



# Instrument Responsibility Form

PMEA supports the need regarding the care of musical instruments. Because of the format of PMEA festivals, instruments may be left unattended by students. This may place the students' instruments at some risk of damage. It is the belief of PMEA that expensive instruments should always be placed in hard cases (or similar protective materials). Although great care will continue to be taken to protect these valuable instruments, PMEA will not be responsible for the cost of repairing or replacing any instruments inadvertently harmed at any time during the PMEA festival.

A separate online form must be submitted for each type of fest/festival (i.e. band, jazz, orchestra), however the information will follow the student should he/she advance to additional levels (i.e. district, region, state). Should any information change from various levels, a new online form must be submitted.

**\*\*Must be completed at least four weeks prior to the start of the Fest/Festival.**

**Student Name (FN LN):** \_\_\_\_\_

**Full School Name:** \_\_\_\_\_

**Student's PMEA District:** \_\_\_\_\_

**Fest/Festival Name:** \_\_\_\_\_

**Director Name:** \_\_\_\_\_

**Director's Preferred Email:** \_\_\_\_\_

**The approximate value of my instrument is (for percussion list total value of mallet bag including sticks):** \_\_\_\_\_

**Manufacturer** who made your instrument (ex. Holton, King, Yamaha, etc. - ) (If percussion - put N/A):  
\_\_\_\_\_

**Instrument** (Be SPECIFIC - ex. treble or bass clef euphonium, Eb or Bb color clarinet, etc.) (If percussion - put N/A):  
\_\_\_\_\_

**Serial Number** (#12345678910 or N/A if not applicable): \_\_\_\_\_

**Please Indicate the Owner of your Instrument:**

School District Owned Instrument       Personally Owned Instrument

## Responsibility acknowledgement

(Failure to sign below could be considered sufficient reason to preclude a student from participating in the PMEA festival.): *I agree to hold harmless PMEA and its volunteers from responsibility for any damages occurring to instruments during the PMEA Festival.*

**Parent/Guardian Signature:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Please return this form to your Director. Should any information change throughout the initial PMEA fest/festival process, a new form must be secured, updated and given to your Director.**