



Building Security Survey

Greetings Building Managers,

Due to the increase in thefts in buildings since the beginning of the academic year, especially laptops, the Department of Public Safety will be contacting you in the near future to discuss a security survey of your respective buildings through our **Office Security Education Program (OSEP)**. This is an ongoing program that I have written about in previous editions. During the survey, a plainclothes officer looks for unattended or unsecured valuables in offices, conference rooms, and common areas. When a valuable(s) is discovered at risk, the officer will leave a warning tag with the property along with the time. The officer will also document the valuable(s) at risk for that building. I would then submit a report to the respective building manager so you can educate the building community on the importance of securing valuables in a shared effort to reduce or prevent theft in campus buildings. Most surveys are completed within 30 to 45 minutes, with no disruption to business operations.

If you have any questions concerning the program before you are contacted, or if you would like to schedule a survey before then, please do not hesitate to contact me:

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