

# Good Shepherd Lutheran Church

## Howard, Wisconsin

### Position Description

<b>TITLE:</b>	Youth Director
<b>STATUS:</b>	Part-Time (up to an average of 20 hours per week), At-Will Employment
<b>SUPERVISOR:</b>	Lead Pastor, Executive Committee
<b>SUPERVISES:</b>	All Volunteers in the area of Youth Ministry

### MINIMUM QUALIFICATIONS

- Highly motivated, enthusiastic, creative individual who has strong Christian beliefs and the ability to articulate personal faith. It would be desirable that this individual becomes a member of Good Shepherd Lutheran Church.
- Must possess a sensitivity to the needs, desires, joys, hurts, etc., of people (especially youth) and a willingness to affirm the personhood of each individual and enjoy being with and working with the youth.
- Must develop a positive rapport with the youth and be available and accessible to youth for conversation regarding personal concerns.
- Must be able to delegate responsibility effectively and appropriately.
- Must possess good organizational skills.
- Must utilize good communication skills
- Musical experience is appreciated.

### POSITION PURPOSE

At Good Shepherd Lutheran Church we desire our youth ministry to encourage youth to develop deeper relationships with Christ, learn to live their faith through service to others, and foster Christian friendships. The Education and Youth Team covenants to be in partnership to carry on this ministry.

### RESPONSIBILITIES

- Build strong, positive, and authentic long-term relationships with the youth of Good Shepherd Lutheran Church for the sake of forming life-long faithful Christians
- Coordinate the confirmation ministry (Wonderful Wednesday)
- Plan and implement age appropriate activities for youth (grades 7-12) that promotes fellowship, community, fun, service, and develops faith
- Oversees the recruitment and training of adult volunteers to work with confirmation ministry (Wonderful Wednesday), Middle School and High School groups
- Provides leadership for youth ministry and functions as the primary staff person relating to youth ministry

## **OTHER RESPONSIBILITIES**

- Meet regularly with the Education and Youth Team and Lead Pastor
- Maintain an accurate inventory of equipment and supplies for area of responsibility and requisition supplies through the Administrative Assistant as needed.
- Assist Education Team in budget planning and implementing budget; maintain youth checkbook.
- Participate annually in continuing education events.
- Attend youth events outside of church (sporting events, concerts, etc.)
- Be present Sunday mornings or Monday evenings, minimum two weekends per month, and Wednesday evenings
- Other duties as assigned

## **WORKING CONDITIONS**

The Youth Director position is a very flexible position in terms of hours and time. The most important times to be at church are when youth are (primarily weekend worship and Wednesday evening). The Youth Director otherwise should regularly be in the office a sufficient amount of time for regular communication and coordination with the church staff.

## **PERSONAL/PROFESSIONAL GROWTH AND CARE**

Participation in continuing education opportunities is encouraged to gain new ideas and expertise in the area of youth ministry.

## **VACATION/SICK LEAVE**

To be negotiated with the Executive Committee and Lead Pastor.

## **MATERNITY/PATERNITY LEAVE**

To be negotiated with the Executive Committee and Lead Pastor.

## **PERFORMANCE REVIEW**

A performance review shall be conducted annually during the month of August by member(s) of the Executive Committee, the Education Team, and the Lead Pastor.