



THE EPISCOPAL DIOCESE OF WESTERN MASSACHUSETTS  
EXHIBITORS REGISTRATION

Marriott Hotel Springfield, Massachusetts  
October 28, 2017

**Exhibit Title:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Contact Phone #** \_\_\_\_\_

**Contact Email Address:** \_\_\_\_\_

(Please check all that apply. We will make every effort to fulfill your request)

**Exhibit Needs**  Share a Six Foot Table  1 Six Foot Table  2 Six Foot Tables

Electric Outlet  Wireless Internet

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**Exhibit description** (i.e. display items, pamphlets, items for sale, etc.)

\*\*\* Please note: Every person staffing your exhibit must be registered – See Page 2 of this form \*\*\*

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Note: Exhibits will be open at all times  
Exhibit items are left at your own risk.

*Exhibitor set up begins on Saturday @ 7 AM (table coverings provided).*

## **List of Personnel Staffing the Exhibit Table**

**Total Number of meals**

**Total Cost of Meal= \$\_\_\_\_\_**      **\$\_\_\_\_\_ + \$\_\_\_\_\_**

**Total \$** \_\_\_\_\_

**Note: If you have any special requirements (i.e. food allergies, vegetarian) or other needs, please indicate below along with your phone number in case you need to be contacted.**

### \*Special needs request:

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Please make checks payable to Diocese of Western MA, 37 Chestnut St., Springfield, MA 01103-1787  
If you have any questions regarding the above, please email Lainey Hurlbut at [lhurlbut@diocesewma.org](mailto:lhurlbut@diocesewma.org)  
Please return this Exhibit Registration form by September 16<sup>th</sup> (mail, fax or email).