

Read and Rise – Registration Survey

Thank you for your interest in partnering with Read by 4th and the Free Library as a Read and Rise summer camp. To register your camp, please complete this form. To finish the registration process you will need to pay the registration fee of \$250 (early bird) or \$350 (regular) per site via credit card or check. If you have any concerns about paying this site fee please contact us via email summerreading@freelibrary.org before starting this form.

If you are registering on behalf of sites who will pay independently, please choose the "Pay via Check" option and let the site leaders know that they should mail in a check.

Make all checks out to "Free Library of Philadelphia Foundation" with memo "Read by 4th Read and Rise Enrollment Fee" and mail them to:

c/o Read by 4th

Free Library of Philadelphia Foundation
1901 Vine Street, Suite 111
Philadelphia, PA 19103

Part 1: Organization Information

1. Organization Name
2. Primary Contact Name
3. Primary Contact Email
4. Primary Contact Phone
5. Primary Contact Position/Title
6. Organization Facebook Link (if applicable)
7. Organization Twitter Link (if applicable)
8. Number of camp locations you would like to register. (Please only register the sites you will be paying the registration fee for.)
9. Site Information: *(Note: this question uses skip logic so that depending on your response above, the correct number of sites should pop up.)*
 - a. Site Name
 - b. Street Address
 - c. City
 - d. State
 - e. Zip
 - f. Site Director Name
 - g. Site Director Email
 - h. Site Director Phone
 - i. Number of classrooms for children in grades K-3
 - j. Total Number of children in grades K-3 (approximate)
 - k. Expected start date
 - l. Expected end date
 - m. Who will be responsible for working directly with kids to implement the program? (If you haven't hired specific staff yet, indicate their titles)
10. Is your site funded by DHS? (yes/no/I don't know)

Part 2: Program Information

1. Has your camp been part of the Read by 4th summer program in the past? (yes/no/I don't know)
2. Has your camp worked with the Philadelphia Out-of-School Time Literacy Initiative (POSTLI) either now or in the past? (yes/no/I don't know)
3. Has your camp ever included reading or writing activities as part of its program? (yes/no/I don't know)
4. Does your camp have an existing lending library for independent reading? (yes/no/I don't know)
 - a. If yes, approximately how many books do you have already (include only those for grades K-3)?
 - b. Are the books leveled?
5. Does your camp have an existing literacy curriculum/program that you plan to implement this summer?
6. When is the earliest that your camp's staff will be available for training? (early May, late May, early June, late June, early July)
7. Based on what you know so far about the Read by 4th summer program, is there anything that you expect will be challenging for your camp site(s) to implement?
8. Is there anything else you'd like us to know?

Part 3: Program Expectations

Participating in the Read and Rise summer program requires commitment from all involved. Below is a list of expectations for all participants to provide a successful program. Children benefit most when the summer reading infusion program is implemented as fully as possible. These are not meant to be deal-breakers, but we want you to know what to expect as you plan for this summer.

- Read by 4th and the Free Library will provide a half-day training for participating camp staff. These trainings are generally held at the Free Library of Philadelphia (1901 Vine Street) on multiple dates throughout May and June.
- Read by 4th and the Free Library will also pair your site with a literacy coach who will visit periodically to support your implementation of the program. The frequency of his/her visits may vary depending on the needs of each program.
- Read by 4th and the Free Library will provide a read-aloud kit with accompanying lesson plans and extension activities, literacy games and activities, and an independent reading collection.

Please review the list below and mark the checkbox next to each item to confirm.

☐ We (the participating camp) will ensure that the staff members responsible for implementing and overseeing the program day-to-day attend the training provided by Read by 4th and the Free Library.

☐ We will ensure that the staff member(s) responsible for creating the daily camp schedules are aware of the Read and Rise partnership and include time in the daily schedule accordingly
We will communicate with literacy coach to help schedule site visits

☐ We will communicate with our literacy coach to help him/her schedule site visits at a mutually convenient time; and will let him/her know in advance about schedule changes such as field trips or other off-site days.

☐ We will use the Read and Rise materials and activities during the summer camp program.

Participating camps are asked to collect basic data that is used to inform program improvements for future years. This may include:

- Student Information (i.e. name, birthdate, grade level, student ID number, reading logs)
- Camp Information (i.e. student attendance, estimated daily time spent on literacy-related activities)

☐ During the enrollment process or at the start of camp, we will make families aware that this information will be shared with Read by 4th.

If any of these items raise questions or concerns, please use the text box below to explain. We'll be in touch over the next several weeks to talk further about your camp's needs.