



New Hampshire/
Vermont Chapter

DOCUMENT CONTROL AND ESTIMATING FOR GENERAL CONTRACTORS AND SUBCONTRACTORS



Thursdays

October 4-25, 2018

3:30 PM - 6:00 PM (10 Hour Course)

ABC Education Center, Concord, NH

\$195 ABC Members

\$255 Non ABC Members

If needed, book for required Super Cert classes is \$95.

This course is a required component of the ABC Superintendent Certification Program
(See reverse for more details)

To Register:

Visit the ABC calendar on our website: www.abcnhvt.org
or click [here](#)

For questions or to learn about custom programs:

Call or email Jennifer Landon:
603-226-4789 | jennifer@abcnhvt.org

This a **required course** in our Construction Superintendent Certificate program (Super Cert). Super Cert courses are offered independent of one another, therefore **registration for this class is open to all** (see reverse for more details).

Who Should Attend - Individuals from field foremen, superintendents, subcontractors, general contractors, and anyone new to the industry. It is also beneficial for those wanting to broaden their general understanding of the

Construction documents need to be controlled, maintained, and archived in all phases of a project. Applying document control creates operational and communication efficiencies. This course introduces using and maintaining document control; defines the elements of material, labor, and equipment estimates; and informs participants how to develop, organize, and look for errors in an estimate.

COURSE OBJECTIVES INCLUDE:

- Learning the importance of document control.
- Understanding the role of project supervisors in document control.
- Being able to explain the estimating process.
- Completing a simple material estimate.

This course uses **NCCER Curriculum** - nationally recognized instruction materials for the construction Industry.

Learn more at www.nccer.org

INSTRUCTOR: Pete Swislosky, Owner Granite Roots Construction. Pete is a certified instructor through NCCER.

*Concord programs are held at the ABC Education Center. See reverse for directions.
Confirmations will be sent within one week prior to the program start date.*



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“SUPER CERT”: CERTIFICATE OF PROFESSIONAL ACHIEVEMENT in CONSTRUCTION SUPERVISION

Our certificate program required courses are aligned with the NCCER (National Center for Construction Education and Research) Project Supervision curriculum. This nationally recognized course includes testing to validate learning and assure that the basic concepts and skills have been learned by the student. The elective classes were developed by construction industry professionals to provide more in-depth knowledge on specific topics. Each course is valuable for the knowledge and information gained. See individual course registrations for details. Individuals who complete all the course requirements will be awarded a Certificate of Achievement in Construction Supervision. NCCER certification will be provided for the required courses.

Required Courses (80hrs total):

- Contract and Construction Documents (5)
- Safety (7.5)
- Quality Control (5)
- Document Control & Estimating (10)
- Planning and Scheduling (17.5)
- Resource Control and Cost Awareness (15)
- Jobsite Leadership and Communication (20)

Choose Three Elective Courses:

(approximately 15 class hours each)

- Basic Construction Law
- Basic Structural Principles
- Building Green
- Project Estimating
- Understanding Codes

Hours per class indicated - (...)

DIRECTIONS: ABC NH/VT EDUCATION CENTER (DO NOT RELY ON GPS NAVIGATION)

58 CHENELL DRIVE, CONCORD, NH 03301 | 603-226-4789

From I-93S in Concord: Take Exit 15 E to I-393 East. Take Exit 3 to Route 106 and head Right onto 106-South. Proceed 1 mile, past the Steeplegate Mall. The ABC Chapter Office & Education Center is on the Right at the corner of Route 106 and Chenell Drive.

From I-93N in Concord: Take Exit 13. Proceed right onto Route 3-NoRoute; Manchester Street. Move into the left lane and take the first left onto Old Turnpike Road; cross over Airport Road and continue on Regional Drive to Route 106. At the lights turn Right onto Route 106. We are at the next intersection. The ABC Chapter Office & Education Center is on the Right at the corner of Route 106 and Chenell Drive.

From the Seacoast: Take Route 4-West to I-393 West. Take the Route 106-South exit on your Left. Proceed 1 mile, past the Steeplegate Mall. The ABC Chapter Office & Education Center is on the Right at the corner of Route 106 and Chenell Drive.

PARKING: Parking and Entrance for our **Education Center** is located at the **rear of the building**.