

A black and white photograph showing three women from the chest up, looking down and to the right, presumably at a computer screen. The woman on the left has long, straight hair. The woman in the middle has curly hair and wears glasses. The woman on the right also wears glasses and has short hair.

Nov/Dec 2016

YWCA EARLY CHILDHOOD EDUCATOR TRAINING CALENDAR



YWCA Metropolitan Chicago Training Policies

Registration: Registration for trainings offered by the YWCA Metropolitan Chicago Child Care Resource and Referral will be accepted through Online, Mail, Fax or dropped off in person at the YWCA office prior to the training.

Enrollment process: Complete registration form and fee when applicable. Registrations will be processed in the order received and a waiting list will be established when necessary.

Each participant is required to submit a separate registration.

Registration deadlines: Registration is expected at least one week prior to the workshop/series.

- If enrollment is low, registration may be taken up to 2 business days prior to the scheduled class.
- Registration must be received 7 days prior to the scheduled training date in order to receive a certificate on the day of the training. All other certificates will be mailed after the training if registered after schedule deadline.
- Enrollment is not complete until both registration form and fees have been received.

Enrollment Limits: Typically, there is no limit on the number of participants from one facility. However, if the need arises to limit the number of participants from one program the YWCA CCR&R reserves the right to do so. The limit guidelines are as follows: FCC: Max. 2 per program CCC: Max. 4 per program

Payment: Enrollment is not complete until both registration form and fees have been received.

Pre-registration fees may be non-refundable for no-show registrants. Registrants are not to be charged or billed fees for non-attendance after training has occurred. No show registrants are not to be denied access to future training as long as they follow other training policies and procedures. Registration fees are non-refundable and non-transferrable.

Payments should be made out to the YWCA Child Care Resource and Referral.

Registration notification: If you provide an email address, confirmation will be sent via email once registration is complete. If no email is provided, written confirmation will be provided upon request.

Agency cancellation: The YWCA reserves the right to cancel trainings for low registration, inclement weather, presenter's illness. In the event the training is cancelled, participants will be notified by phone or email. Training coupons will be issued for cancelled trainings.

Coupons: Coupons will be issued for trainings cancelled by the YWCA. Coupons are valid for 6 months from the date of issue. Only original coupons will be accepted.

Participant cancellation: Please contact the YWCA training department via phone or email at least 48 hours prior to the training if you are unable to attend.

- Refunds/Vouchers/Credit for registration fees will **not** be given.
- Registration fees are non-refundable and non-transferable.
- If you cannot attend a training and want to send someone in your place, please contact the training department during normal business hours.

Time frame for cancelling: If the YWCA CCR&R cancels the training due to low enrollment all participants that registered will be contacted by phone no later than 2 business days prior to the training scheduled date.

Rescheduling: The YWCA CCR&R will make every effort to reschedule a cancelled training by the following quarter.

Advance registration is required for all Trainings. Walk-ins are not allowed.

Certificates:

- A. Late Arrivals—** a fifteen (15) minute grace period will be given at all training sessions. This grace period begins at the advertised start time. Participants

YWCA Metropolitan Chicago Training Policies

will not be allowed in the training after the 15-minute grace period according to trainer's clock. Fees will not be refunded and no coupon will be issued.

- B. Early Departures:** To receive a training certificate, the participant must stay until the trainer is finished.
- C. Unreasonable time spent out from the training** will result in the loss of a certificate and may result in removal from the training. If you must handle an emergency, please notify the facilitator/presenter and dismiss yourself from the training.

Replacement: Replacement certificates must be issued at the request of an individual participant. Certificates are only to be released to the individual who participated at the training. If you have not received your certificate within 30 days of training, you must notify the CCR&R. \$5 fee will apply after 30 days.

DTP transcripts may be issued at the request of an individual participant. To ensure confidentiality, transcripts are to be released to the individual.

Fee for transcript: No fee

Conduct/disruptive behavior: At the discretion of the trainer—If an attendee is considered to be disruptive in behavior, he/she may be asked to leave the training and will not receive a certificate or refund.

Children are not permitted at training sessions.

All cell phones must be silenced prior to the start of the workshop. Participants needing to attend to phone calls should excuse themselves from the workshop.

All ethnicities, abilities, educational levels, opinions, and experiences will be respected.

Personal experiences shared during the workshop will be respected.

Misconduct or disruptive behavior will not be tolerated. Behavior of this type will result in removal from the workshop session.

Threats, harassment, or abusive treatment of staff, facilitators, presenters, or other participants will NOT be tolerated. Misconduct of this type is considered a serious offense and will be subject to immediate and appropriate disciplinary action. In addition, the matter may be referred to local authorities for investigation and/or prosecution.

No weapons are allowed on YWCA premises and/or at any YWCA sponsored events or trainings.

Participants who do not abide by these policies will be asked to leave and will not receive a training certificate or coupon.

**Quality and Training Department
2055 W Army Trail Rd. Suite 140
Addison, IL 60101
630-790-6600
ccrr.training@ywcachicago.org**

All training policies are created by the YWCA CCR&R in accordance with the Department of Human Services regulations.

YWCA Metropolitan Chicago Políticas de Entrenamientos

Registración: Registración para los entrenamientos ofrecidos por la YWCA Metropolitan Chicago Child Care Resource and Referral serán aceptados por correo, en línea, fax o en persona en nuestra oficina antes del entrenamiento.

Proceso de inscripción: Complete la forma de registro y el pago cuando aplique. Las registraciones serán procesadas en el orden que son recibidas y una lista de espera será establecida cuando sea necesario.

Se le requiere a cada participante someter una forma de registro por separado.

Fecha límite de registraciones: La registración se espera al menos una semana antes del entrenamiento.

- Si la inscripción es baja, la registración puede ser aceptada hasta 2 días laborables antes de la fecha de la clase.
- La forma de registro debe ser recibida 7 días previos a la fecha del entrenamiento en orden de recibir un certificado el día del entrenamiento. Si el participante se registró después de la fecha límite el certificado será enviado por correo después del entrenamiento. La inscripción no está completa hasta que ambos, la forma de registro y el pago, hayan sido recibidos.

Límites para inscripción: Típicamente, no hay límite en el número de participantes de una facilidad. Sin embargo, si surge la necesidad de limitar el número de participantes de un programa la YWCA CCR&R se reserva el derecho de hacerlo. Los límites son los siguientes: FCC: Max. 2 por programa CCC: Max. 4 por programa

Pago: La inscripción no está completa hasta que ambos, la forma de registro y el pago, hayan sido recibidos. *El pago de pre registración puede ser no reembolsable para las personas que no asistan al entrenamiento. No se cobrará la cuota por no asistir al entrenamiento. Las personas que no se presenten al entrenamiento no se le negará acceso a futuros entrenamientos siempre que sigan las otras políticas y procedimientos de entrenamientos.* Los pagos por registración son no reembolsables y no transferibles.

Los pagos deben ser hechos a YWCA Child Care Resource and Referral.

Notificación de registración: Si usted provee un email, la confirmación será enviada vía email una vez la registración esté completa. Si no se provee un email, una confirmación por escrito será proveída si se solicita.

Cancelación por nuestra agencia: La YWCA se reserva el derecho de cancelar entrenamientos por baja registración, inclemencia del tiempo, enfermedad del entrenador. Si el entrenamiento es cancelado, se le notificará a los participantes por teléfono o email. Cupones de entrenamientos serán emitidos por entrenamientos cancelados.

Cupones: Cupones serán emitidos por entrenamientos cancelados por la YWCA. Los cupones son válidos por 6 meses desde la fecha de su expedición. Solo cupones originales serán aceptados.

Cancelación por el participante: Por favor, contacte al departamento de entrenamiento de la YWCA por teléfono o email por lo menos 48 horas previo al entrenamiento si usted no puede asistir.

- Reembolsos/Cupones/Créditos por cuota de registración **no** serán dados.
- Cuotas de registración son no reembolsables y no transferibles.
- Si usted no puede asistir a un entrenamiento y desea enviar a alguien en su lugar, por favor contacte al departamento de entrenamiento durante horas laborables.

Plazo para cancelar: Si la YWCA CCR&R cancela el entrenamiento debido a baja inscripción, todos los participantes que fueron registrados serán contactados por teléfono no más tarde de 2 días laborables previo a la fecha programada del entrenamiento.

Cambio de fecha: La YWCA CCR&R hará todo lo posible para volver a programar un entrenamiento cancelado para el siguiente trimestre.

Registración por adelantado es requerida para todos los entrenamientos. No serán permitidas personas sin registrarse el día del entrenamiento.

Certificados:

- A. Llegadas tardías—** un periodo de gracia de (15) minutos serán dados en todas las sesiones de entrenamientos. Este periodo de gracia comienza cuando se inicia el entrenamiento.

YWCA Metropolitan Chicago Políticas de Entrenamientos

Los participantes no serán permitidos en el entrenamiento después de los 15 minutos del periodo de gracia basado en el reloj del entrenador. Las cuotas no serán reembolsadas y no se emitirán cupones.

- B. Salidas temprano:** Para recibir el certificado de entrenamiento el participante debe permanecer hasta que el entrenador haya terminado.
- C. Tiempo irrazonable fuera del entrenamiento** resultará en la pérdida del certificado y puede resultar en la remoción del entrenamiento. Si usted debe atender una emergencia, por favor notifique al facilitador/entrenador y retírese del entrenamiento.

Reemplazo: Los certificados reemplazados deben ser emitidos a solicitud del individuo participante. Certificados serán solamente emitidos al individuo que participó en el entrenamiento. Si usted no ha recibido su certificado dentro de 30 días después del entrenamiento, usted debe notificar al CCR&R. Una cuota de \$5 aplicará después de 30 días.

Las transcripciones del "Data Tracking System" (Programa de Rastreo de Datos) pueden ser emitidas a solicitud del individuo participante. Para asegurar la confidencialidad, las transcripciones serán emitidas al participante.

Cuota por transcripciones: No cuota

Conducta disruptiva: A discreción del entrenador—Si un participante es considerado ser disruptivo en su conducta, se le puede pedir que abandone el entrenamiento y no recibirá un certificado o reembolso.

Los niños no son permitidos en las sesiones de entrenamientos.

Todos los teléfonos celulares deben estar en silencio previo al comienzo del entrenamiento. Los participantes que necesiten atender una llamada telefónica deben excusarse del entrenamiento.

Todas las etnicidades, habilidades, niveles educacionales, opiniones, y experiencias serán respetadas.

Las experiencias personales compartidas durante el entrenamiento serán respetadas.

Mala conducta o conducta disruptiva no será tolerada. Conducta de este tipo resultará en la remoción de la sesión de entrenamiento.

Amenazas, hostigamiento, o tratamiento abusivo del personal, facilitadores, entrenadores, u otros participantes NO será tolerado. Conducta de este tipo es considerada una ofensa seria y estará sujeta a una acción disciplinaria inmediata y apropiada. En adición, el asunto puede ser referido a las autoridades locales para investigación y/o acusación.

Las armas no serán permitidas en las facilidades de la YWCA y/o en ninguno de los eventos o entrenamientos patrocinados por la YWCA.

Los participantes que no cumplan con estas políticas se le pedirá que abandonen el entrenamiento y no recibirán un certificado de entrenamiento o un cupón.

Quality and Training Department
2055 W Army Trail Rd., Ste 140
Addison, IL 60101
630-790-6600
ccrtraining@ywcachicago.org

Todas las políticas de entrenamientos son creadas por la YWCA CCR&R de acuerdo a las regulaciones del Departamento de Servicios Humanos.

November 2016 Professional Development Opportunities

11/9 Building on Storytime

Presenter: Mary Hildenbrandt YWCA Community Engagement Specialist

6:30pm - 8:00pm

Fee: \$25

How we read to children is as important as how frequently we read to them. Join us for this interactive training to learn about tools & techniques to enhance your story time and get children more involved in reading. The technique of using dialogic reading (adult helps the child become the teller of the story) will be introduced as well as ways to implement. Time will be devoted to discussing literacy extension activities. Participants will have the opportunity to develop ideas that can be taken back to the classroom.

In Service Hours: 1.5

[Click here](#) to register

Who Should Register: All Early Childhood Educators

YWCA Patterson & McDaniel Family Center
2055 Army Trail Rd.
Addison, IL 60101

11/10 After School Special

Presenter: Lauren Andersen, YWCA Grant & Quality Specialist

6:30pm - 8:30pm

Fee: \$25

After spending all day in a classroom, School age children should have the chance to move, be creative and have some choice in what they do. Activities should follow a predictable schedule with flexibility that engages children in active learning and entertainment. Participants will take a closer look at the activity section of the School Age Children Environment Rating Scale (SACERS). Key factors such as keeping children's interest and teacher/child communication will be discussed.

In Service Hours: 2

[Click here](#) to register

Who Should Register: Educators working with children 6-12 yrs
Level of Learning: Introductory

YWCA Elgin
220 East Chicago St.
Elgin, IL 60120

11/15 Quality Beginnings

Presenter: Mary Hildenbrandt YWCA Community Engagement Specialist

9:00am - 11:30pm

Fee: \$25

Interested in starting a home child care business? Then this class is for you! A brief overview of all the aspects involved in operating a family child care home, including interviewing parents, marketing your services, setting up, record keeping and taxes, and more will be covered.

In Service Hours: 2.5

[Click here](#) to register

Who Should Register: New Family Child Care Educators
Level of Learning: Introductory

YWCA Patterson & McDaniel Family Center
2055 Army Trail Rd.
Addison, IL 60101

11/15 Comienzos de Calidad

Presenter: Norma Duran, YWCA Bilingual Community Engagement Specialist

6:00pm - 8:30pm

Costo: \$25

¿Está interesado en comenzar un negocio de calidad de cuidado de niños en la casa? ¡Entonces esta clase es para usted! Se revisará, en forma general, todos los aspectos envueltos en operar un negocio familiar de cuidado de niños, incluyendo entrevista con los padres, mercadeando sus servicios, manteniendo archivos e impuestos, y mucho más.

Horas en Servicio: 2.5

[Click here](#) to register

Quién se puede registrar: Todos los Profesionales de Educación Temprana que hablen Español

Nivel de Aprendizaje: Introductorio

YWCA Patterson & McDaniel Family Center
2055 Army Trail Rd.
Addison, IL 60101

November 2016 Professional Development Opportunities

11/15 Basics of Culturally and Linguistically Appropriate Practice

Presenter: *Casey Craft, YWCA Infant Toddler Specialist, ITN Trainer*

6:30pm - 9:30pm

Fee: Free

In this training, participants will learn about the complexities of culture and how culture impacts interactions with families and other professionals. Through discussion and group activities, participants will explore their cultural competence and awareness.

In Service Hours: 3



[Click here](#) to register

Who Should Register: All Early Childhood Educators

Warren Tavern Museum
3S540 2nd St
Warrenville, IL 60555

11/16 Family and Community: Partners in Learning

Presenter: *Marianne Pokorny, YWCA CCR&R Manager*

6:30pm - 9:30pm

Fee: \$10

The benefits of strong family and community engagement practices in the child care setting will be the basis of discussion. Participants will identify the strengths of current family and parent policies, as well as discuss strategies to develop a strengths-based family and community engagement plan.

In Service Hours: 3



[Click here](#) to register

Who Should Register: All Early Childhood Educators

St. Augustine College
841 N Lake Street,
Aurora IL 60506

11/19 Financial Management for Small Businesses

Presenter: *Joanna Torres, Assistant Vice President Elgin State Bank*

8:00am - 10:00am

Fee: \$25

You will learn the concept of financial management and why it is important to your business. We will explain how financial management practices, rules, and tools work. We will learn financial management basics for a small business and explore options for financing to grow your business.

In Service Hours: 2

[Click here](#) to register

Who Should Register: Directors/Administrators/Business Owners
Level of Learning: Introductory

Elgin State Bank
1001 S Randall Rd
Elgin IL 60123

11/19 Administración Financiera

Presenter: *Angelica Silva, Vice President Elgin State Bank*

8:00am - 10:00am

Costo: \$25

Usted aprenderá el concepto de la administración financiera y por qué es importante para su negocio. Vamos a explicar las mejores prácticas, reglas y herramientas de trabajo. Vamos a aprender conceptos básicos de administración financiera para un pequeño negocio y explorar opciones para la financiación para hacer crecer su negocio.

Horas en Servicio: 2

[Click here](#) to register

Quién se puede registrar: Todos los Profesionales de Educación Temprana que hablen Español

Nivel de Aprendizaje: Introductorio

Elgin State Bank
1001 S Randall Rd
Elgin IL 60123

November 2016 Professional Development Opportunities

11/22 Positive Guidance

Presenter: Casey Craft, YWCA Infant Toddler Specialist, ITN Trainer

6:30pm - 8:30pm

Fee: \$25

What is positive guidance? How can we implement this into our environment when dealing with challenging behaviors? Participants will learn and discuss how to use discipline in a positive way that is effective and consistent with quality care in their environment.

In Service Hours: 2

Max: 25

Who Should Register: All Early Childhood Educators

Level of Learning: Intermediate

West Carol Stream KinderCare
1360 Army Trail Road
Carol Stream, IL 60188

[Click here](#) to register

11/29 CPR/First Aid

Presenter: Ed Atkins, Emergency Response

6:00pm - 10:00pm

Fee: \$65

This training will focus on CPR and choking rescue for adults, children, and infants. Treatment of bleeding, burns, shock, seizure, splinting and use of automated external defibrillators will also be covered

In Service Hours: 4

Max: 25

Who Should Register: All Early Childhood Educators

Level of Learning: Introductory

YWCA Patterson & McDaniel Family Center
2055 Army Trail Rd.
Addison, IL 60101

[Click here](#) to register

11/30 Assessment vs. Screening

Presenter: Whitney Bieber, YWCA Quality Specialist

6:30pm - 8:30pm

Fee: \$25

This training is meant to further support effective use of screening and assessment tools to track child development. Participants will explore and compare a variety screening and assessment tools to identify how to use them in their early childhood setting. The importance of screening and assessment as well as sharing information with families will also be discussed.

In Service Hours: 2

[Click here](#) to register

Who Should Register: All Early Childhood Educators

Level of Learning: Introductory

Webinar
Log on information will be sent to participants week of webinar



for choosing the
YWCA Metropolitan Chicago
as one of your learning partners

December 2016 Professional Development Opportunities

12/1 Preventing Challenging Behaviors: Building Social-Emotional Skills in the Children You Care For

Presenter: *Susan Mrazek, Ph.D. - Early Childhood Mental Health Consultant*

6:30pm - 8:30pm

Fee: \$25

Is there a child in your classroom that challenges you? Are you feeling frustrated about how you can connect better with him/her? This training will provide information about what typical social-emotional development looks like as well as how you can more effectively build social – emotional skills in the children you care for. We will discuss several challenging behaviors that tend to occur in childcare settings and brainstorm preventative solutions.

In Service Hours: 2

[Click here](#) to register

Who Should Register: New Family Child Care Educators
Level of Learning: Introductory

YWCA Elgin
220 East Chicago St.
Elgin, IL 60120

12/3 Record Keeping for Small Businesses

Presenter: *Aaron Vargas, Personal Banker Aurora Bank and Trust*

8:00am - 10:00am

Fee: \$25

Why is record keeping important to a small business? We will identify the record keeping practices, rules, and tools. We will explain how they work, and identify the benefits a small business derives from proper record keeping.

In Service Hours: 2

[Click here](#) to register

Who Should Register: Directors/Administrators/Business Owners
Level of Learning: Introductory

Aurora Bank and Trust
2287 W Galena Blvd
Aurora IL 60506

12/3 Mantenimiento De Registros

Presenter: *Lorena Valencia, Vice President Aurora Bank and Trust*

9:00am - 11:00am

Costo: \$25

Usted aprenderá por qué el mantenimiento de registros es importante para una pequeña empresa. Vamos a identificar prácticas, reglas y herramientas. Vamos a explicar cómo funcionan, e identificar los beneficios una pequeña empresa deriva de mantenimiento de registros adecuados.

Horas en Servicio: 2

[Click here](#) to register

Quién se puede registrar: Todos los Profesionales de Educación Temprana que hablen Español

Nivel de Aprendizaje: Introductorio

Aurora Bank and Trust
2287 W Galena Blvd
Aurora IL 60506

12/6 The Kindness Curriculum

Presenter: *Michele Savino, Community Engagement Specialist*

6:30pm - 8:30pm

Fee: \$25

Can we teach kindness? Absolutely! In this training you will learn the 8 building blocks of character development through a very interactive approach. Participants will leave with an understanding of how to implement an environment that fosters love, care and respect. This training is intended for anyone that cares for young children.

In Service Hours: 2

[Click here](#) to register

Who Should Register: All Early Childhood Educators
Level of Learning: Introductory

YWCA Patterson & McDaniel Family Center
2055 Army Trail Rd.
Addison, IL 60101

December 2016 Professional Development Opportunities

12/7 Welcoming Each and Every Child - **Part 1**

Presenter: *Lauren Andersen, YWCA Quality & Grant Specialist*

6:00pm - 10:00pm

Fee: \$15
(For both days)

This session provides information on caring for young children with special needs in a typical childcare setting. The training helps increase the knowledge and comfort level of participants to enhance their ability to care for young children with disabilities in early childhood environments. It will discuss adaptations and modifications that assist all children to participate in activities. This meets the DCFS requirement for early childhood providers in special care and inclusion training.

In Service Hours: 7.5
(both days)



[Click here](#) to register

(REQUIRED to attend 12/7 & 12/8 to receive cert)

Who Should Register: All Early Childhood Educators

YWCA Patterson & McDaniel Family Center
2055 Army Trail Rd.
Addison, IL 60101

12/8 Welcoming Each and Every Child - **Part 2**

Presenter: *Lauren Andersen, YWCA Quality & Grant Specialist*

6:00pm - 9:30pm

Fee: See training listed above

This session provides information on caring for young children with special needs in a typical childcare setting. The training helps increase the knowledge and comfort level of participants to enhance their ability to care for young children with disabilities in early childhood environments. It will discuss adaptations and modifications that assist all children to participate in activities. This meets the DCFS requirement for early childhood providers in special care and inclusion training.

In Service Hours: 7.5
(both days)



(REQUIRED to attend 12/7 & 12/8 to receive cert)

Who Should Register: All Early Childhood Educators
Level of Learning: Introductory

YWCA Patterson & McDaniel Family Center
2055 Army Trail Rd.
Addison, IL 60101

12/13 Creative Play, Music, and Movement

Presenter: *Casey Craft, YWCA Infant Toddler Specialist, ITN Trainer*

6:30pm - 9:30pm

Fee: \$25

Children naturally love music! During the early years, children are learning to do new things with their bodies; creating movement that can communicate messages, represent actions, and for creative play. Music and movement are important for physical, social/emotional and language stages of development in young children. This workshop will discuss these important milestones of whole body engagement through creative play, music, and movement. Participants will engage in discussion and active, hands-on experiences to implement activities into the classroom that support creative music and movement.

In Service Hours: 3

[Click here](#) to register

Who Should Register: New Family Child Care Educators
Level of Learning: Introductory

St. Augustine College
841 N Lake Street,
Aurora IL 60506

December 2016 Professional Development Opportunities

12/13 Quality Beginnings

Presenter: Michele Savino, YWCA Community Engagement Specialist

6:00pm - 8:30PM

Fee: \$25

Interested in starting a home child care business? Then this class is for you! A brief overview of all the aspects involved in operating a family child care home, including interviewing parents, marketing your services, setting up, record keeping and taxes, and more will be covered.

In Service Hours: 2.5

YWCA Patterson & McDaniel Family Center
2055 Army Trail Rd.
Addison, IL 60101

[Click here](#) to register

Who Should Register: New Family Child Care Educators
Level of Learning: Introductory

12/14 You, Me and the Child's Perspective

Presenter: Joshua Cazar, YWCA Parent Educator

6:30pm - 8:30pm

Fee: \$25

Social cognition, or emotional intelligence, plays a major role in a child's social and emotional development. Therefore understanding what it is and how a child's environment can affect the development of this skill is important. The most significant development in early childhood social cognition is the development of theory of mind. We will learn about its development during the first five years of life, as well as factors that influence its development, and the consequences of its development for children's lives at home and school.

In Service Hours: 2

YWCA Patterson & McDaniel Family Center
2055 Army Trail Rd.
Addison, IL 60101

[Click here](#) to register

Who Should Register: All Early Childhood Educators
Level of Learning: Introductory

12/15 Eco-Healthy Childcare: Household Chemicals, Pesticides, Arsenic. Recycling & Garbage

Presenter: Whitney Bieber, YWCA Quality Specialist

6:30pm - 8:30pm

Fee: \$25

Eco-Healthy Child Care is a national, science-based and award winning program partnering with child care providers to eliminate or reduce environmental health hazards. Participants will receive information on environmental health hazards, how to identify these within their center as well as free or low cost steps to ensure they are providing an Eco-healthy child care setting for the children and families.

In Service Hours: 2

[Click here](#) to register

Who Should Register: New Family Child Care Educators
Level of Learning: Introductory

Webinar
Log on information will be sent to participants week of webinar

Looking to save money in 2017? Get your Myrtle's Club membership today!



- ◆ Reduced & free training opportunities
- ◆ Support on the back office business aspects of assistance with taxes
 - ◆ group purchasing discounts with (Kaplan, S&S Worldwide, Staples.)
 - ◆ Reduced/free training opportunities
 - ◆ legal service & Identity theft protection



This program was designed with **YOU** in mind. The YWCA wants you to **get the most out of each dollar** you spend

Enviar forma completa a:
YWCA Metropolitan Chicago
2055 W. Army Trail Rd. Suite 140
Addison, IL 60101
Attn: Training Registration

YWCA Child Care Resource and Referral
Forma de Registro

Por favor, escriba claro – use una forma por persona. **Haga copias adicionales cuando lo necesite.**
En orden de finalizar su registración, **debemos recibir la forma de registro completa con el pago, si aplica.**

Nombre: _____ **Teléfono de Casa:** _____ **Dirección de e-mail:** _____

Su posición: ☐ Amigos y parientes (cuida niños de familia o amigos sin licencia) ☐ Proveedor potencial ☐ Consultor independiente
☐ Dueño de hogar familiar de cuidado de niños ☐ Asistente de hogar familiar de cuidado de niños
☐ Director/a de guardería ☐ Asistente de director/a ☐ Maestro/a de guardería ☐ Asistente de maestro/a
☐ Padre/madre ☐ Otros (por favor, especifique) _____

Nombre de trabajo: _____

Dirección: _____

ciudad/Código postal/Estado: _____

Teléfono: _____ **Fax:** _____

¿Actualmente, tiene niños que reciben ayuda financiera del Programa de Asistencia (CCAP)? ☐ Sí ☐ No

☐ Condado de Dupage ☐ Condado de Kane ☐ Otro (por favor, especifique) _____

¿Cuánto tiempo tiene usted cuidando niños?: ☐ Menos de 6 meses ☐ 6-12 meses ☐ 1-3 años ☐ Más de 3 años

Edades de los niños que usted personalmente cuida: **Proveedor de hogar familiar de cuidado de niños – marque todas las edades que apliquen.**

Empleados de guardería – marque solo la edad primaria que usted provee cuidado

☐ Infantes ☐ Pequeñines (15 meses – 23 meses) ☐ 2 años ☐ Pre-Escolar ☐ Edad Escolar

Liste todo entrenamiento que le gustaría registrarse incluyendo fecha, título del entrenamiento y cuota.

Por favor, liste la cantidad total que debe pagar por todos los entrenamientos en el cuadro resaltado.

	Fecha del Entrenamiento	Título del Entrenamiento	Cuota
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$
6.			\$
7.			\$
8.			\$
9.			\$
10.			\$
11.			\$
12.			\$
13.			\$
14.			\$
15.			\$
CANTIDAD TOTAL:			\$

Por favor, haga todo cheque pagable a la YWCA Metropolitan Chicago

La guardería o el hogar está.....

☐ Exento de Licencia
☐ Con Licencia del DCFS
☐ No aplicable

Return Completed Form To:
 YWCA CCR&R
 2055 W. Army Trail Rd. – Ste. 140
 Addison, IL 60101
Attn: Training Registration

YWCA Child Care Resource and Referral
Training Registration Form

Please print clearly – please use one form per person. **Make additional copies as needed.**
 In order to finalize your registration, **we must receive a completed registration form with payment, if applicable.**

Name: _____ **Home Phone:** _____ **E-mail:** _____
 (Receive registration confirmation via email)

Facility Type: ☐ Child Care Center ☐ Family Child Care Home ☐ Family Child Care Group Home
Job Title: ☐ Kith and Kin (not licensed, caring for children of family or friends) ☐ Potential Provider
☐ Independent Consultant ☐ FCC Owner ☐ FCC Assistant ☐ Center Director ☐ Center Asst. Director
☐ Center Teacher ☐ Center Assistant Teacher ☐ Parent ☐ Other (please specify) _____

Center/Business Name: _____

Address: _____

City/Zip/State: _____

Phone: _____ **Fax:** _____
 Do you currently serve children on the Child Care Assistance Program (CCAP)? ☐ Yes ☐ No

☐ DuPage County ☐ Kane County ☐ Other (please specify) _____

Number of years in current position: ☐ Less than 6 mos. ☐ 6-12 mos. ☐ 1-3 yrs. ☐ More than 3 yrs.

Ages of children you personally provide care for: **FCC – check all ages that apply**
Center Staff – check primary age you provide care for only

☐ Infants ☐ Toddlers (15 months – 23 months) ☐ 2 Years ☐ Preschool ☐ School Age

Are you.....	
☐	License-exempt
☐	Licensed by DCFS
☐	Not applicable

List each training you would like to register for including date, title of training, and fee. Please list total amount owed for all training in highlighted box below.

	Date of Training	Title of Training	Fee
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$
6.			\$
7.			\$
8.			\$
9.			\$
10.			\$
11.			\$
12.			\$
13.			\$
14.			\$
15.			\$
TOTAL AMOUNT OWED:			\$

Please make all checks payable to YWCA Metropolitan Chicago