



**AMAZING FARM FUN**

**26175 Ticonderoga Road**

**Chantilly, Virginia 20152**

## **EVENT VENDOR LIABILITY AGREEMENT**

Business/Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Street Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Email \_\_\_\_\_

Company Website \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Secondary \_\_\_\_\_

Emergency Contact \_\_\_\_\_

Items or Services

Provide \_\_\_\_\_

**Space must be reserved in advance and paid in full to reserve your spot.**

**Cost for vendor space reservation: \$50.00 per space, per day, Non-refundable.**

**Please make checks payable to: Amazing Farm Fun**

**Please indicate dates and times you would like to commit to below:**

March 25 \_\_\_\_\_

March 26 \_\_\_\_\_

April 1 \_\_\_\_\_

April 2 \_\_\_\_\_

April 8 \_\_\_\_\_

April 9 \_\_\_\_\_

April 15 \_\_\_\_\_

April 16 \_\_\_\_\_

April 22 \_\_\_\_\_

April 23 \_\_\_\_\_

**Please provide the additional documents below along with this application form.**

**All reservation payments must be turned in upon application approval to be present on site.**

- Vendor Business License: Required
- Certificate of Liability Insurance: Required
- Automobile Insurance: To be provided for any insured vehicle used on premise, food trucks
- Workers Compensation and Employers Liability: To be provided for the insured staff on premise

# 2017 SITE GUIDELINES AND AGREEMENT

Vendors assume all liability and responsibility for each booth area reserved during their use of it, all items sold, and responsibility and liability for the activities of any vendor employees present on site.

No vendor will be allowed on property if vendor application is incomplete. Approved vendors will receive a letter authorizing their presence on the property and their use of the booth area. All vendors must provide proof of insurance sufficient to cover liability up to \$200,000 minimum liability to be approved for use of the booth.

Vendor's space is limited to a 10 feet X 10 feet area unless otherwise agreed by event coordinator.

The reserved area is for the use of the approved vendor. Vendors are not authorized to use the space to solicit for other businesses or organizations who have not registered. Persons who are not part of the same vendor company will be required to pay separate reservation fees and sign a contract, and must be present when their items are marketed at such space. Any items not mentioned on the contract agreement must be pre-approved by the event coordinator.

Ticonderoga Farms LLC is not responsible for any permitting/licensing/insuring/State or Federal income tax/business operations of any vendor's products or offerings sold from the vendor's booth.

All products sold shall be of merchantable quality. Ready to eat food and drink designed for consumption on site must be produced in a certified facility and processed, labeled, stored and transported in compliance with all applicable local, state, and federal laws.

Any and all grievances, concerns, organizing of the Ticonderoga Farms operations must be filtered through the site coordinator. Grievance procedures are on file with the Site Coordinator. If you have a grievance or complaint about another vendor, please fill out a grievance report.

There will be no refunds or credits on any space, for reservation fees or operating fees.

Vendors are responsible for maintaining and cleaning up their own booth space. Vendors will be charged \$25.00 for each day the vendor's space is left with debris. This fee must be paid before the vendor will be allowed to participate in any future events. Ticonderoga Farms is not responsible for any items left on site by vendors, lost, stolen, or damaged overnight or after the end of the business day.

**No amplified music is permitted on property. Smoking is not permitted on the site. This guideline will be strictly enforced.** Alcohol or illicit drug consumption, swearing, offensive comments, will not be allowed nor tolerated on site, you will be removed from the site.

**Please sign in and out with site coordinator on duty prior to your entry or departure.**

Vendors must man their booth at all times during the operating hours planned. Vendors agree to work in a harmonious manner with other vendors, customers, market coordinator and staff.

Objects found in Ticonderoga Farms' buildings or structures are not to be removed at any time. The gardens and grounds are part of the business of Ticonderoga Farms. Taking of flowers, foliage, or greenery from the grounds is strictly prohibited. Clients may not move or alter any item on the property. No stakes, poles or root damaging elements may be placed within the grounds area without prior approval by our management.

All vendors are held responsible for proper disposal of food, grease, oils, ice, and trash in compliance with all laws. Please see site coordinator for any questions on disposal. No glass or alcoholic beverages allowed on site.

# 2017 SITE GUIDELINES AND AGREEMENT

All guests are to use the parking lot. Parking or driving on the grass is strictly prohibited.

Photographs may be taken of your set-up, but not of surrounding properties, customers, or areas outside the activity area.

All design and décor must be approved in advance and removed upon departure. No outside structures including but not limited to, tents, chairs, tables, and other items will be allowed on site without prior approval by our management.

These rules and guidelines are subject to change at any time. You will be given at least a 10-day notice if any changes occur.

The parties agree that Ticonderoga Farms LLC includes natural locations and outdoor conditions. Vendors and visitors agree to assume the risk for natural physical conditions that are obvious or typical for such outdoor conditions, including the natural presence of insects or outdoor animals.

The parties agree to mutually indemnify and hold harmless one another for each party's own intentional acts, negligent acts, or omissions, from and against any and all claims for injury to persons or damage to property occurring on the Leased Property during the time covered by this agreement caused by such acts or omissions. The parties agree that the property includes natural locations and conditions outdoors. Vendors and visitors agree to assume the risk for natural physical conditions that are obvious or typical for such outdoor conditions, including for insects or outdoor animals.

This Lease shall be governed by and interpreted in accordance with the laws of the State of Virginia.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Company/Organization \_\_\_\_\_

Total Days Attending \_\_\_\_\_ Payment Amount \_\_\_\_\_ Date Received \_\_\_\_\_

# 2016 SITE GUIDELINES AND AGREEMENT

## RELEASE AND HOLD HARMLESS AGREEMENT TICONDEROGA FARMS:

In consideration for the use of property owned by Ticonderoga Farms for the purposes of conducting commercial activities as a vendor in conjunction with Ticonderoga Farms, I, \_\_\_\_\_ (Printed Name) agree to indemnify Ticonderoga Farms, its agents and employees from and against any and all claims, losses, damages, causes of action, expenses of litigation, court costs, and attorney's fees, arising from my activities conducted as a vendor in conjunction with Ticonderoga Farms and I agree to hold Ticonderoga Farms harmless from all claims for any such damages. I further acknowledge that I understand that any and all commercial liability insurance provided by Ticonderoga Farms does not cover vendors as individuals and that if a vendor would like to be insured, or is required to be insured to sell at the site, the vendor is responsible for providing their own insurance. I also understand that it is up to individual vendors to market their own products and services.

Ticonderoga Farms does not assume any liability for damages to goods or property of the lessee from fire, theft, water or storm or any liability for accidents of persons or property caused under or by virtue of the operations of lessee under this contract. I have read and understand the accompanying agreement conditions/site rules posted on line and in paper form and agree to hold Ticonderoga Farms harmless for loss of articles. I understand that any and all commercial liability insurance provided by Ticonderoga Farms does not cover vendors as individuals and that if a vendor would like to be insured, or is required to be insured to sell at the site, the vendor is responsible for providing their own insurance. I also understand that it is up to individual vendors to market their own products and services. I understand that any rules and / or guidelines of this agreement may change at which time I will be notified. By signing below, I understand and will adhere to these guidelines/rules of Ticonderoga Farms.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_