

## Subscription Settings

On September 7, Portal Preferences (under Preferences in the FlexMLS Main Menu tree) will become the central location for controlling the default behavior for your Subscriptions. The new and updated settings are described below.

### New Portal Preference: Default Subscription Settings

This setting controls what events will trigger a listing to be sent to a Contact's News Feed and sets the default for newly created Subscriptions. When a listing matches the search criteria associated with a Subscription, the checked events will cause the listing to be sent to your Contact and appear in their News Feed.

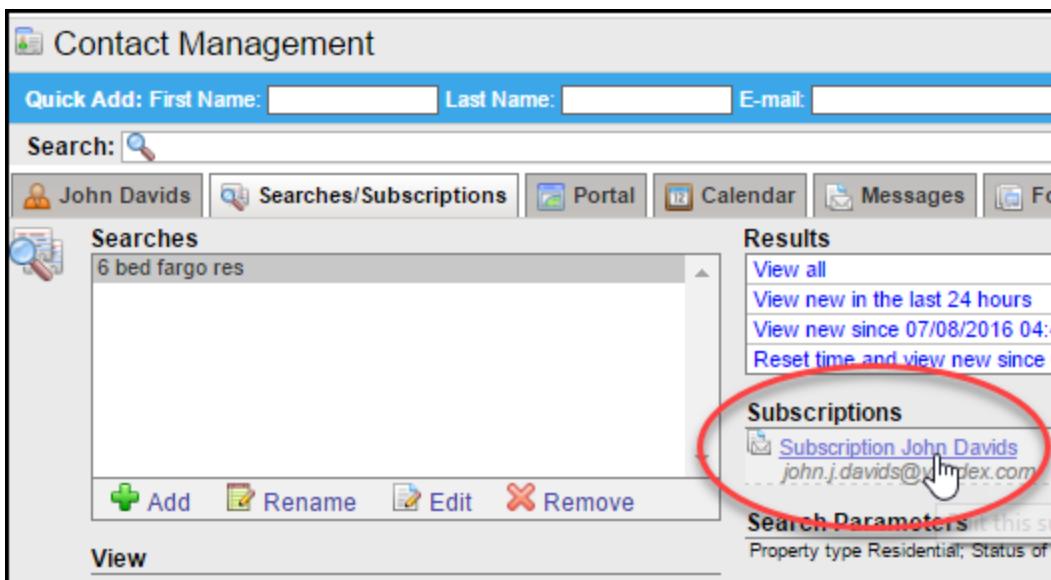
**Portal Preferences**

**Default Subscription Settings**

Event	Add to News Feed by Default
New	<input checked="" type="checkbox"/>
Price Change	<input checked="" type="checkbox"/>
Sold	<input checked="" type="checkbox"/>
Open House	<input type="checkbox"/>
Pending	<input checked="" type="checkbox"/>
Back On Market	<input type="checkbox"/>
Extension	<input type="checkbox"/>
Status Change	<input checked="" type="checkbox"/>

[Use inherited defaults](#)

The settings for 'What events define a listing as New for this search' – which is currently located in the Saved Search screen when you click the **Additional Search Options** link – will be accessible in the Edit Subscription screen, allowing you to save a Subscription with trigger events that differ from those selected in your Portal Preferences (above). To access a Contact's Subscription, go to **Contact Management**, select a contact's **Searches/Subscriptions** tab, and click on the **Subscription name**.



In the **What events define a listing as New for this search** section, you can keep the **Default** (as set in your Portal Preferences) or select **Custom** and modify the settings for the specific subscription. If you modify the events, it will apply only to the current Subscription, not the default settings in your Portal Preferences.

**Edit Subscription**

What events define a listing as **New** for this search?

Default  Custom

<input type="checkbox"/> New Listing	<input type="checkbox"/> Price Change	<input type="checkbox"/> Back On Market	<input type="checkbox"/> Extension
<input type="checkbox"/> Pending	<input type="checkbox"/> Sold	<input type="checkbox"/> Status Change	<input type="checkbox"/> Open House
All Events	No Events		

#### **Renamed Portal Preference: Exclude these listing statuses from the news feed**

The current Portal Preference, '**Allow these statuses in the portal news feed for listings that no longer match**', will be renamed to '**Exclude these listing statuses from appearing in the news feed unless the status is included in the search**'. Selected statuses will be excluded from the News Feed. For example, if your setting excludes Closed listings, a listing previously sent to your contact's News Feed will no longer appear in the News Feed if its status changes to Closed.

**Portal Preferences**

**Portal Preferences**

**Exclude these listing statuses from appearing in the news feed unless the status is included in the search:**

Active

Pending

Canceled

Closed

Expired

Withdrawn

As before, this general setting can be set on a per user basis by going to a Contact's Portal tab in Contact Management, and selecting **Change Settings**

Contact Management

Quick Add: First Name:  Last Name:  E-mail:

John Davids | Searches/Subscriptions | Portal | Calendar | [View Portal](#)

**Client Portal:**  ON  OFF [View Portal](#)  
Your portal url: [http://portal.flexmls.com/joshbloom\\_fgo](http://portal.flexmls.com/joshbloom_fgo)

[View News Feed](#)  
[Portal Listing Collections](#)

	Saved	3 <a href="#">Clear</a>
	Recommended	10 <a href="#">Clear</a>
	Hidden by Consumer	2 <a href="#">Clear</a>
	Hidden by Me	0 <a href="#">Clear</a>

**Portal Activity**  
Last Active 08/04/2016 at 08:45 AM  
 Send a message to me when John Davids logs into the portal

**Portal Saved Searches**  
 [\\$1M+](#) [Delete](#)  
 [5 bed 3 photo](#) [Delete](#)

**Portal Account**

[Invite to Portal](#)

[Change Settings..](#)

**NOTE:** Although this setting is changing from being *inclusive* to *exclusive* for the selected statuses, the behavior of your previous settings will not change. All previously allowed statuses will still be allowed in your News Feed.