

# Town of Barnstable Regulatory Services Parking Division

200 Main Street, Hyannis, MA 02601  
[www.town.barnstable.ma.us](http://www.town.barnstable.ma.us)  
Telephone: 508-862-4674 Fax: 508-778-2412

Regulatory Service Director  
Richard Scali

Consumer Affairs Supervisor  
Elizabeth G. Hartsgrove

Parking Program Mgr/Transport. Coordinator  
Mona Solmonte

## SPECIAL EVENT PARKING PERMIT APPLICATION

### Part I: Contact Information

Name \_\_\_\_\_ Cell Number \_\_\_\_\_

Email Address \_\_\_\_\_

### Part II: General Event Information

Event name: \_\_\_\_\_ Dates of Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_

### Part III: Parking Permits

Requested Parking Permit Dates: \_\_\_\_\_

Requested Parking Lot Locations:      Town Hall Lot  
    Ocean Street Lot  
    Armory Lot  
    Bismore Park  
    200 Main Street

# of Vehicle Only Permits: \_\_\_\_\_ # of Vehicle/Trailer Combo Permits: \_\_\_\_\_

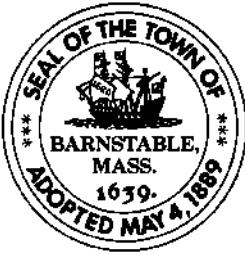
**Please submit completed form to Consumer Affairs Division, 200 Main Street, Hyannis MA 02601**

### For Town use only

Approved Locations:      Town Hall Lot      Bismore Park  
                                    Ocean Street Lot      200 Main Street  
                                    Armory Lot

# of Vehicle Only Permits Issued: \_\_\_\_\_ # of Vehicle/Trailer Combo Permits: \_\_\_\_\_

Date Permits Issued: \_\_\_\_\_ Date Permits Expire: \_\_\_\_\_



# Town of Barnstable Regulatory Services Parking Program

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## SPECIAL EVENT PARKING PERMIT PROCEDURE

The Town of Barnstable Parking Program has adopted the following procedure regarding issuance of special event parking permits:

1. Special Event Parking Permits are only eligible to special event organizers and event vendors holding an approved event on Town Property or a public way in the village of Hyannis.
2. Event may be open to the public or private, and either non-profit or for-profit.
3. Permits must be applied for by the Event organizer, and issued **only** at 200 Main Street Hyannis through the Parking Division of Consumer Affairs.
4. Special Event Parking Permits are issued to one or more of the following locations:
  - a) Town Hall Lot
  - b) Ocean Street Lot
  - c) Armory Lot
  - d) 200 Main Street Lot
  - e) Bismore Park
5. Lot locations allowed by permit will be determined on a case-by-case basis by the Consumer Affairs Supervisor or designee.
6. Ocean Street, Town Hall, Bismore and 200 Main Street Parking Lots are open to the public therefore parking is on a first come first serve basis.
7. The cost for each permit is \$15.00 per day between the Friday before Memorial Day and Columbus Day, and free between Tuesday after Columbus Day and Thursday before Memorial Day.
8. Permit must be displayed properly on the driver's side front dashboard in order to be valid, and expire on date printed on permit.
9. Special Event Parking Permits do not allow parking in unmarked parking spaces, handicap parking spaces (unless valid state issued Handicap placard or plate is displayed properly in addition), fire lanes, or any other parking violation as described by MGL.
10. Permits are issued at the discretion of the Consumer Affairs Supervisor per approval of the Town Manager and may be cancelled or revoked for failure to comply with these rules or other municipal or state laws.

**Special Event Parking Permit does not guarantee a parking space at the time of use, however allows permit holder to park without time constraints at approved locations within approved date granted and at no additional cost.**