



- Call the RecycleSmart Hotline at 231-941-5555 to schedule an appointment.
- A new inventory worksheet must be completed for each event and submitted at least 5 days prior to event date to recyclesmart@grandtraverse.org

CESQG HAZARDOUS MATERIALS INVENTORY WORKSHEET

Event Date	Business/Organization Name
Contact Person	Billing Address
City/State/Zip	Telephone Number ()

Please provide a list of materials and the estimated quantities being delivered to the HHW event.

Material Name	#	Container Type	Material Name	#	Container Type
Example: Oil Based Paint	1	5-gallon bucket	Example: 4' Fluorescent Tubes	10	Loose

DO NOT WRITE BELOW THIS LINE					
HHW Weight Calculation			HHW Overweight Fee Calculation		
Total Weight (less pallet)			Net Weight		
Less Weight Limit (150 lbs.)		- 150	Per Pound Overweight Fee		X \$1.30
Net Weight			OVERWEIGHT CHARGE		
Staff Initials			Paid Onsite - Cash		Amount \$
Notes			Paid Onsite - Check #		Amount \$
			To Be Billed		Amount \$