

# International/District/Club Officer 2016-2017

## Access membership records at Optimist Leaders

[www.optimistleaders.org](http://www.optimistleaders.org)

**There are now two ways you can log in to optimistleaders.org**

**A. Using your email address (preferred)**

- a. Go to [www.optimistleaders.org](http://www.optimistleaders.org) and click on "Log-in"
- b. Select "Login Using E-mail & Password"
- c. Enter your personal email address as it appears on your club roster.
- d. Enter your password\*\*
- e. Click the "Log-in" button.

**B. Using your office/club/year**

- a. Go to [www.optimistleaders.org](http://www.optimistleaders.org) and click on "Log-in"
- b. Select "Login using Office Year, Officer Title, User ID, & Password"
- c. Select the year of your administration (2016-2017)
- d. Select your office from the drop-down menu.
- e. The User ID is your five-digit Club number.
- f. Enter your password\*\*
- g. Click the "Log-in" button.

\*\* Note: Your password has been assigned to you individually. We encourage you to change your password to something memorable. If you forget your password, you may retrieve it using the instant password recovery function on the optimistleaders.org login page. Your password retrieval email address must match the information on your club roster in the Optimist International database.

## Optimist e-mail discontinued.

[www.optimistmail.org](http://www.optimistmail.org)

Optimistmail.org has been deprecated.

We are no longer using optimistmail.org to communicate with club officers.

The optimistmail.org email server will be maintained. However, we will not automatically assign addresses to officers.

Some clubs publish the generic club address, i.e. [12345@optimistmail.org](mailto:12345@optimistmail.org). For this reason, we will continue to maintain those addresses.

Individual addresses will be allowed by request.

If you have questions, please contact us at [PasswordRecovery@optimist.org](mailto:PasswordRecovery@optimist.org) or (800) 500-8130.