

*Parkway Elementary School
Parent Teacher Organization
142 Ramblewood Parkway
Mt. Laurel, New Jersey 08054
856-235-3364*

To Whom It May Concern:

I am writing to you on behalf of Parkway Elementary School, located in Mount Laurel, NJ. Our PTO is busily preparing to host our school's largest fundraising event, Ladies Night, which will take place on March 2, 2019 at the Westin Hotel in Mount Laurel. The women in our school community, as well as neighbors, family, and friends, are coming together for a night of dinner and raffles to raise funds for Parkway's special projects in the next school year.

We need your support! Proceeds will be used for funding Kindergarten through 4th grade student activities that build good citizenship, community connections, individual confidence and improve individual educational growth. The Parkway PTO funds many wonderful activities such as:

- "One School, One Book" family reading initiative;
- Spiro Robots for STEM and STEAM Program;
- Clubs, assemblies and after-school activities such as Circle of Giving, "Health Nuts," yoga, cooking clubs, NextGen Science, and our popular recess runners program;
- Replaced and improved school playground equipment such as Gaga Pits and new swings;
- 4th Grade Theatre Week;
- Student social events including Bingo, Craft Night, Holiday Shop and special dances;
- Providing teachers with classroom teaching aids, such as books, supplies, new 'morning meeting' carpets.

We are asking you for your support! We are hoping that you are willing to supply us with a suitable prize for our prize baskets. Any item, gift certificate, or donation you could provide would be much appreciated. In acknowledgment of your generous donation we will recognize your contribution in the event flyers and program, which will reach the families of all students, enrolled in our school, as well as the many guests beyond our school community who attend the event itself. We are anticipating **280** or more women this year! We also offer many sponsorship and advertising opportunities!

May we count on your help? I would be happy to pick up your generous donation or it could be mailed to **Shelly Reilly, 535 Charleston Road, Mount Laurel, NJ 08054**. Please submit your donation no later than February 11, 2019 to ensure proper recognition at the event.

On behalf of the students, parents, and faculty of Parkway Elementary School, thank you for your time, consideration and generosity.

Sincerely,
Shelly Reilly and Nutthinee Marchlik
ParkwayLadiesNight@gmail.com
(609) 992-6523
Ladies Night Committee Chairs