

# Pathfinder/Adventurer Club of the Year

## Requirements to Club of the Year

| Deadlines:                                 | NOV 1  | FEB 1 | MAY 1 |
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| <b>ALL FORMS WILL BE AVAILABLE ON-LINE</b> | Adventurer: <a href="https://floridaconference.com/adventurers/club-leaders-formsmanuals">https://floridaconference.com/adventurers/club-leaders-formsmanuals</a><br>Pathfinder: <a href="https://floridaconference.com/pathfinders/club-leaders-formsmanuals">https://floridaconference.com/pathfinders/club-leaders-formsmanuals</a> |       |       |
| <b>For any questions contact:</b>          | North & South Areas: Marina <a href="mailto:marina.acevedo@floridaconference.com">marina.acevedo@floridaconference.com</a><br>Central & West Areas: Aida <a href="mailto:aida.crescioni@floridaconference.com">aida.crescioni@floridaconference.com</a>  |       |       |

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| <b>NOV 1<sup>ST</sup></b> | <input type="checkbox"/> <b>Club Registration Form</b><br><input type="checkbox"/> <b>Background Compliance Report (Files must be less than 2 MB. Allowed file types: Word Document or PDF)</b><br>"Verified Volunteer Application" Compliance Report <ul style="list-style-type: none"> <li>○ <b>Upload Compliance Report or Year-around Staff Background Check List</b></li> <li>○ Obtain Compliance Report or clearance dates from your church-board Designated Level 2 Administrator(s)</li> <li>○ If Staff STV has expired please have them register at <a href="http://www.ncsrisk.org/adventist">www.ncsrisk.org/adventist</a></li> </ul> <p style="text-align: center;"><b>AND/OR</b></p> "Shield the Vulnerable" Search Criteria for Compliance Report <ul style="list-style-type: none"> <li>○ <b>Upload Compliance Report or Year-around Staff Background Check List</b></li> <li>○ Obtain a copy of the old Compliance Report from your church-board Designated Level 2 Administrator(s)</li> <li>○ List only if the STV hasn't expired for those who have taken it and working with your club this year</li> <li>○ If Staff STV has expired please have them register thru VV at <a href="http://www.ncsrisk.org/adventist">www.ncsrisk.org/adventist</a></li> </ul> <input type="checkbox"/> <b>Volunteer Driver Questionnaire (Requires submission even if no driver)</b> <ul style="list-style-type: none"> <li>• Volunteer Driver is defined as: a staff/parent/volunteer providing transportation to a Pathfinder and/or Adventurer other than their own children during this club year.</li> <li>• <b>If no drivers, as per the definition, select "No" on your form)</b></li> </ul> <input type="checkbox"/> <b>Club Calendar (Files must be less than 2 MB. Allowed file types: Word Document or PDF)</b> <ul style="list-style-type: none"> <li>• Upload your Annual or Bi-Annual (Bi-annual has additional Deadline of Feb 1<sup>st</sup> for second half of the calendar)</li> </ul> <input type="checkbox"/> <b>Quarterly Data Report</b> <ul style="list-style-type: none"> <li>• Gather/Record Membership Data for November 1<sup>st</sup> and submit report.</li> </ul> |
| <b>FEB 1<sup>ST</sup></b> | <input type="checkbox"/> <b>Second Half of Bi-Annual Club Calendar</b> <ul style="list-style-type: none"> <li>• Bi-Annual ONLY - upload</li> </ul> <input type="checkbox"/> <b>Quarterly Data Report</b> <ul style="list-style-type: none"> <li>• Gather/Record Membership Data for February 1<sup>st</sup> and submit report.</li> </ul>   |
| <b>MAY 1<sup>ST</sup></b> | <input type="checkbox"/> <b>Share your Faith</b><br><input type="checkbox"/> <b>Year End Quarterly Data Report</b> <ul style="list-style-type: none"> <li>• Gather/Record Membership Data for May 1<sup>st</sup></li> </ul> <input type="checkbox"/> <b>Basic Drill Evaluation Completion Form (Pathfinder Clubs Only)</b><br><input type="checkbox"/> <b>Club Evaluation Completion Form (Pathfinder Clubs Only)</b><br><input type="checkbox"/> <b>Pathfinder/Adventurer of the Year</b>  |

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| <h3>Required Events</h3> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Area Fun Day/Super Fun Day or Red Zone *</b><br/>                     *Adventurer Clubs (either event will count)<br/>                     Pathfinder Clubs (<u>only</u> Red Zone will count)</li> <li><input type="checkbox"/> <b>Leadership Convention</b></li> <li><input type="checkbox"/> <b>Area Council Meeting</b></li> <li><input type="checkbox"/> <b>Induction**</b> Not required if no new member</li> <li><input type="checkbox"/> <b>Sabbath Program**</b></li> <li><input type="checkbox"/> <b>Investiture**</b> See note below<br/>                     Note: If Investiture is planned to occur after May 1<sup>st</sup> please include the date on your Club Calendar and Year-End Quarterly Data Report.</li> </ul> <p style="color: red;">**Can be combined Path/Adv</p> | <h3>Honor Club Requirements</h3> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Must submit <u>ALL</u> Nov 1st</b></li> <li><input type="checkbox"/> <b>May miss no more than two from Section B See Reverse Side / Next Page</b></li> </ul> <div style="background-color: black; color: red; text-align: center; padding: 5px; font-weight: bold; font-size: 1.2em;"> <b><u>ATTENTION ALL CLUBS</u></b> </div> <p style="text-align: center; color: white; font-weight: bold;">                     If any Data Reports are <u>late or missing</u> your club will not be eligible for Honor Club nor Club of the Year                 </p> |
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# Club of the Year/Honor Club Adventurer

The Florida Conference Pathfinder/Adventurer Department challenges all Florida Adventurer Clubs to work towards these awards. They require a club to plan, organize, and execute a complete Adventurer year program.

**CLUB OF THE YEAR:** Complete all of Section A and Section B.

**HONORARY CLUB:** Complete all of Section A, and complete all but 2 of the requirements for Section B.

**From: Adventurer Director's/Staff Packet: 2017-2018, pg 13**

## REQUIREMENTS

### SECTION A

1. You must register your Adventurer club with the Conference EVERY YEAR (as soon as possible) but no later than November 1.
2. You must have EVERY staff member ages 18 and up complete the "Verified Volunteers" (mandatory screening program). All volunteers that are either new, or their three years under the Shield the Vulnerable are up (expired) must sign up under the new Verified Volunteers program. This is required and must be renewed every three years. Of course if you have volunteers to help in various areas after this date, they must comply with the training and background screening before they are allowed to volunteer.
3. ANY staff member or parents who will be driving Adventurers other than their own children during the year 2017-2018 must fill out and sign the "Volunteer Driver Questionnaire".
4. ANY staff member who will be driving a church owned and insured vehicle during the year must fill out and sign the "Risk Management Driver Questionnaire".
5. Club MUST be working on Levels/Classes (Little Lamb, Eager Beaver, Busy Bee, Sunbeam, Builder, Helping Hand and Advanced Helping Hand).
6. Club must be working on Awards, Chips and Stars (as applicable).
7. Gather/Record/Submit Membership Data/for Nov/Feb/May year End Report Form.

### SECTION B

8. At least one Adventurer club staff member must attend Leadership Convention.
9. Plan (with the help of your staff) your Annual/Bi-annual club calendar. You may elect to submit the complete year calendar or the first half and then the second half
10. Participation by staff, Adventurer and family at the Conference event (Super Fun Day/Fun Day or Red Zone) and be attired in the uniform of the day.
11. At least 60% of your club must participate in a "Share Your Faith" project during the year
12. Have an Induction Service (could be joint service with Pathfinders). One is not required if there are no new Members this year.
13. Have an Adventurer Sabbath program (could be joint service with Pathfinders).
14. Have an Investiture Service (could be joint service with Pathfinders).
15. At least one Adventurer club staff member must attend a Conference level Area Pathfinder/Adventurer Council meeting (Director's/Staff meeting).
16. You must conduct two Family Network Program meetings; these resources can be found in the "Director's Guide" book.

# Club of the Year/Honor Club E-Tracker & Varsity

The Florida Conference Pathfinder/Adventurer Department challenges all Florida Pathfinder Clubs to work towards these awards. They require a club to plan, organize, and execute a complete Pathfinder year program.

**CLUB OF THE YEAR:** Complete all of Section A and Section B.

**HONORARY CLUB:** Complete all of Section A, and complete all but 2 of the requirements for Section B.

**From: Pathfinder Director's/Staff Packet 2017-2018, pg 16**

## REQUIREMENT

### SECTION A

1. You must register your Pathfinder club with the Conference EVERY YEAR (as soon as possible) but no later than November 1.
2. You must have EVERY staff member ages 18+ complete the "Verified Volunteer" (mandatory screening program). All volunteers that are either new, or their three years under the Shield the Vulnerable are up (expired) must sign up under the new Verified Volunteers program. This is required and must be renewed every three years. Of course if you have volunteers to help in various areas after this date, they must comply with the training and background screening before they are allowed to volunteer. Every volunteer staff member, every club, & is done every three years. Go to [www.ncsrisk.org/adventist](http://www.ncsrisk.org/adventist)
3. ANY staff member or parent who will be driving Pathfinders other than their own children during the year 2017-2018 must fill out and sign the "Volunteer Driver Questionnaire".
4. ANY staff member or parent who will be driving a church owned and insured vehicle during the year must fill out and sign the "Risk Management Driver Questionnaire".
5. Club MUST be working on Levels (Friend, Companion, Explorer, Ranger, Voyager, Guide, Pioneer, Navigator and/or Master Guide).
6. Club must be working on Honors.
7. Gather/Record/Submit Information quarterly/Submit one time at end of Pathfinder Year

### SECTION B

8. At least one Pathfinder club staff member must attend Leadership Convention. Varsity Pathfinders may attend if accompanied by at least one adult staff member.
9. Plan (with the help of your staff) your first semester club calendar (covering September-December) and submit it to the Conference office by November 1. You may elect to send the complete year calendar. If the complete calendar was not sent in, submit to the Conference office your second semester club calendar (covering January-May) by February 1.
10. If this Pathfinder year has a State or Area Camporee scheduled, at least 80% of your Pathfinders and staff must attend the event and be attired in the uniform of the day.
11. At least 80% of your club must participate in a "Share Your Faith" project during the year (may include Ingathering) for a minimum of 10 hours.
12. Have an Induction Service (one is not required if there are no new members this year).
13. Have a Pathfinder Sabbath.
14. Have an Investiture Service.
15. A yearly Club Evaluation is to be done by a PAC member, another club director, or by your own director. You will find the "Pathfinder Club Evaluation Form" in the Director's/Staff Packet.
16. Your club (Pathfinders and staff) must go through a Basic Drill Evaluation every year. This is to be done by your Area Administrator, Zone Administrator, Cluster Coordinator, a PAC member, or by a Conference-authorized person during a club meeting. Class A uniforms must be worn for the evaluation. Your club director is to make all the arrangements. The "Basic Drill Evaluation Form" can also be found in the Director's/Staff Packet.
17. At least one Pathfinder club staff member must attend a Conference-level Area Director's meeting.
18. At least one Pathfinder club staff member must attend Red Zone.