

College Hill Presbyterian Church
Session Minutes – Stated Meeting
December 12, 2017

The stated meeting of the Session of College Hill Presbyterian Church was held at 6:02 p.m. in Fellowship Hall on December 12, 2017. **Rev. Todd Freeman** moderated and **Clay Finck-Ward** opened the meeting with a Devotion and Prayer.

The agenda was approved as presented. A quorum was present.

Elders present:

Class of 2017: Clay Finck-Ward, Nancy Gammie, Johnna Thurston, David Zerger

Class of 2018: P.J. Brobston, Terry Gamel, Marilyn Hill, Stefanie Olson

Class of 2019: Gay Miller David Robertson

Elders absent: Alicia Odum

Guests: Incoming Elders, Sue Haskins and Becky Doyle

Clerk's Report:

- ❖ **Approved Minutes of Stated Meeting on November 14, 2017.**
- ❖ **Approved Minutes of the Called Congregational Meeting on November 26, 2017.**
- ❖ **Approved Minutes of Called Electronic Meeting on November 29, 2017.**
- ❖ **Correspondence:** Mailed Letter of Transfer for Gretchen Hrachovec to Owasso Presbyterian Church in Owasso, OK.

Pastor's Report:

- ❖ Death of Church member Jonnie Bankhead on November 24, 2017.
- ❖ Presbyterian Polity Class at Phillips Seminary ending this month.
- ❖ Confirmation Class going well.
- ❖ First Elder Training event will be Sunday, Dec. 17, and Sunday, January 21. Reading and discussing *The Presbyterian Ruling Elder: An Essential Guide*.
- ❖ Office closed the week between Christmas and New Years, Dec. 22-Jan. 2. I will be out and Gordon Edwards will be preaching December 31.

New Business

- **Approved a Called Annual Congregational Meeting on Sunday, January 28, 2018, following worship.**
- ❖ Elder Commissioner Stefanie Olson gave report of the EOP meeting in Muskogee, Dec. 5. Discussed how EOP can be the “Whole” Church. Debbie Chase spoke with Malawi Representatives and Deb Mieke spoke on the Stewardship of the Earth.
- ❖ Outgoing Elders, Clay, Nancy, Johnna and David gave their words of wisdom and appreciation for their experience on Session over the last three years.

Old Business

- ❖ Church Safety/Security update: Todd will talk with Glen Olson on how to move forward.
- ❖ Session Retreat: Scheduled January 27 at Camp Loughridge in the Glass Cabin. Rental Cost: \$280. We will have a Retreat Facilitator, Anne McCoy, Fee \$500. All outgoing Ruling Elders are invited to this Retreat to help with Incoming Elders transition.
- **Motion made, seconded and approved \$780 to cover the cost of the 2018 Session Retreat to be paid out of the SpiritBank Checking Account.**

Ministry Team Reports

- ❖ **Building and Grounds:** Report received. Big stove in kitchen is not connected to gas. Exterior wall of the elevator room continues to sink. Gini Fox has estimate for repair of ~\$4,000 - ~\$4,600.
 - **Motion seconded and approved to spend up to \$5,000 for this repair.**
 - **Motion seconded and approved to roll over remaining balance in Repair and Maintenance 2017 budget into the Capitol Fund for this year only.**

- ❖ **Christian Education:** Report received. Children preparing for Christmas in the Kid's Connection class. Jennifer Campbell will be subbing for Nancy Gammie Dec. 31 – January 14. Rebecca Howard's last day of teaching will be December 24. We need a new teacher for her class.
- ❖ **Congregational Care:** Report received. This Ministry Team will assemble the Christmas Gift Bags after Worship on Dec. 17 and send out for delivery to our church homebound members.
- ❖ **Evangelism & Communication:** Verbal Report. Post on CHPC Facebook page received over 1,000 views and 15+ Shares.
- ❖ **Fellowship:** Report received. Next event is the planning of the Congregational Meeting/Potluck on January 28, 2018. Todd informed Ministry Team that Janie Potts requested a lunch and simple reception snacks for Jonnie Bankhead's Memorial Service on January 6, 2018.
- ❖ **Finance & Stewardship:** Everyone should have all check requests to Treasurer by the end of this week. We are now working with one set of books, instead of three. We have an \$8k donation in stock, and we are opening a Vanguard brokerage account to accept the donation.
 - **Motion made, seconded and approved to present Mike Gibson with a \$250 Bonus to be taken from the SpiritBank Checking account.**

<u>Financial Report:</u>	<u>Income:</u>	<u>Total Operating Expense:</u>	<u>Excess (Deficiency):</u>
2017 Total Budget:	\$323,570.00	\$323,570.00	\$ 0
2017 YTD Budget:	\$296,606.00	\$296,606.00	\$ (0)
2017 YTD Actual	\$284,506.00	\$264,199.00	\$ 20,307.00
Budget Remaining:	\$ 39,064.00	\$ 59,371.00	\$ (20,307.00)

➤ **Motion to receive the November 2017 Financial Report by acclamation.**

- ❖ **Nominating:** No Report.
- ❖ **Outreach and Mission:** Report received. Salads were provided to the Equality Center for Thanksgiving by Team members and other members of the Congregation. Alternative Christmas market will be open every Sunday in December after worship except Dec. 31. This year donations will be Night Light Tulsa, EOCFB Backpack program, Marion Medical Mission and Solar Under the Sun. Offerings for EIS will be accepted at both the 11am, 4th Sunday in Advent service as well as the 11pm Christmas Eve Service on Dec. 24th. Jim and Jennifer Campbell delivered the 25 clean up buckets to the Church World Service site near Little Rock on Dec. 1. We are helping Sequoyah Elementary with head lice treatment supplies, winter coats and hats and gloves.
- ❖ **Personnel:** No report.
- ❖ **Worship & Music:** Received report.
 - **Motion from Committee to approve the following Communion Dates was approved:**

Jan. 7	March	May 20	Sept. 2
Feb. 4	29	June 3	Oct. 7
Feb. 18	April 1	July 1	Nov. 4
March 4	May 6	Aug. 5	Dec. 2

Motion to adjourn was approved and the meeting closed at 7:45pm with a prayer by Rev. Freeman during a standing prayer and "Group Hug".

Respectfully submitted,

Jennifer Campbell, Clerk of Session

Rev. Todd Freeman, Moderator