 3 specifications above] \$ _____

Property Owner understands and agrees to the above Work Write-Up.

Property Owner (Eddie Lee)

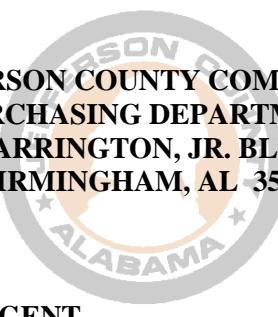
_____ Date

TOTAL PRICE (Includes Your O & P)

EDDIE LEE

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JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203



REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

JEFFERSON COUNTY HOUSING REHABILITATION SPECIFICATIONS AND PRICING FOR:

Thomas Rowe
282 8th Street NE
Graysville, Al. 35073
586-1001
Case # 16-4-3

INSTRUCTIONS TO BIDDERS

Bids will be on a lump sum basis, and on the Work Write-up Form attached, with all line items completed, and delivered to Purchasing in a sealed envelope. Line items may be deleted or awarded to other contractors. Include the bid number and the words "BID, DO NOT OPEN" on the envelope. BID DOCUMENTS THAT HAVE BEEN ALTERED, ILLEGIBLE, OR CHANGED WITH "WHITE-OUT" WILL BE REJECTED. The Work Write-up is the entire Scope of Work to be covered by the Program. Any overage, extra work or revisions to the scope of this Work Write-up will have to be approved by Community Development before the work takes place. Examples of the complete contract documents are available on request. No bid may be withdrawn for a period of ninety (90) days after the receipt of bids.

NOTE: Contractors and Sub-Contractors selected cannot be on Jefferson County's or U.S. Department of Housing and Urban Development's List of Debarred Contractors. Contractors must provide Jefferson County with a copy of their insurance certificate before, or as part of, bid submittal. Contractors and Subcontractors must be licensed and have a minimum of \$100,000.00 in liability insurance available for the Work referred to above and have a \$25,000.00 Master Performance Bond certified to Jefferson County for performance for the rehabilitation projects facilitated by Jefferson County under the Housing Program referred to herein. The insurance company and bonding company must provide Jefferson County with a copy of the insurance certificates and performance bond before, or as a part of the bid submittal. Any Contractor that has been disqualified under the General and Special Conditions of the Contract, or any County policy, shall not bid and any bid shall be rejected and disqualified by the said County.

Act 2016-312 Prohibition Against Boycotting

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JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

WORK WRITE-UP

Property Owner: Thomas Rowe
Address: 282 8th Street NE
City and State: Graysville, Al. 35073
Phone: 583-1001
Case No: 16-4-3

The undersigned Contractor, _____, bids the following Work;
(Print name)

Submission of a bid is evidence that the bidder has thoroughly examined the site and has knowledge of the property, scope of work, and governing jurisdiction requirements. All work shall comply with the intent of the scope of work and Contract Documents, giving precedence to applicable Codes, regulations, and ordinances, including Lead Reduction Safe Work Practices. In the event this work write-up/bid has an error, omission, conflict, or ambiguity, the most stringent Code, regulation, and the County's intent shall govern. Correct all collateral damage that is caused by the following work specifications to a finish quality. Certification and compliance with EPA Lead RRP regulations are the contractor's responsibility.

NOTE: 1) The contractor and subs must obtain all permits, send a copy to Ron Having, and have permits properly posted BEFORE the start of work. 2) The contractor MUST adhere to instructions for ALL inspections that is called for in the scope of work. Please give 3 hours notice for a site visit during regular working hours.

*** Work will not include the upstairs of this house.

Kitchen Repair \$ _____

- Repair the kitchen floor, walls, and ceiling.
- Remove all existing kitchen cabinets.
- Remove the existing floor covering. Repair/ replace all defective subfloor and floor framing including sills and supports.
- Repaired floor must be level and flat without the depression.
- Install appropriate underlayment and install a minimum 25 year warranty sheet vinyl. (Homeowner's choice of color and pattern.)
- Install appropriate transition strips at the doorways.
- Install matching shoe mold around the perimeter of the kitchen.
- Install new kitchen base cabinets with countertops and new upper cabinets. Cabinets must be hardwood and contain no presswood. Homeowner's choice of color for cabinets and countertops. Cabinet configuration shall be continuous down the side wall and across the back wall with the exception of any cut outs for the refrigerator and stove. Install a range hood over the stove. Ensure that the range hood is correctly vented to the exterior of the house.
- Base cabinet must be equipped with drawer sections.
- New matching upper cabinets shall have matching configuration to the lower cabinets with the exception that the upper cabinets shall extend over the stove.
- Remove existing tile on the ceiling. Install a solid drywall ceiling, finish, trim out, and paint.
- Install a new double bowl stainless steel 9" deep sink and faucet with sprayer. Faucet shall be Delta or Moen lever style.
- Install new kitchen sink drains, supply lines, and cut-off valves.
- Install a new ceiling mounted light fixture that is wall switch activated and 3 GFI receptacles to serve the countertop.
- The new fixture will be 13" flush mount LED fixtures. Model # MXL304-LED18K830N or equivalent.

JEFFERSON COUNTY COMMISSION
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MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

Kitchen Repair – Continued

— Upon completion the kitchen shall be fully functional and ready to use.

Bathroom Repair

\$ _____

- Remove the toilet, vanity, and floor covering. The floor is soft beside the toilet.
- Replace all damaged or weak subfloor, floor framing, sills, and supports. Install underlayment as recommended and minimum 25 year sheet vinyl. Homeowners choice of color and pattern.
- Install a new vanity with stock top. Same size as existing. Homeowners choice of color. Hardwood only.
- Install a new lavatory faucet. Moen or Delta lever style.
- Install a new toilet with flush system. Kohler, American Standard, Toto...
- Install a new ceiling mounted wall switch activated exhaust fan/ light combo. Install a new vanity light.
- Install a new GFI receptacle to serve the vanity.
- Bathroom shall be fully functional upon completion.

Safety Modifications

\$ _____

- Install new battery powered Smoke detectors in all bedrooms.
- Install a new combination Smoke & Carbon Monoxide detector in a common area.
- Install a minimum of 2 pound ABC household fire extinguisher in the kitchen.

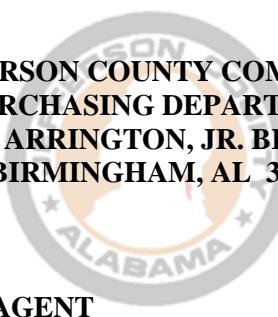
Property Owner understands and agrees to the above Work Write-Up.

Property Owner

Thomas Rowe

NOTE: The contractor is responsible for keeping the site clean and livable on a daily basis, including all work areas being, and all systems, fixtures, and operable appliances working daily. THIS INCLUDES DEBRIS REMOVAL ON A DAILY BASIS. All systems, fixtures, and repairs will operate as intended upon completion.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203



REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

Bid Total Includes Your O & P:

\$ _____

Contractor is to furnish all labor, material, equipment, permits and inspections by the applicable Inspection Services, to complete all itemized Work in a workmanlike manner and shall comply with all local, state, and federal codes and standards. This includes, but is not limited to, all ICC codes where applicable; Lead Reduction Safe Work Practices; ANSI A117.1 for accessibility work, and the FHA Minimum Property Standards. Contractor will remove from the site all debris caused by this work daily. All Work will be guaranteed one (1) year from date of final acceptance.

Executed on this the _____ day of _____, 2017.

Signature and Title

Company name (print)

Address (print)

City (print)

Zip

Phone, email, etc.

Contractor's Federal Tax ID/SS Number

Duns #

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

JEFFERSON COUNTY HOUSING REHABILITATION SPECIFICATIONS AND PRICING FOR:

Anthony Williams
3926 McClellan Ave.
Brighton, Al. 35020
744-2090
Case # 17-4-2

INSTRUCTIONS TO BIDDERS

Bids will be on a lump sum basis, and on the Work Write-up Form attached, with all line items completed, and delivered to Purchasing in a sealed envelope. Line items may be deleted or awarded to other contractors. Include the bid number and the words "BID, DO NOT OPEN" on the envelope. BID DOCUMENTS THAT HAVE BEEN ALTERED, ILLEGIBLE, OR CHANGED WITH "WHITE-OUT" WILL BE REJECTED. The Work Write-up is the entire Scope of Work to be covered by the Program. Any overage, extra work or revisions to the scope of this Work Write-up will have to be approved by Community Development before the work takes place. Examples of the complete contract documents are available on request. No bid may be withdrawn for a period of ninety (90) days after the receipt of bids.

NOTE: Contractors and Sub-Contractors selected cannot be on Jefferson County's or U.S. Department of Housing and Urban Development's List of Debarred Contractors. Contractors must provide Jefferson County with a copy of their insurance certificate before, or as part of, bid submittal. Contractors and Subcontractors must be licensed and have a minimum of \$100,000.00 in liability insurance available for the Work referred to above and have a \$25,000.00 Master Performance Bond certified to Jefferson County for performance for the rehabilitation projects facilitated by Jefferson County under the Housing Program referred to herein. The insurance company and bonding company must provide Jefferson County with a copy of the insurance certificates and performance bond before, or as a part of the bid submittal. Any Contractor that has been disqualified under the General and Special Conditions of the Contract, or any County policy, shall not bid and any bid shall be rejected and disqualified by the said County.

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JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

WORK WRITE-UP

Property Owner: Anthony Williams
Address: 3926 McClellan Ave.
City and State: Brighton, AL 35020
Phone: 744-2090
Case No: 17-4-2

The undersigned Contractor, _____, bids the following Work;
(Print name)

Submission of a bid is evidence that the bidder has thoroughly examined the site and has knowledge of the property, scope of work, and governing jurisdiction requirements. All work shall comply with the intent of the scope of work and Contract Documents, giving precedence to applicable Codes, regulations, and ordinances, including Lead Reduction Safe Work Practices. In the event this work write-up/bid has an error, omission, conflict, or ambiguity, the most stringent Code, regulation, and the County's intent shall govern. Correct all collateral damage that is caused by the following work specifications to a finish quality. Certification and compliance with EPA Lead RRP regulations are the contractor's responsibility.

NOTE: 1) The contractor and subs must obtain all permits, send a copy to Ron Having, and have permits properly posted BEFORE the start of work. 2) The contractor MUST adhere to instructions for ALL inspections and photographing of work that is called for in the scope of work. Please give 3 hours notice for a site visit during regular working hours.

Kitchen Repair \$ _____

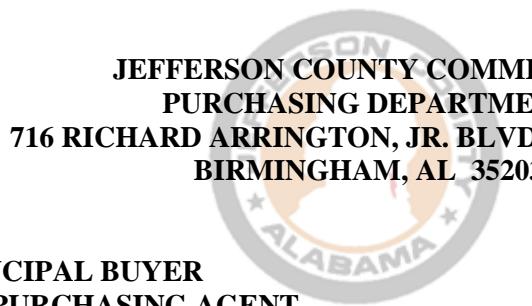
- ___ Re-support the kitchen floor including the area where the washing machine is located.
- ___ Install support piers on masonry and beams to eliminate the spring in the floor system.
- ___ Add/ replace any components necessary to complete this scope of work.
- ___ All aspects of this repair shall be performed from underneath the floor. Existing floor covering will not be disturbed.

Exterior Repairs \$ _____

- ___ Repair the handrails on the front steps. Ensure that the rails are securely mounted and stable.
- ___ Repair the handrail on the side entrance steps. Ensure the steps are well supported.
- ___ Replace the existing front porch light fixture with a sealed globe fixture and ensure its proper operation.
- ___ Install a motion activated flood light at the right rear corner of the house.

Ceiling Repair \$ _____

- ___ Repair all of the ceilings throughout the entire house.
- ___ Replace all sections of drywall as needed.
- ___ Upon completion the ceilings shall all have a smooth finish.
- ___ Finish, prepare, and paint all of the ceilings in the house. (Homeowner's choice of color for ceiling paint.)
- ___ Repair the damaged middle bedroom wall. This includes damaged framing. Install paneling to match existing.



**REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT**

NOVEMBER 20, 2017
ITB NO.: 17 – 18

Ceiling Repair - *Continued*

** Replace all of the ceiling mounted light fixtures throughout the house. New fixtures shall be dome style LED. The fixtures shall be Energy Star rated. Model #HQV8011L/BN or similar. Homeowners choice of finish on the replacement fixtures. Ensure the proper operation of the light fixtures upon completion.

Access Door

\$

- ___ Replace the large access door on the front of the house.
- ___ Framing for the access door shall be pressure treated and securely mounted to the foundation of the house.
- ___ The door shall be equipped with hinges and a locking mechanism.
- ___ Paint the new access door to match the foundation of the house.

Rear Entrance Modification

- Ensure the rear double doors operate as intended. Repair as needed.
- Fabricate an 8'x8' deck centered on the existing double door. All material shall be PTP and all fasteners shall be galvanized. All support post shall be set in a masonry footing.
- Fabricate steps with closed risers leading off the side of the deck toward the driveway.
- Deck and steps shall be equipped with guardrails and handrail with pickets installed to prevent a 4" sphere from passing through any opening.

Safety Modifications

\$ _____

- __ Install new battery powered Smoke detectors in all bedrooms.
- __ Install a new combination Smoke & Carbon Monoxide detector in a common area.
- __ Install a minimum of 2 pound ABC household fire extinguisher in the kitchen.

Property Owner understands and agrees to the above Work Write-Up.

Property Owner Anthony Williams

Date

NOTE: The contractor is responsible for keeping the site clean and livable on a daily basis, including all work areas being, and all systems, fixtures, and operable appliances working daily. THIS INCLUDES DEBRIS REMOVAL ON A DAILY BASIS.

All systems, fixtures, and repairs will operate as intended upon completion.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

Bid Total Includes Your O & P:

\$ _____

Contractor is to furnish all labor, material, equipment, permits and inspections by the applicable Inspection Services, to complete all itemized Work in a workmanlike manner and shall comply with all local, state, and federal codes and standards. This includes, but is not limited to, all ICC codes where applicable; Lead Reduction Safe Work Practices; ANSI A117.1 for accessibility work, and the FHA Minimum Property Standards. Contractor will remove from the site all debris caused by this work daily. All Work will be guaranteed one (1) year from date of final acceptance.

Executed on this the _____ day of _____, 2017.

Signature and Title

Company name (print)

Address (print)

City (print)

Zip

Phone, email, etc.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

JEFFERSON COUNTY HOUSING REHABILITATION SPECIFICATIONS AND PRICING FOR:

Lavern Grayson
400 62nd Street
Fairfield, AL 35064
(205) 786-7022
Case: 17-10-1

BID# _____

INSTRUCTIONS TO BIDDERS

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NOTE: Contractors and Sub-Contractors selected cannot be on Jefferson County's or U.S. Department of Housing and Urban Development's List of Debarred Contractors. Contractors must provide Jefferson County with a copy of their insurance certificate before, or as part of, bid submittal. Contractors and Subcontractors must be licensed and have a minimum of \$100,000.00 in liability insurance available for the Work referred to above and have a \$25,000.00 Master Performance Bond certified to Jefferson County for performance for the rehabilitation projects facilitated by Jefferson County under the Housing Program referred to herein. The insurance company and bonding company must provide Jefferson County with a copy of the insurance certificates and performance bond before, or as a part of the bid submittal. Any Contractor that has been disqualified under the General and Special Conditions of the Contract, or any County policy, shall not bid and any bid shall be rejected and disqualified by the said County.

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JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

WORK WRITE-UP

Property Owner: Lavern Grayson
Address: 400 62nd Street
City and State: Fairfield, Al. 35064
Phone: (205) 786-7022
Case No: 17-10-1

The undersigned Contractor, _____, bids the following Work;
(Print name)

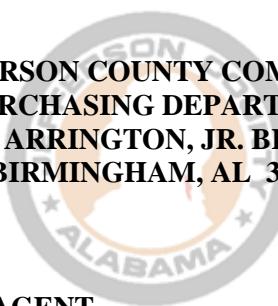
Submission of a bid is evidence that the bidder has thoroughly examined the site and has knowledge of the property, scope of work, and governing jurisdiction requirements. All work shall comply with the intent of the scope of work and Contract Documents, giving precedence to applicable Codes, regulations, and ordinances, including Lead Reduction Safe Work Practices. In the event this work write-up/bid has an error, omission, conflict, or ambiguity, the most stringent Code, regulation, and the County's intent shall govern. Correct all collateral damage that is caused by the following work specifications to a finish quality. Certification and compliance with EPA Lead RRP regulations are the contractor's responsibility.

NOTE: 1) The contractor and subs must obtain all permits, send a copy to Dennis Sammons, and have permits properly posted BEFORE the start of work. 2) The contractor MUST adhere to instructions for ALL inspections and photographing of work that is called for in the scope of work. Please give 3 hours' notice for a site visit during regular working hours. 3) The contractor MUST submit all paperwork, including vendor invoices when required, BEFORE a final inspection will be scheduled. 4) Contract time will accrue from the start date of the contract until all work passes final inspection from Community Development. **Failure to perform any of the above will result in having re-work, failed inspection fees, and/or possible suspension from being awarded future contracts.

HVAC (Replacement) \$ _____

- Furnish and install a new heat pump, evaporator coil, line set, and a minimum 92% AFUE gas furnace. *MUST BE MIN. 15.5 SEER & HAVE A MIN. 10 YEAR WARRANTY*
- The new HVAC system will be sized by the contractor and have adequate capacity for the entire house and include all modifications to make the units operate as intended. This includes any utility modifications, new hardware, registers, return, and digital thermostat with backlight matched to the system.
- Install a new condensation pump. Must discharge outside of the foundation.
- Return filter grill to be inside the house, with easy access for filter change.
- Install a new disconnect and whip outside at the condenser.
- Install all new metal duct. All duct is to be metal and **insulated** to meet CURRENT Energy Star® standards. (**NO FLEX, and NO GROUND CONTACT**)
- Provide the homeowner with twelve (12) good quality, pleated return filters.
- A new properly sized manufactured condensing unit pad will be installed and must be level.
- Contractor is to school the homeowner in the operation and maintenance of the new system. Provide the homeowner with all paperwork provided by the manufacturer for these units. The contractor will complete the online registration for the warranty in the homeowner's name. If this is not completed the job will result in a failed inspection.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203



REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

Kitchen Repair

\$ _____

- ___ Remove existing sink and all countertops. (Sink and faucet to be reused)
- ___ Remove existing floor covering and underlayment down to the subfloor.
- ___ Replace all weak, rotten, deteriorating, broken or substandard framing and subfloor. Add additional floor support as needed to support the existing floor. This includes all girders, sills, joist and subfloor.
- ___ Install new manufacturer recommended underlayment, and sheet vinyl. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install & paint base and finished shoe molding. (Owner's choice of color and pattern)
- ___ Install a new 12" hardwood base cabinet to the right of the range. Install two new 12" upper cabinets to the left and right of the range. Cabinets to be the same style and finish as existing.
- ___ Install a new continuous laminate countertop with backsplash on all base cabinets. (Color is owner's choice)
- ___ Replace the electrical plug for the range.
- ___ Reinstall faucet, kitchen sink, with new baskets, supply lines, drain lines and p traps. Ensure drains operate properly. Water is currently backing up when washer drains. Clean lines and repair any leaks and ensure proper drainage and ventilation.

Contractor must call Dennis Sammons for an inspection before underlayment is installed. Allow 3 hour lead for inspections. Properly prepare the surfaces with leveling compound to a smooth finish and ready for new sheet vinyl per manufacturer's specifications.

Middle Bedroom Repair

\$ _____

- ___ Remove the existing closet door and make it a cased opening.
- ___ Build a closet in front of the opening approximately 2'6"deep x 8' long x 8' tall with a 6' bifold door. Frame a 2x4 ceiling, install plywood on top for additional storage. Install, finish, prime and paint drywall, inside and out of the new closet. (Color is owner's choice)
- ___ Install, prime and paint a 6' bifold door with hardware. (Color is owner's choice)
- ___ Install one continuous wire shelf the length of the closet designed for hanging clothes with storage above.

Basement Repair

\$ _____

- ___ Replace the existing basement door with a prehung exterior door unit. Prime and paint to match existing.
- ___ Replace the two windows with tempered glass single hung window units. Prime and paint surrounding areas to match.

Property Owner understands and agrees to the above Work Write-Up.

Property Owner (Lavern Grayson)

Date

NOTE: The contractor is responsible for keeping the site clean, livable, and removing all debris on a daily basis.
Upon completion all work areas will be clean and all modifications will be working as intended.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

TOTAL PRICE (Includes Your O & P)

\$ _____

Contractor is to furnish all labor, material, equipment, permits and inspections by the applicable Inspection Services, to complete all itemized Work in a professional, good quality manner and shall comply with all local, state, and federal codes and standards. This includes, but is not limited to FEMA High Wind Retrofit guidelines, all current ICC codes where applicable; Lead Reduction Safe Work Practices; ANSI A117.1 for accessibility work, and the FHA Minimum Property Standards. Contractor will remove from the site all debris caused by this work daily. All Work will be guaranteed one (1) year from date of final acceptance.

LIST YOUR PROPOSED START DATE: _____, 2017.

Executed on this the _____ day of _____, 2017.

Signature and Title

Company name (print)

Address (print)

City (print)

Zip

Phone numbers, email, fax, etc.

Contractor's Federal Tax ID/SS Number

DUNS Number\

JEFFERSON COUNTY COMMISSION
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REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

JEFFERSON COUNTY HOUSING REHABILITATION SPECIFICATIONS AND PRICING FOR:

Ruby Jones
403 58th Street
Fairfield, Al. 35064
(205) 780-2668
Case: 18-3-1

BID#_____

INSTRUCTIONS TO BIDDERS

Bids will be on a lump sum basis, and on the Work Write-up Form attached, with all line items completed, and delivered to Purchasing in a sealed envelope. Line items may be deleted or awarded to other contractors. Include the bid number and the words "BID, DO NOT OPEN" on the envelope. BID DOCUMENTS THAT HAVE BEEN ALTERED, ILLEGIBLE, OR CHANGED WITH "WHITE-OUT" WILL BE REJECTED. The Work Write-up is the entire Scope of Work to be covered by the Program. Any overage, extra work or revisions to the scope of this Work Write-up will have to be approved by Community Development before the work takes place. Examples of the complete contract documents are available on request. No bid may be withdrawn for a period of ninety (90) days after the receipt of bids.

NOTE: Contractors and Sub-Contractors selected cannot be on Jefferson County's or U.S. Department of Housing and Urban Development's List of Debarred Contractors. Contractors must provide Jefferson County with a copy of their insurance certificate before, or as part of, bid submittal. Contractors and Subcontractors must be licensed and have a minimum of \$100,000.00 in liability insurance available for the Work referred to above and have a \$25,000.00 Master Performance Bond certified to Jefferson County for performance for the rehabilitation projects facilitated by Jefferson County under the Housing Program referred to herein. The insurance company and bonding company must provide Jefferson County with a copy of the insurance certificates and performance bond before, or as a part of the bid submittal. Any Contractor that has been disqualified under the General and Special Conditions of the Contract, or any County policy, shall not bid and any bid shall be rejected and disqualified by the said County.

Act 2016-312 Prohibition Against Boycotting

Contractor certifies that it is not currently engaged in, and for the duration of this agreement will not engage in, the boycott of a person or entity based in or doing business with a jurisdiction with which this state enjoys open trade.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

WORK WRITE-UP

Property Owner: Ruby Jones
Address: 403 58th Street
City and State: Fairfield, Al. 35064
Phone: (205) 780-2668
Case No: 18-3-1

The undersigned Contractor, _____, bids the following Work;
(Print name)

Submission of a bid is evidence that the bidder has thoroughly examined the site and has knowledge of the property, scope of work, and governing jurisdiction requirements. All work shall comply with the intent of the scope of work and Contract Documents, giving precedence to applicable Codes, regulations, and ordinances, including Lead Reduction Safe Work Practices. In the event this work write-up/bid has an error, omission, conflict, or ambiguity, the most stringent Code, regulation, and the County's intent shall govern. Correct all collateral damage that is caused by the following work specifications to a finish quality. Certification and compliance with EPA Lead RRP regulations are the contractor's responsibility.

NOTE: 1) The contractor and subs must obtain all permits, send a copy to Dennis Sammons, and have permits properly posted BEFORE the start of work. 2) The contractor MUST adhere to instructions for ALL inspections and photographing of work that is called for in the scope of work. Please give 3 hours' notice for a site visit during regular working hours. 3) The contractor MUST submit all paperwork, including vendor invoices when required, BEFORE a final inspection will be scheduled. 4) Contract time will accrue from the start date of the contract until all work passes final inspection from Community Development. **Failure to perform any of the above will result in having re-work, failed inspection fees, and/or possible suspension from being awarded future contracts.

HVAC

\$ _____

- Furnish and install a new heat pump, evaporator coil, line set, and a minimum 92% AFUE gas furnace. *MUST BE MIN. 15.5 SEER & HAVE A MIN. 10 YEAR WARRANTY*
- The new HVAC system will be sized by the contractor and have adequate capacity for the entire house and include all modifications to make the units operate as intended. This includes any utility modifications, new hardware, duct work or modifications or repairs. Install new registers, return, and digital thermostat with backlight matched to the system.
- The air handler will be installed under the house and hang from unistrut per code. Condensation must discharge outside of the foundation.
- Return filter grill to be inside the house, with easy access for filter change.
- Install a new circuit and disconnect outside at the condenser.
- Install all new metal duct. All duct is to be metal and **insulated** to meet CURRENT Energy Star® standards. (**NO FLEX, and NO GROUND CONTACT**)
- Provide the homeowner with twelve (12) good quality, pleated return filters.
- A new properly sized manufacturing condensing unit pad will be installed and must be level.
- Contractor is to school the homeowner in the operation and maintenance of the new system. Provide the homeowner with all paperwork provided by the manufacturer for these units. The contractor will complete the online registration for the warranty in the homeowner's name. If this is not completed the job will result in a failed inspection.

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MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
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Middle Bedroom Repair

\$ _____

- ___ Remove existing floor covering and underlayment down to the subfloor.
- ___ Replace all weak, rotten, deteriorating, broken or substandard framing and subfloor. Add additional floor support as needed to support the existing floor. This includes all girders, sills, joist and subfloor.
- ___ Install new manufacturer recommended underlayment, and sheet vinyl. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install & paint base and finished shoe molding. (Owner's choice of color and pattern)

Contractor must call Dennis Sammons for an inspection before underlayment is installed. Allow 3 hour lead for inspections. Properly prepare the surfaces with leveling compound to a smooth finish and ready for new sheet vinyl per manufacturer's specifications.

Weatherization

\$ _____

- ___ Install attic insulation to bring the total R Value up to R30. The insulation must be evenly distributed and all soffit vents will remain open and uncovered.
- ___ Repair the trim around the entrance to the attic in the front bedroom.

Door Replacement

\$ _____

- ___ Remove the storm door at the rear of the house. (to be reused)
- ___ Replace the rear door unit with a metal, fan lite, four panel door unit. Caulk, prime and paint to match existing.
- ___ Install new deadbolt and lever style lockset keyed the same.
- ___ Reinstall the storm door unit

Electrical Repair

\$ _____

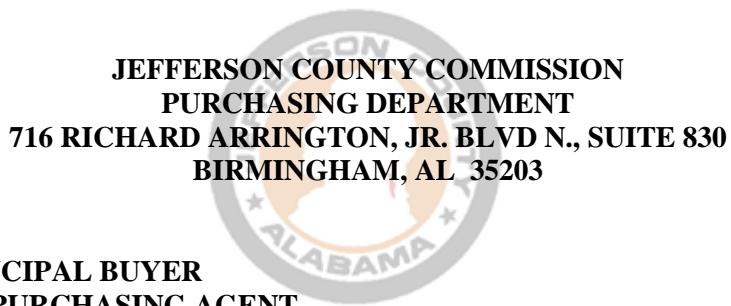
- ___ Coordinate with Alabama Power, and the homeowner, for the drop and service to be upgraded to 200 amps. Give advance power outage notice to the homeowner.
- ___ Install a new 200 amp electrical service. This includes a rigid mast, new entrance wire, weather head, new Outdoor Main Breaker Combination Service Entrance Device. (CSED) Properly label all circuits in the new electrical panels. (Must have enough space for new HVAC and dryer)
- ___ Install a circuit and plug for the dryer on the back porch. (coordinate with the homeowner for location)

Property Owner understands and agrees to the above Work Write-Up.

Property Owner (Ruby Jones)

Date

NOTE: The contractor is responsible for keeping the site clean, livable, and removing all debris on a daily basis.
Upon completion all work areas will be clean and all modifications will be working as intended.



**REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT**

NOVEMBER 20, 2017
ITB NO.: 17 – 18

TOTAL PRICE (Includes Your O & P) \$ _____

Contractor is to furnish all labor, material, equipment, permits and inspections by the applicable Inspection Services, to complete all itemized Work in a professional, good quality manner and shall comply with all local, state, and federal codes and standards. This includes, but is not limited to FEMA High Wind Retrofit guidelines, all current ICC codes where applicable; Lead Reduction Safe Work Practices; ANSI A117.1 for accessibility work, and the FHA Minimum Property Standards. Contractor will remove from the site all debris caused by this work daily. All Work will be guaranteed one (1) year from date of final acceptance.

LIST YOUR PROPOSED START DATE: _____, 2017.

Executed on this _____ day of _____, 2017.

Signature and Title Company name (print)

Address (print) _____ City (print) _____ Zip _____

Phone numbers, email, fax, etc.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

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MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 - 18

JEFFERSON COUNTY HOUSING REHABILITATION SPECIFICATIONS AND PRICING FOR:

Martha Caudle
216 Oak Circle
Bessemer, Al. 35023
(205) 434-2336
Case: DR-17-7-3

INSTRUCTIONS TO BIDDERS

There is a new format for submitting pricing on this job. There is “Option 1” and “Option 2”. Please bid on both.

Bids will be on a lump sum basis, and on the Work Write-up Form attached, with all line items completed, and delivered to Purchasing in a sealed envelope. Line items may be deleted or awarded to other contractors. Include the bid number and the words "BID, DO NOT OPEN" on the envelope. BID DOCUMENTS THAT HAVE BEEN ALTERED, ILLEGIBLE, OR CHANGED WITH "WHITE-OUT" WILL BE REJECTED. The Work Write-up is the entire Scope of Work to be covered by the Program. Any overage, extra work or revisions to the scope of this Work Write-up will have to be approved by Community Development before the work takes place. Examples of the complete contract documents are available on request. No bid may be withdrawn for a period of ninety (90) days after the receipt of bids.

IMPORTANT: Contractors bidding this scope of work acknowledge and agree that if awarded this job that you will sign the contract AND begin work on this project within fifteen (15) days of verbal or written PO notification (unless other arrangements are submitted in writing AND agreed upon by Community Development).

You MUST list your proposed start date on the last page for consideration.

NOTE: Contractors and Sub-Contractors selected cannot be on Jefferson County’s or U.S. Department of Housing and Urban Development’s List of Debarred Contractors. Contractors must provide Jefferson County with a copy of their insurance certificate and bond before, or as part of, bid submittal. Contractors and Subcontractors must be licensed and have a minimum of \$100,000.00 in liability insurance available for the Work referred to above. Contractors must have a \$25,000.00 Master Performance Bond certified to Jefferson County for performance for the rehabilitation projects facilitated by Jefferson County under the Housing Program referred to herein. Any Contractor or Sub-Contractor that has been disqualified under the General and Special Conditions of the Contract, or any County policy, will not be awarded contracts or work on any County housing rehabilitation project facilitated by the Community Development Office.

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
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BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

WORK WRITE-UP

Property Owner: Martha Caudle
Address: 216 Oak Circle
City and State: Bessemer, Al. 35023
Phone: (205) 434-2336
Case No: DR-17-7-3

The undersigned Contractor, _____, After Careful Examination and Consideration, Bids the Following Work; (Print Company Name)

Submission of a bid is evidence that the bidder has thoroughly examined the site and has knowledge of the property, the scope of work, and local jurisdiction requirements. All work shall comply with the intended scope of work, FEMA P-804, P-499 and current ICC codes, the Contract Documents, Lead Reduction Safe Work Practices, and the EPA's lead RRP rule. In the event this scope of work has an error, omission, conflict, or ambiguity, the most stringent Code, regulation, and the County's intent shall govern. Correct all collateral damage that is caused by the following work specifications to a finish quality. Contractor must be trained and certified by an approved EPA trainer for RRP before bidding and a contract can be awarded.

INTENT: The County's intent is to obtain a **"high wind zone retrofit"**, a higher level of structural integrity, improved energy efficiency, and quality remodeling work for this home. **ALL work must adhere to FEMA high wind retrofit guidelines and current ICC codes.**

You MUST include your PROPOSED START DATE on the last page (consider lead time to be a maximum of fifteen (15) days after the bid opening date).

IMPORTANT NOTE:

- 1) **The contractor and subs must obtain all permits, send a copy to Dennis Sammons, and have permits posted BEFORE the start of work.**
- 2) **Refer to FEMA Fact Sheets (FFS #) for High Wind Zone (HWZ) Retrofit guidance, best practices, and contract requirements.**
- 3) **The contractor must adhere to ALL notifications and scheduled Community Development inspection procedures that are called for in this scope of work. Failure to do this will result in a STOP WORK ORDER and contract cancellation.**
- 4) **The contractor must submit all paperwork, including vendor invoices as required, BEFORE a final inspection will be scheduled.**
- 5) **Contract time will continue to accrue from the start date of the contract until all work passes final inspection from Community Development.**
- 6) ****Failure to perform any of the above will result in having to do re-work, failed inspection fees, and/or suspension from being awarded future contracts. ****

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
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MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
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Option # 1 includes the following work:

(1) Window Replacement \$ _____

NOTE: Windows must be approved for high wind zones (impact resistant/safety glass) plus be NFRC tested and Energy Star® rated. ** Bedroom windows must meet egress codes.

**** Contact Dennis Sammons for an inspection when the 1st window is to be installed.**

- Remove all windows and install good quality vinyl replacement windows. The windows will be labeled for high wind Zones and Energy Star®. Windows are to have the NFRC rating sticker on each window until they are inspected by the County. After verification the contractor will remove all stickers and clean all windows before final inspection.
- The new windows will have 2/2 grille patterns, tilt-in sashes (top & bottom) and a weather-tight seal. Windows will Have All trim, locks, screens, weather stripping & caulk.
- When completed, all windows and surrounding areas, interior and exterior, will be weather-tight, all collateral damage corrected, and the interior window wells painted gloss white.
- Provide Community Development with a copy of the vendor invoice for all windows.
- Wood will return to window on sides and top, with casing and be finished, primed, and painted. Sill to be wood with trim, primed, caulked, and painted. (Paint color is owner's choice).

(1) Door Replacement \$ _____

NOTE: Door Units must be approved for high wind zones (impact resistant/safety glass) plus be NFRC tested and Energy Star® rated.. **

**** Contact Dennis Sammons for an inspection when the 1st door unit is to be installed.**

- Replace the front entrance door unit with an exterior insulated metal, fan light door unit with good quality lever style hardware with matching single-cylinder dead bolt. All sides and trim will be painted to a professional finish quality. Door unit must be Energy Star® Qualified, and installed per FEMA Fact Sheet 6.1. Install a good quality vinyl clad, half glass storm door unit on the front door. The storm door unit must have lever style, keyed, locking hardware.
- Replace the rear entrance door unit with an exterior insulated metal, fan light door unit with good quality lever style hardware with matching single-cylinder dead bolt. All sides and trim will be painted to a professional finish quality. Door unit must be Energy Star® Qualified, and installed per FEMA Fact Sheet 6.1. Install a good quality vinyl clad, half glass storm door unit on the rear door. The storm door unit must have lever style, keyed, locking hardware.

(1) Water Heater \$ _____

— Replace the water heater with a 40-Gallon electric water heater with an expansion tank. ****Must have a minimum 10 Year Warranty With a minimum .93 EF ****

(1) Hall Bathroom Repair \$ _____

- Remove the vanity, bath tub, all ceramic tile on the floor, ceiling and walls.
- Remove existing floor covering and underlayment down to the subfloor.
- Replace all weak, rotten, deteriorating, broken or substandard framing and subfloor. Add additional floor support as

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(1) Hall Bathroom Repair - Continued

needed to support the existing floor. This includes all wall framing, plates, girders, sills, joist and subfloor.

- Install, finish, prime and paint MR drywall. (Owner's choice of color)
- Install new manufacturer recommended underlayment, and sheet vinyl. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install & paint base and finished shoe molding. (Owner's choice of color and pattern)
- Replace existing bath tub with same size Porcelain Enameled Steel bath tub.
- Replace the shower valve & tub filler in the bathroom with a good quality chrome plated Delta or Moen shower valve tub filler.
- Install a Delta 52001DS slide/grab bar shower massage with stainless steel line centered in control wall.
- Install a new fiberglass composite (FRP) tub surround, complete with all adhesives and trim. The surround will be water tight and sealed with GE white 100% silicone tub & shower caulk
- Install a new hardwood or finished plywood vanity, same size as existing, with a cultured marble top and lever style Moen or Delta faucet.
- Install an American Standard, Kohler, or equivalent handicap toilet with a Flushmate® Pressure-Assist tank and good quality seat.
- Install the owner's choice of good quality matching bathroom accessories: toilet paper holder, towel rack, rag ring, soap dish, etc. None will be less than mid-grade.
- Install a grab bar with concealed flanges to ANSI A117.1 specs, behind the toilet.
- Install three grab bars with concealed flanges to ANSI A117.1 specs, in the shower.
- Ensure everything is leak free, and draining properly when repairs are complete.

(1) Master Bathroom Repair

\$ _____

- Remove the vanity and all ceramic tile on the floor, ceiling and walls.
- Remove existing floor covering and underlayment down to the subfloor.
- Replace all weak, rotten, deteriorating, broken or substandard framing and subfloor. Add additional floor support as needed to support the existing floor. This includes all wall framing, plates, girders, sills, joist and subfloor.
- Install, finish, prime and paint MR drywall. (Owner's choice of color)
- Install new manufacturer recommended underlayment, and sheet vinyl. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install & paint base and finished shoe molding. (Owner's choice of color and pattern)
- Install a good quality shower base, same size as existing tile shower. Install MR drywall, finish, prime and paint entire bathroom, including ceiling.
- Replace the shower valve with a good quality chrome plated Delta or Moen shower valve.
- Install a Delta 52001DS slide/grab bar shower massage with stainless steel line centered in control wall.
- Install a new fiberglass composite (FRP) tub surround, complete with all adhesives and trim. The surround will be water tight and sealed with GE white 100% silicone tub & shower caulk
- Install a new hardwood or finished plywood vanity, same size as existing, with a cultured marble top and lever style Moen or Delta faucet.
- Install an American Standard, Kohler, or equivalent handicap toilet with a Flushmate® Pressure-Assist tank and good quality seat.
- Install the owner's choice of good quality matching bathroom accessories: toilet paper holder, towel rack, rag ring, soap dish, etc. None will be less than mid-grade.
- Install a grab bar with concealed flanges to ANSI A117.1 specs, behind the toilet.

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MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
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(1) Master Bathroom Repair - Continued

- Install two grab bars with concealed flanges to ANSI A117.1 specs, in the shower.
- Ensure everything is leak free, and draining properly when repairs are complete.

(1) Electrical Repair

\$ _____

- Some of the plugs in the bedroom are not working. Repair all circuits throughout the house.
- Install all new switches, receptacles, and plates.
- Install new smoke detectors to code.
- Repair all collateral damage that is caused by these modifications to a professional finish quality. This includes drywall, trim, and paint to match, etc.
- Replace **all ceiling light fixtures** with Project Source 13-in LED Ceiling Flush Mount Light fixtures (Model # MXL304-LED18K830N or equal), unless otherwise noted. **(ALL NEW FIXTURES MUST BE Energy Star®rated)**
- Install a new 52" ceiling fan with light (Model # YG269-BN or equal) in the master bedroom. **(ALL NEW FIXTURES MUST BE Energy Star®rated)**
- Install a new 52" ceiling fan with light (Model # YG269-BN or equal) in the livingroom. **(ALL NEW FIXTURES MUST BE Energy Star®rated)**

(1) HVAC Replacement

\$ _____

- Furnish and install a new Packaged Heat Pump HVAC system. ***MUST BE MIN. 15 SEER, MIN. 10 YEAR WARRANTY and Energy Star®rated)***
- The new HVAC system will be sized by the contractor and have adequate capacity for the entire house and include all modifications to make the units operate as intended. This includes any utility modifications, new hardware and modifications or repairs.
- **Install all new metal duct**, registers, return, and digital thermostat with backlight that is compatible with the system. **(NO FLEX, and NO GROUND CONTACT)**
- Return filter grill to be inside the house on a wall, with easy access for filter change.
- Install a new disconnect and whip outside at the unit.
- Provide the homeowner with twelve (12) good quality, pleated return filters.
- A new properly sized manufactured condensing unit pad will be installed and must be level.
- Contractor is to school the homeowner in the operation and maintenance of the new system. Provide the homeowner with all paperwork provided by the manufacturer for these units. The contractor will complete the online registration for the warranty in the homeowner's name. If this is not completed the job will result in a failed inspection.

(1) Kitchen Repair

\$ _____

- Remove existing sink, countertops and all cabinets.
- Repair all walls and the ceiling. Prime and paint all walls and the ceiling. (color is owners choice)
- Remove existing floor covering and underlayment down to the subfloor.
- Replace all weak, rotten, deteriorating, broken or substandard framing and subfloor. Add additional floor support as needed to support the existing floor. This includes all girders, sills, joist and subfloor.
- Install new manufacturer recommended underlayment, and sheet vinyl. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install & paint base and finished shoe molding. (Owner's choice of color and pattern)
- Install all new hardwood base cabinets and upper cabinets with at least one (1) "base drawer cabinet". Cabinets to be

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MICHAEL MATTHEWS, PURCHASING AGENT

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(1) Kitchen Repair - Continued

the same configuration as existing, except for a base drawer cabinet to the left of the range. (Owner's choice of white or stain)

— Install matching upper cabinets from wall to wall above the washer and dryer.

— Install a new continuous laminate countertop with backsplash on the new base cabinets. (Color is owners' choice)

— Install a new stainless steel, 9" double basin, 4 hole faucet, kitchen sink, with new baskets, and ensure drains operate properly. Install a new lever style Moen or Delta faucet with sprayer. Repair any leaks and ensure proper drainage and ventilation.

— Install a 30" range hood, vented outside, and a backsplash from the top of the range to the under side of the cabinet.

— Install plywood from the top of the cabinets to the ceiling on all upper cabinets. Prime and paint.

Contractor must call Dennis Sammons for an inspection before underlayment is installed. Allow 3 hour lead for inspections. Properly prepare the surfaces with leveling compound to a smooth finish and ready for new sheet vinyl per manufacturer's specifications.

(1) Entrance Repair

\$ _____

— Remove existing floor covering and underlayment down to the subfloor.

— Replace all weak, rotten, deteriorating, broken or substandard framing and subfloor. Add additional floor support as needed to support the existing floor. This includes all girders, sills, joist and subfloor.

— Patch, prime and paint all walls, trim and ceilings. (Owner's choice of color)

— Install new manufacturer recommended underlayment, and sheet vinyl. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install & paint base and finished shoe molding. (Owner's choice of color and pattern)

(1) Hallway and Closet Repair

\$ _____

— Remove existing floor covering and underlayment down to the subfloor.

— Replace all weak, rotten, deteriorating, broken or substandard framing and subfloor. Add additional floor support as needed to support the existing floor. This includes all girders, sills, joist and subfloor.

— Patch, prime and paint all walls, doors, trim and ceilings. (Owner's choice of color)

— Install new manufacturer recommended underlayment, and sheet vinyl. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install & paint base and finished shoe molding. (Owner's choice of color and pattern)

(1) All Bedrooms and Closets Repair

\$ _____

— Remove existing floor covering and underlayment down to the subfloor.

— Replace all weak, rotten, deteriorating, broken or substandard framing and subfloor. Add additional floor support as needed to support the existing floor. This includes all girders, sills, joist and subfloor.

— Patch, prime and paint all walls, doors, trim and ceilings. (Owner's choice of color)

— Install new manufacturer recommended underlayment, and sheet vinyl. The installed vinyl will have a minimum 25 year warranty. No torn or patched vinyl will be accepted. Install & paint base and finished shoe molding. (Owner's choice of color and pattern)

JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
716 RICHARD ARRINGTON, JR. BLVD N., SUITE 830
BIRMINGHAM, AL 35203

REGINA JOHNSON, PRINCIPAL BUYER
MICHAEL MATTHEWS, PURCHASING AGENT

NOVEMBER 20, 2017
ITB NO.: 17 – 18

(1) Livingroom Repair \$ _____

Patch, prime and paint all walls, trim and ceilings. (Owner's choice of color)

Option # 1 Total (includes your overhead and profit) \$ _____

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Option # 2 includes (the items in Option # 1) plus (+) the following work:

(1) **Handicap Ramp** \$ _____

- Install a handicap ramp at the front door.
- Ramp shall be equipped with handrails and guardrails. Rails shall have a 2"x6" top cap and have pickets installed to prevent a 4" sphere from passing through any opening.
- Ramp shall meet ANSI specs. Ramp shall be constructed from pressure treated material. All fasteners shall be galvanized.
- Gripping surface shall be handrail stock and shall be coated with two coats of polyurethane.
- Pour a 5'x5' concrete pad at the base of the ramp and a new 36" wide side walk to tie into the existing side walk.

(2) **Rear Deck** \$ _____

- Replace the existing decking, floor framing, hand rails, 4x4 supports and steps. (same size as existing)
- Deck shall be equipped with handrails and guardrails. Rails shall have a 2"x6" top cap and have pickets installed to prevent a 4" sphere from passing through any opening.
- Deck shall be constructed from pressure treated material. All fasteners shall be galvanized.

Option # 2 Total (includes your overhead and profit) \$ _____

Property Owner understands and agrees to the above Work Write-Up.

Property Owner

(Martha Caudle)

Date

NOTE: The contractor is responsible for keeping the site clean, livable, and removing all debris on a daily basis. Upon completion all work areas will be clean and all modifications will be working as intended.

Act 2016-312 Prohibition Against Boycotting

Contractor certifies that it is not currently engaged in, and for the duration of this agreement will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state enjoys open trade.

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TOTAL PRICE (Includes Your O & P)

\$ _____

Contractor is to furnish all labor, material, equipment, permits and inspections by the applicable Inspection Services, to complete all itemized Work in a professional, good quality manner and shall comply with all local, state, and federal codes and standards. This includes, but is not limited to FEMA High Wind Retrofit guidelines, all current ICC codes where applicable; Lead Reduction Safe Work Practices; ANSI A117.1 for accessibility work, and the FHA Minimum Property Standards. Contractor will remove from the site all debris caused by this work daily. All Work will be guaranteed one (1) year from date of final acceptance.

LIST YOUR PROPOSED START DATE: _____, 2017.

Executed on this the _____ day of _____, 2017.

Signature and Title

Company name (print)

Address (print)

City (print)

Zip

Phone numbers, email, fax, etc.

Contractor's Federal Tax ID/SS Number