

**Victor Litz Music Center**  
LESSONS • SALES • RENTALS • REPAIRS  
**RENTAL WORKSHEET**

**Employee Initials:** \_\_\_\_\_

**Please print clearly; fill out completely. Information is needed for data entry and will speed up the rental process.**

(Suffix \_\_\_\_\_) First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_ Work Phone \_\_\_\_\_ Ext. \_\_\_\_\_

Employer's Name (If self-employed, name of business) \_\_\_\_\_

Employer's Address \_\_\_\_\_

Drivers License # \_\_\_\_\_ State \_\_\_\_\_

Name Exactly as it Appears on License \_\_\_\_\_

Spouse's Name \_\_\_\_\_ Spouse's Work # \_\_\_\_\_

Spouse's Employer & Address \_\_\_\_\_

Student's Name \_\_\_\_\_ Student's School \_\_\_\_\_

Instrument rentals available on a one month or a 9 month plan.

Damage Coverage (DC): Covers repairs and maintenance needed from normal use and from accidental damage. Does not cover loss from cause, gross negligence, unauthorized repair attempts, mouthpieces, strings, bridges, bow hair or accessories.

Initial Rental (check one):    9 Month \_\_\_\_\_ 1 Month \_\_\_\_\_    DC (check one): Yes \_\_\_\_\_ No \_\_\_\_\_

**Sign here to decline DC** \_\_\_\_\_

By declining DC, you agree that you are responsible for all maintenance and damage to the instrument. There is a \$25 minimum fee for all repairs.

-----**Store Use Only**-----

Instrument \_\_\_\_\_ Serial # \_\_\_\_\_ Brand \_\_\_\_\_ List Price \$ \_\_\_\_\_

Items included with this instrument:

Mouthpiece \_\_\_\_\_ Mouthpiece Cap \_\_\_\_\_ Ligature \_\_\_\_\_ End cap \_\_\_\_\_ Neck Strap \_\_\_\_\_ Drumsticks \_\_\_\_\_ Drum key \_\_\_\_\_

Mallets \_\_\_\_\_ Bow \_\_\_\_\_ Chinrest \_\_\_\_\_ Bridge \_\_\_\_\_ Cleaning Rod \_\_\_\_\_ Misc. \_\_\_\_\_

**I UNDERSTAND AND AGREE THAT THESE ACCESSORIES ARE PRESENT AND MUST BE RETURNED WITH THE INSTRUMENT.**

**Initials** \_\_\_\_\_