

**Employment Opportunities**  
**Missouri Mid-South Conference eCourier – September 23, 2016**  
*Employment postings will be shared for one month, unless otherwise specified.*

**Employment Opportunities from the National UCC office**

[Open positions](#)

**Chalice Press/Christian Board of Publication, St. Louis, MO – Operations Administrative Assistant, 9/23/16**

Position Summary: The Operations Administrative Assistant provides data entry, maintenance, GL coding, filing and administrative duties in relationship to mailing lists, accounts receivable and payables, royalties, job costs, inventory, sales reporting, gratis copies, and more. 16 hours a week, working 2 to 4 days a week, Monday through Friday. Standard hours of operation are 8:00 am to 4:30 pm. Hourly non-exempt employment status. See full job description here: <http://www.chalicepress.com/Webpage.aspx?WebpageId=35>

**Mercy Conference and Retreat Center, Frontenac, MO – Program Director, 9/23/16**

The Program Director (PD) will further the mission of Mercy Conference and Retreat Center (MCRC) by designing, implementing and evaluating all programs offered at MCRC; collaborating with individuals and organizations for partner programs; and engaging key hosted group constituents. All efforts will be made in concert with the overall vision for the continued ministry of MCRC. The PD will also work with existing staff and volunteers to market MCRC programs. The position reports to the Executive Director. See full job description here: <https://mercycenterstl.org/jobsvolunteer/>

**St. Peter's UCC, Ferguson, MO - Director of Music and Creative Ministries, 9/2/2016**

**The position will be open on January 1, 2017.**

St. Peter's is an established congregation from the Evangelical-Reformed tradition of the United Church of Christ. We are an Open and Affirming congregation located in a northern suburb of St. Louis County. We have a rich tradition of transformative mission and outreach within and for the community. A part of that outreach has been through our music and creative ministries. Currently, St. Peter's has two choirs (worship and hand bell) and offers 9 free Creative Ministry events per year for the local community. The full time Director of Music and Creative Ministries will be primarily responsible for providing leadership to the planning, organization, and implementation of music for worship and the scheduling of annual creative ministry events.

A complete job description may be found by clicking the following link:

<http://stpeterschurch.org/wp-content/uploads/2016/08/Director-of-Music-and-Creative-Ministry-JD.pdf>

Salary commensurate with experience.

**First Congregational Church UCC, Webster Groves, MO – Coordinator of Youth Ministries, 8/26/16**

Seeking a Coordinator of Youth Ministries. This is a part-time, 15 hour a week position. If you would like a complete job description or have questions, please contact Tracey Harris, Director of Christian Education at <mailto:tracey.harris@firstchurchwg.org>.

**Deaconess Faith Community Nurse Ministries, St. Louis, MO – Registered Nurse, 8/26/16**

Seeking a professional registered nurse to work 15 hours in south city UCC church. 3 to 5 years of experience in nursing is required. The church is seeking someone who brings a passion to connect faith and health in the congregation and wider community. Please send resume to [dpupillo@faithnurses.org](mailto:dpupillo@faithnurses.org)

**Emmaus Homes, St. Charles, MO - Community Registered Nurse, 8/26/16**

Monitor and guide the provision of health and safety for the clients served by Emmaus. Provide direct service to assure the health and safety of our clients as determined appropriate by the client's interdisciplinary team. Monitor the health and safety of our clients receiving residential services, which must include a monthly face to face assessment for each client assigned within each calendar month. This assessment involves reviewing the individual's record monthly including medication and treatment administration records and physician's orders. Any change of significance in health status, health needs, or a deficiency in health care is reported to the Home

Manager and Associate Director, and action to resolve the issue is recommended. Read more and apply at <http://www.emmaushomes.org/available-positions/community-registered-nurse-st-charles-mo>

**St. John UCC, Manchester – Part-time Organist/Pianist, 8/19/16**

St. John, a church of 800 members, seeks a part-time (9-10 hours a week) organist/pianist to assist the Minister of Music and pastors in coordinating and strengthening the music program of the church.

**Responsibilities:**

- Play organ (and sometimes piano) for three Sunday services each month (usually the first, second, and fourth Sundays of the month)
- Play organ (and sometimes piano) for other special services during the church year (Lenten services and other Holy Days)
- Play piano for weekly choir rehearsals (Wednesday nights, September - May) and accompany the choir during worship services three times each month.
- Play for weddings and funerals when available (to be paid by families)
- Attend staff meetings as needed/when possible

The church has an Allen combination digital and pipe organ with two manuals, 53 stops, 14 ranks, and MIDI capabilities. The sanctuary piano is a Yamaha AvantGrand N3.

Salary range: \$10,000-\$12,000

For inquiries or to apply contact Judy Lindquist, Church & Ministry Chairperson, at 636-391-6655 or email [cjslind@charter.net](mailto:cjslind@charter.net). Deadline for submissions is September 10.

**First Congregational UCC, Bonne Terre – Organist, 8/19/16**

First Congregational UCC in Bonne Terre is looking for an organist. Interested persons may call 573-358-3590 or email [pastorfirstcucc@gmail.com](mailto:pastorfirstcucc@gmail.com)