

Extending Your Study Permit Online

This is not a legal document and information may change without notice.
Always refer to <http://www.cic.gc.ca> for the most up-to-date information, or visit
International Education Centres for assistance.

To apply online for a study permit extension, you need to prepare required documents in an acceptable format (PDF, WORD or JPEG) and upload them from your MyCIC account.

Application Form and Supporting Documents (additional documents may be requested):

- **IMM5709** (Application to Change Conditions, Extend my Stay or Remain in Canada as a Student)
- **Letter of enrolment**
- Option -- **official transcript** issued by Centennial College
- **Proof of means of financial support** (such as bank statements, proof of education loans)
- **Copy of Passport** (Scanned copy of your photo page and all other pages with stamps and visas. Also include a copy of your current study permit)
- **Digital Photo**
- **Proof of medical exam** (if applicable):
 - A medical exam may be required depending on your country of residence from the past 12 months and your program of study. Your medical exam results are valid for 12 months once it is done. [Learn more.](#)

Tips in Answering Questions in MyCIC

You need to answer series of questions before you reach the document upload page.

What would you like to do in Canada? 

Study 

How long are you planning to stay in Canada?

Temporarily - more than 6 months 

What is the country/territory of your passport? 

Philippines 

What is your current country/territory of residence? If you are presently in Canada, you should select Canada. 

Canada  **Select Canada if you currently live in Canada.**

Do you have a family member who is a Canadian citizen or permanent resident and is 18 years or older?

No 

What is your date of birth? 

1980  January  11 

Continue to answer questions about your situation.

Are you a permanent resident of the United States and have your alien registration card (Green Card) or other proof of permanent residence? 

No 

What is your current immigration status in Canada? 

Student 

What is your marital status? 

Never Married/Single 

What is your province of destination?
If visiting multiple provinces, select the one in which you will be spending most of your time.



Ontario 

When you reach “Your results” page, continue with Study Permit (in Canada) application.

Your results

Based on the information you provided, the result(s) below indicates whether you may be eligible to come to Canada.

Study Permit (in Canada)

You may be eligible to extend your stay in Canada as a student

Continue 

Temporary Resident Visa

You will need a temporary resident visa to return to Canada.

If you are working or studying in Canada, your temporary resident visa may expire at the same time as your work or study permit. If your work or study permit is expiring soon, please renew your study or work permit first. Once your study or work permit is approved, you may apply for your temporary resident visa.

Continue 



Continue to answer more questions.

Are you accompanying a family member who has status in Canada? 

No

Accompanying family member refers to your spouse/common-law partner and dependent children. It does not include other family members such as parents, aunts & uncles, siblings, cousins etc.

Do you also want to apply for a work permit?

Please make a selection

Please make a selection

Yes, I wish to apply for a CoOp Work Permit

No

Exit Questionnaire

When does your status in Canada expire? 

Date

2015

August

30

You can apply for a Coop Work Permit together with your study permit extension. Select YES only if you are in a coop program or have a field placement/internship as part of your program.

Enter your current study permit expiry date.

Answer questions to determine if you need to provide a proof of medical exam.

Have you had a medical exam performed by a CIC authorized panel physician (doctor) within the last 12 months? 

Yes

If your answer is YES, upload the proof of medical exam completed during the previous 12 months.

Have you lived in a designated country or territory for more than six months in the last year? [?](#)

No

Click [here](#) to learn more about the designated countries and territories.

Last series of questions before the document upload page.

Are you giving someone access to your application? [?](#)

- Yes, I will be appointing a representative to apply on my behalf
- Yes, grant authorization for Citizenship and Immigration Canada to release your application information to another person.
- Yes, both appoint a representative and grant authorization to release information to another person

No

There are fees associated with this application. Will you be paying your fees or are you fee exempt? [?](#)

Yes, I will be paying my application fees.

Are you able to make a digital copy of your documents with a scanner or camera? [?](#)

Yes

Will you be paying your application fees online? To pay online, you need a Visa, MasterCard or American Express. [?](#)

Yes

Your fee must be paid by credit card in order to apply online. The card doesn't have to be issued by a Canadian financial institution or in your own name.

Tips in Completing the IMM5709 Form

You need to complete the form and validate it before uploading. Please see below for frequently asked questions for a standard study permit extension application. If your study permit has already expired and you need to apply for a restoration, please contact your International Student Advisor immediately for further assistance.

Questions	Answers/Hints
Page 1	
1. UCI	8~10 digit number located on your study permit. Indicated as Client ID or UCI.
3. I'm applying for one or more of the following	An Initial study permit or extension of study permit
PERSONAL DETAILS	
7. Current Country of Residence <ul style="list-style-type: none"> • Status • From • To 	Canada <ul style="list-style-type: none"> • Student • The date you arrived in Canada to study • The date your current study permit expires
Page 2	
NATIONAL IDENTITY DOCUMENT	
1. Do you have a National Identity document?	Click yes only if you have a valid ID document that was issued to you from your Country of Citizenship or Permanent Residence. Examples: citizenship card, driver's license, Identification for the right to vote etc. This does not included your passport document.
CONTACT INFORMATION	
1. Current mailing address	This is the address where your permit will be mailed. Make sure to enter a valid address where your documents will not be lost.
COMING INTO CANADA	
1. Date and place of your original entry to Canada.	The date you first arrived in Canada and the first Canadian city you arrived.
3. Date and place of your most recent entry to Canada (if not the same as original entry)	If you travelled outside of Canada since you first arrived, enter the most recent date and place of your entry to Canada.
4. If applicable, provide the document number of most recent Visitor Record, Study Permit, Work Permit.....	Found on top right corner of your study permit. Starts with a letter followed by 9 digit numbers (For example, F123456789)
Page 3	
DETAILS OF INTENDED STUDY IN CANADA	
2. Designated Learning Institution #	Centennial DLI# is <u>O19394700003</u> (Letter O followed by 11 digit numbers)
3. Duration of expected study	From: The date when you submit this application To: End of expected completion (date indicated on a school letter) + 90 days (You are eligible for a 90 days

	bridging period so you can maintain a legal status in Canada while preparing for a PGWP application)
6. In addition to a study permit, are you also applying for a work permit?	Click YES only if you require a Coop Work Permit. Coop Work Permit is required for all students who have a coop, placement and internship.
EDUCATION	
1. Have you had any post-secondary education (including college...)?	Click NO if you enter Centennial directly from a high school. Click YES if you attended a post-secondary education in or outside of Canada before coming to Centennial. Enter the highest level of education.
EMPLOYMENT	
1. Current occupation/activities <ul style="list-style-type: none"> • Company/employer/Facility name • City, Province, Country 	Student or you may state your part-time job in Canada <ul style="list-style-type: none"> • Centennial College or your employer's name • Enter Centennial or your employer's information
Page 4	
BACKGROUND INFORMATION	
2 (c). Have you previously applied to enter or remain in Canada?	Click YES and provide details on what you've applied for in the past. (E.g. I applied for my initial study permit in December 2014 and a Coop Work Permit in May 2015.)
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SIGNATURE	Do not print the form to sign as it will create an error for uploading. You may simply type your name and enter the date instead.
VALIDATE	You must validate the form at the end to obtain a barcode page. If you see error messages in red, modify your answers and validate until a barcode page is created. Save the form for uploading.