



5th International Infant and Toddler Conference

***A World of Possibilities: It All Starts Here***

April 6 - 8, 2017

Pre-Conference April 5, 2017

Downtown Doubletree Hotel

Tulsa, Oklahoma

## **Call for Proposals**

We are looking for innovative, compelling and inspirational presentations to expand the field of infant and toddler early care and learning.

### **Topical Area:**

Child and family well-being is enhanced when each are empowered to achieve their greatest potential. Conference topics should prompt interaction on all the possibilities for young children: play, exploration, developing secure & nurturing relationships, technology and young children, importance of attachment, caregiver support, and other topics related to infant/toddler growth and care. Content should be reflective of NAEYC Developmentally Appropriate Practice Guidelines.

**Proposal Deadline:** **December 1, 2016.**

**Format:** Session presentations will be 1.5 hours in length and will be interactive workshops.

### **Provisions for Selected Presenters:**

- 1 complimentary conference registration and meals as provided with the conference registration. Guests of the presenter may register for the conference at a discounted (pre-registration) fee.
- Session evaluation summary.
- A complimentary shuttle is available from the airport to the hotel, provided by the Downtown Doubletree Hotel.
- Podium and lapel microphone.
- LCD projector with VGA connection cables and screen will be provided. Presenters must provide their own connection cables if VGA cables cannot be used with their computer or tablet. Wireless projector connection will not be available. Presenters must supply all other necessary accessories for their presentations.
- Breakout rooms will be set up with round tables and chairs or in classroom style with tables and chairs.

### **Presenter's Responsibilities:**

- Presenters are expected to pay all travel, hotel accommodations, incidentals, per diem expenses and special event fees for themselves and their guests.
- Presenters **MUST** provide their own computer, tablet, etc. with their presentation pre-loaded on the device or on a flash drive. All video presentations are the responsibility of the presenters.
- All handouts for sessions are the responsibility of the selected presenter.



## **IITC 2017 Presenter Proposal**

### **Timeline:**

Call for Proposals Opens: Friday, September 9, 2016

Call for Proposals Closes: Thursday, December 1, 2016

Abstract Review Process: Friday, December 2 – Friday, December 30, 2016

Presenters Notified of Selection: Friday, January 6, 2017

Presenters Must Confirm Their Attendance: Friday, January 20, 2017

Conference Schedule Finalized: Friday, February 3, 2017

### **Procedure:**

1. Please type your information into the form below (Adobe Reader required).
2. Please check your spelling and refrain from using ALL CAPS.
3. A JPG or TIF format photo of each presenter must be electronically submitted with the proposal.
4. Biographical information must be submitted for all presenters.
5. Please select an Oklahoma Core Competency for your presentation.\*
6. Only proposals with all information completed will be reviewed.
7. The IITC Professional Development Committee will review and select presentations based on the following criteria:
  - a. The quality, relevance and timeliness of the presentation topic.
  - b. The professional background and speaking experience of the presenter.
  - c. Previous presentation evaluations, as applicable.
8. You will be notified via email regarding the status of your proposal by January 6, 2017. Please do not call the IITC Planning Committee; information will not be provided over the phone.

For more information on the conference, please check out our Facebook Page:

<https://www.facebook.com/IITCTulsa/?fref=ts>

International Infant & Toddler Conference Tulsa, Oklahoma @IITCTulsa or  
the Child Care Resource Center website: [www.ccrctulsa.org](http://www.ccrctulsa.org)

\*The state of Oklahoma tracks professional development for early childhood professionals according to the specific competencies listed in the form.



## ***Presenter Information***

First Name: Last Name: Suffix (degrees, certifications):

Organization:

Address 1:

Address 2 (optional):

City: State/Province: Zip/Postal Code: Country:

Telephone: Fax: Cell Phone:

Email :

**Please provide a brief biographical sketch including any licenses and or degrees to be used in the conference program and for your introduction** *(Please provide the above information for all additional presenters):*

**Presenter photo: Photos of all presenters must accompany this proposal.**

*JPG or TIF formats accepted. Maximum file size 1 MB.*

**Presentation Title:**

**Have you presented this title/topic at other conferences?** Yes No

**If Yes, how many times? Describe where:**

**Please provide a description of your presentation for the 2017 official program** *(75 words or less):*



**Target Audience** (Check all that apply):

- |                         |                    |                              |
|-------------------------|--------------------|------------------------------|
| Child Care Providers    | Administrators     | Family Child Care            |
| Families                | Research           | Mental Health                |
| Maternal Health         | Business Community | Children's Behavioral Health |
| Other (Please specify): |                    |                              |

**Interactive features are required.** Describe how you will actively engage all participants:  
(e.g. *breakouts, polling, audience activities, discussion, brain teasers*)

**Provide 3 Learning Objectives** (not teaching objectives):  
*After completion of this program, the attendee will be able to:*

- 1.
- 2.
- 3.

**Which Oklahoma Core Competency best fits your presentation?**

- |                                      |   |
|--------------------------------------|---|
| Child Growth and Development         | Health, Safety, and Nutrition                 |
| Child Observation and Assessment     | Family and Community Partnerships             |
| Learning Environments and Curriculum | Interactions with Children                    |
| Professionalism and Leadership       | Program Planning, Developing, and Evaluations |

**Would you be willing to participate in the No-Host Dinner** on Friday, April 7, 2017?      Yes      No  
*This would be an opportunity for participants to get to know you better over dinner.*

Please email the completed Form, Biography, and Photograph no later than December 1, 2016 to Retta Seger at: **segerfamily@aol.com** (no "i" in family)