



Help us plan
for the
Christmas
Event!

PTO Meeting – Agenda & Minutes

October 17, 2016



Learn more about how
you can volunteer!

Want to receive PTO communications via text? Text @SJSPTO to 81010.

**JOIN US! Christmas Event Planning meeting:
Oct 27TH at 6:30pm at Target Starbucks**

1. Dine Out –
 - Congratulations to Mr. Mulligan who won the 50/50 raffle at Fuddruckers!
 - Raised \$166.60 from food sales + \$50 from raffle at Fuddruckers
 - The PTO made \$44 dollars at last dine-out (Orange Leaf)
2. Paint Night – Join us Nov 2nd at Bradford Country Club at 6pm. \$40
 - Cash only, limited seating.
 - Reminders going out from Mrs. Ziembo this week
 - Tickets must be purchased in advance! Send money in to Tamee Akstin's attention
3. Dessert of the Month – October 20th
 - Cost \$1
4. Snack Shack update – **Volunteers needed willing to get Serve Safe certification!** To get certified, attend a class held at the Hampton Inn, Haverhill on Oct 26 from 9-4pm. View other dates and register at www.onfocussolutions.com.
 - Serve safe certification needed for serving of hot food or non-packaged food. The class cost is \$159 per person and would be covered by the school. The certification is good for 3 years. A certified person needs to be in the snack shack while selling non pre-packaged food.
 - Increase parent/alumni involvement. Possible skills inventory would be helpful to know how parents can help!

5. **Chairs still needed** for the following events (fulfill your 20 hours as a Chair):

- a. Snowball with Someone Special
- b. Mom's Mini Golf
- c. Dad's Laser Tag

6. Box Top Coordinator – Christy Hubbard (Christian Hubbard 3rd grade)

- Reminder email sent requesting box tops to be sent in to school

7. Campbell's Soup Labels – Yumira Ortiz (Gary Ortiz 7th grade)

8. Protecting God's Children training will be held on Oct 22 from 9-11am in Parish Hall.

- All volunteers at the school are required to take this class.
- Once you take this class you will not need to repeat it again in the future.

9. Strategic Plan update

- Dr. DaRoche reviewed the strategic plan with Ms. Cocchiaro
- Ms. Cocchiaro is working on the initiatives including STREAM, marketing, driving enrollment, etc.
- Principal will continue to update parents during the year on progress against the plan.

10. Infrastructure update

- Need WIFI updated to assist with technology
- Mr. Pierce will be assisting with WIFI configuration on Thursday
- Continued work on updating bathrooms. Bathroom door locks in cafeteria bathroom have been fixed/replaced.
- More bathroom updates coming!

11. PTO budget

- 2 Fans purchased
- School Sign has been paid for
- Current Balance approximately \$10,000
- PTO will purchase 4 STREAM kits for school
- Volleyball net purchase - waiting on price (Approx. \$1,000 +)
- Additional Ideas: Pads for stage & more folding chairs, sign for small parking lot

12. Fair planning:

Bake Sale – Linda O’Connell

- Candy Counter – sweet shop
- Ask people to donate bags of candy (add to bake sale) for 1 hr.
- Involve room reps

Gift Baskets – Maria and Tammy –

- Baskets donated by homerooms
- Theme decided by class
- Baskets from community as well?

Craft

- Painting? Small fee
- Small crafts?

Decorations

- Volunteers needed to set up / clean up
- Decorate Thursday after school
- Invite people to help! Large events require a considerable number of volunteers!

Christmas Carnival Brainstorming – Possible Activities

- Face painting – Possible assistance from 8th grade?
- Game - corn hole toss was a great success last year
- Spin art
- Basketball game
- Oriental trading – small games
- Football toss
- Ring toss
- Mini-golf putting green

- Wii dance party
- Lollipop tree
- Color ball/toss
- 8th grade students to help run games?
- Room rep involvement
- White elephant table – donate goods for sale so students can shop
- Labels preprinted for raffles

Upcoming PTO Meetings

- Nov. 14 at 6:30 pm
- No December Meeting
- Jan. 9th at 6:30 pm

Contact PTO with ideas, suggestions, volunteering interests by emailing PTO@sjshav.com