



2017 NCGS Educating Girls Symposium *School Communities: The Power of Many Voices* Los Angeles, California

Call for Proposals: Overview, Guidelines, and Instructions

Proposal Deadline: August 14, 2017

Overview

NCGS Educating Girls Symposiums are professional development offerings that take place in various regions across the U.S. and provide educators with an opportunity to convene and exchange best practices for teaching and working with girls. The topic for the symposiums changes every 18-24 months based on the real-time issues and challenges faced by NCGS member schools.

The current theme is "*School Communities: The Power of Many Voices*." Participants will hear from keynote speaker Dr. Lara Tiedens, President of the women's college [Scripps](#), and attend peer-led breakout sessions during which the following questions will be explored and discussed:

- How do the various "communities" in your school—students, teachers, administrators, admissions teams, advancement officers, parents, and more—collaborate to create a space where girls feel safe, valued, and appreciated?
- How does your school resolve conflict when one of these voices is perceived to overshadow others?
- How are the mission, vision, and values of your school reflected in the development of your school community?

Symposium Date & Location

October 23, 2017

[Westridge School](#)

Pasadena, CA

Schedule (subject to change)

9:30 am – 10:00am	Networking and Breakfast
10:00 am – 11:15 am	Welcome and Opening Keynote
11:30 am – 12:20 pm	Breakout Session I
12:20 pm – 1:20 pm	Lunch
1:30 pm – 2:20 pm	Breakout Session II
2:35 pm – 3:25 pm	Breakout Session III
3:30 pm – 4:30 pm	Networking Reception

Call for Proposals

We invite you to share your knowledge and expertise by developing an interactive and engaging presentation highlighting your work in girls' schools. This is a valuable opportunity to contribute to the expanding portfolio of best practices about teaching girls and to help facilitate conversations among peers and colleagues.

We want to feature programming for all members of a school community:

- **heads of school,**
- **administrators/division directors,**
- **department chairs,**
- **faculty,**
- **admissions/enrollment,**
- **communications/marketing,**
- **development/advancement,**
- **alumnae relations,**
- **school counselors,**
- **student life,**
- **extracurricular/co-academic programs,**
- **and more.**

Deadline for Submission

August 14, 2017

Audience

The Educating Girls Symposium audience includes heads of school, administrators, faculty, counselors, and educational professionals. Attendees come from girls' and coed schools serving PK-12 grade students in the U.S., Canada, and abroad, with a particular concentration from the region where the symposium is taking place.

Session Format

Sessions are 50 minutes in length and should include opportunities for presentation, group discussion, and Q&A. There may be up to four (4) facilitators per session.

Evaluation Criteria

- Alignment with symposium topic
- Clear content and objectives
- Ability to go beyond the specifics of a highlighted/model program and share the principles that form its basis and the research and/or theoretical beliefs and assumptions that underpin it
- Examples, case studies, practical tools or models that can be applied immediately in the classroom
- Opportunities for attendee involvement and interaction
- Comfort, skill, and experience with leading and moderating discussions
- Potential to attract and engage professionals who work with girls (PK-12) in and out of school settings, both formally and informally
- Demonstrable impact on the healthy development of girls and young women

PLEASE NOTE: Special consideration will be given to proposals that include multiple presenters from different schools in a panel discussion or other collaborative presentation format.

Instructions for Submission

[Click here](#) for the online application. Please be sure to complete all required fields. If needed, you may edit your proposal at a later date. You may propose more than one session, but separate proposal submissions are required.

Selection Process

- Selections will be determined on appropriateness of the topic, level of content, opportunities for active audience participation, and expertise of facilitators.
- NCGS reserves the right to request modifications to a session proposal before final selections are made.
- If a proposal is selected for inclusion in the L.A. Educating Girls Symposium, NCGS reserves the right to assign the time of the session at its sole discretion. NCGS also reserves the right to edit the session title and/or description to meet its editorial or marketing requirements.
- NCGS will email acceptance and declination decisions by **Monday, August 21.**

Presenter Registration

Presenters may attend the symposium at a reduced rate of \$150. This rate applies to no more than a total of four (4) presenters per session.

Questions?

If you have questions about this CFP or the selection process, please contact Jen Shakeshaft, Director of Strategic Initiatives & Professional Development, at jshakeshaft@ncgs.org.