

Event Contact:

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**2017 JGI SWELL Fair Annual
 (Safety, Health, Wellness, & Sustainability)
 Vendor Application & Guidelines**

Date of Event

Wednesday, May 17, 2017
 12:00pm – 2:00pm

Set Up Time

10:00am – 12:00pm

Tear Down Time

2:00pm- 3:00pm

**Location**

DOE Joint Genome Institute
 2800 Mitchell Drive
 Courtyard
 Walnut Creek, CA , 94598

Application Deadline:

April 14, 2017

DESIRED VENDORS

Hospitals/Clinics
 Fitness Instructors
 Gyms/Fitness
 Reflexology
 Organic Products

Massage Therapy
 Nutritionists
 Personal Trainers
 Dance Instructors
 Eco-Friendly Products

Holistic Healers
 Sustainable Gardening
 Healthy Food

VENDOR CONTACT INFORMATION

Booth Name

Booth Description (how it relates to fair mission)

Contact Name(s)

Email

Phone

BOOTH/SPACE PREFERENCE

Every preference choice is on a first come first served basis.

- JGI will provide one 6-ft table and two chairs.
- JGI will have limited canopies. Participants will need to supply their own canopy.
- Facilities (limited access to electricity and water).

Please initial on the lines to indicate that you understand the terms outlined.

I understand that I will have to provide my own professional tablecloth.

I understand that I am responsible for providing a prize item valued at a minimum \$10 for the Fair raffle.

I understand that in accordance with the Berkeley Lab policy, I may collect information from visitors and may showcase products, but I am not permitted to sell products onsite.

SPONSORSHIP OPPORTUNITIES

Interested in sponsoring the fair (check all that apply):

Snack/Appetizer

Dessert

Lunch

Beverage
 (non-alcoholic)

Raffle Ticket Winner Prize