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**2018 JGI SWELL Fair Annual
(Safety, Health, Wellness, & Sustainability)
Vendor Application & Guidelines**

Date of EventWednesday, May 30, 2018
12:00pm – 2:00pm**Set Up Time**

10:00am – 12:00pm

Tear Down Time

2:00pm- 3:00pm

**Location**DOE Joint Genome Institute
2800 Mitchell Drive
Courtyard
Walnut Creek, CA 94598**Application Deadline:**

April 27, 2018

DESIRED VENDORS

Hospitals/Clinics
Fitness Instructors
Gyms/Fitness
Reflexology
Organic Products

Massage Therapy
Nutritionists
Personal Trainers
Dance Instructors
Eco-Friendly Products

Holistic Healers
Sustainable Gardening
Healthy Food

VENDOR CONTACT INFORMATION

Booth Name

Booth Description (how it relates to Fair mission)

Contact Name(s)

Email

Phone

BOOTH/SPACE PREFERENCE

Every preference noted is handled on a first come, first served basis.

- JGI will provide one 6-ft table and two chairs.
- JGI has limited canopies. Participants will need to supply their own canopy.
_____ I will bring my own canopy.
- Facilities (limited access to electricity and water). Indicate here if you will need
_____ Electricity _____ Water

Please initial on the lines to indicate that you understand the terms outlined.

_____ I understand that I will have to provide my own professional tablecloth.

_____ I understand that I am responsible for providing a prize item valued at a minimum \$10 for the Fair raffle.

_____ I understand that in accordance with the Berkeley Lab policy, I may collect information from visitors and may showcase products, but I am not permitted to sell products onsite.

SPONSORSHIP OPPORTUNITIES

Interested in sponsoring the fair (check all that apply):

 Snack/Appetizer Dessert Lunch Beverage
(non-alcoholic) Raffle Ticket Winner Prize