**[Community Action Board Resolution Template**

**Please delete this header and edit as needed for your CAA.]**

[Insert your agency’s logo here]

[agency name] ([agency acronym])

BOARD OF DIRECTORS RESOLUTION NUMBER [#]

**To Draw Attention to the Administration’s**

**Fiscal Year 2019 Proposed Budget and Its Effect on**

**the [agency acronym] Service Area**

Whereas, [agency acronym], a [*select* public *or* private] Community Action Agency, is a trusted source of support for individuals and families in [service area description, *e.g., city, county, region of the state*].

Whereas, [agency acronym] creates opportunities for people to move from poverty to economic security by addressing the causes of poverty specific to our communities. [*Either use this language or replace the above paragraph with your agency’s specific mission.*]

Whereas, [agency acronym] believes the future of our area depends on everyone doing well, and that our communities are stronger when all people can realize their full potential and contribute to their community.

Whereas, [agency acronym] helps families construct stable and strong foundations so everyone in the family—young children, teens, parents, and seniors alike—can reach their full potential.

Whereas, [agency acronym] understands helping individuals and families build well-being is a smart investment; it prevents the need for future services and contributes to stronger, more vibrant communities.

Whereas, [agency acronym] deploys the Community Services Block Grant (CSBG) to build pathways to prosperity for families in [service area description, *e.g., city, county, region of the state*], which has been recommended for elimination in the Administration’s Fiscal Year 2018 Proposed Budget.

Whereas, the [agency acronym] utilizes CSBG funding to support agency activities that help individuals and families [relevant goals, *e.g., obtain jobs, complete skill training, secure safe housing, graduate from high school*] and promote community solutions by [relevant community benefits, *e.g., developing affordable, safe housing, creating jobs,*

IF YOUR CAA OPERATES LIHEAP AND/OR WEATHERIZATION, CONSIDER ADDING ONE OF BOTH OF THESE CLAUSES

[*Use if your agency is a LIHEAP provider…]*

Whereas, the [agency acronym] administers the LIHEAP and provided energy assistance to [##] households in Fiscal Year [*either* 2016 *or* 2017, *whichever data are being used*] to resolve or prevent energy crisis situations for seniors, individuals with disabilities, and hardworking families with young children.

[*Use if your agency is a WAP provider…]*

Whereas, the [agency acronym] administers the WAP and provided weatherization services to improve energy efficiency, affordability, and the health and safety of [##] homes of individuals with low incomes in Fiscal Year [*either* 2016 or 2017, *whichever data are being used*].

NOW, THEREFORE, BE IT RESOLVED that [agency acronym] rejects the Administration’s Fiscal Year 2019 Budget proposal to eliminate vital community programs such as CSBG and calls on Congress to support funding for CSBG at $750 million and [agency acronym] endorses the Community Action FY 2019 Statement of Support for CSBG.

OR this version may be used for agencies that wish to include Weatherization and LIHEAP in their resolutions

NOW, THEREFORE, BE IT RESOLVED that [agency acronym] rejects the Administration’s Fiscal Year 2019 Budget proposal to eliminate vital community programs such as CSBG, Weatherization, and LIHEAP and calls on Congress to support funding for CSBG at $750 million, Weatherization at $250 million, and LIHEAP at $3.8 billion. [agency acronym] endorses the Community Action FY 2019 Statement of Support for CSBG.

This Board Resolution was adopted at a regular board meeting of the [agency acronym] on [date].

**BOARD MEMBERS:**

[name], Board Chair

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

[name], 1st Vice-Chair

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

[name], 2nd Vice-Chair

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

[name], Secretary

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

[name], Treasurer

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

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[name], Board Member

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

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[name], Board Member

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

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[name], Board Member

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

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[name], Board Member

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

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[name], Board Member

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

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[name], Board Member

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[name], Board Member

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[name], Board Member

[representation, *e.g., County Commissioner, representative of low-income, Principal of XYZ School*]

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