



Dear Friend of Region IX VPPA:

From April 16th through the 18th, 2019, the Region IX VPP Participants' Association Chapter will be holding the annual Safety Summit at the JW Marriott Star Pass Hotel & Spa in Tucson, Arizona. We have another exciting conference planned with attendees from Arizona, California, Guam, Hawaii, and Nevada and expect to draw 350 to 500 attendees. The 2019 theme is "Shooting for the Starr".

You are invited to display a tabletop or booth exhibit of your company's products and services at the Conference. Listed below are **tentative** exhibit dates & hours:

Exhibitor Set-up	Tuesday, April 16th	1:00PM - 5:00PM
Exhibit Hall Grand Opening & Network Reception	Tuesday, April 16th	5:30PM - 7:30PM
Show Hours	Wednesday, April 17th	8:00AM - 5:00PM
	Thursday, April 18th	8:00AM - 1:00PM
Exhibitor Tear-down	Thursday, April 18th	1:00PM - 5:00PM

All Conference activities, including meals, will be adjacent to the Exhibitor Hall. Beverage breaks and the Tuesday evening Networking Reception will be held in the Exhibitor Hall allowing for substantial opportunity for contact with potential clients.

The standard booth size is **10'X10'** and includes a pipe & draped booth space, 1-6' draped table, 2 side chairs, a 7"X44" Identification sign and a wastebasket. All booths are assigned at the Region IX Board of Directors discretion. Exhibition pricing includes all event meals and beverage breaks for two people from your booth with a cost of \$225 for any additional exhibitors.

To register, complete the attached contract and return with payment to: **Raytheon, Don Bracken, Building 826, 1151 East Herman's Road, Tucson, AZ 85756, william_d_bracken@raytheon.com or by Fax: 520-794-4335.**

We also feature a door prize drawing for conference attendees at our closing general session. If your company would like to donate a gift for this event, please **indicate this on your registration form** and bring it with you to the conference. Additional advertising opportunities are available through our special **Corporate Sponsorship** of the conference. Sponsorship Levels are as follows:

Diamond:	\$10,000 and above	Silver:	\$2,500 to \$4,999
Platinum:	\$7,500 to \$9,999	Bronze:	\$1,000 to \$2,499
Gold:	\$5,000 to \$7,499	Contributor:	Other

Your company name, logo, and the level of sponsorship will be provided to all attendees and will be prominently displayed at all the Opening and General-Session events. Additional sponsorship opportunities and information is included in our [Sponsorship Letter](#). Please indicate on the form if you are interested in providing a sponsorship.

We look forward to your participation and welcome the opportunity to share your products. If you need additional information, please contact me via e-mail at william_d_bracken@raytheon.com.

Sincerely,

Don Bracken
Region IX BOD

REGION IX VPP PARTICIPANTS' ASSOCIATION 2019 CONFERENCE
CONTRACT FOR TABLETOP EXHIBIT SPACE
TERMS AND CONDITIONS FOR VPPPA EXHIBITOR PARTNERS

The 2019 Region IX VPP Participants' Association Safety Summit will be held at the JW Marriott Star Pass Hotel & Spa in Tucson, Arizona. Hotel Reservation Line: 1-877-622-3140 or <https://book.passkey.com/go/VPPPAAttendees>. Mention "2019 Region IX VPPPA Safety Summit".

You will receive:

- Standard 10' by 10' space in the Exhibit Hall.
 - All scheduled meal functions for up to **two** people - additional exhibit personnel are an additional charge.
 - Attendee List (E-mailed after the conference)
1. Setup will begin no earlier than 1:00 p.m. on Tuesday, April 16, 2019 with tear down to be completed no later than 5:00 p.m., Thursday, April 18, 2019.
 2. Exhibit Space Location Assignments are at the discretion of Region IX VPPPA.
 3. Region IX has contracted with a full service Exhibition Services company. They will provide a service manual to each exhibitor who has contracted space for the Region IX Conference. This service manual will advise all exhibitors of installation and dismantling hours, show hours, show colors, items provided within the exhibitor's booth space and shipping instructions.
 4. They will also include order forms exhibitors may use to order services such as: carpet, booth furnishings, labor for installation and dismantling, signs, vacuuming, any electrical outlets, telephones, material handling, audio visual, porter service and florist. These forms will be provided to exhibitors upon completion of the registration process.
 5. Their Exhibitor Service Department will be available to answer any questions exhibitors may have prior to exhibiting, and will coordinate orders and invoicing. A foreman will be onsite during installation and dismantling hours to provide assistance as needed.
 6. Exhibitors shall indemnify and hold harmless VPPPA, the JW Marriott Star Pass Hotel & Spa and servicing agents from all liability (damage or accident), which might ensue from any cause resulting or connected with transportation, placing, removal, or display of exhibits.
 7. Exhibitors shall indemnify and hold harmless VPPPA, JW Marriott Star Pass Hotel & Spa and their respective employees, Board of Directors, membership and agents against any claims of expenses arising out of the use of the exhibition premises.
 8. Exhibit booth space cancellations are **non-refundable**. The VPP Participants' Association reserves the right to cancel the Conference, the exhibition, or any part thereof, with no further liability to the exhibitor other than a refund for exhibit fees, less a proportionate share of the exposition cost incurred due to cancellation of the Conference for any reason beyond the control of the VPP Participants' Association or JW Marriott Star Pass Hotel & Spa.
 9. Hotel Contact: Joanna Fleeger-(520) 791-6046
 10. **Exhibitor Services: CSI**
 11. Special Assistance: Should you require special arrangements due to diet restriction or disability, **please contact Gilbert Aceves** at (310) 615-6004.

Hotel Reservations:

Call the JW Marriott Star Pass Hotel & Spa at 1-877-622-3140 or <https://book.passkey.com/go/VPPPAAttendees>. The Region IX VPPPA Rate is \$185 for a deluxe single/double per night. Please make your hotel reservations before **March 21, 2019** and mention "2019 Region IX VPPPA Safety Summit" to take advantage of the VPPPA room rate. Limited Government Rates are available <https://book.passkey.com/go/VPPPAGovernment>. Please note that the JW Marriott Star Pass Hotel & Spa requires a government ID to receive this room rate upon check in.

Location of Event: JW Marriott Star Pass Hotel & Spa – 3800 W. Starr Pass Blvd, Tucson, AZ 85745

Questions: Conference questions: Contact the Region IX Chairperson, Gilbert Aceves at (310) 615-6004.

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PLEASE PRINT OR TYPE

Company Name: Product Line

Address: City: State: Zip

Contact Person: Name Phone E-mail:

Name(s) to Appear on Badges: (1)
(2)

Additional Exhibitor Name on badge (1) (2)

Raffle Donation: Please indicate the item you are providing for the closing session raffle:

Early Bird Exhibit Booth Rate: Expires: 12/31/2018	\$800.00	x	Qty <input type="text"/>	=	<input type="text"/>
Regular Exhibit Booth Rate:	\$850.00	x	Qty <input type="text"/>	=	<input type="text"/>
Additional Exhibitor Fee:	\$225.00	x	Qty <input type="text"/>	=	<input type="text"/>
Sponsorship Amount:				=	<input type="text"/>
			Total Included:		<input type="text"/>

Mastercard Visa AMEX Discover

Card#: Exp Date Billing Zip Code

Cardholder's Name: Signature: _____

Check Enclosed Make payable to: **Region IX VPPPA Chapter**

Please submit completed form via mail, email or fax
Mail: Raytheon, Don Bracken, Building 826, 1151 East Herman's Road, Tucson, AZ 85756 - Attn: Region IX VPPPA
Email: william_d_bracken@raytheon.com
Fax: 520-794-4335

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Region IX 2019 Safety Summit Code of Conduct

All attendees, including speakers, exhibitors, sponsors and volunteers, at the Region IX 2019 Safety Summit in Tucson, Arizona, are required to agree with the following code of conduct. Organizers will enforce this code throughout the event. ***We expect cooperation from all participants to help ensure a safe environment for everybody.*** Admittance to the Region IX 2019 Safety Summit is at the discretion of VPPPA. We reserve the right to deny, revoke or remove any registered, or pre-registered attendee.

The Region IX VPPPA is dedicated to providing a harassment-free experience for everyone. **We do not tolerate harassment of summit participants in any form.** Sexual language and imagery is not appropriate for any symposium venue, including talks, workshops, parties, print publication, social media and other online mediums. Participants violating these rules may be sanctioned or expelled from the Region IX 2019 Safety Summit without a refund at the discretion of the organizers.

Harassment includes offensive verbal comments related to gender, gender identity and expression, age, sexual orientation, disability, physical appearance, body size, race, ethnicity, religion, technology choices, sexual images in public spaces, deliberate intimidation, stalking, following, screaming, harassing photography or recording, sustained disruption of talks or other events, inappropriate physical contact, and unwelcome sexual attention. Participants asked to stop any harassing behavior are expected to comply immediately.

Sponsors and exhibitors are also subject to the anti-harassment policy. In particular, there should be no use of sexualized images, activities, or other material, nor should any offensive or bullying action occur on site. Booth staff (including volunteers) should not use sexualized clothing/uniforms/costumes, or otherwise create a sexualized or uncomfortable environment.

If a participant engages in harassing behavior, the summit organizers may take any action they deem appropriate, including warning the offender or expulsion from the Region IX 2019 Safety Summit with no refund.

If you are being harassed, notice that someone else is being harassed, or have any other concerns of questionable behavior, please contact a member of the Region IX staff immediately. VPPPA staff can be identified as they'll be wearing red vests with VPPPA name badges. Staff will be happy to help participants contact hotel/venue security or local law enforcement, provide escorts, or otherwise assist those experiencing harassment to feel safe for the duration of the Region IX 2019 Safety Summit. We value your attendance.

We expect participants to follow these rules at pre- summit, summit, exhibit hall and workshop venues and summit - related social events.