

College Hill Presbyterian Church
Session Minutes – Stated Meeting
December 13, 2016

The stated meeting of the Session of College Hill Presbyterian Church was held at 6:03 p.m. in Fellowship Hall on December 13, 2016. **Rev. Todd Freeman** moderated and Clay Finck-Ward opened the meeting with a Devotion and Prayer.

Elders present:

Class of 2016: Jim Brown, Tally Ferguson, Danielle Hovenga

Class of 2017: David Zerger, Nancy Gammie, Clay Finck-Ward, Johnna Thurston

Class of 2018: Marilyn Hill

Elders excused: Stefanie Olson, P.J. Brobston, Terry Gammel, Christy Lyke

The agenda was approved as presented. A quorum was present.

Clerk's Report:

- ❖ Clerk received no correspondence.
- ❖ **Approved Session Minutes of Stated Meeting on November 15, 2016.**

Pastor's Report:

- ❖ Ruling Elder Training for incoming Elders is Dec. 18, 2016
- ❖ Will be participating in a new monthly group, "Now What?", made up of progressive white clergy in Tulsa to address issues of racism – including their own white privilege.
- ❖ Church office will be closed the week of Dec. 26 – Jan. 2.
- ❖ eNewsletter will be sent out Jan. 6, 2017.

New Business

- ❖ Ruling Elder Johnna Thurston gave the Commissioners Report from the EOP meeting on Dec. 6. There was a vote in the affirmative of a GA change to the Book of Order to extend the Lords Supper to all.
 - **Motion made to Call for Annual Congregational Meeting on January 22, 2017, following worship. It was Seconded and Approved.**
 - **Motion made to accept special collection at Christmas Eve Service for Emergency Infant Services. It was Seconded and Approved.**
- ❖ Outgoing ruling elders shared words of wisdom from their experience over their time on Session.

Old Business

- ❖ Annual Session Retreat: Saturday, Jan. 14 at Rev. Freeman's home, 9am – 3pm.
- ❖ Picture Directory proof being assembled. Should be ready to hand out at our Congregational Meeting.

Ministry Team Reports

- ❖ **Building and Grounds:** Report received. The ceiling and lighting replacement in the Narthex should be done by Christmas. Elevator room has cracks in the wall and may need foundation work.
- ❖ **Christian Education:** Verbal Report. Program for Christmas Eve worship service in the works with Trinna Burrows and the Soulful singers.
- ❖ **Congregational Care:** Verbal Report. Discussed members' needs in the congregation.
- ❖ **Evangelism & Communication:** No report.
- ❖ **Fellowship:** Report received. Cookies and Cards to be delivered to shut-ins Dec. 18. Retirement dinner for Mike Evanson tentatively scheduled for February 26 after worship.
- ❖ **Finance & Stewardship:** Report received.
 - **Motion from committee: Increase Pastoral Assistance from \$1,000 to \$2,000. Motion approved.**
 - **Motion from committee: Create line item for Dental Insurance under Pastor Expenses for \$440. Motion approved.**
- ❖ The \$5,000 under Building & Grounds Maintenance for Capital Improvement should be moved to Designated *Capital Fund*.

<u>Financial Report:</u>	<u>Income:</u>	<u>Total Operating Expense:</u>	<u>Excess (Deficiency):</u>
2016 Total Budget:	<u>\$305,570.00</u>	<u>\$305,570.00</u>	<u>\$ 0</u>
2016 YTD Budget:	\$280,106.00	\$280,106.00	\$ (0)
2016 YTD Actual	\$258,807.00	\$255,524.00	\$ 3,283.00
Budget Remaining:	\$ 46,763.00	\$ 50,046.00	\$ (3,283.00)

	<u>Summary of Selected Designated Funds:</u>			
	<u>Balance 1/1/2016</u>	<u>Receipts</u>	<u>Expenses</u>	<u>Balance 11/30//2016</u>
<u>Hispanic Ministry</u>	\$33,285.00	\$4,889.00	\$(8,694.00)	\$29,480.00

➤ **Motion to receive the November 2016 Financial Report by acclamation.**

- ❖ **Nominating:** No Report.
- ❖ **Outreach and Mission:** Report received. Alternative Christmas logistics finalized. Salads will be sent to the Equality Center for Thanksgiving. Ministry Team began discussion of providing bonds for jail-bond folks.
- ❖ **Personnel:** Verbal Report. Martin Luther King Day will be included as a paid holiday.
- ❖ **Worship & Music:** Received report. Christmas Day service will be at 6pm and New Year's Day service will be a Brunch/Worship at 10:30am in Fellowship Hall.
 - **Motion from Committee to Approve Communion Date: January 8, 2017. Motion Approved.**

Motion to adjourn was approved and the meeting closed at 7:32 pm with a prayer by Rev. Freeman during a standing "Group Hug".

Respectfully submitted,

Jennifer Campbell, Clerk of Session

Rev. Todd Freeman, Moderator