



# Fall 2017 Testing Tips

## NEW FOR FALL 2017

The following changes took effect on July 1, 2017:

**NIMS no longer prints or mails credentials.** Candidates and sponsors have 24/7 access to view PDF versions. [Print-At-Home Instructions.](#)

Also, the **1-Year Comprehensive Implementation Plan (Flat Rate Plan) is now \$5,250 per year, per location.** Plans are not available at for-profit training providers.

## REGISTER CANDIDATES FIRST

Those planning to test **MUST register as candidates BEFORE** submitting affidavits or attempting to take any online test. *TIP: Pre-pay fees to avoid delays or disruptions.*

## CONFIRMATIONS FOR SPONSORS

Sponsors can [log in](#) and click **View Candidates** to see which students are registered and confirm affidavits are on file. *TIP: Check 24 hrs. before testing.*

## AFFIDAVITS

Most credentials require *Performance Affidavits* or *CAR Affidavits of Successful Completion*, which can be emailed to [support@nims-skills.org](mailto:support@nims-skills.org). *TIP: Send affidavits 24 hrs. before testing.*

## PAYMENT OPTIONS

All fees may be pre-paid or paid at the time of registration or testing:

Candidate Registration:	\$40
(required once per person)	
Online Theory Tests:	Level I \$35
	Level II/III \$50

*TIP: Pre-pay to avoid testing day delays.*

## "MMS" FAST LANE

*Measurement, Materials, and Safety* is available to all candidates. To access this test: [log in](#) and click **purchase test**. Affidavits are not required.

## PROCTORS

Proctors are required for **ALL** online tests and **MUST** be [registered](#) before testing. *TIP: Register multiple proctors.*

## USERNAMES AND PASSWORDS

Reset usernames and passwords with the "forgot" buttons below the [login](#).

## CREDENTIALING 101 SLIDES

Instructional slides and more are available via [Credentialing Page](#) of the NIMS Online Testing Center.