



# CONSTRUCTION SKILLS DEVELOPMENT INSTITUTE

## 2017 SUMMER INTERNSHIP PROGRAM

**Internship Starts: Tuesday, June 13, 2017**

**Internship Ends: Friday, July 28, 2017**

### **Student Intern Request Form**

**Please complete and email to Stephanie V. Jones at [Stephanie.jones@atl.com](mailto:Stephanie.jones@atl.com) by April 24, 2017.**

#### **SPONSOR COMPANY DATA**

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_



**INTERNSHIP DATA**

Number of Interns Requested: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Supervisor's Office Number, Work Cell Number: \_\_\_\_\_

Supervisor's E-mail Address: \_\_\_\_\_

Internship

Schedule (circle): M T W Th F      Scheduled Work Hours (ex. 8 a.m – 5 p.m.) : \_\_\_\_\_

Internship Location/Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Internship location is on/near public transportation route: Yes \_\_\_\_\_ No \_\_\_\_\_

Intern Job Description (brief): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What skill set does your organization prefer: (check all that apply)

\_\_\_ Architecture      \_\_\_ Construction Labor      \_\_\_ Construction/Project Management

\_\_\_ Engineering      \_\_\_ Office Administration

Intern Attire: \_\_\_\_\_

\_\_\_\_\_



**INTERN STIPEND/PAYMENT DATA**

The CSDI intern pay rate and schedule are based on the sponsor company's guidelines and policies. The information below is not shared with the intern prior to the start of the internship.

1. Hourly Rate (\$8-\$10/hr. suggested) \$ \_\_\_\_\_

2. Pay Schedule

Weekly \_\_\_\_\_

Bi-Weekly \_\_\_\_\_

Other \_\_\_\_\_

If "other", please indicate schedule: \_\_\_\_\_